



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS
Name of the head of the Institution		PROF. (DR) ANITA KAUSHAL
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01722740614
Mobile no.		9915986059
Registered Email		principal_gcg@yahoo.com
Alternate Email		pggcg11@gmail.com
Address		POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS, SECTOR-11
City/Town		Chandigarh
State/UT		Chandigarh
Pincode		160011

2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Women																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr. Sangeeta Mehtani																								
Phone no/Alternate Phone no.	01722740614																								
Mobile no.	9646140295																								
Registered Email	pggcg11@gmail.com																								
Alternate Email	principal_gcg@yahoo.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://www.gcg11.ac.in/selfstudyreport.aspx																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://puchd.ac.in/important-documents.php																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>8.7</td> <td>2004</td> <td>03-May-2004</td> <td>03-May-2009</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.52</td> <td>2016</td> <td>19-Feb-2016</td> <td>18-Feb-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	A	8.7	2004	03-May-2004	03-May-2009	2	A	3.52	2016	19-Feb-2016	18-Feb-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	A	8.7	2004	03-May-2004	03-May-2009																				
2	A	3.52	2016	19-Feb-2016	18-Feb-2021																				
6. Date of Establishment of IQAC	11-Aug-2005																								
7. Internal Quality Assurance System																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries																						

No Data Entered/Not Applicable!!!

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• National Seminar on "Social Inclusion and Social Equality through Education with special reference to North West Indian states", on 26th March, 2019 (sponsored by ICSSR North West Region) • ICSSR Sponsored National Seminar on "Informal Employment in India: Issues and Challenges, at PGGCG11, Chd. on 28/03/2019 • Workshop on Hygiene Management among Adolescents on 12092018 to 13092018 • Workshop on Dynamics of Interpersonal behaviour on 27112018 • Capacity Building workshop on Web based Educational Resources on 23022019 • Outdoor Gym for students • Purchase of Desktop Computers for Data Research Centre • Upgradation of Cosy Cove (Common Room for Students) and Research Room for PG Students • Renovation of Academic Block • Renovation of Music department • Furniture and equipments purchased for Dance department, hostel mess, dispensary, new hostel and library • Ramps for differently abled students and staff • Boom Barrier to check unwarranted vehicles for safety and security of students

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes				
No Data Entered/Not Applicable!!!					
View File					
14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">College IQAC</td> <td style="text-align: center;">19-Mar-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College IQAC	19-Mar-2019
Name of Statutory Body	Meeting Date				
College IQAC	19-Mar-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	09-Feb-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<p>The college has a dedicated centralised web portal www.dhe.chd.gov.in, maintained under the aegis of The Directorate of Higher Education, Chandigarh Administration. Through this portal, data related to faculty and students is collected and maintained at the central server. Through this portal, students who aspire to seek admission in our college can submit their admission form with just a click of the button and can also pay their admission fee online. To make online admission more convenient hassle free for students, Directorate of Higher Education has also launched a mobile app "eCampus" which can be downloaded from Google Play Store and students can easily fill their admission form and can also make online payment of their admission fee easily through this mobile app. The Department of Higher Education, UT, Chandigarh admission portal has simplified the admission process and undoubtedly save students from the hassle of lining up at colleges to buy and submit application</p>				

forms. This portal has benefited both local as well as outoftown students who can now apply with just a click of button at their convenience. The online application process is user friendly which offers students a uniform platform for filling in their applications which also provides prompts on mandatory fields and an option to edit the application form in case of any typing mistake which reduces the chances of error in filling the form to negligible. All that is required is access to a computer with internet connectivity or a Smartphone with GPRS connection. After admissions, the complete record of the admitted students is maintained like basic information, examination record, and attendance, fee paid/due, assessment, etc. There is a provision to send notification to the students from the teachers. Students can also access the portal with system generated username and password.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution follows the curriculum designed by Panjab University, Chandigarh for all the courses in all the streams. The advantage derived by the college is that many faculty members are members of the board of studies, both at the UG level and the PG level. Thus the teachers suggest the very curriculum-design in a manner which is rationalised and can be managed in a planned way within the stipulated time of the semester/session. At the commencement of the session, teaching-schedules are prepared by the faculty and hours are optimally planned for each topic/unit. The options are selected according to the preference of the students so that they can study as per their choice and in an inclusive manner. Curriculum distribution among the faculty is done on the basis of their specialization; so that the students can be given maximum advantage of the expertise of the teacher. As per the requirement of the university, emphasis is given to the aspects of both the objective and the subjective questions. Periodic departmental meetings are convened to regulate the smooth flow of syllabi, deliberate on the progress, and its completion in time. Special care is taken to devote additional hours to slow-learners. The classroom teaching is supplemented by group-discussions, presentations, interactive-sessions, study-tours, demonstrations etc. Snap tests and mid-semester examination serve as tools of monitoring the outcomes; and the students are guided about the necessary rectifications as per their performance. The college caters to a wide spectrum of students ranging from northern India, viz., J and K and Uttarakhand to eastern Indian states of Manipur, Assam etc. The teaching therefore is multilingual, in Hindi, Punjabi and English medium. It is also taken care that study material and referential

content is available to the students in all languages. Study tours are arranged periodically across all streams so that the students can have a hands-on experience and they get well-versed with the practical application of the theoretical concepts. Expert lectures and demonstrations by experts of national and international repute guide the students on the latest developments in the discipline thus widening their horizons. Frequent interactive sessions with these experts complement the advanced requirements of the syllabi. Teachers are also in touch with the students via email so that latest study material can be provided to them.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
EVENT MANAGEMENT	-	30/05/2018	365	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	PSYCHOLOGY	31/05/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	40	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SPOKEN ENGLISH	29/10/2018	11
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The college has designed a mentor-student mechanism in the form of tutorials. Each teacher has been assigned a group of 40-50 students and an informal interaction is held on Saturdays. The students share their problems and grievances on issues related not only to the institution but also of personal nature. The reflections of the students serve as feedback and the same are conveyed to the appropriate committees/authorities for necessary steps. It is noteworthy that during the past, some significant rectifications in the college are a result of such feedback of the students, like renovation of washrooms, provision of additional reading space in library etc. The formally structured feedback-form is filled by the students. Every teacher analyses the ratings and assesses the extra inputs required of him/her in light of the observations of the students. The heads of the departments also assist the faculty members in this regard. The IQAC goes through some of these forms and analyses the feedback so that necessary suggestions can be given to the teachers. The college has a duly elected College Students Council whose members interact with the students to know about their problems. The same are conveyed to the concerned committees along with the suggestions of the students. The institution ensures that all possible measures are taken to incorporate these suggestions in the proposals so that the grievances of the students are redressed. Nostalgia, the Alumni Association of the college also serves as a potential feedback-providing platform. The alumnae share their experiences and also reflect upon the changes that can be initiated in any manner for overall betterment of the institution. The same are communicated to the related authorities in the Chandigarh Administration by the college. The experts/professionals visiting the college and the faculty members who visit other institutions/organisations analyse the market requirements with regard to career opportunities. They are communicated to the faculty members who are members of board of studies. Subsequent proposals are given in these fora for inclusion of new topics in the curriculum or for introduction of options. For instance, IQAC initiated the proposal and the college has started a course in Functional Hindi so that the students can match the job-requirements in the growing sector of Hindi journalism and also in the public sector organisations. Similarly the college established a Skill-development Centre after getting feedback from the job-providers wherein the students are trained professionally as per the requirements of the job-market. All the Teaching and Non-Teaching permanent Staff Members are required to fill online ACRs which are evaluated and graded by the Higher Authorities of Chandigarh Administration.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3748	522	140	Nil	140

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has designed a Tutorial System wherein 40-50 students are assigned to each teacher. The tutorial meet is held on Saturdays and the students discuss institutional and personal issues with the teacher. The teacher-in-charge is the mentor for these students. He/She guides them not only about the college concerns but also makes them aware of life-skills and emerging concerns in the society. Ours is a girls college, therefore special care is taken to bring to platform those issues which are gender-related. Our mentors aim at women empowerment and many a times special talks are arranged on related areas. Professionals, representatives from NGOs and government officials deliver talks and have face to face interactions with the students. Through these talks and interactive sessions, the girl students are guided about the diverse career opportunities available to them. The college has many departmental and inter-disciplinary societies and clubs. They organise events like poster-making, slogan-writing, declamations, debates, paper-reading, power-point presentations etc. very frequently. The volunteers of these societies manage the events which polishes their organisational skills and develops their confidence. The college has 8 NSS units whose volunteers are busy in community-centric activities throughout the year. They develop a sense of solidarity, workmanship and a spirit of nation-building. By working for 'common-cause', they also develop a sense of pride. The Career Guidance Cell of the college organises workshops on employment-opportunities, resume-writing, interview etc. which hones the skills of the students and they can face the job-market successfully. Besides these formal mechanisms, all the members of the faculty encourage the students to adopt a 'beyond the text-book' approach for holistic development. The aim of the institution is not to churn out mechanical human beings, rather to shape the over-all personality of the students so that they realise their true and full potential, make use of it in constructive manner and become productive assets for the society. It is the objective of the college to sharpen the creativity, talent and imaginary potential of the students so that can carve a distinct niche for themselves.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4291	147	1 : 29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
146	73	73	3	46

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,
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	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- The college follows the curriculum and examination system as prescribed by Panjab University, Chandigarh.
- Mid-semester examinations are held each semester and are designed in the format of PU examination so that the students can cultivate the culture of writing answers as per the standard.
- The students write answers for practice and the teacher's guide them about necessary improvements.
- Snap tests are assigned to the students from time to time so that they keep abreast with class-progress.
- Class discussion is facilitated which creates conceptual clarity.
- Students are also encouraged to make presentations in the class on topics of their choice.
- The Panjab University provides for an internal assessment in all UG and PG classes. The teachers award internal assessment on the basis of marks secured on the mid-semester examination, class participation/interaction of the student and regularity in the class.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the academic calendar of Panjab University, Chandigarh and examinations are also conducted as per the schedule of the university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gcgl1.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
India First Leadership Talk Series on innovation, entrepreneurship and Business Management	Institution's Innovation Council	08/01/2019
Building of Career, Self-Employment and Entrepreneurship Development	Institution's Innovation Council	24/01/2019
Talk on 'Art of Decision Making'	Institution's Innovation Council	19/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sociology	1
Punjabi	1
Psychology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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No Data Entered/Not Applicable !!!

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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No Data Entered/Not Applicable !!!

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
265514000	265501081

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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No Data Entered/Not Applicable !!!

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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No Data Entered/Not Applicable !!!

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	228	7	10	1	1	1	22	10	7
Added	0	0	0	0	0	0	0	0	0
Total	228	7	10	1	1	1	22	10	7

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
P.G.G.C.G.-11, E-Content Portal (eContent Developed by the Faculty of ARTS, Science, Commerce ,Computer , Performing Arts)	http://cms.gcgl1.ac.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
265514000	544053	27606394	27606394

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of Academic and Support Facilities: The overall maintenance of the college campus is undertaken by the Engineering Department of the Chandigarh Administration on need basis. Staff has been deployed by the Engineering Department for the said purpose under Maintenance Wing. Further

need base maintenance of the equipment and campus facilities, etc. is undertaken by the college at its own level through various committees constituted for the purpose like Repair Committee, Technical Committee, Building Repair and Campus Beautification, Inspection and Physical Verification Committee and purchase committee. Being a Government institution, the mandatory procedure as per the Chandigarh Administration and GFR are being followed for expenditure to be incurred on maintaining the academic and support facilities including Library, hostels, Gym and Common room for students Utilising the Academic and Support Facilities: College has smart classrooms, fully equipped subject labs, Skill Development Lab, etc. for the students and rooms/labs are assigned to the different streams as per the Time Table. There are three college hostels and the accommodation is provided to the students on merit basis. College Library is open for all the students. Students are issued library Cards for issuing the books, journals and academic content. College Gym and Common rooms are available to the students and the facilities are supervised by the assigned staff.

<http://gcg11.ac.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Tuition Fee Concession	372	538880
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

Null

Null

Null

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College Students Council is an elected body comprising President, Vice-President, General Secretary, Joint Secretary and Class Representatives of all UG and PG classes. The members of the Student Council provide their inputs and proposals regarding various matters. The College Advisory Council considers these propositions and acts as per the prescribed rules and conditions. These members play a significant role in the organisation and management of all the events of the college. Ours is a government institution and the composition of the academic and administrative bodies is as per the rules of Chandigarh Administration. However, the college makes all possible efforts that the students are involved in all student-centric activities. The college has many

inter-disciplinary societies and clubs on concerns like Environment Conservation, Gender Equity, Road Safety, HIV-AIDS awareness, Health and Hygiene etc. Every department also has a society like Globus (Geography), Prashasnika (Public Administration and Political Science), Rasaynika (Chemistry), Jeevansh (Zoology), Literati (English), Manorang (Psychology) etc. These societies organise Inter-college and Intra-college activities and competitions such as poster-making, slogan-writing, rangoli, quiz, declamations, debates, paper-reading, power-point presentations etc. very frequently. All such events are organised and managed by the volunteers of these societies.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college was established in 1956 and the alumnae range from all walks of life viz., public service, politics, judiciary, media, medicine, entrepreneurship, sports, management, technology, IT, academics, films and performing arts etc. The college therefore has an Alumni Association registered under the name "Nostalgia". Nostalgia functions under a core Alumni Association Committee which takes care of all the activities to be performed under its aegis. The Alumni Meet is organised twice every year and all the members are informed well in advance. A large number of alumnae attend and participate in various events during the meet. It is noteworthy and praiseworthy that alumnae from as old as four to five decades participate with great enthusiasm. It is a matter of great pride that not only many faculty members of the college have been the alumnae, rather the college has been the alma mater to many principals too. The members of Nostalgia are forthcoming enough to not to limit their participation solely to these meets. Additionally, they are involved in many other events and activities organised from time to time. Events like Blood Donation and awareness rallies on community-centric issues like green deepawali, traffic awareness, women empowerment can be identified as the core ones wherein the contribution of the alumnae has been significant. Many alumnae are also invited to the college to deliver expert talks/lectures and interact with the students. They serve as motivators and guides for our students, and their presence and dialogue/multilogue encourages the girls to excel in life. They narrate real-life situations which serve as examples for the students and helps them in dealing with similar circumstances in career and life.

5.4.2 – No. of enrolled Alumni:

1049

5.4.3 – Alumni contribution during the year (in Rupees) :

211600

5.4.4 – Meetings/activities organized by Alumni Association :

- Van Mahotsav was celebrated in college on 27 July, 2018 and 100 saplings were distributed.
- Alumnus and social worker, Freshta of 2013 batch hailing from Afghanistan and Vidhya also an alumnus of college and working with Hindustan Times interacted with the students of English on 23 August, 2018.
- Dr Vasundhara, Professor in the department of Applied Chemistry, PEC and an alumnus of the college was the resource person and delivered a lecture on Solar Energy and Biomass to Energy on 24 August, 2018 during the celebrations of Akshay Urja Diwas
- Annual General Meeting of Alumni Association of PGGCG 11 was held on 27 August , 2018
- Helmet 'pehnao Beti batchao' Rally was organised along with Traffic Society of PGGCG 11 on 29 August, 2018
- Ms Jagdeep Bains, an advocate and also an alumnus of the college delivered a lecture on

“Prevalence and Legal Remedies of Incest in India” on 18 September , 2018 • Blood Donation camp in collaboration with blood bank society of the college was organised on 27 September. 2018 • Anti cracker rally in association with the Environment Society of college was held on 2 November, 2018. • Annual Alumni meet, Kala Sangam, was held on 17 November, 2018. First Lady, Smt. Alka Singh was the Chief Guest • Prof Sangeeta Trama and Dr Lata Dhir , Behaviour Scientist , SPJ Mumbai , alumni of the college, were invited as Panelist during Workshop on Dynamics of Interpersonal Relationship held in college on 27 November, 2018 • Ms Niti Sarin (an alumna) , of the college inaugurated the Annual Art exhibition organised by the department of Fine Arts on 1 March , 2019 • Blood donation camp in collaboration with the blood bank society of the college was organized on 27 March , 2019 • Release of newsletter of Nostalgia volume 4 on 27 March , 2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governance structure of the institution facilitates participative management in all the activities. The viewpoints and opinions of the faculty and other members of the college are given due consideration: 1. Principal is the over-all head of the institution, and is assisted by Dean and Vice-principal. The Dean has been delegated the authority to take care of all the new measures that need to be put in place in the college, may it be upgradation of infrastructure, repairs, maintenance, etc. Like the college was equipped with fire-fighting and safety equipment during the session 2018-19 and this whole exercise was implemented under the guidance and leadership of the Dean. All the other safety and security related areas are also looked into by the office of the Dean. The Vice-Principal has been given the authority to take care of the academics. Conduction of Mid-semester examination, finalising the eligibility conditions of the students for appearing in the University examination, redress of students’ grievances on academic issues, conduction of Students’ Council Elections etc. are operationalized under the supervision of the Vice-Principal. 2. The effectiveness of the functioning in the college has been made possible by the constitution of various committees. The prominent ones are College Advisory Council, Purchase Committee, Physical Verification Committee, Contract Committee, Examinations Committee, Media and Press Committee, Committee for RTI, Board of Governors and Project Monitoring Cell of RUSA etc. Almost every member of faculty is associated with at least one committee. Each Committee is headed by a Convenor and the members arrive at decisions in their respective domains with consensus. The Committees also interact with the various stakeholders, as and when their inputs are required. The Head of the institution/Principal deliberates with these committees periodically, seeks their suggestions and puts them into practice. The college organises many community-centric activities throughout the year and the incharges of Inter-disciplinary societies have been given a free-hand to undertake citizen-centric initiatives on concerns like environment conservation, gender equality, traffic awareness, health and hygiene etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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Admission of Students

The college is a highly sought after academic destination. For admission in the current session, approximately 10,000 candidates applied online for various courses in the college and about 4,500 were admitted. • The college adheres strictly to merit in admissions. • It is remarkable that the institution attracts a significant number of students from distant states/UTs like Leh and Ladakh, Manipur, Nagaland, Uttarakhand etc. • Students from other countries like Nepal, Afghanistan etc. are also enrolled in the current session. • The entire process of admission is online. The admission-form is filled online by the candidates and merit-list is displayed on the website of the college. The candidates report for admission to the respective committees as per the notified schedule. • The college follows the procedure of Centralised online admission in some courses like Commerce, Computer Applications, and Science. In case of admission to hostels also, the college follows the merit-basis very strictly.

Industry Interaction / Collaboration

There is frequent interaction of the faculty and students with representatives from the industrial sector. Many departments have signed MOUs with other organisations, both public and private, for practical and demonstrative knowledge to the students. • English department has an MOU with newspaper/print media groups and the students of Functional English collaborate with these media houses periodically. • Students of Psychology department pursue their internships in medical/health care agencies to polish their skills in guidance and counselling. • The department of Commerce has an MOU with ICFAI wherein the under-graduate and post-graduate students get a hand-on experience in their specialised fields. • The students of M.Sc. IT pursue a 6-months internship in industrial sector. • Collaboration with NGOs such as Jago Re develops a spirit of and dedication for social welfare, a much required area in the contemporary context. • The Inter-disciplinary societies of the college team-up with agencies like Traffic Police, Department of Science and Technology, Meteorological Institute

etc. for sensitization and skill upgradation of students. • The Career Guidance and Placement Cell of the college invites experts/resource persons from industry to guide the students regarding Resume writing, facing the interview personality development etc. • Career Youth Club organises seminars on job-opportunities for students.

Human Resource Management

The college maintains complete service records of all the personnel. • Chandigarh Administration has made all the staff to register on human resource management portal of GoI www.ehrms.gov.in which provides a secure access to faculty for all information related to personnel matters. • The faculty upload their APARs (Annual Performance Appraisal Report) and have access to their reviewed and disclosed report. Personnel also use this portal for uploading the APR (Annual Property Return). • The portal admser.nic.in provides links to the officials for accessing their personal official details and salary statements.

Library, ICT and Physical Infrastructure / Instrumentation

• Library has a collection of more than 96,000 books and 88 magazines have been subscribed for. • The college has the facility of INFLIBNET and faculty and research scholars can access latest journals and literature online. • Faculty Research Centre has been established in the Library for ease in reference to the researchers. • NDLI membership has been subscribed for by the faculty whereby they can access the latest reference/academic material for learning, teaching and research. • A Divyang corner has been established in the Library which is equipped with tools for visually-impaired students such as JAWS software, zoom scanner and magnifier, daisy players. • Library is also equipped with RFID for ease in issuance and safety of reading material. • The college has 25 Smart classrooms and classrooms are also equipped with digital podiums, interactive boards and projectors. • There is wifi connectivity in some specific zones in the campus. • All the departments have the facility of computers, printers, scanners, etc. and faculty members have been issued

laptops for academic and administrative convenience. • To facilitate resident students fully equipped computer rooms are available in their hostels. • The campus has been fitted with cctv cameras for safety, and fire-safety equipment has also been installed throughout the campus in the larger interest of life and property. • A hooter/siren has been fixed at a prominent place for issuing a warning signal in case of any mishap. • The college has a Central Instrumentation Centre which houses latest equipment and gadgets for science subjects. Research scholars and faculty members engage in experimentation in the centre for investigation and study.

Research and Development

• The college has five Research centres in the Music Instrumental, Music Vocal, Dance, English and Chemistry approved by the Panjab University which serve as platforms for study and investigation. • Faculty Research Centre has been established in the college catering to the specific research needs of the teachers/research scholars. • A large number of teachers present research papers/articles in regional/national/international conferences/seminars, have publications in journals of repute, and published books in their respective areas of specialization. • In-house research projects are carried out by our PG students of Commerce and Sciences. • Duty leave is sanctioned to the faculty for pursuance of M.Phil./Ph.D. • Research in inter-disciplinary areas is promoted viz. environmental sciences. • IQAC collaborates with agencies like UGC, ICSSR, PU, ICPR etc. for conduction of national conferences/seminars/workshops. • It is noteworthy that the Innovation Cell has been accredited by MHRD, GoI and within the first year of its inception it has been given a three-star rating.

Examination and Evaluation

College follows semester system and there are two internal mid-semester examinations during a year. • The mid-semester examinations are conducted in a manner that the students are able to attempt the university examinations according to the format required. • Analytical answer-writing practice is facilitated to make the students well-

versed with the skills required for the competitive examinations. • Additionally, Snap-tests in the class keep the students abreast with curricular progression and also help the teachers in monitoring the students' progress. • In social sciences, benefit in evaluation is given to those students who give pertinent facts and quote contemporary examples. • They are specially guided about managing their writing-speed within the given timeframe during examination.

Teaching and Learning

The college engages a very creative and effective system to teach and assess the students. • Teachers make use of ICT in the classroom and students are also guided to make use of ICT tools available in the campus for learning. • More emphasis is given on interactive teaching and classroom discussions are encouraged. • The teachers follow a 'beyond the book' approach so that the curriculum doesn't become restrictive. • Teachers who conduct research or present papers also share the concepts and findings with the post-graduate students so that they are also motivated for research. • Case-studies are frequently carried out for clarity of perception and field-trips are organised to make the teaching process inclusive and practice-oriented.

Curriculum Development

Some of our faculty members are members of Boards of Studies of Panjab University, Chandigarh, both for the under-graduate and post-graduate level. They give their intellectual inputs and play a prominent role in restructuring the curriculum as per the developments in their specific disciplines. It is noteworthy that these faculty members also get inputs from students and other faculty members with respect to the reforms or modifications in the syllabi. While giving inputs, board of study members also interact with industry to make the course-content job-oriented.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • The College committees as stated above invite requirements/suggestions from the Departments and Faculty online

and then the proposals are discussed and forwarded to the Chandigarh Administration for approval. • The college has been selected for RUSA Infrastructural grant and the proposals for infrastructural improvements and renovations, equipment, etc. are uploaded on the MIS portal of RUSA. • Project monitoring and project completion statuses are also uploaded on the portal.

Administration

The administrative block is fully equipped and various functions are fully computerised. • There is direct link through online interface between Chandigarh Administration and the college through various portals like www.ehrms.gov.in, www.http://admser.chd.nic.in, www.dhe.chd.gov.in. • The college maintains complete service records of all the personnel. The faculty upload their APARS (Annual Performance Appraisal Report) and the reports are evaluated, graded and reviewed online by the officers which are disclosed to the employees subsequently. Personnel also use this portal for uploading the APR (Annual Property Return). • The portal admser.nic.in provides links to the officials for accessing their personal official details and salary statements.

Finance and Accounts

• The funds are allocated online through PFMS portal to the institution under various heads by the Chandigarh Administration. • Fee is also collected online from the students. Expenditure is met out of the available accounts online and through PFMS portal, transferring directly to the vendors/beneficiaries through their bank/Post office account. • It aims at bringing efficiency, effectiveness, transparency and accountability in the financial system. • Purchase of items and hiring of various services is entirely through online through GeM (Government eMarket Place) portal as per the mandate of Government of India.

Student Admission and Support

The admission procedure for students is online, and all the guidelines/instructions/rules of admission are available to the students. • The students upload their admission forms and scanned copies of their supporting documents at the

centralised portal of Department of Higher Education, Chandigarh Administration www.dhe.chd.gov.in. • Merit lists, stream/class-wise are prepared and displayed on the website/admission portal and the students report to the respective committees as per the notified schedule. • The college issues an admission slip to the admitted student and the fee is deposited online. The Roll No. is issued automatically along with the fee receipt. • Admitted Students' return is sent online to the Panjab University through Panjab University portal

Examination

• The examination forms of the students are filled online on the website of Panjab University, Chandigarh. • Roll No. is issued by the university and the college issues Roll No. slips to the students after downloading the same. • The college conducts Mid-semester Examination and marks are uploaded on the centralised portal of the Department of Higher Education, Chandigarh Administration [www. http://dhe.chd.gov.in/](http://www.dhe.chd.gov.in/).and the students can access their details. • The faculty also finds it easier to maintain the examination record online as it is quicker, safer and readily available.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
71	146	57	108

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As Per Government Rules	As Per Government Rules	As Per Government Rules

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Being a Government Institution the Rules and Regulations of the Chandigarh Administration and also rules and Regulations contained in GFR are followed in letter and spirit for every financial transaction. The college accounts department is responsible for maintaining the various books and records of all financial matters. One senior faculty member is also assigned the duty of College Bursar who is required to supervise the and approve the expenditure as per rules and regulations before the final approval by the head of the institution. Two types of external audit are conducted: 1. Audit of expenditure:- which is audit of government grants/funds such as Plan(Material And Supply/ Other Charges/ Office Expenses) received for the Chandigarh Administration. Such Audit is conducted by AG office (Accounts and general A and E) 2. Audit of funds:- Audit of funds like PLA CFA (Students fees and funds) is also undertaken by the Examiner, Local Fund Accounts, Chandigarh Administration. Additionally Annual Stock Checking exercise is taken by the institution. Staff members are made part of the committee who is assigned physical stock checking of consumable and non- consumable items as recorded in stock registers maintained by various departments are checked and verified.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	Yes	AG, UT CHANDIGARH	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is periodic interaction between faculty and parents, whereby feedback is reciprocated. Per se there is no Parent-Teacher Association.

6.5.3 – Development programmes for support staff (at least three)

Personnel development programmes/workshops are organised under the aegis of RUSA for upgradation of administrative, financial and e-skills. Awareness generation programmes health, environment and cleanliness are also undertaken for the support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Open air gym for girls hostel and college campus • To improve experimental learning labs are renovated and new equipments are purchased • Academic audit is achieved by proctorial duties of teaching staff and frequent rounds by a team comprising of the College Principal, Vice- Principal and Dean.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
1. Orientation Session	04/09/2018	04/09/2018	130	Null
2. 'Human Chain' on SAATH (Sab Aage Aayeinge Tabhi Hoga) to mark W.N. Day of elimination of Violence	27/11/2018	27/11/2018	125	1

against Women

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

This year we will work to achieve objective of being GREEN COLLEGE in Chandigarh. Our College has been adopted by the Department of Energy to provide 1MW Solar Power Station (in phased manner) for generation of Solar Electrical Energy. The first phase of generating 540 KW power is already in progress and solar panels are being installed on rooftops of the campus building. The extra solar energy generated will also be routed to meet electricity requirements of the Chandigarh city. Our College has rain water harvesting system which will be further augmented to meet its tertiary water requirements. Plantations drives will be undertaken in the campus and off-campus. Students will be trained to conserve energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	11
Ramp/Rails	Yes	11
Braille Software/facilities	Yes	11
Rest Rooms	Yes	11
Scribes for examination	Yes	11
Special skill development for differently abled students	Yes	11

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
PU Calendar	06/05/2018	Panjab University calendar is published and released by Punjab University, Chandigarh for its affiliated colleges every year.
PU Handbook of Information	30/05/2018	Panjab University rulebook is published and released by Punjab University, Chandigarh

		for its affiliated colleges every year in the month of May or June
College Prospectus	10/06/2018	Our college is affiliated to Panjab University, Chandigarh and follows the rules, curricula prescribed by the university. The college prospectus includes Number of courses offered, availability of seats in the respective courses, faculty and college information, dates of admission to different courses, complete information regarding reservations and rules to follow for admission process. It provides information to all those students seeking admission in hostels regarding number of seats etc. The Joint Prospectus of all the government colleges functioning under Chandigarh Administration is launched by Director Higher Education Chandigarh.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Prakriti, the environment society of the college organises intra-college and inter-college competitions such as rangoli, poster-making, slogan writing, model-making to generate and test awareness on environmental issues.
- Students also take out rallies/marches as ambassadors for cracker-free Diwali, sanitation, safe holi and tree plantation.
- The College has rain water harvesting system which will be further augmented to meet its tertiary water requirements.
- Celebration of Ozone Day, Earth Day, Akshay Urja Diwas also serve as initiatives for an eco-friendly campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

FIRST BEST PRACTICE ECO-FRIENDLY STEPS (i) VERMICOMPOSTING The biodegradable waste i.e. agro waste and leaf litter is successfully being converted to vermin-compost in environment field laboratory of botanical garden in four pits below

ground level. The other pits are being used for partial composting to prepare the feed for the red earthworms (*Eisenia fetida*). Besides vermicomposting is also being carried aboveground. Every 2-3 months the vermin-compost is being harvested, graded and utilized. The entire leaf litter of the college is periodically being added to the pits. This Vermi-compost so produced is issued to various gardeners who are incharge of the various gardens of the college, hostels and the residence lawns within the College campus. It is calculated that 1540 kg of vermicompost was produced during the period July 5, 2017 to May 8, 2018. Cost of 1kg of Vermicompost is 20 Rs. (1540 x 20 Rs30,800). This amount is saved by the department.

(ii) RAIN WATER HARVESTING The principle of collecting and using precipitation from a catchment surface is called as Rain Water Harvesting. Any man-made scheme or facility that adds water to an aquifer may be considered as artificial recharge system. There are two main techniques of rain water harvesting: Storage of rain water on surface for future use and artificial recharge of ground water. Ground water level in most areas of Chandigarh particularly the northern sector is declining at the rate of about 10 cm to 80 cm per year. Hence, this necessitates the imperative requirement of rain water harvesting. For the purpose of conserving water and artificial recharge of groundwater, the rain water harvesting system is set up in the college campus. For this, 22 trapping units have been installed near the building of Geography, Botany and all around the BCA Block for roof top harvesting of rain water. The rain water collected from these units is sent to filtration tank (containing sand and gravel particles) and then to bore well for recharge of ground water.

(iii) TERTIARY WATER To conserve and to prevent the wastage of potable fresh water, the college has taken connection of tertiary water supply from sewerage treatment plant (STP) situated at Diggian village in Mohali. This treated water is used to water the various areas such as sports ground, lawns, herbal garden, solace garden, botanical garden and principal's lodge by 10 hydrants.

SECOND BEST PRACTICE INSTITUTIONAL SOCIAL CONSCIOUSNESS AND RESPONSIVENESS The college aims at awareness generation on pertinent issues of concern and relevance and to sensitize the masses on questions that relate to them. The youth of today, especially the girls can play a more far-reaching role keeping in view their natural gifts of sensitivity, compassion and empathy. It is, therefore, the primary aim of the college not to merely shape and polish the academic skills of the students but to provide education coupled with co-curricular activities in a way that leads to their holistic development. The current society is facing numerous concerns. The identification of the core areas that needed to be dealt with sincere attention was indeed an arduous task. These sensitive areas were hence identified to be dealt with so that their upcoming challenges can be nailed.

The college caters to students from Chandigarh, Punjab, Haryana, Himachal Pradesh, Jammu and Kashmir, Uttarakhand, Manipur etc. They can therefore serve as suitable means in this effort and make the implementation an ongoing process even after their college-terms. The college has formed societies in the identified areas: Prakriti, Road Safety and Traffic Awareness, Drug-De addiction, Gender Equity, Health and Hygiene, Red Ribbon Club, Cancer Awareness, Blood Donation. Awareness-generation campaigns are carried out by way of rallies, human-chains, candle-marches, helmet rallies, anti-cracker and green Diwali drives. The volunteers perform Nukkad Nataks (street plays) at strategic locations so that a wide section of the society can be covered. The venue and time of the performance is so chosen that a maximum gathering can be sensitized. Interaction with citizens helps in collection of opinions/views/ideas/problems on sensitive issues. Most of these activities are undertaken in coordination with volunteers of NSS, as the college has eight units of NSS with 100 volunteers in each unit. These societies collaborate with various agencies and stakeholders like Post-graduate Institute of Medical Education and Research Govt. Medical College and Hospital State AIDS Control Society Chandigarh Traffic Police Forest Department, Chandigarh Administration

Department of Science and technology, Chandigarh Department of Social Welfare, Chandigarh Special Olympics and various NGOs. It is notable that the students have developed organizational skills and communication skills after participating in such activities. They have also developed a sense of concern and responsibility towards society and identified their roles for awareness generation and sensitization. The Day Care Centre established on the campus has increased the satisfaction levels of the staff as they do not need to feel concerned about their kids. Additionally, their kids are now in more congenial surroundings and can make and move about, play and enjoy with new friends.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gcgl.ac.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has the guiding motto of "Courage to know", and envisions a holistic development of the students. The learners are taught the basics not only of the curricular domain, but they are guided about the applicatory possibilities as well. The college has many intra-disciplinary societies viz., Prakriti (Environmental Awareness and Conservation), Mehfooz (Drug De-Addiction), Red Ribbon (AIDS Awareness), Road Safety (Traffic Awareness), Hum Hain (Gender Equity), Community Hygiene etc. and the departments have their respective societies. Additionally there are eight functional units of NSS (with one hundred volunteers in each unit). The volunteers of these societies are engaged in community-centric activities all the year round. The primary focus is on pertinent issues of concern like Environmental Protection Road Safety Gender Sensitization and Empowerment HIV/AIDS Awareness Cleanliness, Sanitation and Hygiene Best Out of Waste Drug De-Addiction community health etc. The stress on such relevant issues is laid through various mechanisms. Students organize awareness campaigns/drives on themes like 'Cracker-free Diwali', 'Driving with helmets', 'Tree plantation', 'Women Empowerment', 'Personal Hygiene' engage in poster-making, slogan-writing, rangoli-making, declamation, power-point presentation, quiz etc. on such themes perform skits and street plays on 'Ecological Preservation', 'Drug De-addiction', 'Free and Fair Voting', 'Value of girl child', 'Protection against HIV/AIDS', 'safe driving' etc. Thus, the students are in direct contact with the community, whereby they sensitize them and generate awareness on various concerns. Though the college has adopted a village, namely 'khudda jassu', but the community-centric activities extend beyond the periphery of this locality. Volunteers visit the streets and market places to highlight the issues and guide the citizens about the safety measures, precautions and preventive measures with regard to the areas of concern. All these initiatives have developed a citizen-centric approach in the students and they have become more community-conscious. They can identify the areas which need attention, polish their organisation skills, and plan the upcoming events accordingly. They develop a sense of solidarity, workmanship and a spirit of nation-building. By working for a 'common-cause', they also experience a sense of pride. The institution follows a 'beyond the text-book' approach for holistic development. The aim of the institution is not to churn out mechanical human beings, rather to shape the over-all personality of the students so that they realise their true and full potential, make use of it in a constructive manner, and become productive assets for the society. It is the objective of the college to sharpen the creativity, talent and imaginary potential of the students so that can carve a distinct niche for themselves, and the activities of community-centricity is a distinctive feature which focus on realization of the institutional vision.

Provide the weblink of the institution

<http://www.gcgl1.ac.in>

8.Future Plans of Actions for Next Academic Year

• Restructuring and refurnishing of a semi-circular room in the campus into a Multimedia Room: Under RUSA grant, a closed space that was lying unused due to its dilapidated condition, RUSA grant is proposed to be constructed into a state of the art Multi-Media Centre, wherein organisation of seminars will be easier, and the students' activities can also be conducted smoothly. Cushioned Theatre Chairs with concealed writing board will be fixed. Multimedia room will be equipped with large Format Display screen, Audio System and Digital Podium. It will turn out to be a world class Multimedia Centre technically fully equipped and would serve the purpose of holding National/International Seminars, workshops, talks and innovation related series of programmes

• Construction of Proposed Research Centre

• Renovation of Academic Block and creating separate facility for Data Resource Centre, RUSA and UGC offices in addition to Dean and Vice Principal Room: The College would renovate and equip administrative block which will houses one of its kind Centralized Data Resource Centre in addition to RUSA office, UGC Office, Dean and Vice Principal's offices. Data Resource Centre will serve as centralised place for collecting, organising and analysing data from various stake holders which would become source of preparing various reports to be submitted to various agencies/institutions like NIRF, UGC, AISHE, RUSA, etc. Separate cubicals are provided to the Dean and Vice Principal in administrative block for better functioning. UGC and RUSA offices will be provided with desktop computers, printers and internet connectivity in addition to basic infrastructure.

• Renovation of classrooms and labs out of RUSA funds to be undertaken on need basis

• Carpets for Music Departments

• Twin Dustbins for College Campus

• Promoting research activities amongst faculty members

• IQAC will organise more seminars and workshops in various disciplines

• Focusing on Placement activities to raise employability

• Outdoor Gym for students

• Wooden Tri-Cycle Cart Multipurpose

• Furniture for new hostel