



COURAGE TO KNOW

ANNUAL QUALITY ASSURANCE REPORT
(INTERNAL QUALITY ASSURANCE CELL)
2011-12

Submitted To



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

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The Annual Quality Assurance Report (AQAR) of the IQAC

Part - A

1. Details of the Institution

1.1 Name of the Institution

**POST GRADUATE GOVT. COLLEGE FOR GIRLS, SECTOR-11,
CHANDIGARH**

1.2 Address Line 1

POST GRADUATE GOVT. COLLEGE FOR GIRLS

Address Line 2

SECTOR-11

City/Town

CHANDIGARH

State

CHANDIGARH

Pin Code

160011

Institution e-mail address

pggcg11@gmail.com

Contact Nos.

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Name of the Head of the Institution:

Ms. Achila Dogra

Tel. No. with STD Code:

0172-2740614

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9216794121

Name of the IQAC Co-ordinator:

Ms. Shashi Joshi

Mobile:

9815170631

IQAC e-mail address:

pggcg11@gmail.com

1.3 NAAC Track ID

CGCOGN11220

1.4 Website address:

www.gcg11.ac.in

Web-link of the AQAR:

www.gcg11.ac.in/AQAR201112.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	8.7	2004	5 Yrs
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.6 Date of Establishment of IQAC: DD/MM/YYYY

11/08/2005

1.7 AQAR for the year (for example 2010-11)

2011-12

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. **AQAR 2005-6 submitted on /05/2006**
- ii. **AQAR 2006-7 submitted on /05/2007**
- iii. **AQAR 2007-8 submitted on 30/05/2008**

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BCA, PGDCA, Office Management, Add-On-Courses

1.11 Name of the Affiliating University (*for the Colleges*)

Panjab University, Chandigarh

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	8
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	2
2.4 No. of Management representatives	1 (UT Administration)
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	NA
2.7 No. of Employers/ Industrialists	NA
2.8 No. of other External Experts	NA

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.	<input type="text"/>	Faculty	<input type="text" value="Quarterly"/>
Non-Teaching Staff	<input type="text" value="Monthly"/>	Students	
Alumni	<input type="text" value="Once a year"/>	Others	<input type="text" value="Parents- As per requirement"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Themes
<p>UGC sponsored:</p> <ol style="list-style-type: none"> National Seminar on "Web Information System and Technologies" National Seminar on "Indian Writing in English" National Seminar on "Media and Governance" <p>PU Sponsored:</p> <ol style="list-style-type: none"> National Seminar on "Inflation in India- Issues and Challenges" <p>Institutional Level:</p> <ol style="list-style-type: none"> Lecdem cum workshop by Ustad Sushil Kumar Jain from Punjab Gharana Talk cum Workshop on "Role of RTI in Governance" as a part of Vigilance Week Celebration Demonstration cum Workshop on Portrait and techniques of Painting by Vijay D'Costa from Mumbai Creative Collage Workshop by Mr. Mohinder Tuli Two Day Workshop on "Basics of Self Defence" Twenty Days Theatre Workshop on "Female Feticide"

2.14 Significant Activities and contributions made by IQAC

- IQAC motivated the faculty to pursue Minor/Major Projects
- Motivated various societies of the college to go in for socially relevant community outreach programs.
- It also initiated collaborative work between NSS and subject and college societies in the adopted village Khudda Jassu.
- All the departments uploaded e-content on the college website.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • Smart class rooms • Outreach program for children of class-IV employees • Hostel-IV for Girls • To make college disabled friendly 	<ul style="list-style-type: none"> • Vermi- compost • Rain water harvesting • Smart class-rooms • Laptops to faculty • e-content portal operational

* Attach the Academic Calendar of the year as Annexure. **Annexure I**

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body College IQAC

Provide the details of the action taken

(a) UGC sponsored Career-oriented courses upgraded (b) 3 new elective subjects at UG level started (c) Smart classrooms established

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	9	M.A. I English M.A.II Sociology	-	-
UG	8 (Arts, Science(Med , Non-med, Comp. sc.), Commerce,)	Elective subjects at UG level: Human Rights and Duties, Women studies, Police Administration	-	-
PG Diploma	1	-	PGDCA	-
Advanced Diploma	1	Guidance and Counselling	-	
Diploma	1	Guidance and Counselling	-	1
Certificate	3	Disaster Management Web Designing	-	3
Others	5		-	5
Total	28	-	-	-

1.2 (i) Flexibility of the Curriculum: Elective options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Semester for PG
Trimester	N.A
Annual	B.A , B.Sc., B.Com, BCA

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

It is the University which changes the syllabi, the faculty members of the college are members of the Board of Studies, Senate and Academic Council, Panjab University, Chandigarh.

1.5 Any new Department/Centre introduced during the years. If yes, give details.

**Elective subjects at UG level: Police Administration, Women Studies, Human Rights and Duties.
 Add-On-Courses: Mass Media and Videography, Floriculture and Landscaping
 Advance Diploma in Disaster management, Guidance & Counselling and Web designing**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
113	19	94	-	-

2.2 No. of permanent faculty with Ph.D.

47

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Year	Total	Asst. Professors	Associate Professors	Professors	Others
2011-12	V-33	V-33	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

Year	Contract Faculty
2011-12	56

- **Various eminent personalities and academicians are invited to deliver lectures to students all through the year by various departments.**
- **Resource persons are invited for lectures by various departments of the college as per the need.**

2.5 Faculty participation in conferences and symposia:

Year	No. of Faculty	International level	National level	State level
2011-12	Attended Seminars/ Workshops	-	21	
	Presented papers	20	118	
	Resource Persons	1	22	
	Presented papers	-	5	
	Resource Persons	-	2	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- | |
|---|
| <ul style="list-style-type: none">• Audio Visual aids• Group Discussion• Seminar Presentations• Lab to Land(mushroom cultivation)• Case-studies• Students presented papers in conferences/seminars |
|---|

2.7 Total No. of actual teaching days during this academic year

Year	No. of Days
2011-12	180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per university guidelines

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

16 (11 in UG and 5 in PG)

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Sr. No.	Class	2011-12	
		College Pass%	Univ. Pass%
1.	B.A-III	98.33	58.82
2.	B.Com-III	100	91.71
3.	BCA-III	100	89.69
4.	B.Sc.III	98.96	83.81
5.	PGDCA	74.28	59.69
6.	M.A Dance	100	--
7.	M.A. Economics	100	67.14
8.	M.A. English	--	--
9.	M.A. Music I	100	80
10.	M.A. Music V	100	96.55
11.	M.A. PubAdm	100	--
12.	M.A. Sociology	100	88.73
13.	M.Sc. Botany	100	--
14.	M.Sc. Chem.	100	92.54
15.	M.Sc. Zoology	100	97.67

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC facilitates the faculty to attend various Refresher courses, orientation programmes, workshops and staff trainings. Following is the detail of various courses attended by the faculty from 2011-12

Refresher Courses	Orientation programme/ faculty development programme	Summer/ winter workshop
05	----	----

Faculty members pursuing Ph.D.: **03**

Faculty members who completed Ph.D.:**02**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	38	11	--	11
Technical Staff	35	03	--	17

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC motivated the faculty to pursue Minor/Major Projects
- Motivated various societies of the college to go in for socially relevant community outreach programs.
- It also initiated collaborative work between NSS and subject and college societies in the adopted village Khudda Jassu.
- All the departments uploaded e-content on the college website.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	-	1

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	1	-	2

3.4 Details on research publications

	International	National	Others
Peer Review Journals	18	18	-
Non-Peer Review Journals	9	23	14
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Name of the funding Agency	Project Name	Grant received
Major Project	UGC	Dr. Neelam Rathee A Major project sponsored by UGC has been granted to Dr. Neelam Rathee which is ongoing	Rs.2,26,800/-
Minor Project	UGC	Dr. Seepana Prakasham- Deptt. of Economics Minor Project _ “Socio-Economic Status ...Chd.” completed	Rs.50,000/-
Minor Project	ICSSR	Dr. Neelam Rathee- A Minor project sponsored by ICSSR was granted to Dr. Neelam Rathee and Dr. Renu Somal, which was completed by them.	Rs 1,58,000/-

3.7 No. of books published

Year	With ISBN No.	Chapters in Edited Books	Without ISBN No.
2011-12	3	3	1

3.8 No. of University Departments receiving funds from--NA

3.9 For colleges : NA

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

UGC, DST and Govt. Fund

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	4	-	-	-
Sponsoring agencies	-	UGC/ICSSR	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current four years in lakhs :

From funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	----
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
4	-	-	3	1	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

Year	University Level	State Level	National Level	International Level
2011-12	150	-	05	00

3.22 No. of students participated in NCC events:

Year	University Level	State Level	National Level	International Level
2011-12	06	40	08	00

3.23 No. of Awards won in NSS: NIL

3.24 No. of Awards won in NCC:

Year	University Level	State Level	National Level	International Level
2011-12	01	02	02	00

3.25 No. of Extension activities organized

NCC

Year	University Level	State Level	National Level	International Level
2011-12	06	04	02	00

NSS

Year	University Level	State Level	National Level	International Level
2011-12	05	-	-	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS units conducted various activities in the adopted village Khudda Jassu. Awareness and sensitization campaigns were organised on issues like women empowerment, female infanticide, drug addiction, health and nutrition, sanitation and hygiene etc.
- Students volunteers take out rallies to generate awareness on traffic safety, environment and other socially relevant issues.
- Hostel residents organised free classes for EWS.
- The faculty members of the college contribute to SAHYOG, a common fund related for helping the needy students in terms of fee and books etc.
- Students of science stream visit many schools and teach the students free of cost.
- Special emphasis was given on organising activities for sensitisation on the grave issue of Female Feticide

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	44 ACRE	-		44 ACRE
Class rooms	48	-	-	48
Laboratories	28	-	-	28
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	04	BCA	04
Value of the equipment purchased during the year (Rs. in Lakhs)	-	Rs.2,89,035/-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Administrative block and Library are fully automated and air conditioned.

4.3 Library services:

Library holdings	2011-12	
	No.	Value
Text Books	1520	Rs. 803002
Reference Books	471	
Journals/ Periodicals/ Newspaper	120	Rs. 82322
e-resources	90	-

4.4 Technology up gradation (overall)

2011-12	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	172	5	2Mbps	Campus Wi-Fi Scheme		10	27	
Added	75	0	2Mbps			2	1	
Total	247	5	2Mbps			12	27	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- **Computer skill upgradation workshop for non-teaching staff.**
- **Training in PPT making and other related fundamentals for e-content.**

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.75 Lac
ii) Campus Infrastructure and facilities	Govt. Expenditure
iii) Equipments	0.80 Lac
iv) Others	NA
Total :	1.55 Lac

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Scholarships for meritorious and needy
- Remedial classes for needy and slow learners
- Personality development Programme (free of cost)
- SAHYOG- a fund created by faculty for needy students
- Distribution of books to needy students
- Free stationery to blind students

5.2 Efforts made by the institution for tracking the progression

- Class tests
- Tutorials
- Remedial classes for slow learners after September exams

5.3 (a) Total Number of students

Year	UG	PG
2011-12	3526	402

(b) No. of students outside the state

15% students are from outside the state as per the guidelines of Chandigarh Administration.

(c) No. of international students

Year	No. of International Students
2011-12	33

2011-12					
General	SC	ST	OBC	Physically Challenged	Total
3262	551	111	50	14	3928

Dropout %: 3.5%-5% (approx.) Demand Ratio: Varies from stream to stream and subject to subject

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college conducts UGC NET/ SET coaching classes, pre-entry, banking, and IAS prelims and remedial classes for SC/ST/OBC/Physically Challenged. All these are UGC sponsored

No. of students beneficiaries

500+

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Group counseling session	13(approx. 200 students covered)
Individual counseling session	110
Follow up session	46
Settled Cases	29
Presentations:	9
• PPT	
• Interactive session\Class talks	17
Psychological tests:	
• Aptitude	32
• Interest	12
Filled Consent Form	950

5.7 Details of campus placement

<i>Year</i>	<i>On campus</i>			<i>Off Campus</i>
	Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2011-12	7	221	32	08

5.8 Details of gender sensitization programmes

S r . N o	Activities/ event	Details	Date	Venue	No. of Partici pants from colleg e	No. of partici pants from outsid e	External experts invited
	Academic Session 2011-12						
1	Special mention : teaching school children	Student volunteers Prerna Bhardawaj, Tamanna Gupta, Vidhya Naranyanan, Kavan (B.A.II) Kritika Dhingra,(B.A. I.)	Thro ugh out sessio n 2011- 12-	Room no. 9; colleg e ground s	5 volunt eerstea ching 8 childre n of EWS		
2	Screening of Film, ‘ Skin Deep’(in association with Dept. Of English)	Discussion on the beauty myth	Jan 2012	F.Eng. Lab	50 studen ts		Members of NGO: Sanjhe Rang Punjab De’
3	National Voter’s Day: ‘Why not Voting ji’?skit presentation	Scripted and directed a skit on the importance of voting	Jan 2012	Audito rium	15 studen ts		Adviser, Chd. Admn as Chief Guest
4	‘Charity Fair’	Helped to sell products of NGOs: Goonj, Choti- si-Asha, and DIR.edu	Oct. 2011	Near Nescaf e bar, Colleg e opensp ace	10 studen t volunt eers		
5	Outreach Activity: organized stall for NGO DIR.edu at ‘Vanity Fair’	Helped to sell items produced by village women under DIR.edu’s assistance	Oct. 2011	‘Vanit y Fair’ Whisp ering Willo ws Resort	5 + teacher inchar ge, Ms. Neeraj Agarw al		
6	20 day theatre workshop	Students presented a play on female	2011	Audito rium	Teache r inchar ge,		

		foeticide			Ms.Ne eraj Agarw al		
7							
8	Two day Workshop on Basics of Self Defence	Training in Self-defence techniques	2011	Colleg e Gym	60		Mr. Rajiv, expert in martial Arts
9	Screening of 'Armaan'	Discussion on gender discrimination	2011	Colleg e Audito rium			
10	Orientation Session	Enrolment of new students; apprising about gender issues; slide- show	Aug. 2011	Audito rium	200		

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

Year	State/ University	National Level	International Level
2011-12	34/24	26	2

No. of students participated in cultural events

Year	State/ University	National Level	International Level
2011-12	150	-	-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Year	State/ University	National Level	International Level
2011-12	34/7	10	2

No. of medals/ awards won by students in cultural events:

Year	State/ University	National Level	International Level
2011-12	40	-	-

5.10 Scholarships and Financial Support

1. DHE Punjab scholarship
2. DHE UT scholarship
3. Punjab State merit scholarship to disabled students
4. Sanskrit scholarship
5. Sports scholarship
6. Ms. Nirmal Vasudeva scholarship
7. Ms. Kirpal Singh Chawla Trust Australia scholarship
8. Guru Harkishendas society, Chandigarh scholarship
9. Fee concessions are given to 395 students in different categories
10. Free books and stationery worth Rs. 75,000 were given to 288 SC/ST students

5.11 Student organised / initiatives

Exhibition n fairs

Year	State/ University	National Level	International Level
2011-12	7	-	-

5.12 No. of social initiatives undertaken by the students: **Approximately 15+ per year**

5.13 Major grievances of students (if any) redressed:

- **Regular cleaning of toilets/washrooms**
- **AC canteen**
- **Provision of filtered drinking water**
- **AC labs and library**
- **Internet facility in hostels**
- **Multi-point computers in hostels**
- **Additional hostel accommodation for girls**

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision -

With the motto, "Courage to Know", the institute envisions to instill a firm resolve in the students to strive for the best and have the desire and the courage to know. The emblem of the college, the tree, stands for steadfastness, strength and stability. The institute envisages being a pioneer in the integration of academics and outreach.

- To develop a spirit of inquiry among the students
- To increase the overall academic potential
- To make the graduates and undergraduates empowered as per the needs of the society
- To integrate academics and community outreach in a way that students can serve as social change agents
- To serve as a model college of the region in academic and extra-curricular domains
- To strive to be an autonomous college

Mission -

The mission of the institute is to promote knowledge sharing and ensure holistic development of the students through education and empowerment. We enable them to actualise their potential and turn into an educated and informed citizenry.

- The institution maintains its standards as per the needs of the changing social, industrial and global scenario
- The institution strives to maintain a positive nexus between theoretical and practical dimensions of various disciplines
- The College maintains a consonance between academics, extra-curricular and sports
- The College makes the students aware and prepares them for the challenges and opportunities ahead while sensitizing them towards issues concerning social justice and individual dignity
- The College carries out community-centric activities to be a dynamic component of National Development Process
- The institution progresses keeping in view the syllabi of Panjab University Chandigarh

6.2 Does the Institution has a management Information System

Yes, All the data of students are well-preserved in the administrative office, Library cataloguing is computerized. College has e-campus software under Chandigarh Administration's e-governance initiative. All the major activities like admission, fee, payroll, and examination are computerized.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

One member of the staff was elected in Academic Council, PU. Faculty who are members of Board of Studies contribute regularly towards curriculum development.

6.3.2 Teaching and Learning

Teaching

To make teaching more effective and result-oriented innovative pedagogical methodology is used. Teachers are facilitated in the use of technological audio-visual aids like the OHP through the provision of Smart Classrooms equipped with LCD Projectors, Digital Podiums, internet connectivity etc. Laptops are being given to the Faculty for Research, Academic and Administrative purposes in phased manner.

Learning

Student-centric participatory methods are encouraged as their enthusiasm and willingness to work helps them to learn. Participative Learning is promoted through assignments, seminars, Project-work, Field study, Self-Learning through Books, Journals, Internet and other sources. Free internet access is available. The Library is well-equipped with wi-fi and ICT facilities Latest research journals/articles (online) Experts deliver talks on a specific discipline, and also on inter-disciplinary subjects.

Holistic development of students is ensured through community out-reach initiatives undertaken by various Clubs and Societies with an aim to make them better citizens.

6.3.3 Examination and Evaluation

During the session two house examinations are held, and the progress is measured through continuous Internal Assessment which is based on examinations, classroom interaction, attendance, presentations etc. Annual/Semester examination is conducted by P.U., annually for U.G. classes and semester-wise for P.G. classes. These include theory, practical, viva-voce, project-work.

The college awards Internal Assessment to the students on the basis of following parameters:

- Two college examinations (September and December)
- Attendance of the students
- Class participation
- Seminars/presentations/assignments by the students
- Class tests
- Performance in practical

For ensuring transparency, the college:

- Shows the answer-sheets to the students, teachers guide about the shortcomings and suggest improvements;
- Internal assessment is displayed on the notice-boards, subject-wise/department-wise;
- Students are guided to prepare as per the standards of evaluation

6.3.4 Research and Development

The academic development of the faculty is continuously facilitated through Faculty Development Programmes, workshops, seminars and sensitization programmes.

For developing academics and professionalism, faculty is encouraged to take up minor/major research projects. Departments are motivated to apply for seminars/conferences/workshops. Faculty is encouraged for engaging in research and submitting publications, and also for pursuing Doctoral and Post-Doctoral research. Provision for study-leave and duty-leave is made use of by the faculty optimally to attend national/international seminars/workshops/conferences. Laptops have been given to faculty members as a research-support mechanism.

6.3.5 Library, ICT and physical infrastructure / instrumentation

College library subscribes to 14 newspapers and about 150 magazines. The Library has computers and internet facilities to access online journals and e-books. We have subscribed to INFLIBNET online library. The college will digitize the rare books and manuscripts and would make those available online.

CCTV cameras have been installed in labs and campus to safe-guard costly equipment and to check anti-social elements.

This year we will work to achieve objective of being GREEN COLLEGE in Chandigarh. Our College has been adopted by the Department of Energy to provide 1MW Solar Power Station (in phased manner) for generation of Solar Electrical Energy. The first phase of generating 450 KW power is already in progress and solar panels are being installed on rooftops of the campus building. The extra solar energy generated will also be routed to meet electricity requirements of the Chandigarh city. Our College has rain water harvesting system which will be further augmented to meet its tertiary water requirements. Plantations drives will be undertaken in the campus and off-campus. Students will be trained to conserve energy.

6.3.6 Human Resource Management

Faculty is recruited and placed on the job as per the UGC guidelines. They have a system of performance appraisal and feedback. Administrative staff is recruited as per the government guidelines. Periodic orientation/ refresher courses polish the academic/ teaching skills of the faculty and skill upgradation training is organized for non-teaching staff by Chandigarh Administration. Keeping in view the significance of ICT, the computer skills of the teaching/ non-teaching staff are frequently upgraded.

6.3.7 Faculty and Staff recruitment

Faculty is recruited by UPSC or on deputation from Punjab/Haryana/HP. Additionally, the UT administration recruits teachers on contract basis to meet the requirements of self-financing courses, add-on courses, existing courses and new courses. Faculty is highly competent and dedicated.

The number of teachers is based on the estimated workload for the academic year. College already has 56 contractual faculty members recruited by the College Directorate, Department of Higher Education, UT Administration. This recruitment is as per UGC/Punjab University recruitment rules and guidelines.

- List of resource persons is prepared in the beginning of the session to meet the emergency requirements.
- Vacant posts are also filled on deputation from Panjab/Haryana/H.P.
- For fresh recruitment UT Administration sends the requirements to UPSC, and UPSC carries out fresh recruitments on the basis of UGC guidelines.

6.3.8 Industry Interaction/ Collaboration

The Career Guidance and Placement Cell functions as a guidance mechanism for the students to provide them knowledge about various career opportunities available for them as per their educational qualifications. A wide range of activities are organised throughout the year such as preparation for Group Discussion and Interview, guidance regarding CV preparation, expert lectures on Career Awareness, opportunities, personality development, etc. For this purpose experts from industries visit the institution to guide the students on these lines. Company executives and directors frequently visit the college to interact with the students to train them and recruit them.

Dr. Bino Dogra, Vice Principal and HOD, Music Instrumental, has been deputed as Nodal Officer for contractual placement of teachers in performing arts in government schools of UT Chandigarh.

Ex-Students of the college as well as those doing post graduation in Music (I&V) and Dance are thereby placed in these schools.

6.3.9 Admission of Students

The college has earned the reputation of being the foremost institution in this part of the region. For admission process, the publicity is multi-pronged and well planned. The process is advertised in the news dailies and also put on the website of the college. The prospectus has ample information on admission-related topics such as:

- Range of Courses
- Process of Admission (with dates, time and venue for various courses)
- Eligibility and reservation criteria
- General and specific rules for day-scholars and hostel residents
- Faculty-related, Academic, Administrative and Financial aspects etc.

College admits students in under-graduate Arts and Science, and Post-Graduate stream through admission committees formed by the Principal. Students above 60% (cut-off marks) are admitted on merit basis.

- For B.Com and BCA admission is centralised
- P.G. Arts admission criteria is above 50%
- P.G. Science is on the basis of OCET
- College follows U.T. Administration's reservation policy for all classes with respect to various categories (SC, ST, OBC, Freedom Fighters, Kashmiri Migrants, differently-abled, single girl child etc.). The detailed criteria are prescribed in the prospects.

6.4 Welfare schemes for

Teaching	As per govt. rules
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal
Administrative	No	-	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges

6.11 Activities and support from the Alumni Association

Annual Alumni Meet is organised

6.12 Activities and support from the Parent – Teacher Association

There is periodic interaction between faculty and parents, whereby feedback is reciprocated. Per se there is no Parent-Teacher Association.

6.13 Development programmes for support staff

It is a government college therefore all government welfare schemes are applicable to the employees.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Vanmahotsav was celebrated where in tree plantation drive was organized. Major days of significance like Rajiv Gandhi Akshay Urja Diwas, Earth Day, Ozone Day were celebrated to make the students aware of environment conservation and sensitize them to protect their surroundings. Anti cracker awareness campaign was launched to celebrate safe and pollution free Diwali. The students are regularly encouraged to switch off the fans/lights and water taps when not in use.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- More use of audio visual aids for teaching
- Teachers made presentations and published them on the college website for students' reference
- Presentations by the students are considered for internal assessment.
- Question papers for December exams are now set in English as well as Hindi as students have an option to appear in Hindi medium too.
- Students were taken to agencies/ organisations so that they may get a practical view of the theoretical aspects of their course work
- Students were motivated to use their course content in a socially relevant manner. This was further augmented through the activities conducted by departmental societies.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Year	Plan of Action	Achievements
2011-12	<ul style="list-style-type: none">• Smart class rooms• Solar Power• Outreach program for children of class-IV employee• Hostel-IV for Girls• The proposal for 4th computer lab	<ul style="list-style-type: none">• 15 smart classrooms• CCTV cameras were installed• Conference Room is functional with provision of Conference Table, ergonomically revolving chair, multimedia projector, conference mike system and air conditioning• Renovation of Zoology and Botany Lab• Laptops to faculty

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

FIRST BEST PRACTICE

1. Title of the Practice: WATER AND WASTE MANAGEMENT

2. Goal

Environment and nature have been the main sufferers of the contemporary trends, lifestyles/habits and lack of concern. Resultantly wastage of natural resources, non-utilization of organic waste, insanitation have been the socially damaging outputs. The college realizes its responsibility and hence at its own level has tried to create structures that can serve as eco-friendly tools of waste and water management.

For the purpose of conserving water and artificial recharge of groundwater, the **Rain Water Harvesting** system is set up in the college campus. Instead of allowing rainwater to go waste, by channelizing it into surface streams, every drop of rain water that falls can be conserved by rainwater harvesting and the groundwater recharged so that problems like declining water levels, failures of wells/tube-wells, deterioration in ground water quality, saline water for drinking can be overcome. Roof top rain water harvesting for recharging ground water reservoir is hence a feasible process.

The college has a lot of greenery ranging from herbs, shrubs to large trees and hence a lot of leaves keep on falling perennially. Coupled with it is the waste generated from fruit/juice shop and the messes of three hostels. This organic/plant based-material was going waste and therefore **Project Vermi-composting** was started in College to convert organic matter into nutrient-rich humus using worms and microorganisms. The manufactured compost is now being used in the college gardens. It is proposed that in the years to come when the compost output increases, it can be sold and additional income generated for continuous betterment of the system.

3. The Context

The principle of collecting and using precipitation from a catchment's surface is called rain water harvesting. Artificial recharge to ground water is a process by which the ground water reservoir is augmented at a rate exceeding than obtaining under natural conditions or replenishment. Any man-made scheme or facility that adds water to an aquifer may be considered to be an artificial recharge system. There are two main techniques of rain water harvesting: Storage of rainwater on surface for future use, and Recharge to ground water. As ground water level in most areas of Chandigarh mainly in northern sectors is declining at a rate of about 10 cm to 80 cm per year because the northern sectors are older and more tube-wells are still being used for water supply. Besides, north Chandigarh gets lesser area for extraction of water while the area available to the south is much more. This is because water moves southwards, away from elevated areas.

Solid waste management is a big problem in India these days. This waste can be biodegradable and non-biodegradable. The best way to get rid of the solid waste is 3Rs- Reduce, Reuse and

Recycle. Biodegradable solid waste can be reused by the process of composting and vermicomposting. In our College biodegradable solid waste is generated in large amount from different sources such as college canteen, juice bar, hostels and Home Science department. To get rid of these wastes and to provide manure for the college gardens this project was started in College.

4. The Practice

Central Ground Water Board, North-Western Region had taken up the some artificial recharge projects in UT Chandigarh under various centrally assisted schemes. These projects were executed by various agencies of Chandigarh Administration and Municipal Corporation. One of these is artificial recharge to ground water for our college with a sanction of Rs.3,75,000/-.

The present rain water harvesting system has three components – Catchment, Conveyance and storage. Catchment area is Rooftops because of the large coefficient of run-off generated from them and the relatively less likelihood of their contamination. Conveyance systems are rainwater gutters and rainwater down pipes. 22 trapping units have been installed near building of Departments of Geography, Botany and all around the Computer Application department for roof-top harvesting of rain water. Rain water from these units is sent to filtration tank (containing sand and gravel particles) and then to bore well for recharge of groundwater.

Underground vermicomposting is going on in our College by way of making four pits of dimensions 10'x3'x2' in the botanical garden. The area is shaded by a fiber shed and concrete boundary is made around pits to prevent flooding. Following is the methodology used for vermicomposting in the college:

- I. **Purchase of worms for vermicomposting:** The best types of worms to use in a vermicomposting operation are red wigglers (*Eisenia Foetida*). The earthworms that are typically found in outdoor soil don't break down materials aggressively enough for indoor composting. Nearly 500g worms are purchased from Environment Department of Chandigarh.
- II. **Preparation of the worm bedding:** The bedding is the material that the worms live in. It is made from any carbon-rich organic matter, and newspaper works as the best medium.
- III. **Moisten the bedding:** Worms can only live in a moist environment, so some water is poured directly on bedding.
- IV. **Addition of some soil and dung slurry to the bedding:** In addition to the bedding, a handful of soil and cow-dung slurry is added. The soil provides "grit" for the worms, which helps them digest food scraps. The dung slurry adds microorganisms into the worm pit that in turn helps in decomposition.
- V. **Addition of the worms to the vermicompost pit:** Worms are added by scattering them onto the bedding.

- VI. **Addition of leaf litter and biodegradable waste to the pit:** Leaf litter and biodegradable waste are added to the pit. The pit is covered by jute or hessian cloth to block any light. It helps to prevent fruit flies and birds from appearing.
- VII. **Removal of the worms when the compost is done:** After the worms digest wastes, the produce is called "castings". These castings, which look like dark black threads, show completed vermicompost. When plenty of castings are present, it is ready to harvest the vermicompost. Then Covering is removed and the worms move to the bottom of the pit in a clump to escape the light.
- VIII. **Harvesting of vermicompost:** The completed compost is removed from upper layer, sieved, dried and stored for later use.
- IX. **Replacing the bedding and re-introducing the worms:** A fresh bedding is provided to worms after harvesting the compost.

5. Evidence of Success

- Improvement in infiltration and reduction in run-off
- Improvement in groundwater levels and yields
- Reduced strain on Special Municipal Corporation water supply
- Improvement in groundwater quality
- Prevention of flooding in botanical garden (low lying area) and nearby areas

Vermicompost is used in botanical garden, Solace garden and herbal garden of the college and it has provided following benefits:

Soil

- Improved soil aeration
- Enriched soil with micro-organisms
- Improved water holding capacity

Plant growth

- Enhanced germination, plant growth, and yield
- Improved root growth and structure

Economic

- Bio-wastes conversion has reduced waste generation
- Low capital investment and relatively simple technology

Environmental

- Production has reduced greenhouse gas emissions such as methane and nitric oxide

Both these systems have added a lot to the knowledge of the staff as well as the students as they can see the practical application of water-management and waste-management. It is also noteworthy that officials from other institutions have paid visits to the college to see the working of both the set-ups so that they too can replicate the same on their part for evident benefits.

6. Problems Encountered and Resources Required

There is a problem of clogging of various rain water trap units by silt and leaf litter which requires regular care and cleaning. For this the requirement of attendant for the same has been submitted to the concerned authorities.

Smells: When decomposition becomes anaerobic from excess feedstock added to the pit in wet conditions, or layers of food waste have become too deep, the pit begins to smell like ammonia.

Moisture: Sometimes excess waste water results in dying of worms.

Pest species: Pests such as rodents and flies are attracted by large amounts of kitchen waste, particularly meat. In warm weather, fruit and vinegar flies breed in the pit if fruit and vegetable waste is left somewhat uncovered with bedding.

Worms escaping: Worms try to leave the pit when first introduced, or often after a rainstorm when outside humidity is high.

Nutrient levels: Because the present system uses a varied mix of feed-stocks, the nitrogen, potassium and phosphorus content of the resulting in inconsistent vermicompost.

To avoid these problems there is requirement of an attendant, and requisition for the same has been submitted to the concerned authorities.

SECOND BEST PRACTICE

1. Title of the Practice: INSTITUTIONAL SOCIAL RESPONSIBILITY

2. Goal

The institutions of today have a wider role to play, not limiting themselves merely to the academic/research domain, rather performing community-oriented socially responsible tasks that can make an identifiable change and contribute to welfare and national development. The college aims at awareness generation on pertinent issues of concern and relevance and to sensitize the masses on questions that relate to them. The youth of today, especially the girls can play a more far-reaching role keeping in view their natural gifts of sensitivity, compassion and empathy. It is therefore the primary aim of the college not to merely shape and polish the academic skills of the students but to provide education coupled with co-curricular activities in a way that leads to their holistic development. The college aims at shaping the students as ambassadors of transformation and agents of the much-needed change. It is being increasingly felt that the last decade has seen certain more prominent aspects that need immediate yet compassionate attention and hence the institution identified such spheres and undertook activities in a manner that would involve the students. This effort shall also develop their organizational skills and orient them towards a more humane approach.

3. The Context

The identification of the core areas that needed to be dealt with sincere attention was indeed an arduous task. The initiative of the Chandigarh Administration in this regard was of great support. Protection and conservation of environment is one of the major global concerns and the college wants to contribute in the efforts towards sustainable development. Increase in traffic violations and the resultant proneness to accidents was one such challenging concern. Growing menace of drug-addiction is a pronounced threat due to which the potential, talent and capabilities of the youth are being wasted. The awareness of HIV/AIDS and Cancer is another area of grave concern that needs to be addressed. Insensitivity towards women issues and gender-discrimination is posing a severe threat to the projection of a balanced society. Sanitation, health and hygiene are the vital elements that are to be taken care of, irrespective of the section or strata of the society. These sensitive areas were hence identified to be dealt with so that their upcoming challenges can be nailed. The college caters to students from Chandigarh, Punjab, Haryana, Himachal Pradesh, Jammu and Kashmir, Uttarakhand, Manipur etc. They can therefore serve as suitable means in this effort and make the implementation an ongoing process even after their college-terms.

4. The Practice

The college has formed societies in the identified areas: Prakriti, Road Safety and Traffic Awareness, Drug-De addiction, Gender Equity, Health and Hygiene, Red Ribbon Club, Cancer Awareness, Blood Donation. The student volunteers work throughout the year, under the guidance of teacher-incharges and engage in a wide variety of activities. The main thrust is on community-oriented actions. Awareness-generation campaigns are carried out by way of rallies, human-chains, candle-marches, helmet rallies, anti-cracker and green Diwali drives. The volunteers perform *Nukkad Nataks* (street plays) at strategic locations so that a wide section of the society can be covered. The venue and time of the performance is so chosen that a maximum gathering can be sensitized. Interaction with citizens helps in collection of opinions/views/ideas/problems on sensitive issues.

NSS is another effective component whose volunteers are involved in multifarious activities ranging from cleanliness drives to awareness-generation activities. It is noteworthy that the college has adopted a village *Khudda Jassu*. The volunteers of NSS and those of other societies as well, periodically visit the village, interact with the residents and make them aware of the day to day issues of significance like health, child care, sanitation, drug de-addiction, environment, women's rights, cancer, HIV etc. Visits to old-age homes are also an important feature whereby the students interact and help the senior citizens after listening to their problems. The Blood Donation Society of the college collaborates with PGI, GMCH or other bodies, and organizes camps wherein students and teaching/non-teaching member of the college donate for a noble cause. Volunteers of *Hum Hain* conduct an event 'Joy of Giving', wherein clothes and household material is collected from the staff and students which is donated to the needy, under-privileged and destitute.

Special days like Earth Day, Ozone Day are celebrated in a way that they make the students aware about the growing significance of the component of environmental

protection. This is operationalized through competitions (declamation, paper-reading, rangoli, best out of waste, slogan-writing), marches/rallies etc. Vanmahotsav is celebrated wherein a wide variety of trees/shrubs are planted and distributed.

Special Olympics is an instrument that infuses motivation and a feeling of self-dependence among the differently-able. The student-volunteers assist such persons during the conduct of the Special Olympics and play a very supportive role for this section of the society.

5. Evidence of Success

It is identifiable that students have developed organizational skills and their communication/interactive skills have improved to a great extent. They have started taking initiative for conduction of events/activities. There is a growing realization on their part that the sectors identified for creating mass-awareness are the most strategic ones; and it is only their own enterprise that can lead to a constructive change. The material and clothing collected has helped a lot of needy persons. The endeavor of these students has motivated others as well, and participation in community-centric activities has witnessed an upward trend. The students of the college strive hard to keep their surroundings clean and have stopped littering. From the community, especially from the residents of the adopted village *Khudda Jassu* the students have received accolades.

A wide coverage of all such activities/events in the media is further a corroboration of the success of all the efforts.

6. Problems Encountered and Resources Required

During the initial stages of community-centric activities, there was an apprehension that taking girls off-campus may be risky. However this was soon got rid of as the residents of the city were very forthcoming in accepting their presentations and learning from them. The institution being governmental, paucity of funds inhibits some big events. It is hoped that the positive and constructive results shall definitely open up more and better funding avenues in the days to come. The institution wishes to take the students for awareness generation activities out of the city too, but lack of means of conveyance of our own, inhibits this proposal.

Most of the financial support for construction/renovation was provided by the Chandigarh Administration. For other activities, staff and students take funding from college funds like A-Fund and manage material resources, though their utilization is done very economically. Many times waste material is also made optimum and constructive use of for conduction of events.

7.4 Contribution to environmental awareness / protection

- **Prakriti, the environment society**
- **Vanmahotsava-Tree planting and energy saving drives**
- **Celebration of Akshay Urja diwas, Ozone day**
- **Poster making, rangoli, competitions on significant days**
- **Solar , rain water harvesting**
- **Campaigns, Candle Marches and Rallies for creating awareness and sensitisation on issues like Green City, Clean City, Cracker free Diwali**

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- One of the oldest (established in 1956) and reputed Institution of the region.
- All girls' institution in sync with Government's policy of women empowerment.
- Free coaching for school going children of class-IV employees
- The college has been declared No Smoking Zone
- Excellent Infrastructure; spacious ventilated classrooms, 'Smart' classrooms, gymnasium, well-equipped science, computer and language laboratories, seminar rooms and auditorium provide the infrastructural support.
- Vermi-Composting project has been in use to fertilise the plants in the campus.
- WI- FI enabled CAMPUS
- The society 'Hum Hain' for Gender Equality and Non-Discrimination held workshops on gender and reproductive health, adolescent girls' health and tie up a link with NGO's like Theatre Age and JAGORI to educate and sensitize people of the city and the students of the college
- Teacher student relationship is shaped in a way to lead to holistic development of the students.
- **Community Outreach through Societies:** Holistic development of students and community out-reach through their participation in various Clubs and Societies with an aim to make them better citizens, such as: Drug De-addiction Society, Gender Equity Society, Best out of Waste Society, Community Hygiene and Sanitation Society, Heritage Society, Traffic Awareness and Road Safety Society, AIDS Awareness and Public Health Society, Cancer Awareness Society, 'Prakriti'- Environment Society, 'Epiphany'-Literary

Society, Commerce Society, 'Kala Srijan'-Fine Arts Society, 'Rasayanika'-Chemistry Society, 'TechZeal'- Computer Applications Society, 'Jeevansh'- Zoology Society, 'Green Thumbs'-Botany Society, 'Galaxy'-Physics Society, 'Globus'-Geography Society, 'Psychovision'-Psychology Society, 'Prashaasnika'-Public Administration and Political Science Society.

- **Sahyog:** A fund wherein donations are given generously by the college staff. This fund is used for assisting the needy students for payment of fee and purchase of books and stationery.

Weaknesses:

- Delay in recruitment of permanent staff
- Shortage of Lab support staff
- High Teacher Student Ratio: In humanities, there is high teacher student ratio, which in certain subjects is as high as 1:100.
- Less interaction with industry as it is not mandatory as per university curriculum.
- Inadequate research facilities for the faculty.
- No faculty Exchange programs under Government policy.
- Lack of autonomy resulting in administrative delays.
- Insufficient rooms/labs to start new courses. Though a new Teaching Block is planned for the college, but the work hasn't been started due to administrative procedures.

Opportunities:

- New job oriented course in collaboration with local industry
- Establishment of Research Development Centre
- Faculty Development Centre for enhancing the skills of the faculty.
- Involvement of faculty in re-structuring the curriculum according to requirements of industry, as many of the faculties are members of BOS and Faculties of Panjab University.
- Strengthening of Library; digitisation of rare books/manuscripts, subscriptions of reputed national & inter-national e-Journals & e-Books.
- Availability of reputed Companies and Industries in both Public and Private Sectors to enhance industrial collaborations, exposure and employability of students.
- College has abundance of space to construct new teaching blocks, hostels and sports facilities.

Threats

- Competition due to mushrooming of private universities, professional institutes, technical institutes and private colleges.
- Declining interest of students in traditional courses due to distance learning programs.
- Initiation of similar PG programs by local colleges

8. Plans of institution for next year

- **More interaction of students with scholars of eminence**
- **Field visits of science students to institutes of repute**
- **Focus on sensitisation of present generation on relevant social issues and making them community oriented in their approach**
- **Purchase of lab equipment**
- **Upgradation of Career Oriented Courses**
- **Renovation of Labs**

Name Ms. Shashi Joshi

Name Ms. Achila Dogra

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

PANJAB UNIVERSITY, CHANDIGARH

Schedule for the Academic Calendar for the Panjab University affiliated Colleges for Post Graduate courses having Semester System for the session 2011-12:

Summer Vacation 21-5-11 to 6-07-11 (47 days)
Saturday Wednesday

Academic Calendar

College open on 7.7.11
Thursday

Admission Schedule

- i) Normal Admission 11-07-11 to 23-07-11 (12 working days)
for on going and Monday Saturday
new classes(except for those
classes in which admission
is through OCET)
- ii) Late admission 25-07-11 to 06-08-11 (12 working days)
(for on going and new
Classes) to be allowed
by the Principal
with late fee
of Rs.500/-per student
- iii) Teaching starts
- a) 07-07-11 For on going classes
Thursday
- b) 11-07-11 (tentative) For new admission classes (other than
Monday those admitted through OCET)
- iv) Late admission in the 08-08-11 to 31-08-11
Colleges Monday Wednesday
to be allowed
by the Vice-Chancellor
with late fee of **Rs. 1800/-**
per student

<u>Academic Term-I</u> <u>Ist Semester</u>	07-07-11 Thursday	to	1-10-2011 Saturday	(70 working days)
<u>Autumn Break</u>	3.10.2011 Monday	to	8.10.2011 Saturday	(6 days)
<u>College reopens after</u> <u>Autumn Break</u>	10.10. 2011 Monday	to	6.11.2011 Sunday	(21 days)
Total working days of Academic Term I=70+21= 91 days				
Preparatory Holidays	7-11-11 Monday	to	20-11-11 Sunday	(14 days)
<u>End Semester Examinations</u>	21-11-11 Monday	to	15-12-11 Thursday	(20 days)
<i>Winter Break</i>	16-12-11 Friday	to	01-01-12 Sunday	(17 days)
<u>Academic term -II</u> <u>2nd Semester</u>				
<u>College reopens after</u> <u>Semester Examination</u>	02-01-12 Monday	to	21-04-12 Saturday	(90 days)
Total working days of Academic Term II =90				
Preparatory Holidays	23-4-2012 Monday	to	6.5.2012 Sunday	(14 days)
<u>End Semester Examinations</u>	7-05-12 Monday	to	30-05-12 Wednesday	(22 days)
<u>Summer Vacation (tentative)</u>	31-05-12 Thursday	to	08-07-12 Sunday	(39 days)

Total working days of academic term I & II =91+90=181 days