

POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS
SECTOR-11, CHANDIGARH

NAAC Accredited 'A' Grade with CGPA 3.52



Criterion 5: Student Support and Progression

Key Indicator- 5.1 Student Support

METRIC NO. 5.1.2

INDEX

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills, 2. Language and communication skills, 3. Life skills (Yoga, physical fitness, health and hygiene), 4. ICT/computing skills

Sr No	Name of the capacity development and skills enhancement program	Date of implementation (DD-MM-YYYY)	Page No
1	Certificate Course in Office Management	2017-2018	1-11
2	Web Designing and Multimedia (Add -On Course) Certificate/Diploma/Advance Diploma	2017-2018	12-34
3	Guidance And Counselling (Add -On Course)	2017-2018	35-53

4	Disaster Management (Add-on Course)	2017-2018	54-65
5	Mass Media and Videography (Add -On Course) Certificate/Diploma/Advance Diploma	2017-2018	66
6	Awareness Lecture On Health and Hygiene for Mess and Canteen Workers	2017-2018	67-68
7	Elocution on Health and Hygiene	2017-2018	69-70
8	Lecture on Vector Borne Diseases	2017-2018	71
9	Lecture on Women and Diabetes	2017-2018	72-73
10	Nutrition Week Celebration	2017-2018	74
11	Certificate Course in Office Managemnet	2018-2019	75-93
12	Event Management Course	2018-2019	94-99
13	Short Term Certificate Course in Spoken English	2018-2019	100-103
14	Web Designing and Multimedia (Add -On Course) Certificate/Diploma/Advance Diploma	2018-2019	104-126
15	Guidance And Counselling (Add -On Course)	2018-2019	127-145
16	Disaster Management (Add-on Course)	2018-2019	146-157
17	Mass Media and Videography (Add -On Course) Certificate/Diploma/Advance Diploma	2018-2019	158
18	Orientation Programme of Community Hygiene and Public Health Society	2018-2019	159
19	Lecture on Minimum Medicines and Maximum Health	2018-2019	160-161
20	Lecture on Cancer Awareness	2018-2019	162-163
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22	Lecture on Vector Borne Diseases	2018-2019	166
23	Nutrition Week Celebration	2018-2019	167
24	Event Management (Add-on Course)	2019-2020	168-174
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27	Guidance And Counselling (Add -On Course)	2019-2020	202-220
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29	Food Preservation (Certificate Course)	2019-2020	233-234
30	Mass Media and Videography (Add -On Course) Certificate/Diploma/Advance Diploma	2019-2020	235
31	Seven Days Faculty Development Program (09-01-2020 to 15-01-2020)	2019-2020	236-272
32	Three Days Entrepreneurship Development Program	2019-2020	237-275

33	Orientation of Community Hygiene and Public Health Society	2019-2020	276-277
34	Lecture on "Anemia Among Adolescent Girls"	2019-2020	278-279
35	Breast Cancer Awareness Programme	2019-2020	280
36	Cancer Awareness Programme	2019-2020	281
37	Webinar on Theme: All about COVID 19	2019-2020	282
38	Nutrition Week Celebration	2019-2020	283
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40	Web Designing and Multimedia (Add -On Course) Certificate/Diploma/Advance Diploma	2020-2021	299-323
41	Event Management Course (Add -On Course)	2020-2021	324-329
42	Short Term Certificate Course in Spoken English	2020-2021	330-333
43	Guidance And Counselling (Add -On Course)	2020-2021	334-352
44	Disaster Management (Add-on Course)	2020-2021	353-364
45	Food Preservation (Certificate Course)	2020-2021	365-366
46	Mass Media and Videography (Add -On Course) Certificate/Diploma/Advance Diploma	2020-2021	367-368
47	Webinar on theme 'Spotlight on Mosquitoes'	2020-2021	369-370
48	Webinar on theme 'Coping with Covid19: After One Year'	2020-2021	371-372
49	Talk on 'Opportunities for students of Life Sciences'	2020-2021	373
50	Lecture on 'Sanitation and Environment Health'	2020-2021	374
51	Lecture on 'Awareness and well being: Post Covid-1'	2020-2021	375
52	Extempore on 'World No Smoking Day'	2020-2021	376
53	Building a Fairer, Healthier World	2020-2021	377
54	Reaching the Zero Malaria Target	2020-2021	378-379
55	International Webinar on 'Lifestyle Strategies to Combat Pandemic'	2020-2021	380-381
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60	Web Designing and Multimedia (Add -On Course) Certificate/Diploma/Advance Diploma	2021-2022	407-429
61	Guidance And Counselling (Add -On Course)	2021-2022	430-448
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63	Celebration of World Health Day on the theme "Our Planet Our Health"	2021-2022	462
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67	International YOGA Day 2022	2021-2022	467-471
68	Workshop for Cyber Security Awareness	2021-2022	472-473
69	Mass Media and Videography (Add -On Course) Certificate/Diploma/Advance Diploma	2021-2022	474
70	Seven Days Faculty Development Program (06-08-2021 to 12-08-2021)	2021-2022	475-507
71	E-Poster aking activity on Mosquito Day	2021-2022	508-509
72	Extempore and Essay writing activity on Earth Science Day	2021-2022	510-511
73	International Webinar on 'Discovering the Pied Piper of Stressed Hormones in Females'	2021-2022	512-513
74	Invited talk on 'Women's Reproductive Health: Facts & Fancies'	2021-2022	514-515
75	Extempore on Cancer Awareness	2021-2022	516
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77	Talk by Dr. Narendra Kumar Bhalla, Fortis- Mohali on World Cancer Day	2021-2022	518-520
78	Talk and Dental Check-up by Dr. Ravi Kumar, (Dentist, Periodontist, Implantologist), Vital Dental, Sector- 15, Chandigarh	2021-2022	521-522
79	Awareness about Poly Cystic Ovarian Disease (PCOD): A Preliminary Survey	2021-2022	523-525
80	Extempore on 'World No Tobacco Day'	2021-2022	526-528
81	E-poster making activity to mark World Sickle Cell Awareness Day	2021-2022	529-530
82	E- Poster making activity on Genetic Disorder Awareness	2021-2022	531-533
83	Skill Development Lab, Smart Classroom, Seminar and Conference Room	2017-2022	534-539

From

-7-
Dy No 2227

The Principal
GCC-11, CCA
No. 531 dated 13/8/08

Subject: Permission to start Certificate Course in
Office Management

PUC

The Principal, Govt. College for Girls, Sector-11, Chandigarh has sent a proposal for grant of permission to start Certificate Course in Office Management under the initiative for implementation of the Chandigarh Administration's Action Plan for Gender Sensitisation and removing Girl Child Discrimination.

- The course will be Self financing Course but will subsidized fee structure.
- The course will be open to the girls with minimum +2 qualifications.
- The course will be of three months duration and classes will be conducted after college hours.
- The Certificate will be given jointly by the Education Dept. UT, Chandigarh and Govt. College for Girls, Sector-11, Chandigarh.

The Principal, Govt. College for Girls, Sector-11, Chandigarh has also requested to grant permission to open a separate bank account and utilize the funds as per the provisions given in the enclosed proposal.

Introduction:

India is on the fast-track of growth today, and one of its wonderful strengths is its vast human resource potential. A substantial part of this untapped resource comprises of adolescent girls and young women. To empower them and help them to contribute towards the country's progress, the government College for Girls, Sector-11, a premier institution in Chandigarh has been offered short-term vocational course Office Management. The Chandigarh Action plan for Gender Sensitization and removing Girls Child discrimination.

Goals:

- Empowerment of girls and young women.
- Economic independence and dignity for girls and women through basic vocational and soft-skills training.
- Dynamic job placement opportunities.
- Providing counseling, guidance and emotional support.
- Enabling future contribution of women in good citizenship.

Target group:

- Adolescent girls and young women with minimum qualification of 10+2 from the city and adjoining villages.

Methodology:

To provide basic vocational training in:

- Office Management
- Course includes
- Tally and Accountancy
- Documents

②

- Adobe Programme
- Typing

Special Features:

- 40 students batch
- Lecturers by Qualified teachers from GCG- 11 and professionals from the relevant fields.
- Study materials will be provided
- **Infrastructural facilities:** State of Art class rooms with modern teaching tools.
- **Fee: Rs.1500/-**
- **Placement opportunities:** offered through the highly active Placement Cell of the college, which networks with leading corporate houses, banks, offices etc.

V. nuc: Government College for Girls, Sector 11, Chandigarh.

Time Frame:

- Three – months course
- No. of Lectures: 130
- Five days a week
- 2.30 pm – 4.30 pm.
- September – October – November.

Proposed Budget per 3 – month course:

1.	Secretarial assistance	: Rs. 3,500.00
2.	Stationery (including computer stationery)	: Rs. 10,000.00
	Typing and photocopying a study material	
3.	Printing of certificates	: Rs. 1000.00
4.	Honorarium for guest lecturers	: Rs. 32,500.00
	@ Rs. 250/- per lecture	
5.	Coordination and conducting the course	: Rs. 13,000.00
6.	Miscellaneous	: Rs. 2000.00
	Total Budget per Course	: Rs. 62,000.00

Keeping in view the above, if approved permission may be granted to the Principal, Govt. College for Girls, Sector-11, Chandigarh to start Certificate Course in Office Management subject to the condition that necessary affiliation be obtained from Panjab University, Chandigarh, before starting the said course, if required. No additional staff/funds will provided.

Further permission may also be granted to the Principal, Govt. College for Girls, Sector-11, Chandigarh to open a separate bank account and utilize the funds as per provision made in the proposal.

Submitted please.

From PP

- 9 -

(3)

The Principal, Govt. College for Girls, Sector-11, Chandigarh enquired from the Panjab University regarding affiliation to start Certificate Course in Office Management in the college and intimated that the duration of said course is three months. Therefore, affiliation of Panjab University is not required and Administration can issue certificate at its own level.

In view of the above clarification, may allow Principal, Govt. College for Girls, Sector-11, Chandigarh to start certificate course in office Management for duration of 3 months as per the following programme/fee schedule:

Special Features

- 40 students batch
- Lecturers by Qualified teachers from GCG- 11 and professionals from the relevant fields.
- Study materials will be provided
- **Infrastructural facilities:** State of Art class rooms with modern teaching tools
- **Fee: Rs.1500/-**
- **Placement opportunities:** offered through the highly active Placement Cell of the college, which networks with leading corporate houses, banks, offices etc.

Venue: Government College for Girls, Sector 11, Chandigarh.

Time Frame:

- Three – months course
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5.	Coordination and conducting the course	: Rs. 13,000.00
6.	Miscellaneous	: Rs. 2000.00
	Total Budget per Course	: Rs. 62,000.00

Submitted please

(From pre-page)

Office note on pages 7-9/n may be perused.

This case relates to grant of permission to start a self financed certificate course in Office Management in the Govt. College for Girls, Sector-11, Chandigarh. India is on the fast-track of growth today, and one of its wonderful strengths is its vast human resource potential. A substantial part of this untapped resource comprises adolescent girls and young women. To empower them and help them to contribute towards the country's progress, the Government College for Girls, Sector-11, a premier institution of Chandigarh, intends to offer short-term self finance certified course in Office Management under the Chandigarh Action Plan for Gender Sensitization and Removing Girls Child Discrimination. The course is of three month duration and classes will be conducted after college hours. No affiliation for such course is required and no financial burden will be last on the Chandigarh Administration. The course is open to girls with minimum 10+2 qualifications.

Permission may be granted to the Principal, Govt. College for Girls, Sector -11, Chandigarh to start the above self financed certificate course in Office Management in the Govt. College for Girls, Sector -11, Chandigarh as per the programme/fee schedule mentioned on page - 9/n.

(2)

To

The Principal
Post Graduate Govt. College for Girls,
Sector -11, Chandigarh.

Subject: Completion of 20th Batch of Certificate Course in Office Management.

Respected Madam,

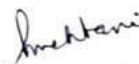
It is humbly submitted that course content of the 20th Batch of Certificate Course in Office Management has been completed on 18st April 2017 by the resource persons/teachers.

The detailed bill for honorarium for the resource persons/teachers and coordinators is attached herewith for the release of payment.

Yours Sincerely,



Prof. Pardeep Singh Walia
(Co-ordinator)



Dr. Sangeeta Mehtani
(Co-ordinator)

Musand
Manshal

To

①

~~Allowed~~ / ~~Not Allowed~~
Marked
Principal
a

The Principal,
P.G. Govt. College for Girls,
Sector 11, Chandigarh.

Sub: Permission for photocopy & printing of Office Management course.

Permission may kindly be granted for expenditure of photocopies & printing of certificates for course of office management for the session 2017-18.

The detail as given below:-

Printing of certificates	Rs. 2520/-
Photocopies of study material	Rs. 6615/-
Total	Rs. 9135/-

Date 30/5/2018



(PARDEEP SINGH WALIA)
Coordinator

Received Payment Rs. 8908.-
from The Principal, P.G. Govt. College for Girls,
Sector 11, Chandigarh. 721568 da 15 10/18

Name.....



Govt. College for Girls, Sec-11, Chandigarh

Certificate Course in Office Management

Modules

Credits

1. Typing
2. Basic Computer Knowledge
3. Document management
4. English/Grammar & Softskills
5. Accountancy & Tally

Module: 1: Typing

- Basic Concepts of Typing
- Keyboard Functions
- Typing Practice Sessions

15 Periods

Module: 2: Basic Computer Knowledge

- Introduction: History of computers, Types of operating systems, Windows O, Files, Folders, Paint brush, wordpad, Note Pad.
- Hardware –components of computer system, Input/Output devices, connecting/disconnecting devices, network devices
- MS Word: Theory: Starting, Word Components of a document. Creating and saving a document" Practical: creating and saving a document.
- MS Word: Theory: Formatting, aligning Indenting a text. Inserting Bullets, number, page-numbers. Header and footer.
- Practical: Formatting, aligning Indenting a text. Inserting Bullets, number, page-numbers, Header and footer
- MS Word: Theory: Inserting pagebreaks. Formatting paragraph and pageset. Proofreading a document
- Practical: Inserting section breaks. Formatting paragraph and :V K page set. Proofreading a document.
- MS EXCEL: Theory: Introduction to Excel Operating, creating and saving a workbook.
- Practical: Operating, creating and saving a workbook.

Module-3 : Document Management

- Introduction - Coding Process
- Unitization Guidelines - Document Determination, Composition and Attachments Guidelines
- Document - Characteristics Date Field Title
- Names Guidelines - Guidelines for capturing Author/Addressee/Copyee/Attendee/Names in Text
- Revision - With Sample Documents
- Filing System

30 Periods

Module-4: English/Grammar

Mrs. Iqbal Judge. Days

- Sentence: Subject & Predicate; Parts of speech
- Phrase & the clause; Simple & Compound sentences; complex sentences
- Tenses
- Reading comprehension
- Paragraph Writing: Punctuation
- Narration
- Writing official letters, Memos, Endorsements
- Correspondence
- Effective Communication; Methods of communications; Communication process; Need of Communication skills; Communications styles
- Self image; Steps to develop a positive self image; Factors to improve Self image
- Interviews; Interview guidelines; The Interviewer check list; typical interview questions
- Mock Interviews /Role Plays; How to Build; an Effective Resume
- Effective Communication; Methods of communications; Communication process; Need of Communication skills; Communications styles.

30 Periods

Module-5: Tally & Accountancy

Accounting Concepts, Principles, Conventions/Postulates
Bookkeeping, Recording, Classifying and summarizing
Double Entry System, Books of Accounts Journal, Ledger and subsidiary books
Summarized Statements: Trial Balance, Profit & Loss Account, Balance sheet

Computerized Accounting System: TALLY

25 Periods

- **MS EXCEL** Theory: Working with formulas and functions.
- Practical: Working with formulas and functions.
- **MS EXCEL** Theory: Formatting cell, changing column width and row height
- Text, number, and date series.
- Practical: Formatting cell, changing Column width and row height. Text, number, and date series.
- **MS POWER POINT** Theory: Enhancing data presentation, Introduction PowerPoint, Starting PowerPoint, navigating among different views.
- Practical: Starting PowerPoint, navigating among different views.
- **MS POWER POINT** Theory: Creating a presentation, Entering and editing text, working with bullet, fonts, and text in presentation, Adding header/footer, Changing slide layout.
- Practical: Creating a presentation, Entering and editing text, working with bullet, fonts, and text in presentation, Adding header/footer, Changing slide layout
- **MS POWER POINT** Theory: Drawing objects, changing appearance of objects, working with ClipArt and Text box.
- Practical: Drawing objects, changing appearance of objects. Working with ClipArt and Text box
- **ADOBE ACROBAT READER:**
- **INTERNET:** Theory: Introduction to Internet, websites, World Wide Web, sending/receive mails, search engines. Create log in, compose mails with attachments.
- Practical: Create log in, compose mails with attachments, and send/receive mails.
- **INTERNET:** Web-browsers. Features of internet explorer
- **INTERNET:** Introduction to HTML; HTML & WWW URLs, Document Structure elements.

30 Periods

2017-2018

Certificate Course in Office Management 2017-2018

Sr.no	Name	Grade
1	Pragya	A
2	Sarika	A
3	Mahima	A
4	Swati Sharma	A
5	Yani	A
6	Stanzin Phakool	A
7	Shagandeep Kaur	A
8	Seema Rani	A
9	Parwinder Kaur	A
10	Vanita	A
11	Manpreet Kaur	A
12	Neha	A
13	Shivani Sharma	A
14	Yukta Sharma	A
15	Pooja Verma	A
16	Shweta Arya	A
17	Tamanna Mongia	A
18	Gurpreet Kaur	A
19	Poonam Kumari Sharma	A
20	Prabhdeep Kaur	A
21	Kamaldeep Kaur	A
22	Sandeep Kaur	A
23	Sonali	A
24	Mandeep	A
25	Punam	A
26	Kajal Rozera	A
27	Mahima	A
28	Kajal Rawat	A
29	Pallavi	A
30	Karamjeet Kaur	A
31	Manmeet kaur	A

A/c

2017-2018

32	vanshika	A
33	Harpreet kaur	A
34	Pooja	A
35	parivartan	A



CHANDIGARH ADMINISTRATION
EDUCATION DEPARTMENT

ORDER

Permission is hereby granted to the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh to start Disaster Management and Web Designing & Multimedia courses under UGC Scheme of Career Oriented programmed w.e.f. the session 2010-2011, subject to the condition that no additional staff/ infrastructure will be provided for the said purpose.

Dated Chandigarh, the
4th May, 2010

Ram Niwas,
Education Secretary,
Chandigarh Administration

No.2213-DHE-UT-C2-12(11)2009

Dated: 13/5/2010

A copy is forwarded to the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh w.r.t. her office Memo. No.294, dated 23.04.2010 for information and further necessary action.

Registrar Education (C),
For Education Secretary,
Chandigarh Administration



UNIVERSITY GRANTS COMMISSION
CAREER ORIENTED COURSES
35, BHOZSHAH ROAD
NEW DELHI-110 001

22

March, 2010

F. No. 4-260/2010 (COC)

The Under Secretary (FD-III)
University Grants Commission
New Delhi-110002

Sub: - Release of Grants in aid to Govt. College for Girls, Sector-11,
Chandigarh, Chandigarh for Career Oriented Programme under plan.

Sir,

With reference to the proposal submitted by Govt. College for Girls, Sector-11, Chandigarh, Chandigarh under the UGC scheme of Career Oriented Programme, I am directed to convey the approval of the University Grants Commission for starting the following Career Oriented Courses in the above mentioned College from the academic year 2010-11.

Courses Approved	Seed Money (Rs. in lakh)
<u>Arts/Social Science</u>	
1. Disaster Management	7.00
<u>Commerce</u>	
1. Web Designing and Multimedia	7.00
Total	14.00

I am also directed to convey the sanction of the University Grants Commission for payment of Rs. 14,00,000/- (Rupees Fourteen Lakh only) to Govt. College for Girls, Sector-11, Chandigarh, Chandigarh as one time grant (Seed Money) under the scheme of Career Oriented Programme.

The assistance available in the programme is only in the form of a one - time as "Seed Money". The amount may be utilized for the purchase of books and journals augmentation of laboratory facilities, equipment and payment of remuneration to the Guest faculty only.

The terms and conditions of the approval and grant released are as per the guidelines of the scheme.

1. The sanctioned amount is debit to the major Head 5.(i) (Career Oriented to Education). The above sanction is valid for payment during the current financial year 2009-10.
2. The amount of grant shall be drawn by the Joint Director (Drawing and Disbursing Officer), University Grants Commission on the Grants -in-aid bill and shall be credited to the Principal, Govt. College for Girls, Sector-11, Chandigarh, Chandigarh through Demand Draft/Mail Transfer.
3. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the University/College/Institution.
4. The University/College shall maintain proper accounts only on approved items of expenditure.
5. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it was sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
6. The assets acquired wholly or substantially out of the University Grants Commission grant shall not be disposed or encumbered or Utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the college ceases to function, such assets shall revert to the University Grants Commission.
7. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed form.
8. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case non-utilization/part utilization, the simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
9. The University/College shall implement the programme from the academic year 2010-11 positively and UGC to be informed in this regard.

10. The interest earned by the University/College/Institute on this grant shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institutions.
11. The University/College shall follow strictly all the instructions issued by the Govt. of India from time to time with regard to reservation of posts for scheduled Caste and Scheduled Tribes.
12. The University/College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Language (use for official purpose of the Union) Rules, 1976 etc.
13. The Sanction issues in exercise of the delegation of powers vide Commission of order No. 25/92 dated May 01, 1992.
14. The funds to the extent are available under the scheme and has been noted in BCR for the year 2009-10 at S. No. 376 Page No. 54.

Yours faithfully,

(Dr. (Mrs.) H.K. Chauhan)
Joint Director

Copy forwarded for information and necessary action to:

1. The Principal, Govt. College for Girls, Sector-11, Chandigarh, Chandigarh to intimate the receipt of the letter as well as the receipt of the sanction grant.
2. The Secretary to the Government of Punjab, Deptt. of Education, Chandigarh.
3. The Registrar, Punjab University, Chandigarh.
4. Joint Secretary, NRCB.
5. Office of Director, General, Audit General Revenues, AGCR Bldg., I.P. Estate, New Delhi.
6. Guard File, UGC, New Delhi.

Raj L
(Raj Kumari)
Under Secretary

3266
21/8/10
PANJAB UNIVERSITY, CHANDIGARH

From: -
The Registrar,
Panjab University,
Sector-14, Chandigarh-160014
(Add on Course Cell, 2nd floor, Admn. Office,
P.U. Ph. 253-4864)

To
The Principal
Govt Postgraduate, College for
Girls
Sector 11, Chandigarh

No 771 /AOC Registered/By Hand

Dated:- 20-8-2010.

Subject:- Grant of extension/affiliation for **Certificate Add-on-course** allowed by the UGC/ Self financing Course in **Web Designing and Multimedia** Career Oriented Courses to Govt. Postgraduate College for Girls Sector 11, Chandigarh for the session 2010-11

Dear Sir/Madam,

Please refer to the visit of the Inspection Committee dated 2.7.2010, I am to inform you that the Committee observed as "**the basic qualification for admission to the certificate course on Web Designing and Multimedia should include computer subject till plus two**".

You are, therefore, requested to admit the students in the Certificate Add-on-course in Web Designing and Multimedia accordingly. This permission of authority is purely provisional subject to approval by the Syndicate/Senate in all respects..

Yours faithfully,

J. Dewa
Deputy Registrar
Add-on-course Cell

638/AOC

10/12/10

10/12/10

AS (AOC)

10/12

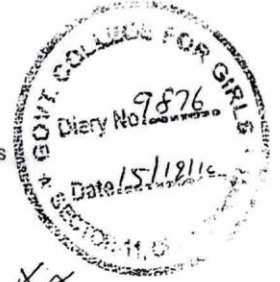
Mr. Raj

Kumar

IMPORTANT: Please send the Report regarding the Action Taken on the following Para, on the enclosed proforma, which must reach Deputy Registrar (General) within **SEVEN DAYS** from the date of despatch. **This may be treated as MOST URGENT as the Vice-Chancellor has taken a serious view on the non-availability of the Action Taken Report.**

Copy/Extract of the Paragraph LXXVI (i) from the minutes of the meeting of **SYNDICATE/SENATE** held on 10-10-2010

LXXXVI. The information contained in Items R-(i) to R-(lxvi) on the agenda was read out, viz. -



R-(i) to R-(i) — x — x

✓ (ii)

That the Vice-Chancellor, in anticipation of the approval of the Syndicate/Senate, has granted extension of affiliation to Government Post Graduate College for Girls, Sector 11, Chandigarh, for Certificate Add-on Course as per UGC guideline under UGC/Self-financing Course in Web Designing & Multimedia for the session 2010-2011, as per Inspection Report.

(Syndicate dated 31.8.2010 Para 42(lxxxvii))

R-(i) to R-(lxvi) — x — x

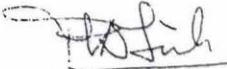
RESOLVED: That the information contained in Items R-(i) to R-(lxvi) on the agenda, be ratified.

Endst No. 1130-1141 /AOC

Dated: 10/12/2010

A Copy of the above is forwarded to following for information and necessary action:-

1. The Principal, Government Post graduate College for girls sec-11 chd
2. C.O.E.
3. DRE
4. DRS
5. DRG
6. AR(R&S)
7. ARC
8. ARG
9. ARE-I/II/III/IV.


Assistant Registrar
(Add On Course Cell)

14/12/2010

PANJAB UNIVERSITY, CHANDIGARH

From
The Registrar,
Panjab University,
Sector-14, Chandigarh-160014
(Add on Course Cell, 2nd floor, Admin. Office, P.U. Ph
253-4864)

To
The Principal
P.G. Govt. College for Girls
Sector 11, Chandigarh.

No. 163 /AOC

Registered/By Hand

Dated 19/1/2012

Subject:- Grant of extension/affiliation for Diploma Add-on-Course as allowed by the
1. Under Self financing Course in (i) Web Designing & Multimedia and
(ii) Disaster Management Career Oriented Courses to P.G. Govt. College for Girls,
Sector 11, Chandigarh, for the session 2012-13.

Dear Sir,

The following Inspection Committee visited the above said college on 17th January, 2012 for the purpose as mentioned above:-

- (i) Sri B.S. Dhaliwal, Lt. General (Rtd.), 125, Sector 35 A, Chandigarh
- (ii) Dr. Sonal Chawla, DCSA, P.U., Chandigarh
- (iii) Dr. Krishan Mohan, Deptt. of Geography, P.U., Chandigarh.

After visiting the college, the Inspection Committee as per their observations submitted a report containing strength & weaknesses of the courses. The weaknesses of the course are as under:-

Weakness of the course:

- (i) Web Designing and Multimedia

Temporary faculty for running this course
Lack of specific computer system with advanced Web-Designing and Multimedia report

- (ii) Disaster Management

Engaging of a few faculty at N.I.D.M. is needed for practical experience

In this regard, it is required to comply with the above weaknesses of the course as pointed out by the Inspection Committee at the earliest (with documentary proof)

Further, the matter will be taken on hearing from you.

Yours faithfully

Assistant Registrar
Add-on course cell



PANJAB UNIVERSITY, CHANDIGARH

Ms. Shashi Taha
4667
28/7

From:- The Registrar, Panjab University, Sector-14, Chandigarh-160014 (Add on Course Cell, 2 nd floor, Admn. Office, P.U. Ph. 253-4864)	To The Principal, P. G. Govt. College for Girls, Sector 11, Chandigarh
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Ref No 626 /AOC

Dated: 27/7/11

Madam,

Reference your letter No. PGGCG-11/UGC/2011/2373 regarding grant of affiliation for Diploma in Web Designing & Multimedia from the session 2011-12. received on dt. 3.5.2011.

As the last date for submission of application for affiliation was 1st Nov.2010 without late fee for the session 2011-12 & with late fee fixed for the purpose as under;

- a) From 2nd Nov. to 30th Nov.-----Rs. 25000/-
- b) From 1st Dec. to 31st Dec. -----Rs. 50000/-
- c) From 1st Jan. to 10th Jan.(Last Date)---Rs. 100000/-

Further you are advised to apply for the next session i.e. 2012-13 and not to admit the students for the above said Diploma course for the session 2011-12.

This letter may kindly be treated as most urgent.

Yours faithfully
R. S. Dahiya
Asstt. Registrar, 29/7/11
Add-on-Course

PANJAB UNIVERSITY, CHANDIGARH

From:- The Assistant Registrar, Add-on-course cell Panjab University, Sector-14, Chandigarh-160014	To The Principal Postgraduate Govt. College for Girls Sector 11, Chandigarh.
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No 330 /AOC Registered/By Hand Dated:- 21-3-2013.

Subject: - Grant of extension/affiliation for Diploma course in (i) Floriculture & Landscaping and Advance Diploma Add-on-Course in (i) Web Designing & Multimedia and (ii) Disaster Management as allowed by the UGC/under self financing course in Career Oriented Courses to P.G. Govt. College for Girls, Sector 11, Chandigarh, for the session 2013-14.

Dear Sir/Madam,

Please refer to this office letter no.275-79/AOC dated 12.3.2013 on the subject cited above.

I am to inform you that the committee found following weaknesses at the time of Inspection:-

"Weaknesses of the course:

(i) Diploma course in Floriculture & Landscaping

- (1) Books worth Rs. 5000/- to be purchased more relating to contents of the course and suggested readings for Diploma (second year/session 2013-14)
- (2) A dedicated lab. and trial field for the training of students need to be earmarked in the college.
- (3) As the course is a specialized field of Agriculture especially Horticulture with emphasis on 'Landscaping & Floriculture'. The college must appoint one faculty member with a specialization in the field of Horticulture/Landscaping & Floriculture before the start of academic session 2013-2014.

Grant of Affiliation Recommended: Recommended

With the condition to fulfill as mentioned at No. 1,2 and 3 before June 30th, 2013 as Certified by College Principal

(ii) Advance Diploma course in Disaster Management

The regular training of staff at different national level institutions must be ensured.

(iii) Advance Diploma Course in Web Designing & Multimedia

Only one teacher available, due to which the practical is being taken care of by the Computer teacher.

Grant of Affiliation Recommended: Recommended

Subject to (1) appointment of one more dedicated teacher latest by 30.6.2013
(2) Purchase and installing of MAYA software (licensed)"

After considering the report of the inspection committee in pursuance to the recommendations, the Vice-Chancellor has ordered to fulfill/ comply with all the requirement /conditions/weaknesses as pointed out in the Inspection report in the first instance. Further action will be taken only after the receipt of the compliance report from you.

Yours faithfully,

[Signature]
Assistant Registrar
(Add-on-course cell)

web designing.



PANJAB UNIVERSITY, CHANDIGARH

From:- The Deputy Registrar, (Colleges) Panjab University, Sector-14, Chandigarh-160014	To The Principal Postgraduate Govt. College for Girls Sector 11, Chandigarh.
--	--

No 11/92 /AOC Registered/By Hand Dated: 7/9/2013.

Reminder

Subject: - Add-on-Course of Diploma in (i) Floriculture & Landscaping and Advance Diploma in (i) Web Designing & Multimedia and (ii) Disaster Management for Compliance of deficiency for the session 2013-14.

Sir/Madam,

A letter No. 330/AOC dated 21.3.2013 was sent to you under Registered cover in which the observations of the Inspection Committee was reported to you for immediately compliance which, however an reproduced as under:-

"Weaknesses of the course:

Diploma course in Floriculture & Landscaping

- (1.) Books worth Rs. 5000/- to be purchased more relating to contents of the course and suggested readings for Diploma (second year/session 2013-14) ✓
- (2.) A dedicated lab. and trial field for the training of students need to be earmarked in the college. ✓
- (3.) As the course is a specialized field of Agriculture especially Horticulture with emphasis on 'Landscaping & Floriculture'. The college must appoint one faculty member with a specialization in the field of Horticulture/Landscaping & Floriculture before the start of academic session 2013-2014. ?

Grant of Affiliation Recommended: Recommended

With the condition to fulfill as mentioned at No. 1,2 and 3 before June 30th, 2013 as Certified by College Principal

Advance Diploma course in Disaster Management

The regular training of staff at different national level institutions must be ensured. ✓

Advance Diploma Course in Web Designing & Multimedia

Only one teacher available, due to which the practical is being taken care of by the Computer teacher. ✓

Grant of Affiliation Recommended : Recommended

Subject to (1) appointment of one more dedicated teacher latest by 30.6.2013
(2) Purchase and installing of MAYA software (licensed)" ✓

The Compliance Report please be submit with the University by 20.9.2013. Failing which the action will be proceeded as per rules.

Advanced diploma in multimedia
web designing & animation

(CONFIDENTIAL)

FORMAT OF THE REPORT OF THE INSPECTION TEAM
(Specific for each Add-on Course)

Name of the Institution GCG-11

Date of visit 16/03/2013

Address Sec. 11, CHD.

STRENGTHS OF THE COURSE

Adequate number of books, computers and software.

WEAKNESSES OF THE COURSE:

Only one teacher available, due to which the practical is being taken care of by the computer teachers.

RECOMMENDATIONS:

subject to Appointment of one more dedicated teacher latest by 30/06/2013. ② purchase and installing of MAYA Software (licensed).

Grant of Affiliation Recommended ☒

Grant of Affiliation Not Recommended ☐

Signature (s), Members of Inspection Committee

1. J. Singh 16/03/2013

3. J. Singh 16/3/13

(KAMALjit Singh)

(Chairman, Inspection Committee) 16/3/13

2. Krishna Kumar 16.03.13

Encls.: Documents

submitted by the coll. of

Web Designing and Multimedia 2017-18

17	BHARTI		MAHENDER
18	MONIKA	7768	

WEB DESIGNING AND MULTIMEDIA (CERTIFICATE COURSE)

2017-18

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	JYOTI	234	RAMPAL	MALTI DEVI
2	NISTHA	329	DHARMESH KUMAR	RAJNI BALA
3	PRAGATI	404	BHUPINDER PARSHAD	VIDHATA
4	SONALI	570	AMAR CHAND	SEEMA
5	DEEPSHIKHA	620	VINOD KUMAR	SONIA KUMARI
6	SUPRIYA	669	HARNAM KUMAR	SUSHEEL
7	AASHIMA BANSAL	1034	VIJAY KUMAR BANSAL	POONAM BANSAL
8	NAYANSI JASWAL	1448	ROSHAN LAL JASWAL	MEERA JASWAL
9	NEHA	1681	SANJEEV KUMAR	NEELAM
10	SAKSHI SHARMA	4179	ROHTASH SHARMA	ANURADHA SHARMA
11	PRATIKSHA BHATT	4193	G D BHATT	NIRMALA BHATT
12	DIKSHA	4219	SANJIV KUMAR	MADHU BALA
13	HEMANT	4702	VIKAS KUMAR	NISHA RANI
14	BHAWNA	4703	SHAMSHER SINGH	MEENA
15	DIKSHA KUMARI	4704	ACCHAR SINGH	KIRAN DEVI
16	CHAHAT	4705	TARLOK KUMAR	TANNU GOYAL
17	BINDU	4706	RAJ KUMAR	KANTA DEVI
18	PALAK THAKUR	4707	BALVINDER SINGH	ANUPAM KUMARI
19	HARLEEN KAUR	4708	SARABJIT SINGH	SURINDER KAUR
20	MRIDULA YADAV	4711	BRAHM DEV YADAV	SARITA YADAV
21	PARNEET KAUR	4712	TEJINDERSINGH	HARLEEN ALIAS NARINDERKAUR
22	NANDINI	4721	DINESH KUMAR	SUNITA
23	RICHA VERMA	4723	DEEPAK VERMA	SEEMA VERMA
24	ROMA SINGH	4728	GAUTAM SINGH	SAROJ JAMWAL
25	KOMAL	4732	INDERJEET SINGH	BIMLA
26	NIHARIKA KAPOOR	4742	SANJEEV KAPOOR	MAMTA KAPOOR
27	SUNITA	4745	GYAN SINGH	ANITA DEVI
28	JASMEEN KAUR	4751	BIKKER SINGH	PARAMJIT KAUR
29	LIZA	4754	DHARMVIR	SHASHI GARG
30	SONALI SHARMA	4757	K P SHARMA	SHOBHA SHARMA

WEB DESIGNING AND MULTIMEDIA (DIPLOMA COURSE)

2017-18

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	NAVPREET KAUR	2012	SUKHJINDER SINGH	INDERJIT KAUR

PANJAB UNIVERSITY CHANDIGARH- 160014 (INDIA)

(Estd. under the Panjab University Act VII of 1947-enacted by the Govt. of India)



FACULTY OF SCIENCE

SYLLABI

FOR

**WEB DESIGNING AND MULTIMEDIA
ADD-ON COURSE**

CERTIFICATE, DIPLOMA AND ADVANCED DIPLOMA

FOR

B.A./B.SC./B.COM.

FOR

EXAMINATIONS, 2018

---:O:---

Web Designing and Multimedia – Add-on Course in the X Plan 2017-18

Outlines of tests, syllabi and courses of reading for “**Web Designing and Multimedia**” an **Add-on Certificate Course** during the First year of B.A/B.Sc/B.com .

OUTLINES OF TESTS

Paper-Code	Paper Name	Lectures/Week	Practicals/Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-1001	Introduction to Web tools	4	0	65	10	75	3
CWM-1002	Introduction to Multimedia	4	0	65	10	75	3
CWM-1003	Practical based on CWM 1001 & 1002	0	4	50	-	50	4

Outlines of Tests, syllabi and courses of Reading for “**Web Designing and Multimedia**” an **add-on Diploma course** on during the Second year of B.A/B.Sc/B.Com.

Paper-Code	Paper Name	Lectures/Week	Practicals/Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-2001	Server Side Scripting (Using PHP)	4	0	65	10	75	3
CWM-2002	Multimedia Application Development (Using Director)	4	0	65	10	75	3
CWM-2003	Practical based on CWM 2001 & 2002	0	4	50	-	50	4

Outlines of Tests, syllabi and courses of Reading for “**Web Designing and Multimedia**” an **Add-on Advanced Diploma Course** on during the Third year of B.A./B.Sc./B.Com.

Paper-Code	Paper Name	Lectures/Week	Practicals/Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-1001	Java Programming	4	0	65	10	75	3
CWM-1002	Visualizing using 3ds max	4	0	65	10	75	3
CWM-1003	Practical based on CWM 1001 & 1002	0	4	50	-	50	4

Guidelines Regarding Introduction of Career Orientation Programme in the X plan as Add-on course for B.A/B.Sc/B.Com 2016 examination.

1. **Web Designing and Multimedia** is an add-on course under the UGC career orientation program in the X plan and will be introduced for the regular students in the existing three-year degree program by way of Add-on, skill oriented subjects during the first, second & third year of B.A/B.Sc/B.com along with the conventional degree program of B.A/B.Sc/B.com
2. The eligibility requirements and Regulations/Rules for this course are the same as for admission to B.A/B.Sc/B.com
3. The examination for this Certificate, Diploma & Advanced Diploma Course will be held separately, i.e. after termination of B.A/B.Sc/B.Com annual examinations.
4. The norms for continuous assessment of students as applicable to other subjects for 2010-2011 will be applicable to this add-on course also.
5. The candidates seeking admission to this course must have prior operational knowledge of computers.

SYLLABUS AND COURSES OF READINGS

Paper Title : Introduction to Web Tools

Paper code : CWM 1001

Course Duration : 90 Lectures

Max. Marks: 65

Time:3 hours

Objective: The Course enables the students to develop web based applications using various tools.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Internet : introduction, Internet connection, searching the Internet, Introduction to Internet services like FTP, http, E-mail, Telnet- enabling, disabling, Brief introduction to TCP / IP, Gateways, Routers, Servers, Browsers and its types, enabling and disabling extensions in a browser.

(No. of Lectures :22)

UNIT - II

Introduction to HTML: Concept of Web server, static and dynamic web servers, web client, Basic HTML tags, structure of an HTML program, text formatting, text styles, lists: OL, UL, DL, images, tables, links, image maps: client side and server side, frames, forms, form controls, methods: Get and Post, validations.

(No. of Lectures :23)

UNIT - III

Dynamic HTML: Defining and applying cascading style sheets, concepts of layers, Use of <layers> in Netscape Navigator and <div>, in Internet explorer. DHTML examples- moving elements & Images, changing color, hiding an element, moving between layers.

(No. of Lectures :22)

UNIT - IV

Introduction to Java script: embedding Java script in web pages, Basic programming techniques, data types and literals, type casting, variables, arrays, operators and expressions programming constructs, functions, dialog boxes, Javascript document Object model, handling of various objects like window, location, Navigator, history, document etc, handling web page events using Javascript, cookies, user defined objects.

(No. of Lectures : 23)

References :

1.	Bayross, Ivan	:	HTML, DHTML, Javascript-, BPP.
2.	Ramalho	:	Advanced HTML with DHTML, BPB.
3.	Wagner Reherd and R. Allen	:	Javascript unleashed, Techmedia..

Paper Title : Introduction to Multimedia**Paper code : CWM 1002****Course Duration : 90 Lectures****Max. Marks: 65****Time: 3 hours**

Objectives: The objective of this course is to create familiarity with fundamentals of multimedia and creating multimedia applications using FLASH..

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Architecture and subsystems of multimedia, computer systems, multimedia applications(Training, science & Technology, Kiosks, Office, home, image processing etc.). Multimedia building blocks i.e. text, hypertext, image, audio, video, animation. Multimedia authoring methodologies,

(No. of Lectures :22)

UNIT - II

Detailed working of Multimedia devices.

Input Devices: Keyboards, mouse, touch screen, graphic tablet, scanner, OCR, Microphone, Digital camera.

Output Device: Monitor, Projector, audio and video devices.

Memory and Storage devices: RAM, Magnetic media, CDs, DVDs. Discussion of recent trends in Multimedia devices.

(No. of Lectures :23)

UNIT - III

Use of any presentation package such as MS-PowerPoint.

FLASH : Introduction to FLASH, Exploring interface, File types, drawing and painting in Flash, Using various tools, using various selection tools, scaling and rotating, importing graphics into Flash, using gradient tools, creating and using symbols, using library symbols,

(No. of Lectures :22)

UNIT - IV**ANIMATION**

Components of Animation, creating frame by frame animation, tweening (shape, motion), adding sound, concept of layers, using guide layer, making buttons, brief introduction to actions, event handlers and actionscript.

(No. of Lectures : 23)

References :

1.	Hillman, David	:Multimedia Technology & Application
2.	Kermar, Phillip	:Sams Teach Yourself Macromedia Flash.
3.	Waghan, Tay	:Multimedia Making it work, 3 rd edition, TMH.
4.	Reinhardt & Centz	:Flash Bible, IDG Books.

CWM 1003: Practical based on CWM 1001 & CWM 1002

Max Marks: 50

Diploma Course

Paper Title : Server Side Scripting (Using PHP)

Paper Code : CWM 2001

Course Duration : 90 Lectures

Max. Marks: 65

Time: 3 hours

Objectives: The objective of this course is to create familiarity with Server Side Scripting using **PHP**.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Web Fundamentals : Review of Web related concepts e.g. Web Server, Web Browser, Web Site, Web Page, Home Page, URL, http, IP address (various classes), Configuring TCP/IP, Network Trouble Shooting Command like netstat, ping, tracert, ipconfig, nslookup.

Introduction to PHP : Evaluation of Php, Basic Syntax, Defining variable and constant, Php Data type, Operator and Expression, Decisions and loop, Making Decisions, Doing Repetitive task with looping ,Mixing Decisions and looping with Html.

(No. of Lectures – 22)

UNIT - II

PHP – 1 : Handling Html Form With Php, Capturing Form Data, Dealing with Multi-value filed, Generating File uploaded form, Redirecting a form after submission. Function : What is a function, Call by value and Call by reference, Recursive function, String: Creating and accessing String, Searching & Replacing String, Formatting String, String Related Library function, Array: Anatomy of an Array.

(No. of Lectures – 23)

UNIT - III

PHP – 2: Working with file and Directories: Understanding file& directory, Opening and closing a file, Coping ,renaming and deleting a file, Working with directories, Building a text editor, File Uploading & Downloading. Generating Images with PHP

(No. of Lectures – 22)

UNIT - IV

PHP - 3: Introduction to OOPs : Objects, Declaring a class, New keyword, constructor, destructor, Access method and properties using this variable, Public,private,protected properties and methods, static properties and methods, class constant, inheritance, polymorphism, Parent::, self::, Instanceof operator, Abstract method and class, Interface, Final. Exception Handling: Understanding Exceptions and errors, try, catch and throw.

(No. of Lectures – 23)

References :

1.	Powell, Thomas A.	:	Web Design : The complete Reference, Tata McGraw Hill
		:	Refer various internet sites for

Paper Title : Multimedia Application Development (Using Director)

Paper Code : CWM 2002

Max. Marks: 65

Course Duration : 90 Lectures

Time: 3 hours

Note for the Paper settler: Total of 9 questions may be set covering the whole syllabus. Candidate will be required to attempt five questions in all taking at least one from each section.

Objectives: The objective of this course is to create familiarity with Multimedia Application Development using **Director**.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Review of multimedia concepts and its applications: Information system, remote representation, entertainment etc, multimedia formats, uses, multimedia authoring, types of authoring tools (card, icon, time based, object oriented),

(No. of Lectures – 22)

UNIT - II

Multimedia project design concepts, growth and evolution of computer based multimedia, multimedia software life cycle, project planning and costing, multimedia team, multimedia distribution, MPEG, JPEG compression.

(No. of Lectures – 23)

UNIT - III

Director : Interface and working environment, using cast, score, stage, creating cast members, setting movie properties, using text window, using the tool palette, using color, using ink, sequencing sprites in the score, technique of animating using key-frame and tweening, reverse animation.

(No. of Lectures – 22)

UNIT - IV

Importing Media elements, adding sound, video and transitions to movie, inserting markers, adding behaviour introduction to lingo, writing simple handlers (mouse-up, mouse-down etc.) in lingo, developing commercial application using Director for games, presentation, tutorial etc..

(No. of Lectures – 23)

References :

1.	Gokul, S.	:	Multimedia Magic, BPB, Publications.
2.	Vaghan, Tay	:	Multimedia making it work, TMH.
3.	Gross, Phil & Roberts, Jason	:	Director-8 demystified, Pearson education

CWM 2003 : Practical Based on CWM 2001 & CWM 2002.

Max Marks : 50

Advanced Diploma Course

Paper Title: Java Programming

Paper Code: CWM 3001

Course Duration: 90 Lectures

Max. Marks: 65

Time: 3 Hours

Objectives: The objective of this course is to create familiarity with Java programming.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Fundamentals of object-oriented programming, features of Java, Java and Internet, why java is important for internet, java applets, Java environment, JRE, Java program structure, Java tokens, implementing a java program: stages in compilation and interpretation of a java program, Java virtual machine, command line arguments, constants, variables, data types, operators and expressions, decision-making and looping.

(No. of Lectures :22)

UNIT - II

Defining a class, accessing class members, constructors, method overloading, inheritance, method overriding, using static: static variables, methods and blocks, final and abstract; visibility control: public, private, default, protected.

(No. of Lectures:23)

UNIT - III

Arrays, strings, vectors, interfaces, using system packages: API, creating a package, adding a class to a package, multithreaded programming,

(No. of Lectures:22)

UNIT - IV

Managing errors and exceptions: java exception handling model, exception classes, try, catch, finally, throw, throws, applet programming: life cycle of an applet, embedding applet in a web page, graphics programming, network programming: java.net package and RMI.

(No. of Lectures:23)

References :

1.	Balaguruswamy, E.	: Programming with Java, TMH.
2.	Naughton, Patric & Schildt, Herbert	: Java 2: The Complete Reference, TMH.
3.	Lemay, L.	: Teach yourself Java in 21 Days, Techmedia.

Paper Title: Visualizing using 3ds max

Paper Code: CWM 3002

Course Duration: 90 Lectures

Max. Marks: 65

Time: 3 Hours

Objectives: The objective of this course is to create familiarity with 3ds max.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Graphics Concepts: Storyboarding, Scene Development: Scene composition, Camera angles, Color and Lighting: Lighting, color; Motion and Movement: object movement, camera movement, editing; Real world applications and uses of 3D Imagery;

(Total No. of Lectures:22)

UNIT - II

3ds max Concepts: The fundamentals, object naming standards, understanding compound shapes, cloning objects, applying modifiers, the modifier stack, sub-object level editing, materials and maps, lighting concepts, keyframe animation concepts, mathematical accuracy; workflow and graphical user interface:pull down menus, the right-click menus, the toolbars and Tab panels,

(Total No. of Lectures:23)

UNIT - III

3ds max Concepts

The Command Panel, Quad menus, keyboard shortcuts, view port navigation, the status bar, frame slider and track bar, transformations, using grids, customizing the 3ds max user interface. 2D Modeling: Setting up the scene, shapes and splines;

(Total No. of Lectures:22)

UNIT - IV

3D Fundamentals: The extrude modifier, the Bevel modifier, the Bevel profile modifier, the Lathe modifier, modeling with primitives, cloning objects in a scene; Animation: Keyframe animation, path animation

(Total No. of Lectures:23) Note: Various concepts learnt should be applied using Practical exercises.

References :

1.	Boardman, Ted	:3ds Max fundamentals, Techmedia.
2.	Woods, Cat, Bichalho, Alexander & Murray, Chris	:Mastering 3ds max, BPB.

CWM 3003 : Practical BasedonCWM3001&CWM3002

Max Marks : 50

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CHANDIGARH ADMINISTRATION
EDUCATION DEPARTMENT

ORDER

Chandigarh Administration, Education Department has no objection for the introduction of following new Courses in Govt. College for Girls, Sector-11, Chandigarh from the session 2007-2008:-

UGC Sponsored Career Oriented Courses:

1. Add-on Course in Functional Hindi
2. Early Childhood Care and Education
3. Diploma in Human Rights (Interdisciplinary)
4. Diploma in Women Studies (Interdisciplinary)
5. Diploma in Clinical Nutrition
6. Diploma in Fashion Designing
7. Add-on Course in Guidance and Counseling

19/7. The permission is subject to the condition that the College shall obtain required affiliation/recognition from the Panjab University, Chandigarh in advance.

Dated Chandigarh, the
12th July, 2007.

Krishna Mohan,
Education Secretary,
Chandigarh Administration.

No. 1017-DHE-UT-C1-12(50)84

Dated: 18/7/07

A copy is forwarded to the Principal, Govt. College for Girls, Sector-11, Chandigarh w.r.t. Memo No. 472, dated 7.5.2007 for information and necessary action.

Registrar Education (C),
for Education Secretary,
Chandigarh Administration.

PANJAB UNIVERSITY, CHANDIGARH
(Enacted under the Panjab University Act VII of 1947-enacted by the Government of India)

IMPORTANT: Please send the Report regarding the Action Taken on the following Para, on the enclosed proforma, which must reach Deputy Registrar (General) within **SEVEN DAYS** from the date of despatch. This may be treated as **MOST URGENT** as the Vice-Chancellor has taken a serious view on the non-availability of the Action Taken Report.

Copy/Extract of the Paragraph 7 from the minutes of the meeting of **SYNDICATE/SENATE** held on 13.12.2010.

7. Considered and

RESOLVED: That provisional extension of affiliation be granted to the following Colleges, for Certificate/ Diploma/Advance Diploma/Add-On course, as per University Grants Commission guidelines, under University Grants Commission/Self-financing in the courses/subjects, for the session 2010-2011 as per Inspection Committee Reports (**Appendix-**):

Sr. No.	Name of the College	Courses/Subject applied for
1.	SGGS Khalsa College Mahilpur	Journalism
2.	Jagdish Chandra DAV College Dasuya	Hardware & Maintenance
3.	Malwa College, Bondli- Samarala Distt. Ludhiana	Web Designing and Multimedia
4.	Desmesh Girls College Badal, Muktsar	Cosmetology
5.	Government Post Graduate College for Girls, Sector 42, Chandigarh	Diploma in Event Management
6. ✓	Government Post Graduate College for Girls, Sector 11 Chandigarh	(i) Certificate course in Disaster Management (ii) Advance Diploma in Guidance & Counselling

NOTE: The Colleges will pay salary as per University Grants Commission norms to NET cleared candidates and ₹25,800/- to those who have not cleared NET, where NET qualified candidates are not available.

Endst No. 13-28/AOC

Dated: 6-1-11

A Copy of the above is forwarded to following for information and necessary action:-

1. The Principal, Govt. Post Graduate College for Girls, SEC-11, Chandigarh
2. C.O.E.
3. DRE
4. DRS
5. DRG
6. AR(R&S)
7. ARC
8. ARG
9. ARE-I/II/III/IV

*Ms. Liana
for Record
file GSR
20.10.2011*

[Signature]
Assistant Registrar
(Add On Course Cell) 6/1/11



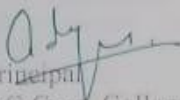
O/O THE PRINCIPAL, P.G. GOVT. COLLEGE FOR GIRLS, SEC. 11, CHANDIGARH

Endst. No. GCG-11/Admn/2010/ 128-29

Dated:- (8/1/11)

A copy is forwarded to the following for information and necessary action.

- 1 Mrs. Sashi Joshi, Sr.Lecturer in Pub.Admn. (Internal)
- 2 Head Department of Psychology (Internal)


Principal
P.G.Govt. College for Girls,
Sector 11, Chandigarh
Rd 18/01/11 8/1/11

PANJAB UNIVERSITY, CHANDIGARH

FACULTY OF EDUCATION

SYLLABI
FOR

CERTIFICATE/DIPLOMA/ADVANCED DIPLOMA
COURSE IN GUIDANCE AND COUNSELLING

(ADD-ON COURSE)
FOR B.A./B.Sc./B.Com.(1st, 2nd & 3rd Year)

SESSION: 2011-12

0

CERTIFICATE COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (1st Year)
SESSION: 2022-23

Maximum Marks: 100

Theory : 75

Practical : 25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

Paper I

INTRODUCTION TO GUIDANCE

OBJECTIVES:

1. To understand the meaning, principles, needs and types of guidance
2. To have a detailed knowledge about various guidance services
3. To organize guidance programme in elementary and secondary schools
4. To develop skills in using technology for guidance purpose

COURSE CONTENTS

Unit I MEANING & TYPES OF GUIDANCE

1. Meaning, aims, principles and needs of Guidance
2. Types of guidance: Personal, Social, Educational, Career, Leisure time and Health guidance.

Unit II GUIDANCE SERVICES

Types of Guidance Services: Meaning scope and essential of:

1. Individual Inventory service
2. Information service
3. Counseling service
4. Placement service
5. Follow-up service

Unit III ORGANIZATION OF GUIDANCE PROGRAMME

1. Essential requisites of Guidance programme.
2. Organization of guidance programme for elementary and secondary schools
3. Role of teachers, guidance personnel in organizing the guidance programs.

Unit IV INFORMATION TECHNOLOGY AND GUIDANCE

1. Skill of using Information Technology and internet
2. Use of online guidance services for education
3. Skill of using online testing services and resource sharing

PRACTICUM (Internal)

25 : Marks

Every student will have to practically disseminate career information via career talk presentation to students of one selected school at secondary level. The record to be maintained in the form of a practical file for evaluation.

15 : Marks

Preparation of Plan for Guidance Programme for elementary school.

10 : Marks

SUGGESTED READING

Chandra Ramesh, (2002). Guidance and counselling. Delhi: Kalpaz Publications
Dash, Nibedita (2004). Secondary School organization, Guidance and Educational Technolog. New Delhi : Dominant Publishers and Distributors.

Jones. Arthur J, (1970). Principles of Guidance Sixth, Edition. New Delhi: Tata McGraw Publishing Company Ltd.

Kochhar, S.K.(1996). Guidance and counselling in colleges and universities. New Delhi : Sterling Publishers Pvt. Ltd.

Lytton Hugh & Craft Maurice, Ed. (1974). Guidance and counselling in British schools- A discussion of current issues. London : Edward Arnold (Publishers) Ltd

Safaya, B.N. (2002) Guidance & Counselling. Chandigarh: Abhishek Publications

Sharma, Ram Nath & Sharma Rachana, (2004). Guidance & Counselling in India. New Delhi: Atlantic Publishers and Distributors

Sharma, Tara Chand (2002). Modern methods of guidance and counselling. New Delhi: sarup & Sons

Sharma, Yogendra K. (2004). Principals of educational and vocational guidance. New Delhi: Kanishka Publishers, Distributors

Shertzer, Bruce & Stone Shelly C (1996). Fundamentals of guidance, Third Ed. London: Houghton Mifflin Company Boston.

Paper II
INTRODUCTION TO COUNSELLING

Maximum Marks : 100
Theory : 75
Practical : 25

Note for Examiners and students:

Examiner will set 9 questions, one compulsory from all the content with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVES:

The contents in this paper will help the students:

1. To understand the meaning, types and techniques of counselling
2. To learn about approaches of counselling
3. To develop counselling skills in conducting counselling sessions
4. To learn about new emerging areas of counselling

COURSE CONTENTS

Unit I MEANING & TYPES OF COUNSELLING

1. Meaning, historical development and Importance of counselling
2. Types: Individual and Group counselling
3. Emerging Trends in Counselling

UNIT II APPROACHES AND TECHNIQUES OF COUNSELLING

1. Approaches of counselling: Directive, Non directive, Eclectic counselling
2. Techniques in counseling: Testing and Non Testing techniques
3. The Counselor- Qualities of effective counselor, Role and Functions

UNIT III ADJUSTMENT AND MENTAL HEALTH

1. Meaning and process of adjustment, adjustment mechanisms, adjustment problems of children, adolescents and adults
2. Differences between adjusted and maladjusted adolescents, criteria of good mental health
3. Causes of maladjustment, physical, emotional, mental and social
4. Role of counselor in developing good mental health

UNIT IV COUNSELLING SKILLS

1. Building Trust: Listening, attending, building rapport, demonstrating empathy, observing
2. Interview: Types of Interview, procedure of conducting interview: preparation, process, interpretation, recording, termination

3. Specialized concerns in counseling: Substance abuse, Drug addiction; HIV AIDS; Child abuse (trauma); Internet and technological abuse.

PRACTICUM (Internal)

25 :

Administration and Interpretation of:

1. Adjustment Inventory/Well Being : 5 Marks
2. Attitude Scale (Educational Vocational) : 10 Marks
3. Field Survey _____ in any one area of Specialized Concerns. (Substance abuse, Drug addiction; HIV AIDS; Child abuse trauma); and Cyber crime : 10 Marks

SUGGESTED READING

Arbuckale, D.S. (1965) Counselling : Philosophy, theory and practice. Boston Allyn and Bacon.

Carroll, Michael & Walton Michael, Ed. (1997). Handbook of counselling in organizations. New Delhi: SAGE Publications India Pvt. Ltd.

Chandra Ramesh, (2002). Guidance and Counselling. Delhi: Kalpaz Publications

Kochhar, S.K. (1996). Guidance and Counselling in colleges and universities. New Delhi: Sterling Publishers Pvt. Ltd.

Lapworth, Phil, Sills Charlotte & Fish Sue, (2001). Integration in counselling & Psychotherapy- Developing a personal approach. London: SAGE publications

Lazarus, R. (1969) Patterns of Adjustment and human Effectiveness. N.Y., McGraw hill

Lytton, Hugh & Craft Maurice, Ed. (1974). Guidance and counselling in British schools- A discussion of current issues. London: Edward Arnold (Publishers) Ltd

Palmer, Stephen dainow Sheila and Milner Pat, (1996). Counselling-The BAC counselling reader. New Delhi: Sega Publications

Patterson, C.H. (1973) Theories of Counselling and Psychotherapy. N.Y. Harper and Raw

Qureshi, Hasnain (2004). Educational Counselling. New Delhi: Anmol Publications Pvt. Ltd.

Safaya. B.N. (2002) Guidance & Counselling. Chandigarh : Abhishek Publications

Scott, M.J. & Stradling, S.G. (2001) Counselling for Post Traumatic Stress Disorder. London: Sage Publication.

Shaffer, L.F. & Shoben, E.I. (1970) The Psychology of Adjustment. Boston: Houghton Mifflin

Sharma, Ram Nath & Sharma Rachana, (2004). Guidance and counseling in India. New Delhi: Atlantic Publishers and Distributors.

Sharma, Shashi Prabha (2004). Career Guidance and counselling . New Delhi: Kanishka Publishers, Distributors.

Sharma, A.S. (2002). Counselling Psychology. New Delhi: Commonwealth Publisher

Shertzer Bruce & Stone Shelly C (1974). Fundamentals of Counselling, London: Houghton Mifflin Company Boston

**DIPLOMA COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (2nd Year)
SESSION: 2011-12**

Maximum Marks	80
Theory	75
Practical	25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

**PAPER I
EDUCATIONAL AND PSYCHOLOGICAL APPRAISAL**

OBJECTIVES:

After going through the contents in the paper the students will be able:

1. To understand the concept of educational and psychological appraisal
2. To know the criteria of selection of a test and characteristics of a good test
3. To learn to administer and interpret psychological tests to know the individual abilities and personality aspects
4. To make appropriate use to achievement and diagnostic test in locating learning difficulties
5. To master elementary statistics and apply it in student's appraisal

**COURSE CONTENTS
THEORY**

UNIT I PSYCHOLOGICAL TESTING : AN INTRODUCTION

1. History of Psychological Testing
2. The nature and uses of psychological tests
3. Test standardization : procedure, reliability and validity
4. Qualitative & quantitative assessment

UNIT II TOOLS OF ASSESSMENT

1. Intelligence : Verbal, Non-Verbal
2. Personality: Self report inventories, scales
3. Aptitudes : Differential & Specific abilities
4. Interests : Educational and Vocational

UNIT III

UNIT IV

PRACTOCUM

External Exam : 20 Marks
Internal : 5 Marks

1. Administration and Interpretation of :

- ❖ Intelligent test
- ❖ Personality test
- ❖ Aptitude test
- ❖ Interests' test

SUGGESTED READING

1. Dressel, P.I. (1976). A Handbook of Academic Evaluation. London : Jossy/Bass Publishers
2. Garret, H.E. (1981) Statistics in Education and Psychology. Bombay, Vakils Feffer and Simons Ltd.
3. Gregory, R.J. (2004), Psychological Testing : History Principles and Application N.Y. Pearson Education Group
4. Noll et al (1979). Introduction to Education and Measurement. Boston Houghton Mifflin Co.
5. Shah. R.K. (2002) Educational Testing and Measurement. Jaipur, INDIA, Pointer Publishers

Paper II
COUNSELLING CHILDRE AND ADOLESCENTS WITH
DIFFERENT ABILITIES

Maximum Marks:	100
Theory	75
Practical	25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVES:

The contents of this course will enable the students to master the techniques of:

1. Understanding the needs and problems of children and adolescents with exceptional abilities
2. Identification of academic, social, emotional and vocational problems of students
3. Conducting individual and group counseling
4. Preparing case history, doing case analysis and preparing profile of the case

COURSE CONTENTS

THEORY:

UNIT I TYPES, NEEDS AND PROBLEMS OF SPECIAL CHILDREN

1. Concept of different abilities & their types
2. Needs & Problems of children and adolescents with different abilities
3. Importance of counselling : of students with different abilities and counseling of parents, family and peers

UNIT II IDENTIFICATION AND DIAGNOSIS OF PROBLEM AREAS

1. Identification of personal, Social & academic problems of children (5-12 year) at elementary level
2. Identification of academic, social & vocational needs & problems of adolescents (13 to 18 yrs) at secondary level
3. Diagnosis of Problem areas

UNIT III INTERVENTION PROGRAMMES

1. Individual and group counseling of children and adolescents for emotional, social, behavioural and academic problems
2. Stress and its causes
3. Relaxation strategies, yoga & meditation therapies for children and adolescents for reducing stress and problems.

UNIT IV CASE STUDY

1. Concept, Methods
2. Tools
3. Sources of Data
4. Compilation and analysis of Data

PRACTICUM: External practical exam will be based on case presentation & viva on the following:

- | | |
|---|----|
| 1. Identification of a problem in an adolescent (academic / social / personal) and planning an intervention program | 10 |
| 2. Preparation of a case profile using data obtained from various sources. | 10 |

Internal	5
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25

SUGGESTED READING

1. Dressel, P.I. (1976). A Handbook of Academic Evaluation. London; Jossey-Base Publishers
2. Gibson & Mitchell (2005) : Introduction to Conselling. New Delhi: Pearson Education
3. Panda, K.C. (2005) : Education of Exceptional Children. New Delhi Vikas Publishing House Pvt. Ltd.
4. Rao, S.N. (1995): Guidance and Counselling. New Delhi: Tata Mc Graw-Hill
5. Koebhar, S.K. (2003): Educational 's Vocational Guidance in Secondary Schools. New Delhi: Sterling Publishers Pvt. Ltd.
6. Bhatia, K.K. (2002) : Principals of Guidance and Counselling. Ludhiana (Punjab) : Kalyani Publishers

**ADVANCE DIPLOMA COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (3rd Year)
SESSION: 2011-12**

Maximum Marks	100
Theory	75
Practical	25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions 8 to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

**Paper I
CAREER EDUCATION**

OBJECTIVES:

The contents of this course will enable the students:

1. To get a comprehensive introduction to career education through historical background.
2. To develop an understanding of the current trends and issues in career education.
3. To study decision-making and how the process applies to career planning.
4. To study the relationships among work, family and leisure.
5. To identify career issues related to special students.
6. To be able to use the Internet and online guidance services.
7. To overview methods of disseminating and using career information, including computer-based delivery systems (Internet).

COURSE CONTENTS

UNIT I CAREER DEVELOPMENT

1. Meaning and historical development of career counseling.
2. Stages of career development.
3. Identifying and analyzing life career themes and career talents.
4. Emerging world of work careers and need for career education.

UNIT II BASES OF CAREER DEVELOPMENT

1. Vocational development as viewed by Super's.
2. Career development as viewed by Tiedeman and O'Hara's.
3. Career choice as viewed by Roe's.
4. Relationship of career theories of career planning.

UNIT III

CONDITIONS GIVING RISE TO CAREER GUIDANCE & CAREER EDUCATION

1. Changing economic conditions of society & the impact of labour market.
2. Psycho-social conditions of the individuals.
3. Advancement of technology and survival skills.
4. Problems pertaining to work, family, education and leisure.

UNIT IV

CAREER CHOICE AND DECISION MAKING

1. Career maturity : concepts and factors.
2. Empowering students in career decision making (strategies)
3. Matching career talents with career decision making.
4. Guidance for developing life goals & choices.

PRACTICUM/WORDBASED LEARNING

20: Marks

1. A Visit to an educational / Vocational career centre.
2. Preparation of a field based project report of an emerging career.

10: Marks

15: Marks

SUGGESTED READING

Pandit, J.I. (1970) The World of Work. (INDIA) Orient Language.

Sharma, Shashi Pratha (2001). Career Guidance and Counselling. New Delhi, Kanishka Publishers, Distributors.

Sinha, Neelam (1996). Strategies, Issues and Concepts in Vocational Education. New Delhi: Common Wealth Publishers .

Paper II
SUPERVISED PRACTICUM AND INTERNSHIP

Practical Marks: 100

External : 25

Internal : 75

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. 8 to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVE:

The supervised practical work will train and enhance the student's skills. Students should be attached to a school/an institution or any agency having a professional throughout the academic session requiring one visit per week.

1. In identifying the problems of an individual with the help of selecting, administering appropriate tests interpreting the data, preparing the complete history and profile of the case.

2. To interpret/ diagnose the case problem and select an appropriate intervention for helping the case in adjustment/ development of relevant life goals and making appropriate choices.

COURSE CONTENTS

UNIT I

Case Study

30 Marks

1. Field work : identification of one case. out of the following areas through testing and referrals. (collection of data)
 - . Academic Problems (Learning difficulties choice of subject)
 - . Class room problems (Discipline / behaviour)
 - . Emotional/social problem (Adjustment)
 - . Problem of Decision making (Choice of a career)
 - . Underachievement (Gifted underachiever)
 - . Slow learner/ educationally backward child
 - . Mentally challenged
 - . Physically Handicapped (Visual/ auditory/ Speech/ orthopedic disabilities)
2. Case preparation and case analysis of the identified case.
3. Case conference with fellow students
4. Intervention (use of appropriate guidance/ counseling strategies)
5. Written report of the case.

UNIT II

Career conference

15: Marks

The students will plan and organize career conference and career exhibitions.

UNIT III

Internship & Report Presentation

30: Marks

The course has an input of two week's internship programme, Trainees are to have an attachment with a school, an Institution or an agency under an experienced onsite counselor for the stipulated period. During the period of internship, the trainees would observe, analyse critically and report live sessions of counseling with the mentor counselor (at least three cases : one each in career, educational as demotional counseling).

VIVA VOCE

(External), based on units I,II,III

25: Marks

GUIDANCE AND COUNSELLING (CERTIFICATE COURSE)

2017-18

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	HARSHNEET KAUR	17	HARMEET SINGH	HARPREET KAUR
2	ANUSHA SOOD	28	RATTAN CHAND SOOD	SANGEETA SOOD
3	SHARU GOYAL	44	ASHOK KUMAR	GEETA DEVI
4	ANMOL SIDHU	49	HARMEET SINGH SIDHU	BALDEEP SIDHU
5	PRIYANKA	50	SHIV PARSHAD	UMA DEVI
6	MUSKAN	51	RAJWANT SINGH	BALJINDER KAUR
7	RUPALI KHARBANDA	72	KULDEEP KHARBANDA	PINKI KHARBANDA
8	ARMAAN RAI	111	GURMEET SINGH	GURSHARANJIT BAINS
9	RIYA SOOD	115	RAJESH SOOD	NEETA SOOD
10	RUPAL MEHNDIRATTA	128	RAJESH MEHNDIRATTA	SANGEETA MEHNDIRATTA
11	AKSHRA	137	RAJ KUMAR	REKHA
12	SNIGDHA WADHWA	139	NARJEET KUMAR	MONIKA SAPRA
13	NIHARIKA SHARMA	143	SUNIL SHARMA	NISHI SHARMA
14	AANCHAL	147	AJAY RANA	SUNITA DEVI
15	ANUKSHA SIRARI	183	AMARJEET SINGH	PRAKASH KAUR
16	NANDINI GOEL	204	SANJAY GOEL	ANJU GOEL
17	HARMAN KAUR	218	SARABJIT SINGH	JASWINDER KAUR
18	NISHITA GUPTA	223	NAVEEN GUPTA	SONIKA GUPTA
19	JASMINE RAWAT	236	SUKHDEV SINGH RAWAT	ANITA RAWAT
20	ADAMYA SINGH	253	UMESH PAL SINGH	VIJAYA SINGH
21	TARANPREET KAUR	263	GURBAKHS SINGH	MANJIT KAUR
22	METALI GUPTA	273	RAJESH KUMAR GUPTA	PUJA GUPTA
23	TAMANNA KUMAR	287	RAJESH KUMAR	SUNITA
24	MONIKA	353	AMARJEET SINGH BISHT	CHANDRAWATI
25	POONAM	366	KAMAL BANSAL	SANTOSH
26	SHIVANI CHADHA	397	SANDEEP CHADHA	KANCHAN CHADHA
27	VIDHUITMA	435	RAMESH	RENU
28	VANSHIKA SHARMA	553	LUKESH KUMAR	RAJNI
29	RAJWINDER KAUR	632	SHAMSHER SINGH	PARAMJEET KAUR
30	AVNEET KAUR	682	TEJINDER SINGH	AMARPREET KAUR
31	HARJIT KAUR	720	AMARJIT SINGH	HARVINDER KAUR
32	AYESHA ALI KHAN	810	JAMSHED ALI KHAN	ANAIDA
33	KANIKA	814	RANDHIR SINGH	USHA
34	PRIYANKA	832	KAMLESH KUMAR	SHASHI BALA
35	KIRANDEEP KAUR	846	RAVINDER PAL SINGH	KAMALPREET KAUR
36	VIPRA	1028	VIPUL MADHOK	ARTI MADHOK
37	DEEPTI GOYAL	1081	MOHINDER PAL	RAMAN
38	GURSHARAN KAUR	1103	HARDEEP SINGH	GURPREET KAUR
39	JASMEEN SAINI	1170	GURDEEP SINGH	LAKHWINDER KAUR
40	NEERJA	1193	RAJINDER KUMAR	KULDEEP KAUR

Meenu

GUIDANCE AND COUNSELING (DIPLOMA COURSE)

2017-18

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	SAMRIDHI ARORA	1031	VINOD KUMAR ARORA	SUNITA ARORA
2	MAITRAYE HARLER	1052	BIDYUT HALDER	LAXMI HALDER
3	RUPANSHI	1068	RAKESH KUMAR	REKHA RANI
4	VAISHALI	1088	LAXMAN DASS	ASHA
5	MILI MAGO	1102	DALIP KUMAR	NIDHI MAGO
6	AVANTIKA	1107	BHARAT BHUSHAN	POONAM SHARMA
7	JASLEEN KAUR	1125	DAVINDER SINGH	CHARANJEET KAUR
8	AMANAT KAUR	1129	MANPREET SINGH	INDERPREET KAUR
9	SWEETY	1135	CHANDER BHAN	JOGINDRO
10	KAVITA	1148	SHANKAR	MANSA
11	NIKITA BHATT	1289	PARWINDER BHATT	POOJA BHATT
12	AASHIMA SODHI	1362	BHUPINDER SINGH	PUSHAP LATA
13	SAANJH ARORA	1485	KARAN ARORA	MONIKA ARORA
14	PRIYANKA	1660	JASVIR GIR	CHARANJEET KAUR
15	RITIKA KAPOOR	1741	RAJESH KAPOOR	SAVITA KAPOOR
16	SIMRAN KAUR	1771	JASWINDER SINGH	JASWINDER KAUR
17	SALONI	7169	R P SINGH	LAKHWINDER KAUR
18	S NISHA	7493	KS RAJAN	S MEENAKSHI
19	GAURI	7018	RAJESH VASHISHT	ANJANA SHARMA
20	PRABHJOT KAUR	7240	SALINDER SINGH	SARJANT KAUR
21	MAISNAM JULIA DEVI	7657	M SURESH SINGH	M (O) SOBITA DEVI
22	HARSIMRAN KAUR	7854	JASBIR SINGH	MANJEET KAUR
23	NEHA GOYAL	7781	PARVEEN GOYAL	ANJU GOYAL

GUIDANCE AND COUNSELING (ADVANCED DIPLOMA COURSE)

2017-18

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	RITU	7009	PAWAN LAL	SANTOSH
2	AISHWARYA THAKUR	7023	KARAN SINGH THAKUR	JAYA SHREE THAKUR
3	ANKITA DHAWAN	7048	ARUN DHAWAN	ANJU DHAWAN
4	GAURI SEGAN BAKSHI	7059	VINOD BAKSHI	MEENAKSHI SEGAN BAKSHI
5	SHIVANI RATHOUR	7117	AMAR SINGH RATHOUR	RAKSHA RATHOUR
6	MITALI DHAWAN	7155	SUNIL DHAWAN	HARISH DHAWAN
7	JANNIFER TETE	7173	JOSEPH TETE	MARY MICHAEL TETE
8	SUPINDER KAUR	7208	BAHADUR SINGH	DEVINDER KAUR
9	VASUDHA ARORA	7217	PAWAN KUMAR ARORA	SARITA ARORA
10	SUMELDEEP KAUR	7267	GURMAIL SINGH	SINDERPAL KAUR
11	AMANEET KAUR GANDHI	7275	SURJEET SINGH GANDHI	HARBINDER KAUR GANDHI
12	MAHIMA TITUS	7289	PREMJEET TITUS	MONA TITUS
13	PARMEET KAUR	7298	RAJISTER SINGH	SUMAN
14	SHRUTISHRAVAA	7314	AKHILESH BHARTI	SUMAN LATA
15	AASHEENA ASGHAR	7398	MANOJ ASGHAR	VEENA ASGHAR
16	NAVJOT KAUR	7420	DEVRAJ SHARMA	CHARANJEET KAUR
17	SANGAY DOLMA	7474	STANBA ANGCHUK	STANZIN TSEPHAL
18	INDRAKSHY	7490	RAVIKANT SHARMA	ANURADHA SHARMA
19	DIKSHA MEHRA	7517	GURVINDER SINGH	SONIA MEHRA
20	CHOEDON	7761	LHAKYAP LATE	KYIMO TSERING

2017-18

Disaster Management

C-1/PU/P(337)20,000/26.7.2007

PANJAB UNIVERSITY

Form No. E-541

Note: - This form should be TYPEWRITTEN in triple space and not by hand neatly and legibly giving all particulars correctly spellings of names and father's names must be spell as in the admission forms. The particular option of the subject offered by the candidate may also be mentioned in brackets, where any. See detailed instructions in form No E-199 for arrangement of admission forms and filling up this form. Not more than 25 names by typed on each page.

DISASTER MANAGEMENT (CERTIFICATE COURSE)

EXAMINATION - APRIL 2017

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
		Manvi Bihyan	1006	-DO-	MANGHAR LAL	MANVI BIHAN
		Bhawna Garg	1080	-DO-	JAGMOHAN LAL	GAUR BAWNA
		Lania Kans	1070	-DO-	RAJINDER PAL	KANS LANIA
		Jasika Sami	1120	-DO-	PARDEEP SINGH	JASICA SAMI
		Rachita Sharma	1012	-DO-	NANDEEP SHARMA	RACHITA SHARMA
		Prabheleen Kaur	1015	-DO-	SURESH SINGH	PRABHELEEN KAUR
		Shivans Joshi	1083	-DO-	DINESH PATEL	SHIVANS JOSHI
		Sonam	1151	-DO-	KAPANDIP	SONAM
		Kumari Boena Yadav	1056	-DO-	MAHESH YADAV	KUMARI BOENA YADAV
		Ankita Saini	1014	-DO-	NARINDER SINGH	ANKITA SAINI
		Sweety	1135	-DO-	CHANDER BIRAN	SWEETY
		Bhawana Bishnoi	1219	-DO-	PAWAN LAL SHAR	BHAWANA BISHNOI
		Purandhi Gupta	1087	-DO-	NANDEEP GUPTA	PURANDHI GUPTA
		Manju Rani	1143	-DO-	RAMSINGH SHAR	MANJU RANI
		Nidhika Pathania	1181	-DO-	KRISHAN SINGH	NIDHIKA PATHANIA
		Komal Indira	1213	-DO-	PAUL SHARMA	KOMAL INDIRA
		Rachita	1218	-DO-	ANAND SINGH	RACHITA
		Manisha	1202	-DO-	RAJESH SHAR	MANISHA
		Nancy	1146	-DO-	JAGDEEP SINGH	NANCY
		Aishwarya Batra	1205	-DO-	NARINDER SHAR	AISHWARYA BATRA
		Tanvi Dogra	1217	-DO-	ANIL SINGH DOGRA	TANVI DOGRA
		Padhika Sharma	1340	-DO-	DEEPAK SHARMA	PADHIKA SHARMA
		Varishma Sharma	1598	-DO-	SIVA RAM	VARISHMA SHARMA
		Venus Arora	1297	-DO-	MANDEEP ARORA	VENUS ARORA
		Kalpna Kaithwas	1061	-DO-	PRABHAT	KALPNA KAITHWAS
		Alina	1225	-DO-	DAVIDINDER SINGH	ALINA
		Chashandeep Kaur	1101	-DO-	JAGDEEP SINGH	CHASHANDEEP KAUR
		Hayni	1118	-DO-	ROHITAN LAL TANSAL	HAYNI
		Himanshi	1412	-DO-	KRISHAN SINGH	HIMANSHI
		Tamanna	1715	-DO-	RAMDEVAN	TAMANNA

Nancy 1146
Aishwarya Batra 1205

Sigdel Singh
Nareesh Kumar Batra
Principal,
P.G. Govt. College for Girls,
Sector-11, Chandigarh.

(Signature)

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PANJAB UNIVERSITY

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DISASTER MANAGEMENT (DIPLOMA COURSE)EXAMINATION
Faculty/Group

- APRIL 2017

1st 1st

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)	Name
	17715000279	KIRANDEEP KAUR	7010	-DO-	ANGREJ SINGH	SUPINDER Kaur	
	17715000063	ANSHU TANWAR	7071	-DO-	CHHATTER PAL SINGH	SUNITA TANWAR	
	17715000737	SWATI SHARMA	7104	-DO-	UTTAM CHAND SHARMA	SHAKUNTALA SHARMA	
	17715000380	MUKTA MAHESH	7177	-DO-	RAJNISH MAHESH	SANGEETA MAHESH	
	17715000230	JAYA SHRI	7407	-DO-	HEM RAJ	NIRMALA	
	17715000353	MEENAKSHI	7468	-DO-	HAWA SINGH	KRISHNA	
	17715000006	AARZOO	7574	-DO-	JAIPAL	DAYAWANTI	
	17715000020	SHAILJA SHARMA	7673	-DO-	RAM NATH SHARMA	GEETA SHARMA	
	17715000096	BHARTI	7753	-DO-	RAJENDER CHAUHAN	SUMAN CHAUHAN	
	17715000370	MONIKA	7768	-DO-	MAHENDER	SAROJ	

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)	Name
	17715000571	SHWETA	7016	PGGCG-11, CHD	RAJ KAPOOR	RANI	
	17715000749	TARANPREET KAUR	7045	-DO-	BALKAR SINGH	MANDEEP KAUR	
	17715000287	KOMAL MACHAL	7063	-DO-	SATYA PAL SINGH MACHAL	SUNITA DEVI	
	17715000264	KAMLESH KUMARI	7102	-DO-	RAM PAL	KRISHNA DEVI	
	17715000445	PALLAVI	7132	-DO-	ADHEY SINGH	KELA DEVI	
	17715000630	SHARISHTI SHARMA	7192	-DO-	KAMLESH SHARMA	CHANCHAL SHARMA	
	17715000215	JASHANDEEP KAUR	7678	-DO-	SURINDER SINGH	BHAGWANT KAUR	

Hamta

7151

Manoj Kumar

Meera Devi

(In Charge)

PANJAB UNIVERSITY

Form No. E-541

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DISASTER MANAGEMENT (ADVANCED DIPLOMA COURSE)

EXAMINATION - APRIL 2017
Faculty/Group

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)	
	17714000534	RAMANDEEP KAUR	20	-DO-	KARAM SINGH	HARJINDER KAUR	
	17714000204	JAHANVI	35	-DO-	SATBIR SINGH	SHEELA	
	17714000616	SAPNA CHOU DHARY	44	-DO-	CHIMAN LAL	HIDU	
	17714000357	MOHINI	47	-DO-	NARESH KUMAR	SHAMA	
	17714000773	VAISHALI KUMARI	65	-DO-	HAWA SINGH	SUMITRA DEVI	
	17714000785	VIPINA KUMARI	66	-DO-	HAWA SINGH	SUMITRA DEVI	
	17714000598	SAKSHI	80	-DO-	KRISHAN	SUDES	
	17714000124	DEEPANSHI	90	-DO-	HARI KRISHAN	INDRAYATI	
	17714000267	KARUNA	109	-DO-	VIJAY KUMAR	SUNITA	
	17714000487	PRAKRITI THAKUR	151	-DO-	MADAN GOPAL	ROOP DEVI	
	17714000556	REET BISHNOI	209	-DO-	RAM SINGH BENIWAL	ASHA RANI	
	17714000401	NEHA CHAUHAN	221	-DO-	NARINDER CHAUHAN	NISHA CHAUHAN	
	17714000746	SWATI YADAV	229	-DO-	SATYAVIR SINGH	ANJU YADAV	
	17714000274	KHUSHALI	240	-DO-	MANGAL SINGH	VEENA RANI	
	17714000680	SHVETA	275	-DO-	RAMPAL	KAMLESH	
	17714000014	AKANKSHA	280	-DO-	ANIL SHARMA	MANJU SHARMA	
	17714000052	ANSHU KUMARI	312	-DO-	RANJEET PANDEY	RITA DEVI	
	17714000282	KIRANDEEP KAUR	345	-DO-	NETAR SINGH	JAGMEET KAUR	
	17714000791	YASHU	376	-DO-	MANOJ KUMAR	SANGEETA	
	17714000295	KOMAL KANWAR	383	-DO-	KUNWAR PARDEEP KUMAR	SUDHA KANWAR	
	17714000433	QINAM SUNITA DEVI	584	-DO-	O IRABOT SINGH	O (O) KUNJARANI DEVI	
	17714000391	NEETU KUMARI	705	-DO-	RISHI RAM	SUNITA	
	17714000744	SWARNANJALI SHEKHAR	769	-DO-	AJAYA KUMAR SRIVASTAVA	CHANDA SRIVASTAVA	

(Signature)

Principal,
P.G. Govt. College for Girls,
Sector-11, Chandigarh.

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PANJAB UNIVERSITY CHANDIGARH
(Esttd. under the Panjab University Act VII of 1947-enacted by the Govt. of
India)

FACULTY OF ARTS

SYLLABI

FOR

DISASTER MANAGEMENT
(ADD-ON COURSE)
CERTIFICATE, DIPLOMA AND ADVANCED DIPLOMA
EXAMINATIONS 2019,20,21,22,23

PANJAB UNIVERSITY, CHANDIGARH

Outlines of tests, syllabi and courses of reading for Certificate, Diploma Course & Advanced Diploma in Disaster Management (Add on Course)

CERTIFICATE COURSE

Course Structure

Course Code	Title of the Paper	Max. Marks
CCDM I	Fundamentals of Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100
CCDM II	Disasters in India Theory : 60 Practical : 30 Internal Assessment: 10	100

CCDM I: Fundamentals of Disaster Management

Objectives:

Maximum
Marks 100
Theory : 60
Practical : 30
Internal
Assessment
: 10
Time : 3hrs.

To introduce the students to the basic concepts and various types of disasters and educate them on basic disaster management strategies.

Unit-I

- Definition and Concept of Hazard, Risk, Vulnerability and Disaster
- Types and classification of Disasters

Unit-II

- Nature Induced Disasters:
Earthquakes, Floods Cyclones and Cloud burst.
Avalanches, Forest Fire and Tsunami.

Unit-III

- Human Induced Disasters:
Nuclear, Chemical and Industrial Disasters
Global warming; Biological Disasters; Epidemics

Unit-IV

- Disaster Management: Meaning, Concepts, Approaches, Principles, Objectives and Scope
- Essentials of Disaster Management; Institutional and Individual's responsibilities during risk reduction, preparedness, response and recovery phases

CCDM II: Disasters in India

Maximum Marks: 100

Theory Paper: 60

Practical: 30

Internal Assessment: 10

Time Allowed: 3 Hours

Objectives: To sensitize the students regarding the disaster profile of India portraying regional dimensions.

Unit-I

- Regional Profile of India based on Earthquakes and Landslides.

Unit-II

- Regional Profile of India based on Droughts, Floods and Cyclones.

Unit-III

- Case Studies: Bhopal Gas Tragedy, 1984 and Orissa Super Cyclone, 1999.

Unit-IV

- Case Studies: Kashmir Earthquake, 2005 and Kedarnath Floods, 2013.

Pedagogy: The students shall be explained the spatio-temporal and regional dimensions of disasters in India. The focus will be on reconstructing disaster profile based on case studies. Extensive use of audio visual aids will be made. Field trips may be arranged, if feasible.

Note:

1. There shall be one compulsory question containing 15 short type questions covering the whole syllabus. The student shall attempt any ten parts in about 25-30 words each. Each part shall carry 2 marks (Total 20 marks).
2. The whole syllabus shall be divided into 4 units. Eight questions will be set from the whole syllabus, two from each unit. The student will be required to attempt one question from each unit. Each question will carry 10 marks (Total 40 marks). This will be in addition to the compulsory question.

Practical:

A field visit of the students will be organized by the College to some nearby site of any recent disaster/ event or ecological destruction or reconstruction and each student would prepare a Field Report based on his/her experiences.

Note: The Field Work based report of 25-30 pages prepared by the students will be submitted two weeks before the theory examination. This will be evaluated by a Board of Examiners consisting of the teacher teaching the course and one faculty member from the allied discipline.

DIPLOMA COURSE

Course Structure:

Course Code	Title of the Paper	Max. Marks
DCDM I	Remote Sensing in Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100
DCDM II	GIS in Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100

DCDM-I: Remote Sensing in Disaster Management

Maximum Marks: 100
Theory Paper: 60
Practical: 30
Internal Assessment: 10

Objectives:

To introduce the students to the applications of Earth Observation Technology and geoinformatics in disaster management.

Unit - I

- **Basics of Remote Sensing:**
Introduction, Definition, Nature, Development, and Limitations
Role of Remote Sensing in Disaster Management

Unit - II

- **Basics of GPS:**
Concept, Definition, Elements and Segments of GPS
The Application of GPS for Disaster Management

Unit - III

- **Remote Sensing Applications in Natural Disasters:**
Earthquakes
Land Slides
Floods

Unit - IV

- **Remote Sensing Applications in Human Induced Disasters:**
Fire
Nuclear
Chemical

DCDM-II: GIS IN DISASTER MANAGEMENT

Maximum Marks: 100

Theory Paper: 60

Practical: 30

Internal Assessment: 10

Time: 3 hours

Objectives: To introduce the students about the basic concepts and application of GIS in Disaster Management.

Unit - I

- **Basics of GIS:**

Introduction, Definition, Concept and Significance of GIS

Components of GIS

Spatial Data and Data Models

Unit - II

- **Role of GIS in Pre-Disaster Management:**

GIS in Disaster Mitigation and Preparedness

Hazard Analysis and Mapping

Risk & Vulnerability Analysis

Unit - III

- **Role of GIS in Post-Disaster Management:**

Warning and Evacuation

Rescue and Relief

Rehabilitation and Reconstruction

Unit - IV

- **Application of GIS in Disaster Management**

Landslide assessment and management

Earthquake assessment and management

Flood assessment and management

Pedagogy: Students shall be exposed to the applied aspect of geospatial technology with specific reference to utility of GIS technology in disaster management.

Note:

1. There shall be one compulsory question containing 15 short type questions covering the whole syllabus. The student shall attempt any ten parts in about 25-30 words each. Each part shall carry 2 marks (Total 20 marks).

2. The whole syllabus shall be divided into 4 units. Eight questions will be set from the whole syllabus, two from each unit. The student will be required to attempt FOUR questions selecting one from each unit. Each question will carry 10 marks (Total 40 marks). This will be in addition to the compulsory question.

Practical: Introduction to GIS software, its functioning, database creation and analysis. The focus of practical exercise will be to understand the use of GIS in the analysis of disasters

Note: Students shall prepare a report on creation of database and mapping of any one disaster using GIS listed in Unit-IV. The report should be submitted two weeks before the exam. The report will be evaluated by a Board of Examiners consisting of the teacher teaching the course and one faculty member from the allied discipline

ADVANCED DIPLOMA

Course Code	Title of the Paper	Max Marks
ADCDM-V	Disaster Management Framework in India Theory Paper : 90 Internal Assessment: 10	100
ADCDM-VI	Project Report Based on Field Work Project Report: 60 Viva Voce: 30 Internal Assessment: 10	100

Outlines of tests, syllabi and courses of reading for Certificate Course & Advance Diploma in Disaster Management (Add on Course) for the examinations of 2018, 2019 & 2020.

ADCDM-V: Disaster Management Framework in India

Maximum Marks : 100

Theory Paper : 90

Internal Assessment: 10

Time Allowed : 3 Hours

Objectives: Main objectives of this course are to familiarize the students with the foundations, recent trends and Governmental and Non-Governmental practices for disaster management in India.

Unit-I

- Disaster Management Framework in India before DM Act 2005
- Disaster Management Framework in India after DM Act 2005

Unit-II

- National Level Nodal Agencies
- National Disaster Management Authority

Unit-III

- State Authorities
- District Authorities
- Local level authorities

Unit-IV

- Role of NGOs, Corporate Sector, Army and Police, and Educational Institutions in Disaster Management

Pedagogy: The students shall be explained the foundations, recent trends and Governmental practices for disaster management in India.

ADCDM-VI: Project Report Based on Field Work

Maximum Marks: 100

Project Report: 60

Viva Voce: 30

Internal Assessment: 10

- Paper ADCDM-II will be based on Project Report
- Each student will be required to prepare a project work of 40-50 typed pages and submit it at least one week before the commencement of the annual Practical Examinations.
- The Project Report will be evaluated by an internal as well as external examiner.

MASS MEDIA AND VIDEOGRAPHY (CERTIFICATE COURSE)

2017-18

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	KEERATLEEN KAUR	79	S. MANMOHAN SINGH	PARAMJIT KAUR
2	TENZIN LADON	153	LOTEY CHHOPEL	DORJE DOLMA
3	SUKEERAT KAUR	339	GURBAKSH SINGH	MANJIT KAUR
4	DIVYA BANSAL	897	DINESH BANSAL	RITU BANSAL
5	SHRUTI	652	NAROTAM SINGH	ANJANA
6	HIMANSHI GARG	1413	NAVEEN KUMAR GARG	VANDANA GARG
7	RIYA GARG	1679	KEWAL KRISHAN GARG	RITU GARG

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MASS MEDIA AND VIDEOGRAPHY (DIPLOMA COURSE)

2017-18

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	SHIKHA THAKUR	1750	MOHINDER THAKUR	HIMACHALI KAUR
2	PARUL SHARMA	1838	MOHAN SHARMA	JAI LAXMI SHARMA
3	TRIPTI DUTTA	7225	ANIL DUTTA	SUMAN DUTTA

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MASS MEDIA AND VIDEOGRAPHY (ADVANCE DIPLOMA COURSE)

2017-18

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	ISHITA SARKAR	7002	PRADIP KUMAR SARKAR	KAKOLI SARKAR
2	SIMRAN GAUR	7030	RAVINDER	USHA SHARMA
3	PRASHASTI	7462	GOPAL KRISHAN CHOUDA	RAJNI

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**POSTGRADUATEGOVT.COLLEGE FOR GIRLS
SECTOR-11, CHANDIGARH**

**Community Hygiene and Public Health Society
(Session: 2017-2018)**

**AWARENESS LECTURE ON HEALTH AND HYGIENE FOR MESS AND CANTEEN
WORKERS(25/7/17)**

Community Hygiene and public Health society of PGGCG-11 organized an awareness lecture on Health and Hygiene for mess and canteen workers working in the campus on 25/7/17 as a part of Swachh Bharat Abhiyan. The talk was organized under the able guidance of Principal Dr. Anita Kaushal. Mrs. Sudha Vashisth, Head of Zoology Department gave power point presentation and emphasized on the importance of personal hygiene and cleanliness of canteen, mess etc. Importance of hand washing techniques was highlighted. Audience were also sensitized on segregation of kitchen waste and its disposal. Dr. Jasbir Singh also shared his views about hygiene and clean environment. About 50 canteen and mess workers attended the awareness programme. Audience found the talk very informative and enlightening.





ELOCUTION ON HEALTH AND HYGIENE

(1st Sept. to 15th Sept. 2017)

On the occasion of Swachh Bharat Abhiyan under Swachta Pakwada from 1st Sept. to 15th Sept. 2017, Community Hygiene and Public Health Society of PGGCG-11, under the able guidance of Principal Dr. Anita Kaushal, organized elocution on 20th Sept., 2017. Around 50 students participated in the activity. “Health and hygiene” was the topic of the contest and the participants were judged by Ms. Anita Khosla, Ms. Shashi Joshi, Ms. Gopika Bhardwaj. Following three entries were adjudged the best:

Prize	Name	Class
I st	Surbhi	B.A. III
II nd	Monika	B.Sc. I
III rd	Disha	B.Sc. III





LECTURE ON VECTOR BORNE DISEASES (18 September 2017)

An awareness lecture on Vector Borne Diseases was organized by Community Hygiene and Public Health Society of PGGCG-11 under the able guidance of Principal Dr. Anita Kaushal. The speaker, Dr. Gaurav Aggarwal, Anti-Malaria Officer, Chandigarh Administration, Chandigarh, sensitized the audience about the control of various diseases prevalent these days in tri-city. Vector-borne diseases are illnesses caused by pathogens and parasites in human populations. Every year there are more than 1 billion cases and over 1 million deaths from vector-borne diseases such as malaria, dengue, schistosomiasis, leishmaniasis, yellow fever, Japanese encephalitis. About 200 students and faculty members attended the talk and the interactive session was enjoyed by the students. A poster making competition was also held and prizes were given to the following winners.

Prize	Name	Class
I st	Megha	B.Sc II
II nd	Akashi	B.Sc.II
III rd	Meghna Sharma	B.Sc.II
Consolation	Rupali	B.A.I



LECTURE ON WOMEN AND DIABETES

(14th Nov., 2017)

On the occasion of World Diabetes Day 14th Nov., 2017, under the able guidance of Principal, Prof. (Dr.) Anita Kaushal, a lecture on “Women and Diabetes” was organized by Community Hygiene and Public Health Society, PGGCG-11. The lecture was delivered by Prof. (Dr.) Sanjay Bhadada, Department of Endocrinology, PGI, who is the member of Punjab Chapter Research Society for the Study of Diabetes in India (RSSDI). Dr. Sanjay Bhadada enlightened the students about the increasing risk of diabetes in women. About 130 students attended the lecture and lot of queries were answered by the speaker. A poster competition and a PowerPoint Presentation competition was also held and results are as follows:

PowerPoint Presentation:

Prize	Name	Class	Roll No.
I st	Surbhi Yadav	B.A. III	7027
II nd	Pooja Rani	B.Sc. III	8416
III rd	Simran	M.Sc. I (Zoo)	5459

Poster Making Competition:

Prize	Name	Class	Roll No.
I st	Akashi	B.Sc. II	2403
II nd	Laiba Praveen	B.Sc. I	4328
III rd	Simran Chawla	M.Sc. II (Zoo)	3380
Consolation	Monika	B.A. II	1274



POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS SECTOR-11, CHANDIGARH

Nutrition week celebration

Department of Home Science observed Nutrition Week on **5th September, 2017**. The Nutrition Week Celebration included various events like Cookery Contest; preparation of Nutritious recipes and Poster Making Competition was held on the theme “Nutritious Breakfast for Overall Well Being”. A Lifestyle and Wellness clinic was also inaugurated by the principal. Around 50 students took part in the competitions with great enthusiasm. The winners were given prizes by the principal and their efforts were appreciated by the principal.



Principal and staff members judging the posters



Principal Prof Anita Kaushal and staff members judging the dishes

From

-7-
Dy No 2227

The Principal
GCC-11, CCA
No. 531 dated 13/8/08

Subject: Permission to start Certificate Course in
Office Management

PUC

The Principal, Govt. College for Girls, Sector-11, Chandigarh has sent a proposal for grant of permission to start Certificate Course in Office Management under the initiative for implementation of the Chandigarh Administration's Action Plan for Gender Sensitisation and removing Girl Child Discrimination.

- The course will be Self financing Course but will subsidized fee structure.
- The course will be open to the girls with minimum +2 qualifications.
- The course will be of three months duration and classes will be conducted after college hours.
- The Certificate will be given jointly by the Education Dept. UT, Chandigarh and Govt. College for Girls, Sector-11, Chandigarh.

The Principal, Govt. College for Girls, Sector-11, Chandigarh has also requested to grant permission to open a separate bank account and utilize the funds as per the provisions given in the enclosed proposal.

Introduction:

India is on the fast-track of growth today, and one of its wonderful strengths is its vast human resource potential. A substantial part of this untapped resource comprises of adolescent girls and young women. To empower them and help them to contribute towards the country's progress, the government College for Girls, Sector-11, a premier institution in Chandigarh has been offered short-term vocational course Office Management. The Chandigarh Action plan for Gender Sensitization and removing Girls Child discrimination.

Goals:

- Empowerment of girls and young women.
- Economic independence and dignity for girls and women through basic vocational and soft-skills training.
- Dynamic job placement opportunities.
- Providing counseling, guidance and emotional support.
- Enabling future contribution of women in good citizenship.

Target group:

- Adolescent girls and young women with minimum qualification of 10+2 from the city and adjoining villages.

Methodology:

To provide basic vocational training in:

- Office Management
- Course includes
- Tally and Accountancy
- Documents

②

- Adobe Programme
- Typing

Special Features:

- 40 students batch
- Lecturers by Qualified teachers from GCG- 11 and professionals from the relevant fields.
- Study materials will be provided
- **Infrastructural facilities:** State of Art class rooms with modern teaching tools.
- **Fee: Rs.1500/-**
- **Placement opportunities:** offered through the highly active Placement Cell of the college, which networks with leading corporate houses, banks, offices etc.

V .nue: Government College for Girls, Sector 11, Chandigarh.

Time Frame:

- Three – months course
- No. of Lectures: 130
- Five days a week
- 2.30 pm – 4.30 pm.
- September – October – November.

Proposed Budget per 3 – month course:

1.	Secretarial assistance	: Rs. 3,500.00
2.	Stationery (including computer stationery)	: Rs. 10,000.00
	Typing and photocopying a study material	
3.	Printing of certificates	: Rs. 1000.00
4.	Honorarium for guest lecturers	: Rs. 32,500.00
	@ Rs. 250/- per lecture	
5.	Coordination and conducting the course	: Rs. 13,000.00
6.	Miscellaneous	: Rs. 2000.00
	Total Budget per Course	: Rs. 62,000.00

Keeping in view the above, if approved permission may be granted to the Principal, Govt. College for Girls, Sector-11, Chandigarh to start Certificate Course in Office Management subject to the condition that necessary affiliation be obtained from Panjab University, Chandigarh, before starting the said course, if required. No additional staff/funds will provided.

Further permission may also be granted to the Principal, Govt. College for Girls, Sector-11, Chandigarh to open a separate bank account and utilize the funds as per provision made in the proposal.

Submitted please.

From PP

- 9 -

(3)

The Principal, Govt. College for Girls, Sector-11, Chandigarh enquired from the Panjab University regarding affiliation to start Certificate Course in Office Management in the college and intimated that the duration of said course is three months. Therefore, affiliation of Panjab University is not required and Administration can issue certificate at its own level.

In view of the above clarification, may allow Principal, Govt. College for Girls, Sector-11, Chandigarh to start certificate course in office Management for duration of 3 months as per the following programme/fee schedule:

Special Features

- 40 students batch
- Lecturers by Qualified teachers from GCG- 11 and professionals from the relevant fields.
- Study materials will be provided
- **Infrastructural facilities:** State of Art class rooms with modern teaching tools
- **Fee: Rs.1500/-**
- **Placement opportunities:** offered through the highly active Placement Cell of the college, which networks with leading corporate houses, banks, offices etc.

Venue: Government College for Girls, Sector 11, Chandigarh.

Time Frame:

- Three – months course
- No. of Lectures: 130
- Five days a week
- 2.30 pm – 4.30 pm.
- September – October – November.

Proposed Budget per 3 – month course:

1.	Secretarial assistance	: Rs. 3,500.00
2.	Stationery (including computer stationery)	: Rs. 10,000.00
	Typing and photocopying a study material	
3.	Printing of certificates	: Rs. 1000.00
4.	Honorarium for guest lecturers	: Rs. 32,500.00
	@ Rs. 250/- per lecture	
5.	Coordination and conducting the course	: Rs. 13,000.00
6.	Miscellaneous	: Rs. 2000.00
	Total Budget per Course	: Rs. 62,000.00

Submitted please

(From pre-page)

Office note on pages 7-9/n may be perused.

This case relates to grant of permission to start a self financed certificate course in Office Management in the Govt. College for Girls, Sector-11, Chandigarh. India is on the fast-track of growth today, and one of its wonderful strengths is its vast human resource potential. A substantial part of this untapped resource comprises adolescent girls and young women. To empower them and help them to contribute towards the country's progress, the Government College for Girls, Sector-11, a premier institution of Chandigarh, intends to offer short-term self finance certified course in Office Management under the Chandigarh Action Plan for Gender Sensitization and Removing Girls Child Discrimination. The course is of three month duration and classes will be conducted after college hours. No affiliation for such course is required and no financial burden will be last on the Chandigarh Administration. The course is open to girls with minimum 10+2 qualifications.

Permission may be granted to the Principal, Govt. College for Girls, Sector -11, Chandigarh to start the above self financed certificate course in Office Management in the Govt. College for Girls, Sector -11, Chandigarh as per the programme/fee schedule mentioned on page - 9/n.

①

~~Approved / Not Approved~~

Principal
29/5/18

To
The Principal
Post Graduate Govt. College for Girls,
Sector -11, Chandigarh.

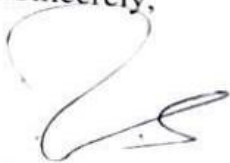
Subject: Completion of Batches of Certificate Course in Office Management.

Respected Madam,

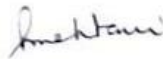
It is humbly submitted that course content of the 21st, 22nd, 23rd and 24th Batch of Certificate Course in Office Management has been completed on 20th April 2018 by the resource persons/teachers.

The detailed bill for honorarium for the resource persons/teachers and coordinators is attached herewith for the release of payment.

Yours Sincerely,



Prof. Pardeep Singh Walia
(Co-ordinator)



Dr. Sangeeta Mehtani
(Co-ordinator)

To

The Principal
Post Graduate Govt. College for Girls,
Sector -11, Chandigarh.

~~Allowed~~ / ~~Not Allowed~~
Principal
21

Subject: Completion of Batches 3 months Certificate Course in Office Management.
(August to November)

(9)

Respected Madam,

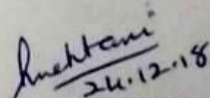
It is humbly submitted that course content of the 25th, 26th, 27th, 28th, 29th and 30th Batches of Certificate Course in Office Management has been completed on 22nd November 2018 by the resource persons/teachers.

The detailed bill for honorarium for the resource persons/teachers and coordinators is attached herewith for the release of payment.

Yours Sincerely,



Prof. Pardeep Singh Walia
(Co-ordinator)



Dr. Sangeeta Mehtani
(Co-ordinator)

Govt. College for Girls, Sec-11, Chandigarh

Certificate Course in Office Management

Modules

Credits

1. Typing
2. Basic Computer Knowledge
3. Document management
4. English/Grammar & Softskills
5. Accountancy & Tally

Module: 1: Typing

- Basic Concepts of Typing
- Keyboard Functions
- Typing Practice Sessions

15 Periods

Module: 2: Basic Computer Knowledge

- Introduction: History of computers, Types of operating systems, Windows O, Files, Folders, Paint brush, wordpad, Note Pad.
- Hardware –components of computer system, Input/Output devices, connecting/disconnecting devices, network devices
- MS Word: Theory: Starting, Word Components of a document. Creating and saving a document" Practical: creating and saving a document.
- MS Word: Theory: Formatting, aligning Indenting a text. Inserting Bullets, number, page-numbers. Header and footer.
- Practical: Formatting, aligning Indenting a text. Inserting Bullets, number, page-numbers, Header and footer
- MS Word: Theory: Inserting pagebreaks. Formatting paragraph and pageset. Proofreading a document
- Practical: Inserting section breaks. Formatting paragraph and :V K page set. Proofreading a document.
- MS EXCEL: Theory: Introduction to Excel Operating, creating and saving a workbook.
- Practical: Operating, creating and saving a workbook.

Module-3 : Document Management

- Introduction - Coding Process
- Unitization Guidelines - Document Determination, Composition and Attachments Guidelines
- Document - Characteristics Date Field Title
- Names Guidelines - Guidelines for capturing Author/Addressee/Copyee/Attendee/Names in Text
- Revision - With Sample Documents
- Filing System

30 Periods

Module-4: English/Grammar

Mrs. Iqbal Judge. Days

- Sentence: Subject & Predicate; Parts of speech
- Phrase & the clause; Simple & Compound sentences; complex sentences
- Tenses
- Reading comprehension
- Paragraph Writing: Punctuation
- Narration
- Writing official letters, Memos, Endorsements
- Correspondence
- Effective Communication; Methods of communications; Communication process; Need of Communication skills; Communications styles
- Self image; Steps to develop a positive self image; Factors to improve Self image
- Interviews; Interview guidelines; The Interviewer check list; typical interview questions
- Mock Interviews /Role Plays; How to Build; an Effective Resume
- Effective Communication; Methods of communications; Communication process; Need of Communication skills; Communications styles.

Subjects
Notes

30 Periods

Module-5: Tally & Accountancy

Accounting Concepts, Principles, Conventions/Postulates
Bookkeeping, Recording, Classifying and summarizing
Double Entry System, Books of Accounts Journal, Ledger and subsidiary books
Summarized Statements: Trial Balance, Profit & Loss Account, Balance sheet

Computerized Accounting System: TALLY

25 Periods

- **MS EXCEL** Theory: Working with formulas and functions.
- Practical: Working with formulas and functions.
- **MS EXCEL** Theory: Formatting cell, changing column width and row height
- Text, number, and date series.
- Practical: Formatting cell, changing Column width and row height. Text, number, and date series.
- **POWER POINT** Theory: Enhancing data presentation, Introduction PowerPoint, Starting PowerPoint, navigating among different views.
- Practical: Starting PowerPoint, navigating among different views.
- **MS POWER POINT** Theory: Creating a presentation, Entering and editing text, working with bullet, fonts, and text in presentation, Adding header/footer, Changing slide layout.
- Practical: Creating a presentation, Entering and editing text, working with bullet, fonts, and text in presentation, Adding header/footer, Changing slide layout
- **MS POWER POINT** Theory: Drawing objects, changing appearance of objects, working with ClipArt and Text box.
- Practical: Drawing objects, changing appearance of objects. Working with ClipArt and Text box
- **ADOBE ACROBAT READER:**
- **INTERNET:** Theory: Introduction to Internet, websites, World Wide Web, sending/receive mails, search engines. Create log in, compose mails with attachments.
- Practical: Create log in, compose mails with attachments, and send/receive mails.
- **INTERNET:** Web-browsers. Features of internet explorer
- **INTERNET:** Introduction to HTML; HTML & WWW URLs, Document Structure elements.

30 Periods

2018 - 2019

①

Certificate Course in Office Management 2018-2019

Sr. No.	Name	Grade
1	Babita Devi	A
2	Bishali	A
3	Tanvi Gachli	A
4	Divya Kumari	A
5	Mansi Negi	A
6	Shivali	A
7	Indu	A
8	Vaishali Sharma	A
9	Amisha	A
10	Amisha Verma	A
11	Deepika Sood	A
12	Simranjeet kaur	A
13	Ishita Sharma	A
14	Paramjeet Kaur	A
15	Mahima	A
16	Nibha	A
17	Hitakshi	A
18	Parmita Bisht	A
19	Anju Nain	A
20	Amisha	A
21	Chetna Narula	A
22	Harman Bhullar	A
23	Ranjana	A
24	Divya Kukreja	A
25	Simarjeet	A
26	Deepshikha	A
27	Tanvi Singh	A
28	Meenakshi Sharma	A
29	Shivani	A
30	Avisha	A
31	Shweta Chhachhia	A
32	Sunidhi Chauhan	A

(Signature)

AK-1's

2018-2019

2

33	Aastha	A
34	Jagriti Thakur	A
35	Tamanna Devi	A
36	Monika Pal	A
37	Nisha	A
38	Milanpreet kaur	A
39	Rhythm Banri	A
40	Harsanpreet kaur	A
41	Priya Kumari	A
42	Samanta Pun	A
43	Jyoti Tiwari	A
44	Navjot kaur	A
45	Arpita	A
46	Shivani Gulati	A
47	shivani	A
48	Kanika Thakur	A
49	Pratibha Katock	A
50	Priyanka	A
51	Lovepreet Kaur	A
52	Shaishvi Saini	A
53	Beant Kaur	A
54	Arshdeep kaur	A
55	Simranjeet kaur	A
56	Ashima Sethi	A
57	Nishtha lalit	A
58	Bhanu Sharma	A
59	Shalini	A
60	Ravina	A
61	Deachen Dolkar	A
62	Rinky Tomar	A
63	Riya Sharma	A
64	Kusum Devi	A
65	Akanksha Chauhan	A
66	Harleen Kaur	A
67	Mandeep Kaur	A

AK

AK

2014 - 2019

3

68	Saloni Sharma	A
69	Swati Sharma	A
70	Samridhi Saini	A
71	Pragati Azad	A
72	Rimpanpreet Kaur	A
73	Diksha	A
74	Noor Khosa	A
75	Priyanda	A
76	Ritika	A
77	Manasvi	A
78	Komal	A
79	Sonam	A
80	Sheetal	A
81	Simranjit Kaur	A
82	Diksha	A
83	Taniya	A
84	Roshni	A
85	Shivani	A
86	Ridhi Thakur	A
87	Jyoti Rana	A
88	Harsimran Kaur	A
89	Kiran	A
90	Aalisha Saini	A
91	Vipin Deswal	A
92	Nancy Gupta	A
93	Jaskirat Kaur Saini	A
94	Aarzo Munjal	A
95	Vartika Bisht	A
96	Alisha Munjal	A
97	Pamit Kumari	A
98	Sanjana	A
99	Sufreet Kaur	A
100	Poonam	A
101	Samridhi Madra	A
102	Harwinder Kaur	A

2

Akash

2018-2019

(4)

103	Pratibha	A
104	Pallavi Verma	A
105	Mamta	A
106	Parvinder Rani	A
107	Celesty Chaddha	A
108	Himani	A
109	Sonam	A
110	Naina	A
111	Ravneesh Kaur	A
112	Sheetal Chauhan	A
113	Shriay Upadhyay	A
114	Akanksha Sandhu	A
115	Deepika Thakur	A
116	Jasmeen Sandhu	A
117	Jeeya	A
118	Neha	A
119	Pinky	A
120	Ishu	A
121	Tanzin Angmo	A
122	Manushika Ghai	A
123	Mandeep Kaur	A
124	Pallavi Kafle	A
125	Diksha Thakur	A
126	Amandeep Kaur	A
127	Niksha	A
128	Upasana Thakur	A
129	Ankita	A
130	Sirjana Kumari	A
131	Paras	A
132	Monika	A
133	Neha	A
134	Shruti Nagu	A
135	Latika Bhardwaj	A
136	Preeti	A
137	Amanpreet	A

A

Akash

2018-2019

138	Jasmanjit kaur	A
139	Harman Vashist	A
140	Gunjan	A
141	Anjali	A
142	Priyanka Giri	A
143	Aditi Khaneja	A
144	Sna Sapra	A
145	Barbika	A
146	Aarzoo	A
147	Nandhini Singla	A
148	Anchal Arora	A
149	Mamta Kumari	A
150	Monika	A
151	Shubhangi Sharma	A
152	Sonal Thakur	A
153	Bhawna Kumari	A
154	Cheina	A
155	Gurleen Kaur	A
156	Nikhita	A
157	Ankita Rana	A
158	Sheetal Kamboj	A
159	Gargi Poonia	A
160	Prerna Goyal	A
161	Takshi	A
162	Mehak Sood	A
163	Ruchi Pandey	A
164	Ankita	A
165	Manisha Rani	A
166	Anisha	A
167	shilpi	A
168	Seema Rani	A
169	Tanu	A
170	Sagarika Suri	A
171	Jashanpreet Kaur	A
172	Muskan Jindal	A

(P)

~

AK's

2014 - 2019

⑧

173	Simran	A
174	Kajal	A
175	Charvi Tomar	A
176	Palavi	A
177	Shalni Prasad	A
178	Parul Sharma	A
179	Harpreet Kaur	A
180	Ramandeep Kaur	A
181	Radhika Verma	A
182	Roopa Devi	A
183	Neha Rana	A
184	Amanpreet kaur	A
185	Mamta	A
186	Swati Lalotra	A
187	Simranjeet kaur	A
188	Janpreet Kaur	A
189	Aanchal Goel	A
190	Aastha Aggarwal	A
191	Maanvi	A
192	Nandini	A
193	Laxmi	A
194	Stanzin Lahdon	A
195	Renuka Jain	A
196	Bharati Soren Sangbam	A

→

Akali's

2018-2019(Aug to Nov)

Sr. No.	Name	Father's Name	Grade
1	Hashita Bisht	Vinod Bisht	A
2	Diksha	Matadeen karnawat	A
3	Aarti	Guru Lal	A
4	Palak	Vinod Tiwari	A
5	Parwinder	Jagdev Singh	A
6	Himanshi	Bhupinder Kumar	A
7	Ritika	Har Sarup	A
8	Kawita	Prabhu Ram	A
9	Rekha	Ram kewal	A
10	Sukhmeen	Kamaldeep Singh	A
11	Megha	Manish Kumar	A
12	Pervinder	Raj kumar	A
13	Muskan	Jugal Kishore	A
14	Kulbeer	Surinder Kumar	A
15	Pooja	Rajpal Singh	A
16	Sonam	Subhash Chander	A
17	Priyanka	Sanjay	A
18	Monia	Sumer Singh	A
19	Neha	Ram Sewak	A
20	Rasanjeet	Jaspinder Singh	A
21	Mehak preet	Gurjinder Singh	A
22	Balwinder Kaur	Darshan Singh	A
23	Medhavi	Ajay Sood	A
24	Amulya	Vinod Kumar	A
25	Turnkle Sharma	Dnesh Kumar Sharma	A
26	Rinchen Dolkar	Sonam Stobag	A
27	Ranjit kaur	Gurmukh Singh	A

Akash

28	Parul	Ravinder Pensia	A
29	Ankita	Dawa Chhering	
30	Balpreet	Gurdarshan Singh	A
31	Riya	Uday Kumar	A
32	Ayushi	Dharampal	A
33	Komal	Girja Shanka	A
34	Paras	Vijay Kuamr	A
35	Ankita	Yogesh marya	A
36	Simranjeet	Angreg Singh	A
37	Shweta	kamal Kumar	A
38	Neha	Suresh Kumar	A
39	Ambika	Radhe Shyam	A
40	Pranjal	Shubah Singh	A
41	Dewanshi	Madan Mohan	A
42	Kiran	Ashok kumar	A
43	Sunidhi	Rakesh Kumar	A
44	Neha	Ashwani mahajan	A
45	Shruti	Raj Kumar	A
46	Jashanpreet	Kuldeep Singh	A
47	Kirandeep	Shukhwant Singh	A
48	Chanda	Mani ram	A
49	Diksha	Satish Kumar	A
50	Shivani	Surinder Singh	A
51	Harshita	Nanak Chand	A
52	Akshita	Rajiv Khanna	A
53	Raveena	Surinder Kumar	A
54	Megha	Rajesh kuamr	A
55	Daman preet	Darshan Singh	A
56	Ranju	Raj Kumar	A
57	Annu Rani	Rambir	A

AKal's

58	Navjot	Jaswant Singh	A
59	Stanzin choskit	Tsering dorjey	A
60	Koushima	Sanju Kumar	A
61	Ramneet	Kulwinder Singh	A
62	Shiba	Naseem Ahmed	A
63	Manpreet	Gurcharan Singh	A
64	Bhawna	Heera Singh	A
65	Priyanjali	Rajkumar	A
66	Annu	Dharamprakash	A
67	Gaganpreet	jaswinder Singh	A
68	Shobha	Naresh Kumar	A
69	Priti	Sawan Singh	A
70	Vandana	Shanker lal	A
71	Monika	Krishan Kumar	A
72	Anshika	Anand Singh	A
73	Shivani	Surender Singh	A
74	Anita	Amar bahadur	A
75	Rubina	Mohd.Asgar	A
76	Isha	Navneet Kumar	A
77	Shakshi	Khayat Singh	A
78	Anchal	Parvinder Sharma	A
79	Simranjeet	Ravinder Singh	A
80	Pranjal	Rajesh Kumar	A
81	Shruti	Madan lal	A
82	Pallavi	Pankajdeep Rawat	A
83	Monika	Joginder	A
84	Nitika Sahni	Rajneesh Kumar	A
85	Bhawna	Heera Singh	A
86	Aysa	Naseem Ahmed	A

Akash

87	Simranjeet	Sukhwinder Singh	A
88	Ramanjot	Harcharn Singh	A
89	Alisha	Rajesh Kuamr	A
90	Sonia	Mithu Singh	A
91	Dishu	Naresh Gill	A
92	Prerna	Naveen Kumar	A
93	Navjot Kaur	Baljinder Singh	A
94	Ekta	Jagdeep	A
95	Reetika	Sanjai Kumar	A
96	Shavya	Pardeep Sharma	A
97	Tavleen	Jasvinder Singh	A
98	Seema	Shri Niwash	A
99	Neetu	Jaswant	A
100	Mansi	Lal Chand	A
101	Manu	Sudhir Singh	A
102	Reema	Shri Niwas	A
103	Parvinder	Raj kumar	A
104	Rajni Devi	Geeta Ram	A
105	Varsha	Dharmander	A
106	Purneet kaur	Udham Singh	A
107	Poonam	Ramesh Singh	A
108	Gurnoor	Kanwaljet Singh	A
109	Shivani	Ramesh kumar	A
110	Saloni	Balbir Singh	A
111	Dechen Anqmo	Renchen Tundeeep	A
112	Avisha	Rakesh Kumar	A
113	Manisha	Dharam pal	A
114	Preeti	Yashnaal	A
115	Radhika	Devinder Sharma	A
116	Riya	Sat naryan Garg	A
117	Shamanpreet	Rajinder Singh	A
118	Shruti	Gulshan Kumar	A
119	Khushi	Ranjor Singh	A
120	Diksha	Nand Lal	A

Akalis

PANJAB UNIVERSITY, CHANDIGARH

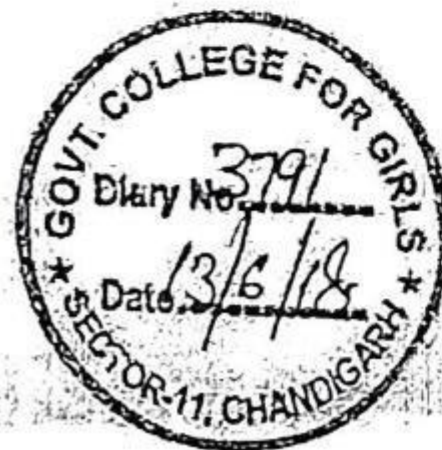
From Deputy Registrar(Colleges), Panjab University, Chandigarh	To The Principal, Post Graduate Govt College for Girls, Sector- 11, Chandigarh
No. Misc/A-5 <u>4895</u>	Dated <u>30/8</u> / 2018

Subject: Grant of temporary extension of affiliation for Start Add-on course in Event Management (Self Financing Scheme) to Post Graduate Govt College for Girls, Sector- 11, Chandigarh for the session 2018-19.

Dear Sir/Madam,

This is to inform you that the Committee, constituted by the Syndicate at its meeting held on 30th March /21/29 April , 2018 vide Paragraph- 50 regarding affiliation of college pursuant to decision of the syndicate dated 21.01.2017 (Para 7,8, & 9) , in its meeting held on 18.05.2018 has decided to grant temporary extension of affiliation for Start Add-on course in Event Management (Self Financing Scheme) to your college for the session 2018-19.

Yours faithfully



Neelam Kaur
Deputy Registrar(Colleges)

O/O THE PRINCIPAL, P.G. GOVT. COLLEGE FOR GIRLS, SECTOR-11, CHANDIGARH

Endst. No. PGGCG-11/Admn./2018/2051

Dated: 27/6/18

Forwarded to the following for information and further necessary action.

1. Ms. Shashi Joshi
2. Mrs. Umesh Bhatti

Maila
Principal
P.G. Govt. College for Girls
Sector-11, Chandigarh.

27/6/18 27/6/18

2603/2018
17/4/18

POST GRADUATE GOVT. COLLEGE FOR GIRLS, CHANDIGARH

FORMAT OF THE REPORT OF THE INSPECTION TEAM
(Specific for each Add-on Course) 2018-19

Certificate Course in Event Management

Name of the Institution Address - Post Graduate Govt. College for Girls, Chandigarh

Date of Visit: 16-04-2018

STRENGTHS OF THE COURSE

The required infrastructure is available. Library seems adequate. The skill development lab is available, where the students can get the required skill related experience.

WEAKNESS OF THE COURSE

Nil

RECOMMENDATIONS

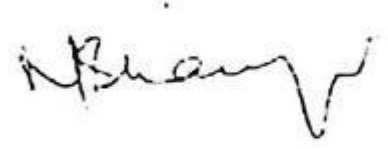
Grant of Affiliation Recommended


✓

Grant of Affiliation Not Recommended


X

Signature (s), Members of Inspection Committee


(Dr. Nisha Bhargava)


16/4/18
(Chairman, Inspection Committee)
(Prof. Manoj K. Sharma)

ACC/PA
D-5
Sharma
7/14


Mr. Umesh Khosla

O/O THE PRINCIPAL, P.G. GOVT. COLLEGE FOR GIRLS, SECTOR-11, CHANDIGARH

Endst. No. PGGCG-11/Admn./2018/1975

Dated: 25/6/18

Forwarded letter to Ms. Shashi Joshi, Associate Professor of this college for information and further necessary action.

Manish
Principal,
P.G. Govt. College for Girls,
Sector-11, Chandigarh

6/6/2018 ✓

PANJAB UNIVERSITY, CHANDIGARH

From Deputy Registrar(Colleges) Panjab University, Chandigarh-160014.	To The Principal, Post Graduate Govt College for Girls, Sector-11, Chandigarh
---	---

No.Misc./A-5/ 4213

Dated 11/5/2018

Subject:- To Consider for grant of temporary extension/ affiliation to **Start** Add-on course in Event Management to Post Graduate Govt College for Girls, Sector-11, Chandigarh for the **session 2018-19**

Dear Sir/Madam,

Kindly refer to the inspection of your college held on 16.04.2018 (inspection report received on 17.04.2018) for the purpose cited in the subject above. The photocopy report enclosed herewith.

The condition/s/deficiency /ies as listed in the enclosed inspection report be fulfilled and send the compliance report, if any, immediately.

Yours faithfully

Neelam Kaur
Deputy Registrar(Colleges)

DA/as above

EVENT MANAGEMENT (CERTIFICATE COURSE)

2018-19

Sr.No.	Name of candidate	College Roll No.	Father's Name(Sh.)	Mother's Name (Smt.)
1	DIKSHA MAKKAR	37	RAKESH KUMAR MAKKAR	SHIKHA MAKKAR
2	ARSHITA KAUR	103	GURBIR SINGH	HARJIT KAUR
3	TANYA ANAND	122	PIARE LAL	NIDHI ANAND
4	DEVIKA	215	VARINDER SHARMA	NEELAM SHARMA
5	ANASHI HANSRETTA	255	RAVINDER HANSRETTA	USHA HANSRETTA
6	PARUSHI	541	SHRI BHAGWAN	MEENA CHOUDHARY
7	JYOTI	748	PAWAN MANDAL	NIRMLA DEVI
8	CHANDERKLA	890	DALIP SINGH	SHANTI DEVI
9	AKSHITA RANA	901	RAKESH CHAND RANA	SAROJ RANA
10	YACHIKA	1032	KAILASH KUMAR	KRISHNA RANI
11	POOJA SIKRI	1133	RAJESH KUMAR	SEEMA RANI
12	MEGHNA	1147	RAJENDER RATHEE	NEELAM
13	RIMPY	1518	SUNIL KUMAR	NIRMLA DEVI
14	KOMALDEEP KAUR SEKHON	1871	AMARDEEP SINGH SEKHON	NARINDER KAUR SEKHON
15	PREETI	1878	NARESH KUMAR	DARSHNA RANI
16	RENU DEVI	2524	GURMAIL SINGH	BIRMATI DEVI
17	SIMRANJEET KAUR	2602	AVTAR SINGH	KARAMJEET KAUR
18	ANJALI SHARMA	4590	KAMAL	SEEMA
19	TANYA GUPTA	4607	AMIT GUPTA	RUBY GUPTA
20	ANKITA MARYA	6078	YOGESH MARYA	KUSUM MARYA
21	SAGALPREET	6100	AMANDEEP SINGH	SANDEEP RANA
22	STUTEE	6103	GOPAL KRISHAN	RAJNI
23	SUHAN	6180	AJAY KUMAR	MEENU RANI
24	AANCHAL NEGI	6223	RAMESH KUMAR	MAHESH KUMARI
25	NANDINI	6251	YOGESH KHANNA	PARVEEN KHANNA
26	KRITIKA	6292	PARDEEP KUSHWAHA	MADHU KUSHWAHA
27	AKRITI CHHABRA	6305	ANIL KUMAR CHHABRA	DAMAN CHHABRA
28	SHALWI PRASAD	6332	RAVI RANJAN PRASAD	PUMMY PRASAD
29	RITIKA	6365	RAJESH KUMAR	SONIA
30	HEENA	6689	LATE.DUNI CHAND	RITA DEVI
31	SIMRAN NARULA	6898	GURVINDER SINGH	VANDNA
32	RADHIKA	6948	ASHOK MAKKAR	MEENA MAKKAR
33	CHETNA NARULA	7126	PARAMJIT NARULA	SUNITA NARULA
34	CHARU GUPTA	7132	LATE MUNISH GUPTA	SEEMA GUPTA
35	KISMAT MALHOTRA	7180	TARUN MALHOTRA	SAKSHI MALHOTRA
36	ANU PRIYA	7194	KRISHAN SINGH	SANTOSH KUMARI
37	MEHAK	7252	MANOJ KUMAR	ANJU RANI
38	GURPREET KAUR	7302	JARNAIL SINGH	PALWINDER KAUR
39	SEJAL	7325	SANDEEP KUMAR	AANCHAL
40	SONALI	7332	RAMJIT SINGH	KARMJIT KAUR
41	NIKHITA	7491	RAJINDER KUMAR	RITU RAWAL

M. Bharti
10/10/22

M. Bharti

EVENT MANAGEMENT (CERTIFICATE COURSE)

**Event Management
(First Year)**

Paper –I: Fundamentals of Event Management

- Definition Event Management
- Role of an event manager and the qualities of a good event manager. Introduction to events, various types of events concepts.
- Event Planning and coordination, scheduling of event.
- Human resources in even management.
- Event Team Leadership and goal.
- Team building and work distribution.
- Motivation and leadership studies
- Role of communication
- Team work development, body language.
- Skills, interview techniques and grooming.
- Hospitality and customers relations.
- Basic Principles of event management-functions ,forms and strategic planning
- Basic principles of marketing –Marketing process 7 Ps, brand and image building and management.

Paper-II: Organization and Management of Events

- Various types of events and their management, Meetings and conferences, exposition/trade shows wedding planning, sports events, and government civic and political events.
- Organization of events: The importance of organization in event planning. The components of organization and accomplishment of events.
- Methods for effective organization of events.
- Understanding client needs-getting to know your client, planning correctly for the right type of event.
- Plant layout and location, equipments required, Selecting location-steps to selecting the perfect location, site inspection securing the location.
- Event planning event organizers, targeting clients, selecting event categories ,event management and media ,steps of media campaign
- Role of promotion in marketing process

Suggested Readings

1. Principles of event management by Bakash, Nagabhushana, Ramchandra (Himalaya publishing house) ;
2. Business of event planning: Behind -the-scenes secrets of success special event by Judy Allen
3. Sustainable event management: A practical Guide by Meegan Jones
4. Event planning: the ultimate Guide to successful meetings,corporate events, fundraising, galas, conferences, conventions by Judy Allen
5. Special events: A new generation and the next frontier by Joe Gold blatt ;
6. Into the heart of meetings: basic principles of meeting design by Mikevan Der Vijver and Eric De Groot
7. Planning and management of meetings, expositions, events and conventions by George G. Fenich

HOD English / Admin clerk
Principal
6/2/18

DIRECTORATE OF HIGHER EDUCATION
CHANDIGARH ADMINISTRATION
(COLLEGE-1 BRANCH)
Additional Deluxe Building, 1st floor, Sector-9
Chandigarh-160 009

ORDER

No.104-DHE-UT-C1-12(50)86-I

Dated: 5/2/18



Permission is hereby granted to the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh to start Short term course in Spoken English, subject to the condition that no additional staff or infrastructure will be provided to the College in this regard.

Dated Chandigarh, the
29th January, 2018

Rakesh Kumar Popli,
Director Higher Education,
Chandigarh Administration.

A copy is forwarded to the Principal, Post Graduate Government College for Girls, Sector - 11, Chandigarh for information w.r.t. office Memo. No. 49 dated 22.01.2018.

Registrar Education (C)
For Director Higher Education,
Chandigarh Administration.

Spoken English Course -2018

Course Duration: 75 hours

General notes:

1. Listening activities
2. Focus on group and pair work
3. Provide vocabulary as required
4. Build conversations around situations
5. Grammar : focus on aspects arising out of situations
6. Review at end of each week

Week 1: 5 days, 5 hours

1. Diagnostic test, Ice breaking,
2. Greetings and introductions.

Awareness of levels of formality

Introducing oneself, introducing each other (situation: at a party/ college canteen/ : where do you live? /are you from here? / weather /food/ party scene)

3. **Making requests and responding to requests:** a) in class c) at home
4. Grammar : Wh-/ yes/no questions

Week 2: **Requests; Invitations; planning a party**

1. At a restaurant/ canteen: ordering food (phone, face-to-face)
2. Inviting and responding to invitations
3. Planning a party- menu
4. Grammar focus: a) Modals-can, may, would, could b) Let's

Week 3: **Daily routine ; leisure activities**

Week 4: **Describing**

1. Describing: your city/ your canteen
2. Describing: your home / your room
3. Describing a city/park/ place of interest
4. Grammar focus: Answer Wh- q. to describe
5. Build conversations around the above: What is ___ like? How big/small...
Where is ___? When did you visit/ go/ ___?

Week 5: **Describing; expressing likes and dislikes**

- 1.Describing foods
2. Describing clothes, footwear,
- 3.Describing objects/possessions: painting, photo, flowers

Week 6: Describing

1. Describing : toys, phone, household appliances
2. Describing processes: recipes

Week 7: Mid- course test

1. Describing people: friend, family member, old person, child,
2. Describing a celebrity/leader

Week 8: Expressing an opinion; Agreeing, disagreeing; giving reasons

1. Foods you like
2. Films
3. Music, books

Week 9:

Expressing an opinion; Agreeing, disagreeing; giving reasons

1. Social practices
2. Social practices

Week 10: Talking about the past

1. School
2. Friend, relative

Week 11: Talking about the past

1. Cooking methods
2. Leisure
3. Life styles
4. Social practices

Week 12: Talking about the future: plans for work; holiday; family; marriage

Week 13:

1. Talking about the future: cities/
2. Negotiating and persuading People/Expressing Dissent and caution.

Week 14:

1. Making complaints / Apologizing/Offering Excuses.
2. Warning Expressing Disapprovals and Displeasure
3. Offering Emotional Support/ Motivating People

Week 15: Tests; Certification

SPOKEN ENGLISH - 2018-2019

Streamname	name	RollNo	
✓ BA - III	PARAMJIT KAUR	1253/16	→ RANJIT SINGH
✓ BA - I	PALLVI THAKUR	6333/18	→ NAVNEET THAKUR .
✓ BA - I	POOJA	6335/18	→ ATTAR SINGH
✓ BA - I	DEEPA YADAV	6329/18	→ JWALA YADAV
✓ BA - II	MAHIMA RAJPUT	271/17	→ DHARMBIR
✓ BA - I	PALLAVI CHOUDHARY	6586/18	→ PAWAN KUMAR
✓ BA - I	SHERON	6062/18	→ NAND KISHORE MALLIK
✓ BA - II	KEERATLEEN KAUR	79/17	→ MANMOHAN SINGH
✓ BA - II	HARJIT KAUR	720/17	→ AMARJIT SINGH
✓ BA - III	SAVITRI	1445/16	→ GOPAL BHUTEL
✓ BA - II	MAHAK	81/17	→ MANGAT RAM
M.COM	HIMANI		

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CHANDIGARH ADMINISTRATION
EDUCATION DEPARTMENT

ORDER

Permission is hereby granted to the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh to start Disaster Management and Web Designing & Multimedia courses under UGC Scheme of Career Oriented programmed w.e.f. the session 2010-2011, subject to the condition that no additional staff/ infrastructure will be provided for the said purpose.

Dated Chandigarh, the
4th May, 2010

Ram Niwas,
Education Secretary,
Chandigarh Administration

No.2213-DHE-UT-C2-12(11)2009

Dated: 13/5/2010

A copy is forwarded to the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh w.r.t. her office Memo. No.294, dated 23.04.2010 for information and further necessary action.

Registrar Education (C),
For Education Secretary,
Chandigarh Administration



UNIVERSITY GRANTS COMMISSION
CAREER ORIENTED COURSES
35, BHOZSHAH ROAD
NEW DELHI-110 001

22

March, 2010

F. No. 4-260/2010 (COC)

The Under Secretary (FD-III)
University Grants Commission
New Delhi-110002

Sub: - Release of Grants in aid to Govt. College for Girls, Sector-11,
Chandigarh, Chandigarh for Career Oriented Programme under plan.

Sir,

With reference to the proposal submitted by Govt. College for Girls, Sector-11, Chandigarh, Chandigarh under the UGC scheme of Career Oriented Programme, I am directed to convey the approval of the University Grants Commission for starting the following Career Oriented Courses in the above mentioned College from the academic year 2010-11.

Courses Approved	Seed Money (Rs. in lakh)
<u>Arts/Social Science</u>	
1. Disaster Management	7.00
<u>Commerce</u>	
1. Web Designing and Multimedia	7.00
Total	14.00

I am also directed to convey the sanction of the University Grants Commission for payment of Rs. 14,00,000/- (Rupees Fourteen Lakh only) to Govt. College for Girls, Sector-11, Chandigarh, Chandigarh as one time grant (Seed Money) under the scheme of Career Oriented Programme.

The assistance available in the programme is only in the form of a one - time as "Seed Money". The amount may be utilized for the purchase of books and journals augmentation of laboratory facilities, equipment and payment of remuneration to the Guest faculty only.

The terms and conditions of the approval and grant released are as per the guidelines of the scheme.

1. The sanctioned amount is debit to the major Head 5.(i) (Career Oriented to Education). The above sanction is valid for payment during the current financial year 2009-10.
2. The amount of grant shall be drawn by the Joint Director (Drawing and Disbursing Officer), University Grants Commission on the Grants -in-aid bill and shall be credited to the Principal, Govt. College for Girls, Sector-11, Chandigarh, Chandigarh through Demand Draft/Mail Transfer.
3. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the University/College/Institution.
4. The University/College shall maintain proper accounts only on approved items of expenditure.
5. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it was sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
6. The assets acquired wholly or substantially out of the University Grants Commission grant shall not be disposed or encumbered or Utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the college ceases to function, such assets shall revert to the University Grants Commission.
7. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed form.
8. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case non-utilization/part utilization, the simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
9. The University/College shall implement the programme from the academic year 2010-11 positively and UGC to be informed in this regard.

10. The interest earned by the University/College/Institute on this grant shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institutions.
11. The University/College shall follow strictly all the instructions issued by the Govt. of India from time to time with regard to reservation of posts for scheduled Caste and Scheduled Tribes.
12. The University/College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Language (use for official purpose of the Union) Rules, 1976 etc.
13. The Sanction issues in exercise of the delegation of powers vide Commission of order No. 25/92 dated May.01, 1992.
14. The funds to the extent are available under the scheme and has been noted in BCR for the year 2009-10 at S. No. 376 Page No. 54.

Yours faithfully,

(Dr. (Mrs.) H.K. Chauhan)
Joint Director

Copy forwarded for information and necessary action to:

1. The Principal, Govt. College for Girls, Sector-11, Chandigarh, Chandigarh to intimate the receipt of the letter as well as the receipt of the sanction grant.
2. The Secretary to the Government of Punjab, Deptt. of Education, Chandigarh.
3. The Registrar, Punjab University, Chandigarh.
4. Joint Secretary, NRCB.
5. Office of Director, General, Audit General Revenues, AGCR Bldg., I.P. Estate, New Delhi.
6. Guard File, UGC, New Delhi.

Raj L
(Raj Kumari)
Under Secretary

3266
24/8/10
PANJAB UNIVERSITY, CHANDIGARH

From: -
The Registrar,
Panjab University,
Sector-14, Chandigarh-160014
(Add on Course Cell, 2nd floor, Admn. Office,
P.U. Ph. 253-4864)

To
The Principal
Govt Postgraduate, College for
Girls
Sector 11, Chandigarh

No 771 /AOC Registered/By Hand

Dated:- 20-8-2010.

Subject:- Grant of extension/affiliation for **Certificate Add-on-course** allowed by the UGC/ Self financing Course in **Web Designing and Multimedia** Career Oriented Courses to Govt. Postgraduate College for Girls Sector 11, Chandigarh for the session 2010-11

Dear Sir/Madam,

Please refer to the visit of the Inspection Committee dated 2.7.2010, I am to inform you that the Committee observed as "**the basic qualification for admission to the certificate course on Web Designing and Multimedia should include computer subject till plus two**".

You are, therefore, requested to admit the students in the Certificate Add-on-course in Web Designing and Multimedia accordingly. This permission of authority is purely provisional subject to approval by the Syndicate/Senate in all respects..

Yours faithfully,

J. Dewa
Deputy Registrar
Add-on-course Cell

638/AOC

10/12/10

10/12/10

AS (AOC)

10/12

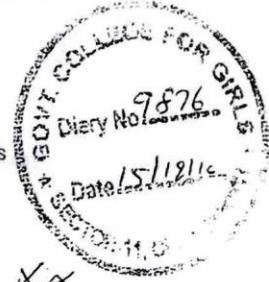
Mr. Raj

Kumar

IMPORTANT: Please send the Report regarding the Action Taken on the following Para, on the enclosed proforma, which must reach Deputy Registrar (General) within **SEVEN DAYS** from the date of despatch. **This may be treated as MOST URGENT as the Vice-Chancellor has taken a serious view on the non-availability of the Action Taken Report.**

Copy/Extract of the Paragraph LXXVI (i) from the minutes of the meeting of **SYNDICATE/SENATE** held on 10-10-2010

LXXXVI. The information contained in Items R-(i) to R-(lxvi) on the agenda was read out, viz. -



R-(i) to R-(lxvi) — x — x

✓ (ii) That the Vice-Chancellor, in anticipation of the approval of the Syndicate/Senate, has granted extension of affiliation to Government Post Graduate College for Girls, Sector 11, Chandigarh, for Certificate Add-on Course as per UGC guideline under UGC/Self-financing Course in Web Designing & Multimedia for the session 2010-2011, as per Inspection Report.

(Syndicate dated 31.8.2010 Para 42(xxxvii))

R-(i) to R-(lxvi) — x — x

RESOLVED: That the information contained in Items R-(i) to R-(lxvi) on the agenda, be ratified.

Endst No. 1130-1141 /AOC

Dated: 10/12/2010

A Copy of the above is forwarded to following for information and necessary action:-

1. The Principal, Government Post graduate College for girls sec-11 chd
2. C.O.E.
3. DRE
4. DRS
5. DRG
6. AR(R&S)
7. ARC
8. ARG
9. ARE-I/II/III/IV.

Assistant Registrar
(Add On Course Cell)

14/12/2010

PANJAB UNIVERSITY, CHANDIGARH

From:
The Registrar,
Panjab University,
Sector-14, Chandigarh-160014
(Add on Course Cell, 2nd floor, Admin. Office, P.U. Ph
253-4864)

To
The Principal
P.G. Govt. College for Girls
Sector 11, Chandigarh.

No. 163 /AOC

Registered/By Hand

Dated 19/1/2012

Subject:- Grant of extension/affiliation for Diploma Add-on-Course as allowed by the
1. Under Self financing Course in (i) Web Designing & Multimedia and
(ii) Disaster Management Career Oriented Courses to P.G. Govt. College for Girls,
Sector 11, Chandigarh, for the session 2012-13.

Dear Sir,

The following Inspection Committee visited the above said college on 17th January, 2012 for the purpose as mentioned above:-

- (i) Sri B.S. Dhaliwal, Lt. General (Rtd.), 125, Sector 35 A, Chandigarh
- (ii) Dr. Sonal Chawla, DCSA, P.U., Chandigarh
- (iii) Dr. Krishan Mohan, Deptt. of Geography, P.U., Chandigarh.

After visiting the college, the Inspection Committee as per their observations submitted a report containing strengths & weaknesses of the courses. The weaknesses of the course are as under:-

Weakness of the course:

- (i) Web Designing and Multimedia

Temporary faculty for running this course
Lack of specific computer system with advanced Web-Designing and Multimedia report

- (ii) Disaster Management

Engagement of a few faculty at N.I.D.M. is needed for practical experience

In this regard, it is required to comply with the above weaknesses of the course as pointed out by the Inspection Committee at the earliest (with documentary proof)

Further, the matter will be taken on hearing from you.

Yours faithfully

Assistant Registrar
Add-on course cell



PANJAB UNIVERSITY, CHANDIGARH

Ms. Shashi Tuli
4/6/11
28/7

From:- The Registrar, Panjab University, Sector-14, Chandigarh-160014 (Add on Course Cell, 2 nd floor, Admn. Office, P.U. Ph. 253-4864)	To The Principal, P. G. Govt. College for Girls, Sector 11, Chandigarh
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Ref No 626 /AOC

Dated: 27/7/11

Madam,

Reference your letter No. PGGCG-11/UGC/2011/2373 regarding grant of affiliation for Diploma in Web Designing & Multimedia from the session 2011-12. received on dt. 3.5.2011.

As the last date for submission of application for affiliation was 1st Nov.2010 without late fee for the session 2011-12 & with late fee fixed for the purpose as under;

- a) From 2nd Nov. to 30th Nov.-----Rs. 25000/-
- b) From 1st Dec. to 31st Dec. -----Rs. 50000/-
- c) From 1st Jan. to 10th Jan.(Last Date)---Rs. 100000/-

Further you are advised to apply for the next session i.e. 2012-13 and not to admit the students for the above said Diploma course for the session 2011-12.

This letter may kindly be treated as most urgent.

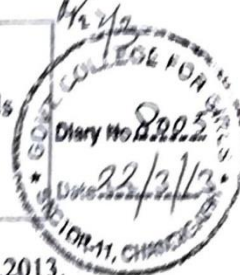
Yours faithfully
R. S. Tuli
Asstt. Registrar, 29/7/11
Add-on-Course

Ms. Shashi Joshi

Principal

PANJAB UNIVERSITY, CHANDIGARH

From:- The Assistant Registrar, Add-on-course cell Panjab University, Sector-14, Chandigarh-160014	To The Principal Postgraduate Govt. College for Girls Sector 11, Chandigarh.
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No 330 /AOC Registered/By Hand Dated:- 21-3-2013.

Subject:- Grant of extension/affiliation for Diploma course in (i) Floriculture & Landscaping and Advance Diploma Add-on-Course in (i) Web Designing & Multimedia and (ii) Disaster Management as allowed by the UGC/under self financing course in Career Oriented Courses to P.G. Govt. College for Girls, Sector 11, Chandigarh, for the session 2013-14.

Dear Sir/Madam,

Please refer to this office letter no.275-79/AOC dated 12.3.2013 on the subject cited above.

I am to inform you that the committee found following weaknesses at the time of Inspection:-

“Weaknesses of the course:

(i) Diploma course in Floriculture & Landscaping

- (1) Books worth Rs. 5000/- to be purchased more relating to contents of the course and suggested readings for Diploma (second year/session 2013-14)
- (2) A dedicated lab. and trial field for the training of students need to be earmarked in the college.
- (3) As the course is a specialized field of Agriculture especially Horticulture with emphasis on ‘Landscaping & Floriculture’. The college must appoint one faculty member with a specialization in the field of Horticulture/Landscaping & Floriculture before the start of academic session 2013-2014.

Grant of Affiliation Recommended: Recommended

With the condition to fulfill as mentioned at No. 1,2 and 3 before June 30th, 2013 as Certified by College Principal

(ii) Advance Diploma course in Disaster Management

The regular training of staff at different national level institutions must be ensured.

(iii) Advance Diploma Course in Web Designing & Multimedia

Only one teacher available, due to which the practical is being taken care of by the Computer teacher.

Grant of Affiliation Recommended: Recommended

- Subject to (1) appointment of one more dedicated teacher latest by 30.6.2013
(2) Purchase and installing of MAYA software (licensed)”**

After considering the report of the inspection committee in pursuance to the recommendations, the Vice-Chancellor has ordered to fulfill/ comply with all the requirement /conditions/weaknesses as pointed out in the Inspection report in the first instance. Further action will be taken only after the receipt of the compliance report from you.

Yours faithfully,

Assistant Registrar
(Add-on-course cell)

web designing.



PANJAB UNIVERSITY, CHANDIGARH

From:- The Deputy Registrar, (Colleges) Panjab University, Sector-14, Chandigarh-160014	To The Principal Postgraduate Govt. College for Girls Sector 11, Chandigarh.
--	--

No 11192 /AOC Registered/By Hand Dated: 7/9/2013.

Reminder

Subject: - Add-on-Course of Diploma in (i) Floriculture & Landscaping and Advance Diploma in (i) Web Designing & Multimedia and (ii) Disaster Management for Compliance of deficiency for the session 2013-14.

Sir/Madam,

A letter No. 330/AOC dated 21.3.2013 was sent to you under Registered cover in which the observations of the Inspection Committee was reported to you for immediately compliance which, however an reproduced as under:-

"Weaknesses of the course:

Diploma course in Floriculture & Landscaping

- (1.) Books worth Rs. 5000/- to be purchased more relating to contents of the course and suggested readings for Diploma (second year/session 2013-14) ✓
- (2.) A dedicated lab. and trial field for the training of students need to be earmarked in the college. ✓
- (3.) As the course is a specialized field of Agriculture especially Horticulture with emphasis on 'Landscaping & Floriculture'. The college must appoint one faculty member with a specialization in the field of Horticulture/Landscaping & Floriculture before the start of academic session 2013-2014. ?

Grant of Affiliation Recommended: Recommended

With the condition to fulfill as mentioned at No. 1,2 and 3 before June 30th, 2013 as Certified by College Principal

Advance Diploma course in Disaster Management

The regular training of staff at different national level institutions must be ensured. ✓

Advance Diploma Course in Web Designing & Multimedia

Only one teacher available, due to which the practical is being taken care of by the Computer teacher. ✓

Grant of Affiliation Recommended : Recommended

Subject to (1) appointment of one more dedicated teacher latest by 30.6.2013
(2) Purchase and installing of MAYA software (licensed)" ✓

The Compliance Report please be submit with the University by 20.9.2013. Failing which the action will be proceeded as per rules.

Advanced diploma in multimedia
web designing & animation

(CONFIDENTIAL)

FORMAT OF THE REPORT OF THE INSPECTION TEAM
(Specific for each Add-on Course)

Name of the Institution GCG-11

Date of visit 16/03/2013

Address Sec. 11, CHD.

STRENGTHS OF THE COURSE

Adequate number of books, computers and software.

WEAKNESSES OF THE COURSE:

Only one teacher available, due to which the practical is being taken care of by the computer teachers.

RECOMMENDATIONS:

subject to Appointment of one more dedicated teacher latest by 30/06/2013. ② purchase and installing of MAYA Software (licensed).

Grant of Affiliation Recommended ☒

Grant of Affiliation Not Recommended ☐

Signature (s), Members of Inspection Committee

1. J. Singh 16/03/2013

3. J. Singh 16/3/13

(KAMALjit Singh)

2. Krishna Kumar 16.03.13

Prakash Mahajan

(Chairman, Inspection Committee) 16.3.13

Encls.: Documents supplied by the coll. of 1

Web Designing and Multimedia 2018-19

WEB DESIGNING AND MULTIMEDIA (CERTIFICATE COURSE)

2018-19

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	YASMAN Kaur SIDHU	4537	DARSHAN SINGH SIDHU	NAVNEET Kaur
2	AKANSHA RAMANIYA	4567	VINOD KUMAR	MITHLESH
3	RABIA PRABHLEEN	4568	SATNAM SINGH	BHUPINDERJIT Kaur
4	PALLAVI RIYAL	4570	DESH RAJ RIYAL	REEMA RIYAL
5	JASPREET Kaur	4580	TILAKRAJ	HARJEET Kaur
6	APARNA	4586	SURENDER SINGH	KAVITA
7	GAMIKSHA YADAV	4610	SATYAVIR SINGH YADAV	ANOKH DEVI
8	RIYA	4763	SURESH KUMAR	SANGEETA
9	MANISHA	6006	MANOJ KUMAR VISHKARMA	URMILA DEVI
10	SHWETA PUNDIR	6381	RAJBIR SINGH PUNDIR	PARVESH PUNDIR
11	JANNAT THAKUR	6866	DINESH THAKUR	BEENA THAKUR
12	MANVI BEHL	7022	MOHINDER PAL BEHL	ANITA BEHL
13	MANISHA YADAV	7049	VIKAS YADAV	ANITA YADAV
14	GUNJAN SHARMA	7050	SATYNDER PRAKASH SHARMA	NISHA SHARMA
15	KARISHMA	7075	RAVINDER KUMAR	CHANCHAL DEVI
16	CHETNA NARULA	7126	PARAMJIT NARULA	SUNITA NARULA
17	GAGANPREET Kaur	7137	KAMINDER SINGH	JASVINDER Kaur
18	RAMANDEEP Kaur	7145	RAJA SINGH	HARJEET Kaur
19	RUPALI THAKUR	7304	VIJAY PAL SINGH	GEETA THAKUR
20	SWATI	7318	MAHESH PRASAD SHUKLA	SUNAINA SHUKLA
21	SAKSHI	7331	DHARAMPAL	SUSHMA
22	DIKSHA SOOD	7362	AVINASH SOOD	NISHA SOOD
23	YUKTI YADAV	7363	AMIT YADAV	POONAM YADAV
24	SHWETA CHHACHHIA	7688	JAI KARAN KUMAR	SHEESHAN
25	INDEEP Kaur	7700	GURPAL SINGH	DARSHANA RANI

WEB DESIGNING AND MULTIMEDIA (DIPLOMA COURSE)

2018-19

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	SAKSHI SHARMA	4179	ROHTASH SHARMA	ANURADHA SHARMA
2	NANDINI	4721	DINESH KUMAR	SUNITA
3	ROMA SINGH	4728	GAUTAM SINGH	SAROJ JAMWAL
4	JASMEEN Kaur	4751	BIKKER SINGH	PARMJIT Kaur
5	SONALI SHARMA	4757	K.P SHARMA	SHOBHA SHARMA

PANJAB UNIVERSITY CHANDIGARH- 160014 (INDIA)

(Estd. under the Panjab University Act VII of 1947-enacted by the Govt. of India)



FACULTY OF SCIENCE

SYLLABI

FOR

**WEB DESIGNING AND MULTIMEDIA
ADD-ON COURSE**

CERTIFICATE, DIPLOMA AND ADVANCED DIPLOMA

FOR

B.A./B.SC./B.COM.

FOR

EXAMINATIONS, 2018

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Web Designing and Multimedia – Add-on Course in the X Plan 2017-18

Outlines of tests, syllabi and courses of reading for “**Web Designing and Multimedia**” an **Add-on Certificate Course** during the First year of B.A/B.Sc/B.com .

OUTLINES OF TESTS

Paper-Code	Paper Name	Lectures/Week	Practicals/Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-1001	Introduction to Web tools	4	0	65	10	75	3
CWM-1002	Introduction to Multimedia	4	0	65	10	75	3
CWM-1003	Practical based on CWM 1001 & 1002	0	4	50	-	50	4

Outlines of Tests, syllabi and courses of Reading for “**Web Designing and Multimedia**” an **add-on Diploma course** on during the Second year of B.A/B.Sc/B.Com.

Paper-Code	Paper Name	Lectures/Week	Practicals/Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-2001	Server Side Scripting (Using PHP)	4	0	65	10	75	3
CWM-2002	Multimedia Application Development (Using Director)	4	0	65	10	75	3
CWM-2003	Practical based on CWM 2001 & 2002	0	4	50	-	50	4

Outlines of Tests, syllabi and courses of Reading for “**Web Designing and Multimedia**” an **Add-on Advanced Diploma Course** on during the Third year of B.A./B.Sc./B.Com.

Paper-Code	Paper Name	Lectures/Week	Practicals/Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-1001	Java Programming	4	0	65	10	75	3
CWM-1002	Visualizing using 3ds max	4	0	65	10	75	3
CWM-1003	Practical based on CWM 1001 & 1002	0	4	50	-	50	4

Guidelines Regarding Introduction of Career Orientation Programme in the X plan as Add-on course for B.A/B.Sc/B.Com 2016 examination.

1. **Web Designing and Multimedia** is an add-on course under the UGC career orientation program in the X plan and will be introduced for the regular students in the existing three-year degree program by way of Add-on, skill oriented subjects during the first, second & third year of B.A/B.Sc/B.com along with the conventional degree program of B.A/B.Sc/B.com
2. The eligibility requirements and Regulations/Rules for this course are the same as for admission to B.A/B.Sc/B.com
3. The examination for this Certificate, Diploma & Advanced Diploma Course will be held separately, i.e. after termination of B.A/B.Sc/B.Com annual examinations.
4. The norms for continuous assessment of students as applicable to other subjects for 2010-2011 will be applicable to this add-on course also.
5. The candidates seeking admission to this course must have prior operational knowledge of computers.

SYLLABUS AND COURSES OF READINGS

Paper Title : Introduction to Web Tools

Paper code : CWM 1001

Course Duration : 90 Lectures

Max. Marks: 65

Time:3 hours

Objective: The Course enables the students to develop web based applications using various tools.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Internet : introduction, Internet connection, searching the Internet, Introduction to Internet services like FTP, http, E-mail, Telnet- enabling, disabling, Brief introduction to TCP / IP, Gateways, Routers, Servers, Browsers and its types, enabling and disabling extensions in a browser.

(No. of Lectures :22)

UNIT - II

Introduction to HTML: Concept of Web server, static and dynamic web servers, web client, Basic HTML tags, structure of an HTML program, text formatting, text styles, lists: OL, UL, DL, images, tables, links, image maps: client side and server side, frames, forms, form controls, methods: Get and Post, validations.

(No. of Lectures :23)

UNIT - III

Dynamic HTML: Defining and applying cascading style sheets, concepts of layers, Use of <layers> in Netscape Navigator and <div>, in Internet explorer. DHTML examples- moving elements & Images, changing color, hiding an element, moving between layers.

(No. of Lectures :22)

UNIT - IV

Introduction to Java script: embedding Java script in web pages, Basic programming techniques, data types and literals, type casting, variables, arrays, operators and expressions programming constructs, functions, dialog boxes, Javascript document Object model, handling of various objects like window, location, Navigator, history, document etc, handling web page events using Javascript, cookies, user defined objects.

(No. of Lectures : 23)

References :

1.	Bayross, Ivan	:	HTML, DHTML, Javascript-, BPP.
2.	Ramalho	:	Advanced HTML with DHTML, BPB.
3.	Wagner Reherd and R. Allen	:	Javascript unleashed, Techmedia..

Paper Title : Introduction to Multimedia**Paper code : CWM 1002****Course Duration : 90 Lectures****Max. Marks: 65****Time: 3 hours**

Objectives: The objective of this course is to create familiarity with fundamentals of multimedia and creating multimedia applications using FLASH..

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Architecture and subsystems of multimedia, computer systems, multimedia applications(Training, science & Technology, Kiosks, Office, home, image processing etc.). Multimedia building blocks i.e. text, hypertext, image, audio, video, animation. Multimedia authoring methodologies,

(No. of Lectures :22)

UNIT - II

Detailed working of Multimedia devices.

Input Devices: Keyboards, mouse, touch screen, graphic tablet, scanner, OCR, Microphone, Digital camera.

Output Device: Monitor, Projector, audio and video devices.

Memory and Storage devices: RAM, Magnetic media, CDs, DVDs. Discussion of recent trends in Multimedia devices.

(No. of Lectures :23)

UNIT - III

Use of any presentation package such as MS-PowerPoint.

FLASH : Introduction to FLASH, Exploring interface, File types, drawing and painting in Flash, Using various tools, using various selection tools, scaling and rotating, importing graphics into Flash, using gradient tools, creating and using symbols, using library symbols,

(No. of Lectures :22)

UNIT - IV**ANIMATION**

Components of Animation, creating frame by frame animation, tweening (shape, motion), adding sound, concept of layers, using guide layer, making buttons, brief introduction to actions, event handlers and actionscript.

(No. of Lectures : 23)

References :

1.	Hillman, David	:Multimedia Technology & Application
2.	Kermar, Phillip	:Sams Teach Yourself Macromedia Flash.
3.	Waghan, Tay	:Multimedia Making it work, 3 rd edition, TMH.
4.	Reinhardt & Centz	:Flash Bible, IDG Books.

CWM 1003: Practical based on CWM 1001 & CWM 1002

Max Marks: 50

Diploma Course

Paper Title : Server Side Scripting (Using PHP)

Paper Code : CWM 2001

Course Duration : 90 Lectures

Max. Marks: 65

Time: 3 hours

Objectives: The objective of this course is to create familiarity with Server Side Scripting using **PHP**.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Web Fundamentals : Review of Web related concepts e.g. Web Server, Web Browser, Web Site, Web Page, Home Page, URL, http, IP address (various classes), Configuring TCP/IP, Network Trouble Shooting Command like netstat, ping, tracert, ipconfig, nslookup.

Introduction to PHP : Evaluation of Php, Basic Syntax, Defining variable and constant, Php Data type, Operator and Expression, Decisions and loop, Making Decisions, Doing Repetitive task with looping ,Mixing Decisions and looping with Html.

(No. of Lectures – 22)

UNIT - II

PHP – 1 : Handling Html Form With Php, Capturing Form Data, Dealing with Multi-value filed, Generating File uploaded form, Redirecting a form after submission. Function : What is a function, Call by value and Call by reference, Recursive function, String: Creating and accessing String, Searching & Replacing String, Formatting String, String Related Library function, Array: Anatomy of an Array.

(No. of Lectures – 23)

UNIT - III

PHP – 2: Working with file and Directories: Understanding file& directory, Opening and closing a file, Coping ,renaming and deleting a file, Working with directories, Building a text editor, File Uploading & Downloading. Generating Images with PHP

(No. of Lectures – 22)

UNIT - IV

PHP - 3: Introduction to OOPs : Objects, Declaring a class, New keyword, constructor, destructor, Access method and properties using this variable, Public,private,protected properties and methods, static properties and methods, class constant, inheritance, polymorphism, Parent::, self::, Instanceof operator, Abstract method and class, Interface, Final. Exception Handling: Understanding Exceptions and errors, try, catch and throw.

(No. of Lectures – 23)

References :

1.	Powell, Thomas A.	:	Web Design : The complete Reference, Tata McGraw Hill
		:	Refer various internet sites for

Paper Title : Multimedia Application Development (Using Director)

Paper Code : CWM 2002

Max. Marks: 65

Course Duration : 90 Lectures

Time: 3 hours

Note for the Paper settler: Total of 9 questions may be set covering the whole syllabus. Candidate will be required to attempt five questions in all taking at least one from each section.

Objectives: The objective of this course is to create familiarity with Multimedia Application Development using **Director**.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Review of multimedia concepts and its applications: Information system, remote representation, entertainment etc, multimedia formats, uses, multimedia authoring, types of authoring tools (card, icon, time based, object oriented),

(No. of Lectures – 22)

UNIT - II

Multimedia project design concepts, growth and evolution of computer based multimedia, multimedia software life cycle, project planning and costing, multimedia team, multimedia distribution, MPEG, JPEG compression.

(No. of Lectures – 23)

UNIT - III

Director : Interface and working environment, using cast, score, stage, creating cast members, setting movie properties, using text window, using the tool palette, using color, using ink, sequencing sprites in the score, technique of animating using key-frame and tweening, reverse animation.

(No. of Lectures – 22)

UNIT - IV

Importing Media elements, adding sound, video and transitions to movie, inserting markers, adding behaviour introduction to lingo, writing simple handlers (mouse-up, mouse-down etc.) in lingo, developing commercial application using Director for games, presentation, tutorial etc..

(No. of Lectures – 23)

References :

1.	Gokul, S.	:	Multimedia Magic, BPB, Publications.
2.	Vaghan, Tay	:	Multimedia making it work, TMH.
3.	Gross, Phil & Roberts, Jason	:	Director-8 demystified, Pearson education

CWM 2003 : Practical Based on CWM 2001 & CWM 2002.

Max Marks : 50

Advanced Diploma Course

Paper Title: Java Programming

Paper Code: CWM 3001

Course Duration: 90 Lectures

Max. Marks: 65

Time: 3 Hours

Objectives: The objective of this course is to create familiarity with Java programming.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Fundamentals of object-oriented programming, features of Java, Java and Internet, why java is important for internet, java applets, Java environment, JRE, Java program structure, Java tokens, implementing a java program: stages in compilation and interpretation of a java program, Java virtual machine, command line arguments, constants, variables, data types, operators and expressions, decision-making and looping.

(No. of Lectures :22)

UNIT - II

Defining a class, accessing class members, constructors, method overloading, inheritance, method overriding, using static: static variables, methods and blocks, final and abstract; visibility control: public, private, default, protected.

(No. of Lectures:23)

UNIT - III

Arrays, strings, vectors, interfaces, using system packages: API, creating a package, adding a class to a package, multithreaded programming,

(No. of Lectures:22)

UNIT - IV

Managing errors and exceptions: java exception handling model, exception classes, try, catch, finally, throw, throws, applet programming: life cycle of an applet, embedding applet in a web page, graphics programming, network programming: java.net package and RMI.

(No. of Lectures:23)

References :

1.	Balaguruswamy, E.	: Programming with Java, TMH.
2.	Naughton, Patric & Schildt, Herbert	: Java 2: The Complete Reference, TMH.
3.	Lemay, L.	: Teach yourself Java in 21 Days, Techmedia.

Paper Title: Visualizing using 3ds max
Paper Code: CWM 3002
Course Duration: 90 Lectures

Max. Marks: 65
Time: 3 Hours

Objectives: The objective of this course is to create familiarity with 3ds max.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Graphics Concepts: Storyboarding, Scene Development: Scene composition, Camera angles, Color and Lighting: Lighting, color; Motion and Movement: object movement, camera movement, editing; Real world applications and uses of 3D Imagery;

(Total No. of Lectures:22)

UNIT - II

3ds max Concepts: The fundamentals, object naming standards, understanding compound shapes, cloning objects, applying modifiers, the modifier stack, sub-object level editing, materials and maps, lighting concepts, keyframe animation concepts, mathematical accuracy; workflow and graphical user interface:pull down menus, the right-click menus, the toolbars and Tab panels,

(Total No. of Lectures:23)

UNIT - III

3ds max Concepts

The Command Panel, Quad menus, keyboard shortcuts, view port navigation, the status bar, frame slider and track bar, transformations, using grids, customizing the 3ds max user interface. 2D Modeling: Setting up the scene, shapes and splines;

(Total No. of Lectures:22)

UNIT - IV

3D Fundamentals: The extrude modifier, the Bevel modifier, the Bevel profile modifier, the Lathe modifier, modeling with primitives, cloning objects in a scene; Animation: Keyframe animation, path animation

(Total No. of Lectures:23) Note: Various concepts learnt should be applied using Practical exercises.

References :

1.	Boardman, Ted	:3ds Max fundamentals, Techmedia.
2.	Woods, Cat, Bichalho, Alexander & Murray, Chris	:Mastering 3ds max, BPB.

CWM 3003 : Practical BasedonCWM3001&CWM3002
Max Marks : 50

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CHANDIGARH ADMINISTRATION
EDUCATION DEPARTMENT

ORDER

Chandigarh Administration, Education Department has no objection for the introduction of following new Courses in Govt. College for Girls, Sector-11, Chandigarh from the session 2007-2008:-

UGC Sponsored Career Oriented Courses:

1. Add-on Course in Functional Hindi
2. Early Childhood Care and Education
3. Diploma in Human Rights (Interdisciplinary)
4. Diploma in Women Studies (Interdisciplinary)
5. Diploma in Clinical Nutrition
6. Diploma in Fashion Designing
7. Add-on Course in Guidance and Counseling

The permission is subject to the condition that the College shall obtain required affiliation/recognition from the Panjab University, Chandigarh in advance.

Dated Chandigarh, the
12th July, 2007.

Krishna Mohan,
Education Secretary,
Chandigarh Administration.

No. 1017-DHE-UT-C1-12(50)84

Dated: 18/7/07

A copy is forwarded to the Principal, Govt. College for Girls, Sector-11, Chandigarh w.r.t. Memo No. 472, dated 7.5.2007 for information and necessary action.

Registrar Education(C),
for Education Secretary,
Chandigarh Administration.

PANJAB UNIVERSITY, CHANDIGARH
(Enacted under the Punjab University Act VII of 1947 enacted
by the Government of India)

IMPORTANT: Please send the Report regarding the Action Taken on the following Para, on the enclosed proforma, which must reach Deputy Registrar (General) within **SEVEN DAYS** from the date of despatch. This may be treated as **MOST URGENT** as the Vice-Chancellor has taken a serious view on the non-availability of the Action Taken Report.

Copy/Extract of the Paragraph 7 from the minutes of the meeting of **SYNDICATE/SENATE** held on 13.12.2010.

7. Considered and

RESOLVED: That provisional extension of affiliation be granted to the following Colleges, for Certificate/ Diploma/Advance Diploma/Add-On course, as per University Grants Commission guidelines, under University Grants Commission/Self-financing in the courses/subjects, for the session 2010-2011 as per Inspection Committee Reports (**Appendix**):

Sr. No.	Name of the College	Courses/Subject applied for
1.	SGGS Khalsa College Mahilpur	Journalism
2.	Jagdish Chandra DAV College Dasuya	Hardware & Maintenance
3.	Malwa College, Bondli- Samarala Distt. Ludhiana	Web Designing and Multimedia
4.	Desmesh Girls College Badal, Muktsar	Cosmetology
5.	Government Post Graduate College for Girls, Sector 42, Chandigarh	Diploma in Event Management
6. ✓	Government Post Graduate College for Girls, Sector 11 Chandigarh	(i) Certificate course in Disaster Management (ii) Advance Diploma in Guidance & Counselling

NOTE: The Colleges will pay salary as per University Grants Commission norms to NET cleared candidates and ₹25,800/- to those who have not cleared NET, where NET qualified candidates are not available.

Endst No. 13-28/AOC

Dated: 6-1-11

A Copy of the above is forwarded to following for information and necessary action:-

1. The Principal, Govt. Post Graduate College for Girls, SEC-11, Chandigarh
2. C.O.E.
3. DRE
4. DRS
5. DRG
6. AR(R&S)
7. ARC
8. ARG
9. ARE-I/II/III/IV

*Ms. Liana
for Record
file*

*9
20.10.2011*

*Assistant Registrar
(Add On Course Cell)*

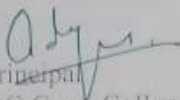
O/O THE PRINCIPAL, P.G. GOVT. COLLEGE FOR GIRLS, SEC. 11, CHANDIGARH

Endst. No. GCG-11/Admn/2010/ 188-29

Dated:- (8/1/11)

A copy is forwarded to the following for information and necessary action.

- 1 Mrs. Sashi Joshi, Sr.Lecturer in Pub.Admn. (Internal)
- 2 Head Department of Psychology (Internal)


Principal
P.G.Govt. College for Girls,
Sector 11, Chandigarh
Rd 18/01/11 8/1/11

PANJAB UNIVERSITY, CHANDIGARH

FACULTY OF EDUCATION

SYLLABI
FOR

CERTIFICATE/DIPLOMA/ADVANCED DIPLOMA
COURSE IN GUIDANCE AND COUNSELLING

(ADD-ON COURSE)
FOR B.A./B.Sc./B.Com.(1st, 2nd & 3rd Year)

SESSION: 2011-12

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CERTIFICATE COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (1st Year)
SESSION: 2022-23

Maximum Marks: 100

Theory : 75

Practical : 25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

Paper I

INTRODUCTION TO GUIDANCE

OBJECTIVES:

1. To understand the meaning, principles, needs and types of guidance
2. To have a detailed knowledge about various guidance services
3. To organize guidance programme in elementary and secondary schools
4. To develop skills in using technology for guidance purpose

COURSE CONTENTS

Unit I MEANING & TYPES OF GUIDANCE

1. Meaning, aims, principles and needs of Guidance
2. Types of guidance: Personal, Social, Educational, Career, Leisure time and Health guidance.

Unit II GUIDANCE SERVICES

Types of Guidance Services: Meaning scope and essential of:

1. Individual Inventory service
2. Information service
3. Counseling service
4. Placement service
5. Follow-up service

Unit III ORGANIZATION OF GUIDANCE PROGRAMME

1. Essential requisites of Guidance programme.
2. Organization of guidance programme for elementary and secondary schools
3. Role of teachers, guidance personnel in organizing the guidance programs.

Unit IV INFORMATION TECHNOLOGY AND GUIDANCE

1. Skill of using Information Technology and internet
2. Use of online guidance services for education
3. Skill of using online testing services and resource sharing

PRACTICUM (Internal)

25 : Marks

Every student will have to practically disseminate career information via career talk presentation to students of one selected school at secondary level. The record to be maintained in the form of a practical file for evaluation.

15 : Marks

Preparation of Plan for Guidance Programme for elementary school.

10 : Marks

SUGGESTED READING

Chandra Ramesh, (2002). Guidance and counselling. Delhi: Kalpaz Publications
Dash, Nibedita (2004). Secondary School organization, Guidance and Educational Technolog. New Delhi : Dominant Publishers and Distributors.

Jones. Arthur J, (1970). Principles of Guidance Sixth, Edition. New Delhi: Tata McGraw Publishing Company Ltd.

Kochhar, S.K.(1996). Guidance and counselling in colleges and universities. New Delhi : Sterling Publishers Pvt. Ltd.

Lytton Hugh & Craft Maurice, Ed. (1974). Guidance and counselling in British schools- A discussion of current issues. London : Edward Arnold (Publishers) Ltd

Safaya, B.N. (2002) Guidance & Counselling. Chandigarh: Abhishek Publications

Sharma, Ram Nath & Sharma Rachana, (2004). Guidance & Counselling in India. New Delhi: Atlantic Publishers and Distributors

Sharma, Tara Chand (2002). Modern methods of guidance and counselling. New Delhi: sarup & Sons

Sharma, Yogendra K. (2004). Principals of educational and vocational guidance. New Delhi: Kanishka Publishers, Distributors

Shertzer, Bruce & Stone Shelly C (1996). Fundamentals of guidance, Third Ed. London: Houghton Mifflin Company Boston.

Paper II
INTRODUCTION TO COUNSELLING

Maximum Marks : 100
Theory : 75
Practical : 25

Note for Examiners and students:

Examiner will set 9 questions, one compulsory from all the content with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVES:

The contents in this paper will help the students:

1. To understand the meaning, types and techniques of counselling
2. To learn about approaches of counselling
3. To develop counselling skills in conducting counselling sessions
4. To learn about new emerging areas of counselling

COURSE CONTENTS

Unit I MEANING & TYPES OF COUNSELLING

1. Meaning, historical development and Importance of counselling
2. Types: Individual and Group counselling
3. Emerging Trends in Counselling

UNIT II APPROACHES AND TECHNIQUES OF COUNSELLING

1. Approaches of counselling: Directive, Non directive, Eclectic counselling
2. Techniques in counseling: Testing and Non Testing techniques
3. The Counselor- Qualities of effective counselor, Role and Functions

UNIT III ADJUSTMENT AND MENTAL HEALTH

1. Meaning and process of adjustment, adjustment mechanisms, adjustment problems of children, adolescents and adults
2. Differences between adjusted and maladjusted adolescents, criteria of good mental health
3. Causes of maladjustment, physical, emotional, mental and social
4. Role of counselor in developing good mental health

UNIT IV COUNSELLING SKILLS

1. Building Trust: Listening, attending, building rapport, demonstrating empathy, observing
2. Interview: Types of Interview, procedure of conducting interview: preparation, process, interpretation, recording, termination

3. Specialized concerns in counseling: Substance abuse, Drug addiction; HIV AIDS; Child abuse (trauma); Internet and technological abuse.

PRACTICUM (Internal)

25 :

Administration and Interpretation of:

1. Adjustment Inventory/Well Being : 5 Marks
2. Attitude Scale (Educational Vocational) : 10 Marks
3. Field Survey _____ in any one area of Specialized Concerns. (Substance abuse, Drug addiction; HIV AIDS; Child abuse trauma); and Cyber crime : 10 Marks

SUGGESTED READING

Arbuckale, D.S. (1965) Counselling : Philosophy, theory and practice. Boston Allyn and Bacon.

Carroll, Michael & Walton Michael, Ed. (1997). Handbook of counselling in organizations. New Delhi: SAGE Publications India Pvt. Ltd.

Chandra Ramesh, (2002). Guidance and Counselling. Delhi: Kalpaz Publications

Kochhar, S.K. (1996). Guidance and Counselling in colleges and universities. New Delhi: Sterling Publishers Pvt. Ltd.

Lapworth, Phil, Sills Charlotte & Fish Sue, (2001). Integration in counselling & Psychotherapy- Developing a personal approach. London: SAGE publications

Lazarus, R. (1969) Patterns of Adjustment and human Effectiveness. N.Y., McGraw hill

Lytton, Hugh & Craft Maurice, Ed. (1974). Guidance and counselling in British schools- A discussion of current issues. London: Edward Arnold (Publishers) Ltd

Palmer, Stephen dainow Sheila and Milner Pat, (1996). Counselling-The BAC counselling reader. New Delhi: Sega Publications

Patterson, C.H. (1973) Theories of Counselling and Psychotherapy. N.Y. Harper and Raw

Qureshi, Hasnain (2004). Educational Counselling. New Delhi: Anmol Publications Pvt. Ltd.

Safaya. B.N. (2002) Guidance & Counselling. Chandigarh : Abhishek Publications

Scott, M.J. & Stradling, S.G. (2001) Counselling for Post Traumatic Stress Disorder. London: Sage Publication.

Shaffer, L.F. & Shoben, E.I. (1970) The Psychology of Adjustment. Boston: Houghton Mifflin

Sharma, Ram Nath & Sharma Rachana, (2004). Guidance and counseling in India. New Delhi: Atlantic Publishers and Distributors.

Sharma, Shashi Prabha (2004). Career Guidance and counselling . New Delhi: Kanishka Publishers, Distributors.

Sharma, A.S. (2002). Counselling Psychology. New Delhi: Commonwealth Publisher

Shertzer Bruce & Stone Shelly C (1974). Fundamentals of Counselling, London: Houghton Mifflin Company Boston

**DIPLOMA COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (2nd Year)
SESSION: 2011-12**

Maximum Marks	80
Theory	75
Practical	25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

**PAPER I
EDUCATIONAL AND PSYCHOLOGICAL APPRAISAL**

OBJECTIVES:

After going through the contents in the paper the students will be able:

1. To understand the concept of educational and psychological appraisal
2. To know the criteria of selection of a test and characteristics of a good test
3. To learn to administer and interpret psychological tests to know the individual abilities and personality aspects
4. To make appropriate use to achievement and diagnostic test in locating learning difficulties
5. To master elementary statistics and apply it in student's appraisal

COURSE CONTENTS

THEORY

UNIT I PSYCHOLOGICAL TESTING : AN INTRODUCTION

1. History of Psychological Testing
2. The nature and uses of psychological tests
3. Test standardization : procedure, reliability and validity
4. Qualitative & quantitative assessment

UNIT II TOOLS OF ASSESSMENT

1. Intelligence : Verbal, Non-Verbal
2. Personality: Self report inventories, scales
3. Aptitudes : Differential & Specific abilities
4. Interests : Educational and Vocational

UNIT III

1. Achievement test: teacher made and standardized subject specific tests
2. Diagnostic test: Learning difficulties; Behaviour problems
3. Administration and interpretation of achievement and diagnostic tests

UNIT IV

PRACTOCUM

External Exam : 20 Marks
Internal : 5 Marks

1. Administration and Interpretation of :

- ❖ Intelligent test
- ❖ Personality test
- ❖ Aptitude test
- ❖ Interests' test

SUGGESTED READING

1. Dressel, P.L. (1976). *A Handbook of Academic Evaluation*. London : Jossey/Bass Publishers
2. Garret, H.E. (1981) *Statistics in Education and Psychology*. Bombay, Vakils Feffer and Simons Ltd.
3. Gregory, R.J. (2004). *Psychological Testing : History Principles and Application* N.Y. Pearson Education Group
4. Noll et al (1979). *Introduction to Education and Measurement*. Boston Houghton Mifflin Co.
5. Shah, R.K. (2002) *Educational Testing and Measurement*. Jaipur, INDIA, Pointer Publishers

Paper II
COUNSELLING CHILDRE AND ADOLESCENTS WITH
DIFFERENT ABILITIES

Maximum Marks: 100
Theory : 75
Practical : 25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVES:

The contents of this course will enable the students to master the techniques of:

1. Understanding the needs and problems of children and adolescents with exceptional abilities
2. Identification of academic, social, emotional and vocational problems of students
3. Conducting individual and group counseling
4. Preparing case history, doing case analysis and preparing profile of the case

COURSE CONTENTS

THEORY:

UNIT I TYPES, NEEDS AND PROBLEMS OF SPECIAL CHILDREN

1. Concept of different abilities & their types
2. Needs & Problems of children and adolescents with different abilities
3. Importance of counselling : of students with different abilities and counseling of parents, family and peers

UNIT II IDENTIFICATION AND DIAGNOSIS OF PROBLEM AREAS

1. Identification of personal, Social & academic problems of children (5-12 year) at elementary level
2. Identification of academic, social & vocational needs & problems of adolescents (13 to 18 yrs) at secondary level
3. Diagnosis of Problem areas

UNIT III INTERVENTION PROGRAMMES

1. Individual and group counseling of children and adolescents for emotional, social, behavioural and academic problems
2. Stress and its causes
3. Relaxation strategies, yoga & meditation therapies for children and adolescents for reducing stress and problems.

UNIT IV CASE STUDY

1. Concept, Methods
2. Tools
3. Sources of Data
4. Compilation and analysis of Data

PRACTICUM: External practical exam will be based on case presentation & viva on the following:

1. Identification of a problem in an adolescent (academic / social / personal) and planning an intervention program	10
2. Preparation of a case profile using data obtained from various sources.	10
Internal	5

	25

SUGGESTED READING

1. Dressel, P.I. (1976). A Handbook of Academic Evaluation. London; Jossey-Base Publishers
2. Gibson & Mitchell (2005) : Introduction to Conselling. New Delhi: Pearson Education
3. Panda, K.C. (2005) : Education of Exceptional Children. New Delhi Vikas Publishing House Pvt. Ltd.
4. Rao, S.N. (1995): Guidance and Counselling. New Delhi: Tata Mc Graw-Hill
5. Koebhar, S.K. (2003): Educational 's Vocational Guidance in Secondary Schools. New Delhi: Sterling Publishers Pvt. Ltd.
6. Bhatia, K.K. (2002) : Principals of Guidance and Counselling. Ludhiana (Punjab) : Kalyani Publishers

**ADVANCE DIPLOMA COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (3rd Year)
SESSION: 2011-12**

Maximum Marks	100
Theory	75
Practical	25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions 8 to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

**Paper I
CAREER EDUCATION**

OBJECTIVES:

The contents of this course will enable the students:

1. To get a comprehensive introduction to career education through historical background.
2. To develop an understanding of the current trends and issues in career education.
3. To study decision-making and how the process applies to career planning.
4. To study the relationships among work, family and leisure.
5. To identify career issues related to special students.
6. To be able to use the Internet and online guidance services.
7. To overview methods of disseminating and using career information, including computer-based delivery systems (Internet).

COURSE CONTENTS

UNIT I CAREER DEVELOPMENT

1. Meaning and historical development of career counseling.
2. Stages of career development.
3. Identifying and analyzing life career themes and career talents.
4. Emerging world of work careers and need for career education.

UNIT II BASES OF CAREER DEVELOPMENT

1. Vocational development as viewed by Super's.
2. Career development as viewed by Tiedeman and O'Hara's.
3. Career choice as viewed by Roe's.
4. Relationship of career theories of career planning.

UNIT III

CONDITIONS GIVING RISE TO CAREER GUIDANCE & CAREER EDUCATION

1. Changing economic conditions of society & the impact of labour market.
2. Psycho-social conditions of the individuals.
3. Advancement of technology and survival skills.
4. Problems pertaining to work, family, education and leisure.

UNIT IV

CAREER CHOICE AND DECISION MAKING

1. Career maturity : concepts and factors.
2. Empowering students in career decision making (strategies)
3. Matching career talents with career decision making.
4. Guidance for developing life goals & choices.

PRACTICUM/WORDBASED LEARNING

20: Marks

1. A Visit to an educational / Vocational career centre.
2. Preparation of a field based project report of an emerging career.

10: Marks

15: Marks

SUGGESTED READING

Pandit, J.I. (1970) The World of Work. (INDIA) Orient Language.

Sharma, Shashi Pratha (2001). Career Guidance and Counselling. New Delhi, Kanishka Publishers, Distributors.

Sinha, Neelam (1996). Strategies, Issues and Concepts in Vocational Education. New Delhi: Common Wealth Publishers .

Paper II
SUPERVISED PRACTICUM AND INTERNSHIP

Practical Marks: 100

External : 25

Internal : 75

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. 8 to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVE:

The supervised practical work will train and enhance the student's skills. Students should be attached to a school/an institution or any agency having a professional throughout the academic session requiring one visit per week.

1. In identifying the problems of an individual with the help of selecting, administering appropriate tests interpreting the data, preparing the complete history and profile of the case.

2. To interpret/ diagnose the case problem and select an appropriate intervention for helping the case in adjustment/ development of relevant life goals and making appropriate choices.

COURSE CONTENTS

UNIT I	Case Study	30 Marks
---------------	-------------------	-----------------

1. Field work : identification of one case. out of the following areas through testing and referrals. (collection of data)
 - . Academic Problems (Learning difficulties choice of subject)
 - . Class room problems (Discipline / behaviour)
 - . Emotional/social problem (Adjustment)
 - . Problem of Decision making (Choice of a career)
 - . Underachievement (Gifted underachiever)
 - . Slow learner/ educationally backward child
 - . Mentally challenged
 - . Physically Handicapped (Visual/ auditory/ Speech/ orthopedic disabilities)
2. Case preparation and case analysis of the identified case.
3. Case conference with fellow students
4. Intervention (use of appropriate guidance/ counseling strategies)
5. Written report of the case.

UNIT II

Career conference

15: Marks

The students will plan and organize career conference and career exhibitions.

UNIT III

Internship & Report Presentation

30: Marks

The course has an input of two week's internship programme, Trainees are to have an attachment with a school, an Institution or an agency under an experienced onsite counselor for the stipulated period. During the period of internship, the trainees would observe, analyse critically and report live sessions of counseling with the mentor counselor (at least three cases : one each in career, educational as demotional counseling).

VIVA VOCE

(External), based on units I,II,III

25: Marks

GUIDANCE AND COUNSELLING (CERTIFICATE COURSE)

2018-19

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	SHAANDEEP	48	HARPAL SINGH	ANITA
2	RAUNAK KAUR	216	SATINDER SINGH	GURDEEP KAUR
3	RIYA BHARDWAJ	355	SOMNATH SHARMA	SUDES KUMARI
4	NEMESHA PANWAR	446	VISHWAJEET PANWAR	SANJU PANWAR
5	SUKIRTI	611	SURENDRA SINGH TOMAR	ANU TOMAR
6	PRITIKA THAKUR	617	NARINDER THAKUR	ABHILASHA RANI
7	EASHANI BHARGAV	658	LOVKESH KUMAR	RASHMI
8	KAJAL	663	SHABHJU NATH	KAMLESH
9	PAVLEEN KAUR BAJWA	6019	SARBJIT SINGH BAJWA	RAJWANT KAUR BAJWA
10	NIDHI OHRI	6024	NEERAJ OHRI	BHARATHI MOHINDRU
11	RIYA	6039	RAKESH KUMAR	NEELAM
12	KANIK PALIWAL	6060	HARISH KUMAR	NEEMA
13	MANUSHIKA GHAI	6061	OM PARKASH	POOJA
14	JAYA JUNEJA	6138	RAJESH JUNEJA	ANITA JUNEJA
15	SMRITI GARG	6139	KAPIL GARG	AMITA GARG
16	PAWAS	6183	TARUN	INDU
17	SHAILJA BAREJA	6185	RAM KUMAR BAREJA	SEEMA BAREJA
18	RUBAN SIDHU	6194	AMRITPAL SIDHU	HARPREET KAUR
19	GAYATRINI CHOPRA	6212	ANIL CHOPRA	VEENU CHOPRA
20	CHARVI TOMAR	6260	DEEPAK TOMAR	SANDEEPNA TOMAR
21	TANYA SHRI	6312	RAJ KUMAR	BEENA RANI
22	LINTOINGAMBI MUTUM	6314	MUTUM BIRAMANGOL SINGH	MUTUM ONGBI MANITOMBI DEVI
23	SEHITA SEHGAL	6349	PARTAP SINGH	AMARPREET KAUR
24	ASHIMA SAINI	6357	SHAM SUNDER	ANITA
25	DEWANSHI MEHTA	6394	MADAN MOHAN MEHTA	NEELAM MEHTA
26	KHUSHMAN TOOR	6465	JAGPREET SINGH TOOR	JASVIR KAUR
27	SHEEN SHARMA	6539	SHAILENDER SHARMA	ALKA SHARMA
28	AZEZA SINGH AHLUWALIA	6573	PARAMJIT SINGH AHLUWALIA	GULSHAN KAUR
29	VISHAKHA THAKUR	6618	BALWINDER THAKUR	ANITA THAKUR
30	SRSHTI GARG	6682	VIJAY GARG	RISHIKA GARG
31	ARSHPREET SAINI	6767	KAWALJIT SINGH	NAVJEET KAUR
32	SAKSHAM THAKUR	6778	RAJNISH THAKUR	ANJU THAKUR
33	SAMIKSHA MALIK	7765	SATISH KUMAR MALIK	SNEH MALIK

GUIDANCE AND COUNSELING (DIPLOMA COURSE)

2018-19

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	HARSHNEET KAUR	17	HARMEET SINGH	HARPREET KAUR
2	ANMOL SIDHU	49	HARMEET SINGH SIDHU	BALDEEP SIDHU
3	PRIYANKA	50	SHIV PARSAD	UMA DEVI
4	RUPALI KHARBANDA	72	KULDEEP KHARBANDA	PINKI KHARBANDA
5	RIYA SOOD	115	RAJESH SOOD	NEETA SOOD
6	RUPAL MEHNDIRATTA	128	RAJESH MEHNDIRATTA	SANGEETA MEHNDIRATTA
7	AKSHARA	137	RAJ KUMAR	REKHA
8	SNIGDHA WADHWA	139	NARJEET KUMAR	MONIKA SAPRA
9	NIHARIKA SHARMA	143	SUNIL SHARMA	NISHI SHARMA
10	NANDINI GOEL	204	SANJAY GOEL	ANJU GOEL
11	HARMAN KAUR	218	SARABJIT SINGH	JASWINDER KAUR
12	NISHITA GUPTA	223	NAVEEN GUPTA	SONIKA GUPTA
13	JASMINE RAWAT	236	SUKHDEV SINGH RAWAT	ANITA RAWAT
14	TARANPREET KAUR	263	GURBAKHS SINGH	MANJIT KAUR
15	METALI GUPTA	273	RAJESH KUMAR GUPTA	PUJA GUPTA
16	TAMANNA KUMAR	287	RAJESH KUMAR	SUNITA
17	MONIKA	353	AMARJEET SINGH BISHT	CHANDRAWATI
18	POONAM	366	KAMAL BANSAL	SANTOSH
19	SHIVANI CHADHA	397	SANDEEP CHADHA	KANCHAN CHADHA

GUIDANCE AND COUNSELING (ADVANCED DIPLOMA COURSE)

2018-19

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	SAMRIDHI ARORA	1031	VINOD KUMAR ARORA	SUNITA ARORA
2	MAITRAYE HALDER	1052	BIDYUT HALDER	LAXMI HALDER
3	RUPANSHI	1068	RAKESH KUMAR	REKHA RANI
4	VAISHALI	1088	LAXMAN DASS	ASHA
5	JASLEEN KAUR	1125	DAVINDER SINGH	CHARANJEET KAUR
6	AMANAT KAUR	1129	MANPREET SINGH	INDERPREET KAUR
7	KAVITA	1148	SHANKAR	MANSA
8	NIKITA BHATT	1289	PARWINDER BHATT	POOJA BHATT
9	AASHIMA SODHI	1362	BHUPINDER SINGH	PUSHAP LATA
10	SAANJH ARORA	1485	KARAN ARORA	MONIKA ARORA
11	PRIYANKA	1660	JASVIR GIR	CHARANJEET KAUR
12	RITIKA KAPOOR	1741	RAJESH KAPOOR	SAVITA KAPOOR

Netu

2018-19

Disaster Management

C-1/PUP(337)20,000/26.7.2007

PANJAB UNIVERSITY

Form No. E-541

Notes: - This form should be **TYPEWRITTEN** in triple space and not by hand neatly and legibly giving all particulars correctly spellings of names and father's names must be spell as in the admission forms. The particular option of the subject offered by the candidate may also be mentioned in brackets, where any. See detailed instructions in form No.E-499 for arrangement of admission forms and filling up this form. Not more than 25 names by typed on each page.

DISASTER MANAGEMENT (CERTIFICATE COURSE)

EXAMINATION - MAY 2018
Faculty/Group

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
	17717000143	DIKSHITA SHARMA	01	PGGG-11, C.I.D.	RAJ KUMAR	KARUNA SHARMA
	17717000016	AAYUSHREE BINDRA	25	-DO-	JATINDER BINDRA	MONIKA BINDRA
	17717000305	MAHAK	81	-DO-	MANGAT RAM	SUNITA RANI
	17717000385	MUSKAN MAHAJAN	199	-DO-	UMLESH MAHAJAN	POOJA MAHAJAN
	17717000253	KANAK	211	-DO-	DINESH KUMAR SINGH	MEENU SINGH
	17717000206	ISHA	221	-DO-	SANJAY GOYAL	DIMPLE GOYAL
	17717000227	JYOTI	232	-DO-	DINESH KUMAR SINGH	MEENU SINGH
	17717000465	POOJA	312	-DO-	BALBIR SINGH	BALA DEVI
	17717000048	ANJALI	386	-DO-	RAJU	SUNITA
	17717000471	POOJA DEVI	407	-DO-	SHYAM LAL	KIRNA DEVI
	17717000052	ANKITA VERMA	430	-DO-	RAJU VERMA	SITA VERMA
	17717000247	KAMALJEET KAUR	441	-DO-	JOGINDER SINGH	GURPREET KAUR
	17717000248	KAMALJEET KAUR	450	-DO-	KULWINDER SINGH	KULDEEP KAUR
	17717000543	RAKHI ANTIL	458	-DO-	BAJE SINGH ANTIL	SHAKTI SINGH ANTIL
	17717000011	AARTI JARIYAL	574	-DO-	TILAK RAJ JARIYAL	RADHI DEVI
	17717000125	DEEPIKA	626	-DO-	PARDLEP KUMAR	SIT DEVI
	17717000550	RASHMI	642	-DO-	VEDRAM	KAVITA
	17717000153	DIVYA SOOD	673	-DO-	RAMESH SOOD	RAJNI SOOD
	17717000719	SONIA	739	-DO-	MANDI	PARVATI
	17717000231	JYOTI	748	-DO-	PAWAN MANDAL	NIRMALA DEVI
	17717000501	PREKSHA	756	-DO-	JITENDER KUMAR	PRONIMA
	17717000160	GARIMA	837	-DO-	SATPAL	SEEMA RANI
	17716000103	BHAWNA GARG	1080	-DO-	JAGMOHAN LAL	GEETI RANI
	17716000347	MANJU RANI	1143	-DO-	RAMESH KUMAR	SANJOSH

(Signature)

Principal,
P.G. Govt. College for Girls,
Sector-11, Chandigarh

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PANJAB UNIVERSITY

Form No. E-541

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DISASTER MANAGEMENT (DIPLOMA COURSE)

EXAMINATION - MAY 2018
Faculty/Group

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
	17716000498	PRABHLEEN KAUR	1015	P.G.G. - II, CHD	SURJIT SINGH	MANJIT KAUR
	17716000758	TANIA KANS	1030	-DO-	RAJINDER PAL	KAMLESH KUMARI
	17716000246	KALPANA KAITHWAS	1061	-DO-	PRAHLAD	SHANTI DEVI
	17716000530	PURANDHI GUPTA	1087	-DO-	SANJEEV GUPTA	RICHA GUPTA
	17716000209	JASIKA SAINI	1120	-DO-	PARDEEP SAINI	TRISHLA SAINI
	17716000399	NANCY	1146	-DO-	JAGDISH SINGH	SUDESH
	17716000433	NIDHIKA PATHANIA	1181	-DO-	KRISHAN SINGH	SAROJ KUMARI PATHANIA
	17716000341	MANISHA	1202	-DO-	RAJ KUMAR	BOHTI DEVI
	17716000763	TANVI DOGRA	1217	-DO-	TARUN DOGRA	BINDU DOGRA
	17716000100	BHAWNA BISHNOI	1219	-DO-	PAWAN KUMAR POONIA	SUMAN POONIA
	17716000016	AHANA	1225	-DO-	DALVINDER SINGH	SUNITA RANI
	17716000787	VENUS ARORA	1297	-DO-	MANDEEP ARORA	LATA ARORA
	17716000108	CHASHANDEEP KAUR	1301	-DO-	JAGJIT SINGH	TARVINDER KAUR

(Signature)
Principal

Principal,
P.G. Govt. College for Girls,
Sector-11, Chandigarh.

PANJAB UNIVERSITY

Form No. E-541

Note: - This form should be **TYPEWRITTEN** in triple space and not by hand neatly and legibly giving all particulars correctly spellings of names and father's names must be spell as in the admission forms. The particular option of the subject offered by the candidate may also be mentioned in brackets, where any. See detailed instructions in form No.E-499 for arrangement of admission forms and filling up this form. Not more than 25 names by typed on each page.

DISASTER MANAGEMENT (ADVANCED DIPLOMA COURSE)

EXAMINATION - **MAY 2018**
Faculty/Group

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)	Name
	17715000671	SHWETA	7016	P.G.C.G. - 11, CHD	RAJ KAPOOR	RANI	
	17715000279	KIRANDEEP KAUR	7040	-DO-	ANGREJ SINGH	SUPINDER	KAUR
	17715000740	TARANPREET KAUR	7045	-DO-	BALKAR SINGH	MANDEEP	KAUR
	17715000287	KOMAL MACHAL	7063	-DO-	SATYA PAL SINGH MACHAL	SUNITA	DEVIQ
	17715000063	ANSHU TANWAR	7071	-DO-	CHHATTERPAL SINGH	SUNITA	TANWAR
	17715000264	KAMLESH KUMARI	7102	-DO-	RAM PAL	KRISHNA	DEVI
	17715000737	SWATI SHARMA	7104	-DO-	UTTAM CHAND SHARMA	SHAKUNTALA	SHARMA
	17715000445	PALLAVI	7132	-DO-	ABHEY SINGH	KELA DEVI	
	17715000314	MAMTA	7151	-DO-	MANOJ KUMAR	MEERA	DEVI
	17715000380	MUKTA MAHESH	7177	-DO-	RAJNISH MAHESH	SANGEETA	MAHESH
	17715000630	SHRISHTI SHARMA	7192	-DO-	KAMLESH SHARMA	CHANCHAL	SHARMA
	17715000230	JAYA SHRI	7407	-DO-	HEM RAJ	NIRMALA	
	17715000353	MENAKSHI	7468	-DO-	HAWA SINGH	KRISHNA	
	17715000006	AARZOO	7574	-DO-	JAIPAL	DAYAWANTI	
	17715000620	SHAILJA SHARMA	7673	-DO-	RAM NATH SHARMA	GEETA	SHARMA
	17715000215	JASHANDEEP KAUR	7678	-DO-	SURINDER SINGH	BHAGWANT	KAUR
	17715000096	BHARTI	7753	-DO-	RAJENDER CHAUHAN	SUMAN	CHAUHAN
	17715000370	MONIKA	7768	-DO-	MAHENDER	SAROJ	

(Signature)
(In Charge)

Principal,
P.G. Govt. College for Girls,
Sector-11, Chandigarh.

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PANJAB UNIVERSITY CHANDIGARH
(Esttd. under the Panjab University Act VII of 1947-enacted by the Govt. of India)

FACULTY OF ARTS

SYLLABI

FOR

DISASTER MANAGEMENT
(ADD-ON COURSE)
CERTIFICATE, DIPLOMA AND ADVANCED DIPLOMA
EXAMINATIONS 2019,20,21,22,23

PANJAB UNIVERSITY, CHANDIGARH

Outlines of tests, syllabi and courses of reading for Certificate, Diploma Course & Advanced Diploma in Disaster Management (Add on Course)

CERTIFICATE COURSE

Course Structure

Course Code	Title of the Paper	Max. Marks
CCDM I	Fundamentals of Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100
CCDM II	Disasters in India Theory : 60 Practical : 30 Internal Assessment: 10	100

CCDM I: Fundamentals of Disaster Management

Objectives:

Maximum
Marks 100
Theory : 60
Practical : 30
Internal
Assessment
: 10
Time : 3hrs.

To introduce the students to the basic concepts and various types of disasters and educate them on basic disaster management strategies.

Unit-I

- Definition and Concept of Hazard, Risk, Vulnerability and Disaster
- Types and classification of Disasters

Unit-II

- Nature Induced Disasters:
Earthquakes, Floods Cyclones and Cloud burst.
Avalanches, Forest Fire and Tsunami.

Unit-III

- Human Induced Disasters:
Nuclear, Chemical and Industrial Disasters
Global warming; Biological Disasters; Epidemics

Unit-IV

- Disaster Management: Meaning, Concepts, Approaches, Principles, Objectives and Scope
- Essentials of Disaster Management; Institutional and Individual's responsibilities during risk reduction, preparedness, response and recovery phases

CCDM II: Disasters in India

Maximum Marks: 100

Theory Paper: 60

Practical: 30

Internal Assessment: 10

Time Allowed: 3 Hours

Objectives: To sensitize the students regarding the disaster profile of India portraying regional dimensions.

Unit-I

- Regional Profile of India based on Earthquakes and Landslides.

Unit-II

- Regional Profile of India based on Droughts, Floods and Cyclones.

Unit-III

- Case Studies: Bhopal Gas Tragedy, 1984 and Orissa Super Cyclone, 1999.

Unit-IV

- Case Studies: Kashmir Earthquake, 2005 and Kedarnath Floods, 2013.

Pedagogy: The students shall be explained the spatio-temporal and regional dimensions of disasters in India. The focus will be on reconstructing disaster profile based on case studies. Extensive use of audio visual aids will be made. Field trips may be arranged, if feasible.

Note:

1. There shall be one compulsory question containing 15 short type questions covering the whole syllabus. The student shall attempt any ten parts in about 25-30 words each. Each part shall carry 2 marks (Total 20 marks).
2. The whole syllabus shall be divided into 4 units. Eight questions will be set from the whole syllabus, two from each unit. The student will be required to attempt one question from each unit. Each question will carry 10 marks (Total 40 marks). This will be in addition to the compulsory question.

Practical:

A field visit of the students will be organized by the College to some nearby site of any recent disaster/ event or ecological destruction or reconstruction and each student would prepare a Field Report based on his/her experiences.

Note: The Field Work based report of 25-30 pages prepared by the students will be submitted two weeks before the theory examination. This will be evaluated by a Board of Examiners consisting of the teacher teaching the course and one faculty member from the allied discipline.

DIPLOMA COURSE

Course Structure:

Course Code	Title of the Paper	Max. Marks
DCDM I	Remote Sensing in Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100
DCDM II	GIS in Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100

DCDM-I: Remote Sensing in Disaster Management

Maximum Marks: 100
Theory Paper: 60
Practical: 30
Internal Assessment: 10

Objectives:

To introduce the students to the applications of Earth Observation Technology and geoinformatics in disaster management.

Unit - I

- **Basics of Remote Sensing:**
Introduction, Definition, Nature, Development, and Limitations
Role of Remote Sensing in Disaster Management

Unit - II

- **Basics of GPS:**
Concept, Definition, Elements and Segments of GPS
The Application of GPS for Disaster Management

Unit - III

- **Remote Sensing Applications in Natural Disasters:**
Earthquakes
Land Slides
Floods

Unit - IV

- **Remote Sensing Applications in Human Induced Disasters:**
Fire
Nuclear
Chemical

DCDM-II: GIS IN DISASTER MANAGEMENT

Maximum Marks: 100

Theory Paper: 60

Practical: 30

Internal Assessment: 10

Time: 3 hours

Objectives: To introduce the students about the basic concepts and application of GIS in Disaster Management.

Unit - I

- **Basics of GIS:**

Introduction, Definition, Concept and Significance of GIS

Components of GIS

Spatial Data and Data Models

Unit - II

- **Role of GIS in Pre-Disaster Management:**

GIS in Disaster Mitigation and Preparedness

Hazard Analysis and Mapping

Risk & Vulnerability Analysis

Unit - III

- **Role of GIS in Post-Disaster Management:**

Warning and Evacuation

Rescue and Relief

Rehabilitation and Reconstruction

Unit - IV

- **Application of GIS in Disaster Management**

Landslide assessment and management

Earthquake assessment and management

Flood assessment and management

Pedagogy: Students shall be exposed to the applied aspect of geospatial technology with specific reference to utility of GIS technology in disaster management.

Note:

1. There shall be one compulsory question containing 15 short type questions covering the whole syllabus. The student shall attempt any ten parts in about 25-30 words each. Each part shall carry 2 marks (Total 20 marks).

2. The whole syllabus shall be divided into 4 units. Eight questions will be set from the whole syllabus, two from each unit. The student will be required to attempt FOUR questions selecting one from each unit. Each question will carry 10 marks (Total 40 marks). This will be in addition to the compulsory question.

Practical: Introduction to GIS software, its functioning, database creation and analysis. The focus of practical exercise will be to understand the use of GIS in the analysis of disasters

Note: Students shall prepare a report on creation of database and mapping of any one disaster using GIS listed in Unit-IV. The report should be submitted two weeks before the exam. The report will be evaluated by a Board of Examiners consisting of the teacher teaching the course and one faculty member from the allied discipline

ADVANCED DIPLOMA

Course Code	Title of the Paper	Max Marks
ADCDM-V	Disaster Management Framework in India Theory Paper : 90 Internal Assessment: 10	100
ADCDM-VI	Project Report Based on Field Work Project Report: 60 Viva Voce: 30 Internal Assessment: 10	100

Outlines of tests, syllabi and courses of reading for Certificate Course & Advance Diploma in Disaster Management (Add on Course) for the examinations of 2018, 2019 & 2020.

ADCDM-V: Disaster Management Framework in India

Maximum Marks : 100

Theory Paper : 90

Internal Assessment: 10

Time Allowed : 3 Hours

Objectives: Main objectives of this course are to familiarize the students with the foundations, recent trends and Governmental and Non-Governmental practices for disaster management in India.

Unit-I

- Disaster Management Framework in India before DM Act 2005
- Disaster Management Framework in India after DM Act 2005

Unit-II

- National Level Nodal Agencies
- National Disaster Management Authority

Unit-III

- State Authorities
- District Authorities
- Local level authorities

Unit-IV

- Role of NGOs, Corporate Sector, Army and Police, and Educational Institutions in Disaster Management

Pedagogy: The students shall be explained the foundations, recent trends and Governmental practices for disaster management in India.

ADCDM-VI: Project Report Based on Field Work

Maximum Marks: 100

Project Report: 60

Viva Voce: 30

Internal Assessment: 10

- Paper ADCDM-II will be based on Project Report
- Each student will be required to prepare a project work of 40-50 typed pages and submit it at least one week before the commencement of the annual Practical Examinations.
- The Project Report will be evaluated by an internal as well as external examiner.

MASS MEDIA AND VIDEOGRAPHY (CERTIFICATE COURSE)

2018-19

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	NEHA	392	HANSRAJ SINGH	RAJ KUMARI
2	SHIVANI CHADHA	397	SANDEEP CHADHA	KANCHAN CHADHA
3	RISHITA SHARMA	434	RAM KUMAR SHARMA	USHA SHARMA
4	PRIYANKA THAKUR	587	SHER SINGH THAKUR	NARVADA THAKUR
5	DIPASA	1306	ATUL KUMAR	DEEPIKA
6	SMILEY SHARMA	6842	MANOJ KUMAR	MADHU SHARMA
7	PRANJAL VERMA	6921	RAKESH VERMA	ANJNA VERMA

MASS MEDIA AND VIDEOGRAPHY (DIPLOMA COURSE)

2018-19

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	SUKEERAT KAUR	339	GURBAKHS SINGH	MANJIT KAUR
2	SAKSHI MEHRA	457	RAJ KUMAR MEHRA	VANITA
3	NANCY VERMA	474	ARJUN VERMA	UMA VERMA
4	DIVYA BANSAL	897	DINESH BANSAL	RITU BANSAL
5	HIMANSHI GARG	1413	NAVEEN KUMAR GARG	VANDANA GARG
6	RIYA GARG	1679	KEWAL KRISHAN GARG	RITU GARG

MASS MEDIA AND VIDEOGRAPHY (ADVANCE DIPLOMA COURSE)

2018-19

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	SHIKHA THAKUR	1750	MOHINDER THAKUR	HIMACHALI THAKUR
2	PARUL SHARMA	1838	MOHAN SHARMA	JAI LAXMI SHARMA

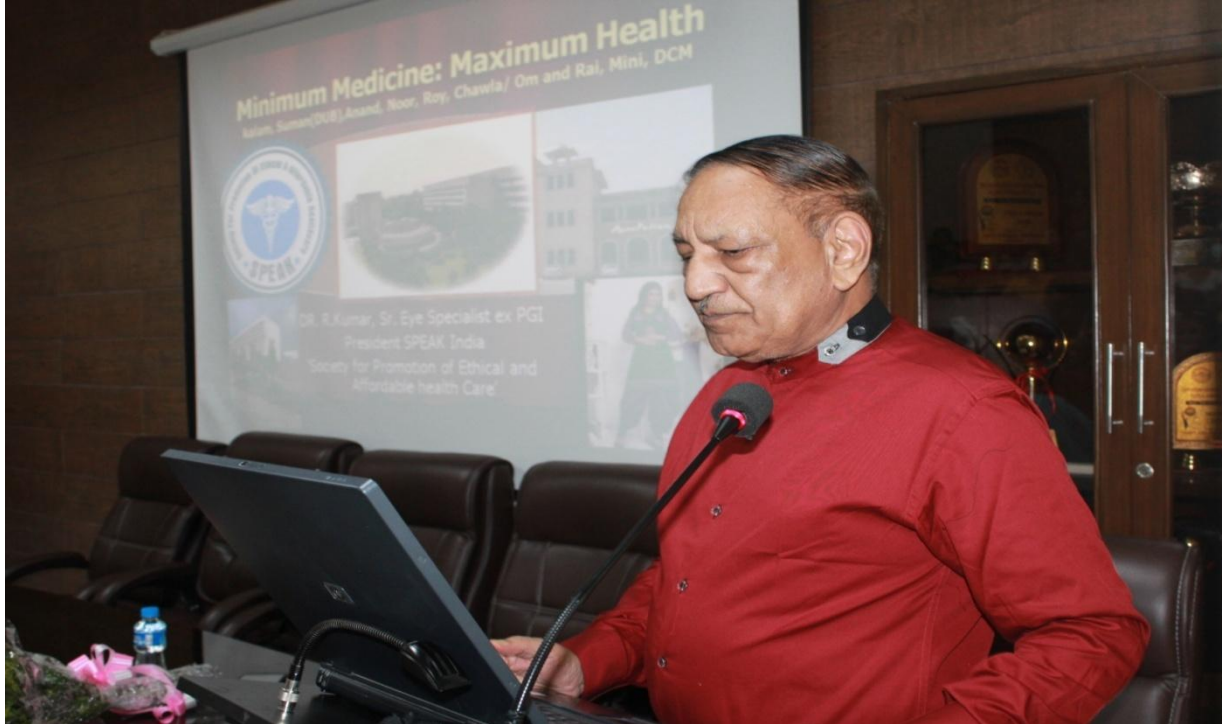
**COMMUNITY HYGIENE AND PUBLIC HEALTH SOCIETY
(2018-19)**

ORIENTATION PROGRAMME (8.8.2018): Community Hygiene and Public Health Society is working under the able guidance of Principal Prof. (Dr) Anita Kaushal. Main objectives of society are to motivate the students to create healthy and hygienic environment. Society registered around 150 students of various streams from college. Orientation programme on Community Hygiene was organized on 8.8.2018. About 100 students were acquainted with the activities taken by the society throughout the year. Students were advised to participate in society activity for 50 hrs on and off the campus to get the participation certificate. Dr. Kanu interacted with the students and sensitized them on the importance of Personal, Domestic and Community Hygiene and lifestyle to improve health through power point presentation.

LECTURE ON MINIMUM MEDICINES AND MAXIMUM HEALTH
(11th September, 2018)

Under the able guidance of Principal Prof. (Dr.) Anita Kaushal, Community Hygiene and Public Health Society organized a lecture by Dr. R. Kumar, Ex-Ophthalmologist, PGI entitled 'Minimum Medicines and Maximum Health' on 11th September, 2018. His talk enlightened the student to maintain good health without taking too many medicines. Pure water, clean air, hygienic food, abundant sunshine, relaxed sleep, peace of mind and happiness are important ingredient of good health. His experiences with various patients revealed that various diseases can be prevented by taking good care of your health. His organization SPEAK is doing remarkable job in changing the health care services in India. The talk was beneficial for both students and faculty members. Fifty students participated in the activity.





LECTURE ON CANCER AWARENESS

(15th September, 2018)

Under the able guidance of Principal Prof. (Dr.) Anita Kaushal, Community Hygiene and Public Health Society organized a lecture by Dr. S.M. Bose, Former Senior Professor and Head of Surgery, PGI entitled 'Important facts about Cancer' on 15th September, 2018. His talk enlightened nearly 400 students and staff members about causes and prevention of Cancer. He has emphasized on taking preventative measures, especially limiting your exposure to harmful chemicals which can potentially reduce chances of getting cancer. He has written many books on cancer in different languages namely, Winners of breast cancer, Cancer health education book, Cancer etc. for spreading awareness among masses. The talk was beneficial for both students and faculty members.





LECTURE ON DOWN'S SYNDROME

(21st February, 2019)

Under the able guidance of Principal Prof. (Dr.) Anita Kaushal, Community Hygiene and Public Health Society organized a lecture by Dr Gurjit Kaur, Professor, GMCH-32 on Down's Syndrome on 21st February, 2019. Her talk enlightened the students about the genetic disorders especially Down's syndrome. She also informed students about various screening procedures available for detecting genetic disorders and management of the children with genetic disability. Dr. Gurjit Kaur is also the Vice-President, Down Syndrome Society and got the award from the Down Syndrome Federation of India for outstanding efforts for the cause of Down syndrome. The talk was beneficial for both students and faculty members. Fifty(50) students participated actively in the activity. A poster making competition was held on this occasion and prize winners were given appreciation certificates.

Prize	Name	Class	Roll No.
I st	Jyotsna	B.Sc. II (M)	2503
II nd	Nivedita	B.Sc. III (M)	2532
III rd	Simran	M.Sc. II (M)	
III rd	Meghna Sharma	B.Sc. III (M)	2529





LECTURE ON VECTOR BORNE DISEASES (1st March, 2019)

Under the able guidance of Principal Prof. (Dr.) Anita Kaushal, Community Hygiene and Public Health Society organized a lecture by Dr. Upenderjeet Singh Gill, Assistant Director Malaria, Chandigarh Administration on 1st March, 2019. His talk enlightened nearly 400 students and staff members about H1N1 virus and Vector borne diseases. He has emphasized on taking preventative measures, especially during changing weather to prevent the spread of H1N1 virus. He also enlightened the students about the control of vector borne diseases so as to restrict the spread of these diseases. The talk was beneficial for both students and faculty members. Fifty students participated in poster making competition entitled “Vector Borne Diseases”. The following are the prize winner entries:

Prize	Name	Class	Roll No.
I st	JainisThaper	M. Sc II	5454
II nd	Himmi Hans	M.Sc. II	5460
III rd	NitiJaswal	B.Sc. I (M)	-

Nutrition Week Celebration

Nutrition Week was observed from **1st September to 7th September, 2018**. Around 100 students participated in the event. It included various events like Cookery Contest, Poster making Competition. A talk was delivered by Ms.Monica Malik, Nutrition Coach, Ex. Deputy Director, Department of Higher Education, Haryana on the theme “Healthy Eating”. She highlighted the concept of balanced diet. The main objective of the talk was to provide an insight of an adequate diet at this stage and to develop well-nourished, active adolescents who can be responsible adults having great interest in work.



Principal Prof Anita Kaushal and staff judging the dishes



Principal and staff members judging the posters

PANJAB UNIVERSITY, CHANDIGARH

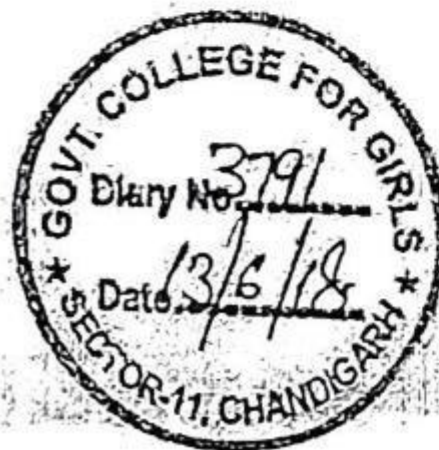
From Deputy Registrar(Colleges), Panjab University, Chandigarh	To The Principal, Post Graduate Govt College for Girls, Sector- 11, Chandigarh
No. Misc/A-5 <u>4895</u>	Dated <u>30/8</u> / 2018

Subject: Grant of temporary extension of affiliation for Start Add-on course in Event Management (Self Financing Scheme) to Post Graduate Govt College for Girls, Sector- 11, Chandigarh for the session 2018-19.

Dear Sir/Madam,

This is to inform you that the Committee, constituted by the Syndicate at its meeting held on 30th March /21/29 April , 2018 vide Paragraph- 50 regarding affiliation of college pursuant to decision of the syndicate dated 21.01.2017 (Para 7,8, & 9) , in its meeting held on 18.05.2018 has decided to grant temporary extension of affiliation for Start Add-on course in Event Management (Self Financing Scheme) to your college for the session 2018-19.

Yours faithfully



Neelam Kaur
Deputy Registrar(Colleges)

O/O THE PRINCIPAL, P.G. GOVT. COLLEGE FOR GIRLS, SECTOR-11, CHANDIGARH

Endst. No. PGGCG-11/Admn./2018/2051

Dated: 27/6/18

Forwarded to the following for information and further necessary action.

1. Ms. Shashi Joshi
2. Mrs. Umesh Bhatti

Maila
Principal
P.G. Govt. College for Girls
Sector-11, Chandigarh.

27/6/18 27/6/18

CHANDIGARH

2603/2018
17/4/18

POST GRADUATE GOVT. COLLEGE FOR GIRLS, CHANDIGARH

FORMAT OF THE REPORT OF THE INSPECTION TEAM
(Specific for each Add-on Course) 2018-19

Certificate Course in Event Management

Name of the Institution Address - Post Graduate Govt. College for Girls, Chandigarh

Date of Visit: 16-04-2018

STRENGTHS OF THE COURSE

The required infrastructure is available. Library seems adequate. The skill development lab is available, where the students can get the required skill related experience.

WEAKNESS OF THE COURSE

Nil

RECOMMENDATIONS

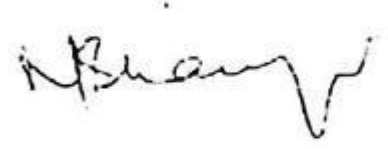
Grant of Affiliation Recommended


✓

Grant of Affiliation Not Recommended


X

Signature (s), Members of Inspection Committee


(Dr. Nisha Bhargava)


16/4/18
(Chairman, Inspection Committee)
(Prof. Manoj K. Sharma)

ACC/PA
D-5
Sharma
7/14


Mr. Umesh Khosla

O/O THE PRINCIPAL, P.G. GOVT. COLLEGE FOR GIRLS, SECTOR-11, CHANDIGARH

Endst. No. PGGCG-11/Admn./2018/1975

Dated: 25/6/18

Forwarded letter to Ms. Shashi Joshi, Associate Professor of this college for information and further necessary action.

Manish
Principal,
P.G. Govt. College for Girls,
Sector-11, Chandigarh

6/6/2018 ✓

PANJAB UNIVERSITY, CHANDIGARH

From Deputy Registrar(Colleges) Panjab University, Chandigarh-160014.	To The Principal, Post Graduate Govt College for Girls, Sector-11, Chandigarh
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No.Misc./A-5/ 4213

Dated 11/5/2018

Subject:- To Consider for grant of temporary extension/ affiliation to **Start** Add-on course in Event Management to Post Graduate Govt College for Girls, Sector-11, Chandigarh for the **session 2018-19**

Dear Sir/Madam,

Kindly refer to the inspection of your college held on 16.04.2018 (inspection report received on 17.04.2018) for the purpose cited in the subject above. The photocopy report enclosed herewith.

The condition/s/deficiency /ies as listed in the enclosed inspection report be fulfilled and send the compliance report, if any, immediately.

Yours faithfully

Neelam Kaur
Deputy Registrar(Colleges)

DA/as above

EVENT MANAGEMENT (CERTIFICATE COURSE)

2019-20

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	RUPALI KHARBANDA	72	KULDEEP KHARBANDA	PINKI KHARBANDA
2	SUPRIYA SHARMA	274	DEVENDER SHARMA	ROMILA SHARMA
3	ISHIKA SIROHI	317	SUDHIR SINGH SIROHI	MANJU
4	PRIYANKA	755	SUBHASHI KUMAR	GEETA RANI
5	MONIKA ANGURAL	4101	ASHNI KUMAR	SHASHI DEVI
6	IRA GARG	4213	SATISH GARG	KIRAN GARG
7	RAVITA SHARMA	4215	RAJESH KUMAR	RAJNI SHARMA
8	RIDHI KOCHAR	4276	SUNIL KOCHAR	POONAM KOCHAR
9	PARNEET KAUR	4712	TEJINDER SINGH	HARLEEN ALIAS NARINDER KAUR
10	ANKITA SHARMA	4713	HEM RAJ SHARMA	SUMAN SHARMA
11	RINKY TOMAR	6320	RAM KUMAR	SUSHILA
12	AARZOO SHARMA	6458	DIHARAMPAL SHARMA	KIRAN SHARMA
13	ISHIKA GARG	6505	CHIMAN LAL	ANITA GARG
14	DIKSHA	7276	JASPAL	RAJNI
15	URMI SOOD	7327	DEEPAK SOOD	SMRITI SOOD
16	MEHAK	7333	PAWAN KUMAR	JAI JAI WANTI
17	RUCHI PANDEY	7477	NARENDRA DEV PANDEY	SHEELA PANDEY
18	GURLEEN KAUR	7487	CHARANBIR SINGH	RAJANDEEP KAUR
19	NIKHITA	7491	RAJINDER KUMAR	RITU RAWAL
20	DEKIO PALMO	7506	NORBU RINCHEN	YANGZOM
21	MONIKA	7531	KRISHAN	KAMLESH
22	PARNEET KAUR	10147	VIRDIVENDER SINGH	JASBIR KAUR
23	SHEETAL	10800	MAHAVIR	LEELA
24	RAJ KAUR	10933	HIMMAT SINGH	PARAMJEET KAUR

MBhali
10/10/20

EVENT MANAGEMENT (DIPLOMA COURSE)

MBhali

2019-20

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	DIKSHA MAKAR	37	RAKESH KUMAR MAKAR	SHIKHA MAKAR
2	TANYA ANAND	122	PIARE LAL	NIDHI ANAND
3	DEVIKA	215	VARINDER SHARMA	NEELAM SHARMA
4	ANASHI HANSRETTA	255	RAVINDER HANSRETTA	USHA HANSRETTA
5	AKSHITA RNA	901	RAKESH CHAND RANA	SAROJ RANA
6	ANJALI SHARMA	4590	KAMAL	SEEMA
7	ANKITA MARYA	6078	YOGESH MARYA	KUSUM MARYA
8	STUTEE	6103	GOPAL KRISHAN	RAJNI
9	KRITIKA	6292	PARDEEP KUSHWAHA	MADHU KUSHWAHA
10	AKRITI CHHABRA	6305	ANIL KUMAR CHHABRA	DAMAN CHHABRA
11	RITIKA	6365	RAJESH KUMAR	SONIA
12	HEENA	6689	DUNI CHAND	RITA DEVI
13	SIMRAN NARULA	6898	GURVINDER SINGH	VANDNA
14	RADHIKA	6948	ASHOK MAKAR	MEENA MAKAR
15	GURPREET KAUR	7302	JARNAIL SINGH	PALWINDER KAUR
16	SONALI	7332	RAMJIT SINGH	KARMJIT KAUR
17	SHEETAL KAMBOJ	7535	DEV RAJ KAMBOJ	NEELAM KAMBOJ

MBhali
10/10/20

FOOD PRESERVATION (CERTIFICATE COURSE)

MBhali

**Event Management
(First Year)**

Paper -I: Fundamentals of Event Management

- Definition Event Management
- Role of an event manager and the qualities of a good event manager. Introduction to events, various types of events concepts.
- Event Planning and coordination, scheduling of event.
- Human resources in even management.
- Event Team Leadership and goal.
- Team building and work distribution.
- Motivation and leadership studies
- Role of communication
- Team work development, body language.
- Skills, interview techniques and grooming.
- Hospitality and customers relations.
- Basic Principles of event management-functions ,forms and strategic planning
- Basic principles of marketing –Marketing process 7 Ps, brand and image building and management.

Paper-II: Organization and Management of Events

- Various types of events and their management, Meetings and conferences, exposition/trade shows wedding planning, sports events, and government civic and political events.
- Organization of events: The importance of organization in event planning. The components of organization and accomplishment of events.
- Methods for effective organization of events.
- Understanding client needs-getting to know your client, planning correctly for the right type of event.
- Plant layout and location, equipments required, Selecting location-steps to selecting the perfect location, site inspection securing the location.
- Event planning event organizers, targeting clients, selecting event categories ,event management and media ,steps of media campaign
- Role of promotion in marketing process

Suggested Readings

1. Principles of event management by Bakash, Nagabhushana, Ramchandra (Himalaya publishing house) ;
2. Business of event planning: Behind -the-scenes secrets of success special event by Judy Allen
3. Sustainable event management: A practical Guide by Meegan Jones
4. Event planning: the ultimate Guide to successful meetings,corporate events, fundraising, galas, conferences, conventions by Judy Allen
5. Special events: A new generation and the next frontier by Joe Gold blatt ;
6. Into the heart of meetings: basic principles of meeting design by Mikevan Der Vijver and Eric De Groot
7. Planning and management of meetings, expositions, events and conventions by George G. Fenich

DIPLOMA COURSE IN EVENT MANAGEMENT

SYLLABUS

- **Paper-I: Events Marketing and Finance Management**

- · Event marketing and event promotions.
- · Event marketing strategies.
- Event proposal invitations.
- · Brand management. Publicity.
- · Client servicing.
- · Sponsorship, advertising for events.
- · Sales promotion and decision making studies.
- · Financing for events-funds planning
- · Identification of sources of funds, funds raising.
- · Budgeting for an events- revenue and expenditure report.
- · Cost accounting and cost control, event analysis.
- · Charitable events. Special business events, retail events.
- · Concept of pricing in events, risk rating.

- **Paper-II: Managing event Business**

- · Event organizers.
- Tips to better Management and Organization.
- · Event team leadership. Time management
- · Creative thinking-case studies, development of themes and projects.
- · Presentations and event communication.
- · Computer Operational skills, Internet Operational skills.
- · Managing Logistics (sound, lights, catering, law, sponsorship etc.)
- · Hospitality management. Product and Services, consumer care skills.
- · Managing catering. Event catering basics. Catering tips.
- · Managing event decorations. Importance of Decorations.
- · Special events and promotion of Tourism
- · Entertainment and speakers. Entertainment planning. Speaker selection choice.
- · Market attractiveness and business strength.
- · Event Management scenario in India. A developing market.
- · Modern event management scenario assignments and case studies.

HOD English / Admin clerk
Principal
6/2/18

DIRECTORATE OF HIGHER EDUCATION
CHANDIGARH ADMINISTRATION
(COLLEGE-1 BRANCH)
Additional Deluxe Building, 1st floor, Sector-9
Chandigarh-160 009

ORDER

No.104-DHE-UT-C1-12(50)86-I

Dated: 5/2/18



Permission is hereby granted to the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh to start Short term course in Spoken English, subject to the condition that no additional staff or infrastructure will be provided to the College in this regard.

Dated Chandigarh, the
29th January, 2018

Rakesh Kumar Popli,
Director Higher Education,
Chandigarh Administration.

A copy is forwarded to the Principal, Post Graduate Government College for Girls, Sector - 11, Chandigarh for information w.r.t. office Memo. No. 49 dated 22.01.2018.

Registrar Education (C)
For Director Higher Education,
Chandigarh Administration.

Spoken English Course -2018

Course Duration: 75 hours

General notes:

1. Listening activities
2. Focus on group and pair work
3. Provide vocabulary as required
4. Build conversations around situations
5. Grammar : focus on aspects arising out of situations
6. Review at end of each week

Week 1: 5 days, 5 hours

1. Diagnostic test, Ice breaking,
2. Greetings and introductions.

Awareness of levels of formality

Introducing oneself, introducing each other (situation: at a party/ college canteen/ : where do you live? /are you from here? / weather /food/ party scene)

3. **Making requests and responding to requests:** a) in class c) at home
4. Grammar : Wh-/ yes/no questions

Week 2: **Requests; Invitations; planning a party**

1. At a restaurant/ canteen: ordering food (phone, face-to-face)
2. Inviting and responding to invitations
3. Planning a party- menu
4. Grammar focus: a) Modals-can, may, would, could b) Let's

Week 3: **Daily routine ; leisure activities**

Week 4: **Describing**

1. Describing: your city/ your canteen
2. Describing: your home / your room
3. Describing a city/park/ place of interest
4. Grammar focus: Answer Wh- q. to describe
5. Build conversations around the above: What is ___ like? How big/small...
Where is ___? When did you visit/ go/ ___?

Week 5: **Describing; expressing likes and dislikes**

1. Describing foods
2. Describing clothes, footwear,
3. Describing objects/possessions: painting, photo, flowers

Week 6: Describing

1. Describing : toys, phone, household appliances
2. Describing processes: recipes

Week 7: Mid- course test

1. Describing people: friend, family member, old person, child,
2. Describing a celebrity/leader

Week 8: Expressing an opinion; Agreeing, disagreeing; giving reasons

1. Foods you like
2. Films
3. Music, books

Week 9:

Expressing an opinion; Agreeing, disagreeing; giving reasons

- 1.Social practices
- 2.Social practices

Week 10: Talking about the past

1. School
2. Friend, relative

Week 11: Talking about the past

1. Cooking methods
2. Leisure
3. Life styles
4. Social practices

Week 12: Talking about the future: plans for work; holiday; family; marriage

Week 13:

- 1.Talking about the future: cities/
2. Negotiating and persuading People/Expressing Dissent and caution.

Week 14:

- 1.Making complaints / Apologizing/Offering Excuses.
- 2.Warning Expressing Disapprovals and Displeasure
3. Offering Emotional Support/ Motivating People

Week 15: Tests; Certification

SPOKEN ENGLISH - 2019-2020

Streamname	name	fathername	RollNo
BA - I	MANU CHAUHAN	SUDHIR SINGH	10136/19
BSc Medical- II	ARCHISHA SHARMA	PAWAN KUMAR	7422/18
BA - I	KUSUM	AMILAL	10609/19
BSc Medical- II	SHEETAL KAMBOJ	DEV RAJ KAMBOJ	7535/18
BA - I	AVLEEN KAUR	SURINDER SINGH	10111/19
BSc Non Medical- I	NITIKA SAHNI	RAJNEESH KUMAR SAHNI	11919/19
BSc Medical- II	FIZA RANWA	RAJESHWAR SINGH	7421/18
BSc Medical- II	LOORJA	RAVI DUTT SHARMA	7408/18
BSc Non Med. Computer Science (Elective)- I	NISHA	RAMESH CHAND	11506/19
BSc Medical- II	NAINA	ROHIT SEHDEV	7481/18
BA - I	AVNEET KAUR	GURMINDER SINGH	10314/19
BSc Non Medical- I	KOMAL MAURYA	GIRJA SHANKAR	11928/19
BA - I	AARTI DEVI	AMRIK SINGH	10717/19
BSc Medical- I	MANPREET KAUR	AMRIT LAL	10713/19
BA - I	MANSI DEVI	RAJINDER KUMAR	11697/19
BSc Non Med. Computer Science (Elective)- I	ARUSHI CHAUDHARY	SHASHI KANT	10520/19
BA - I	MONIKA BISHT	RAM CHANDER BISHT	11528/19
MA Economics- II	SAMAIRA	JATINDER KUMAR	10011/19
BA - I	BALVIR KAUR	KULVINDER SINGH	7887/19
BA - I	TANAYA	SOMNATH	10135/19
BA - I	PREETI	RAJESH	10061/19
BA-I	ASHA		10695

Khan

CHANDIGARH ADMINISTRATION
EDUCATION DEPARTMENT

ORDER

Permission is hereby granted to the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh to start Disaster Management and Web Designing & Multimedia courses under UGC Scheme of Career Oriented programmed w.e.f. the session 2010-2011, subject to the condition that no additional staff/ infrastructure will be provided for the said purpose.

Dated Chandigarh, the
4th May, 2010

Ram Niwas,
Education Secretary,
Chandigarh Administration

No.2213-DHE-UT-C2-12(11)2009

Dated: 13/5/2010

A copy is forwarded to the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh w.r.t. her office Memo. No.294, dated 23.04.2010 for information and further necessary action.

Registrar Education (C),
For Education Secretary,
Chandigarh Administration



UNIVERSITY GRANTS COMMISSION
CAREER ORIENTED COURSES
35, BHOZSHAH ROAD
NEW DELHI-110 001

22

F. No. 4-260/2010 (COC)

March, 2010

The Under Secretary (FD-III)
University Grants Commission
New Delhi-110002

Sub: - Release of Grants in aid to Govt. College for Girls, Sector-11,
Chandigarh, Chandigarh for Career Oriented Programme under plan.

Sir,

With reference to the proposal submitted by Govt. College for Girls, Sector-11, Chandigarh, Chandigarh under the UGC scheme of Career Oriented Programme, I am directed to convey the approval of the University Grants Commission for starting the following Career Oriented Courses in the above mentioned College from the academic year 2010-11.

Courses Approved	Seed Money (Rs. in lakh)
<u>Arts/Social Science</u>	
1. Disaster Management	7.00
<u>Commerce</u>	
1. Web Designing and Multimedia	7.00
Total	14.00

I am also directed to convey the sanction of the University Grants Commission for payment of Rs. 14,00,000/- (Rupees Fourteen Lakh only) to Govt. College for Girls, Sector-11, Chandigarh, Chandigarh as one time grant (Seed Money) under the scheme of Career Oriented Programme.

The assistance available in the programme is only in the form of a one - time as "Seed Money". The amount may be utilized for the purchase of books and journals augmentation of laboratory facilities, equipment and payment of remuneration to the Guest faculty only.

The terms and conditions of the approval and grant released are as per the guidelines of the scheme.

1. The sanctioned amount is debit to the major Head 5.(i) (Career Oriented to Education). The above sanction is valid for payment during the current financial year 2009-10.
2. The amount of grant shall be drawn by the Joint Director (Drawing and Disbursing Officer), University Grants Commission on the Grants -in-aid bill and shall be credited to the Principal, Govt. College for Girls, Sector-11, Chandigarh, Chandigarh through Demand Draft/Mail Transfer.
3. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the University/College/Institution.
4. The University/College shall maintain proper accounts only on approved items of expenditure.
5. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it was sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
6. The assets acquired wholly or substantially out of the University Grants Commission grant shall not be disposed or encumbered or Utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the college ceases to function, such assets shall revert to the University Grants Commission.
7. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed form.
8. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case non-utilization/part utilization, the simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
9. The University/College shall implement the programme from the academic year 2010-11 positively and UGC to be informed in this regard.

10. The interest earned by the University/College/Institute on this grant shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institutions.
11. The University/College shall follow strictly all the instructions issued by the Govt. of India from time to time with regard to reservation of posts for scheduled Caste and Scheduled Tribes.
12. The University/College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Language (use for official purpose of the Union) Rules, 1976 etc.
13. The Sanction issues in exercise of the delegation of powers vide Commission of order No. 25/92 dated May.01, 1992.
14. The funds to the extent are available under the scheme and has been noted in BCR for the year 2009-10 at S. No. 376 Page No. 54.

Yours faithfully,

(Dr. (Mrs.) H.K. Chauhan)
Joint Director

Copy forwarded for information and necessary action to:

1. The Principal, Govt. College for Girls, Sector-11, Chandigarh, Chandigarh to intimate the receipt of the letter as well as the receipt of the sanction grant.
2. The Secretary to the Government of Punjab, Deptt. of Education, Chandigarh.
3. The Registrar, Punjab University, Chandigarh.
4. Joint Secretary, NRCB.
5. Office of Director, General, Audit General Revenues, AGCR Bldg., I.P. Estate, New Delhi.
6. Guard File, UGC, New Delhi.

Raj L
(Raj Kumari)
Under Secretary

3266
24/8/10
PANJAB UNIVERSITY, CHANDIGARH

From: -
The Registrar,
Panjab University,
Sector-14, Chandigarh-160014
(Add on Course Cell, 2nd floor, Admn. Office,
P.U. Ph. 253-4864)

To
The Principal
Govt Postgraduate, College for
Girls
Sector 11, Chandigarh

No 771 /AOC Registered/By Hand

Dated:- 20-8-2010.

Subject:- Grant of extension/affiliation for **Certificate Add-on-course** allowed by the UGC/ Self financing Course in **Web Designing and Multimedia** Career Oriented Courses to Govt. Postgraduate College for Girls Sector 11, Chandigarh for the session 2010-11

Dear Sir/Madam,

Please refer to the visit of the Inspection Committee dated 2.7.2010, I am to inform you that the Committee observed as "**the basic qualification for admission to the certificate course on Web Designing and Multimedia should include computer subject till plus two**".

You are, therefore, requested to admit the students in the Certificate Add-on-course in Web Designing and Multimedia accordingly. This permission of authority is purely provisional subject to approval by the Syndicate/Senate in all respects..

Yours faithfully,

J. Dewa
Deputy Registrar
Add-on-course Cell

638/AOC

10/12/10

10/12/10

AS (AOC)

10/12

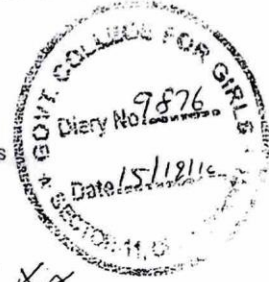
Mr. Raj

Kumar

IMPORTANT: Please send the Report regarding the Action Taken on the following Para, on the enclosed proforma, which must reach Deputy Registrar (General) within **SEVEN DAYS** from the date of despatch. **This may be treated as MOST URGENT as the Vice-Chancellor has taken a serious view on the non-availability of the Action Taken Report.**

Copy/Extract of the Paragraph LXX XVI (1) from the minutes of the meeting of **SYNDICATE/SENATE** held on 10-10-2010

LXXXVI. The information contained in Items R-(i) to R-(lxvi) on the agenda was read out, viz. -



R-(i) to R-(1) ——— x ——— x

✓ (ii) That the Vice-Chancellor, in anticipation of the approval of the Syndicate/Senate, has granted extension of affiliation to Government Post Graduate College for Girls, Sector 11, Chandigarh, for Certificate Add-on Course as per UGC guideline under UGC/Self-financing Course in Web Designing & Multimedia for the session 2010-2011, as per Inspection Report.

(Syndicate dated 31.8.2010 Para 42(xxxvii))

R-(17i) to R-(lxvi) ——— x ——— x

RESOLVED: That the information contained in Items R-(i) to R-(lxvi) on the agenda, be ratified.

Endst No. 1130-1141 /AOC

Dated: 10/12/2010

A Copy of the above is forwarded to following for information and necessary action:-

1. The Principal, Government Post graduate College for girls sec-11 chd
2. C.O.E.
3. DRE
4. DRS
5. DRG
6. AR(R&S)
7. ARC
8. ARG
9. ARE-I/II/III/IV.

[Signature]

Assistant Registrar
(Add On Course Cell)

14/12/2010

PANJAB UNIVERSITY, CHANDIGARH

From
The Registrar,
Panjab University,
Sector-14, Chandigarh-160014
(Add on Course Cell, 2nd floor, Admin. Office, P.U. Ph
253-4864)

To
The Principal
P.G. Govt. College for Girls
Sector 11, Chandigarh.

No. 163 /AOC

Registered/B y Hand

Dated 19 /1 /2012

Subject:- Grant of extension/affiliation for Diploma Add-on-Course as allowed by the
1. Under Self financing Course in (i) Web Designing & Multimedia and
(ii) Disaster Management Career Oriented Courses to P.G. Govt. College for Girls,
Sector 11, Chandigarh, for the session 2012-13.

Dear Sir,

The following Inspection Committee visited the above said college on 17th January, 2012 for the purpose as mentioned above:-

- (i) Sri B.S. Dhaliwal, Lt. General (Rtd.), 125, Sector 35 A, Chandigarh
- (ii) Dr. Sonal Chawla, DCSA, P.U., Chandigarh
- (iii) Dr. Krishan Mohan, Deptt. of Geography, P.U., Chandigarh.

After visiting the college, the Inspection Committee as per their observations submitted a report containing strengths & weaknesses of the courses. The weaknesses of the course are as under:-

Weakness of the course:

- (i) **Web Designing and Multimedia**

Temporary faculty for running this course
Lack of specific computer system with advanced Web-Designing and Multimedia report

- (ii) **Disaster Management**

Engaging of a few faculty at N.I.D.M. is needed for practical experience

In this regard, it is required to comply with the above weaknesses of the course as pointed out by the Inspection Committee at the earliest (with documentary proof)

Further, the matter will be taken on hearing from you.

Yours faithfully

Assistant Registrar
Add-on course cell



PANJAB UNIVERSITY, CHANDIGARH

Ms. Shashi Tuli
4667
28/7

From:- The Registrar, Panjab University, Sector-14, Chandigarh-160014 (Add on Course Cell, 2 nd floor, Admn. Office, P.U. Ph. 253-4864)	To The Principal, P. G. Govt. College for Girls, Sector 11, Chandigarh
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Ref No 626 /AOC

Dated: 27/7/11

Madam,

Reference your letter No. PGGCG-11/UGC/2011/2373 regarding grant of affiliation for Diploma in Web Designing & Multimedia from the session 2011-12. received on dt. 3.5.2011.

As the last date for submission of application for affiliation was 1st Nov.2010 without late fee for the session 2011-12 & with late fee fixed for the purpose as under;

- a) From 2nd Nov. to 30th Nov.-----Rs. 25000/-
- b) From 1st Dec. to 31st Dec. -----Rs. 50000/-
- c) From 1st Jan. to 10th Jan.(Last Date)---Rs. 100000/-

Further you are advised to apply for the next session i.e. 2012-13 and not to admit the students for the above said Diploma course for the session 2011-12.

This letter may kindly be treated as most urgent.

Yours faithfully
R. S. Tuli
Asstt. Registrar, 29/7/11
Add-on-Course

PANJAB UNIVERSITY, CHANDIGARH

From:- The Assistant Registrar, Add-on-course cell Panjab University, Sector-14, Chandigarh-160014	To The Principal Postgraduate Govt. College for Girls Sector 11, Chandigarh.
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No 330 /AOC Registered/By Hand Dated:- 21-3-2013.

Subject: - Grant of extension/affiliation for Diploma course in (i) Floriculture & Landscaping and Advance Diploma Add-on-Course in (i) Web Designing & Multimedia and (ii) Disaster Management as allowed by the UGC/under self financing course in Career Oriented Courses to P.G. Govt. College for Girls, Sector 11, Chandigarh, for the session 2013-14.

Dear Sir/Madam,

Please refer to this office letter no.275-79/AOC dated 12.3.2013 on the subject cited above.

I am to inform you that the committee found following weaknesses at the time of Inspection:-

"Weaknesses of the course:

(i) Diploma course in Floriculture & Landscaping

- (1) Books worth Rs. 5000/- to be purchased more relating to contents of the course and suggested readings for Diploma (second year/session 2013-14)
- (2) A dedicated lab. and trial field for the training of students need to be earmarked in the college.
- (3) As the course is a specialized field of Agriculture especially Horticulture with emphasis on 'Landscaping & Floriculture'. The college must appoint one faculty member with a specialization in the field of Horticulture/Landscaping & Floriculture before the start of academic session 2013-2014.

Grant of Affiliation Recommended: Recommended

With the condition to fulfill as mentioned at No. 1,2 and 3 before June 30th, 2013 as Certified by College Principal

(ii) Advance Diploma course in Disaster Management

The regular training of staff at different national level institutions must be ensured.

(iii) Advance Diploma Course in Web Designing & Multimedia

Only one teacher available, due to which the practical is being taken care of by the Computer teacher.

Grant of Affiliation Recommended: Recommended

Subject to (1) appointment of one more dedicated teacher latest by 30.6.2013
(2) Purchase and installing of MAYA software (licensed)"

After considering the report of the inspection committee in pursuance to the recommendations, the Vice-Chancellor has ordered to fulfill/ comply with all the requirement /conditions/weaknesses as pointed out in the Inspection report in the first instance. Further action will be taken only after the receipt of the compliance report from you.

Yours faithfully,

[Signature]
Assistant Registrar
(Add-on-course cell)

web designing.



PANJAB UNIVERSITY, CHANDIGARH

From:- The Deputy Registrar, (Colleges) Panjab University, Sector-14, Chandigarh-160014	To The Principal Postgraduate Govt. College for Girls Sector 11, Chandigarh.
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No 11192 /AOC Registered/By Hand Dated: 7/9/2013.

Reminder

Subject: - Add-on-Course of Diploma in (i) Floriculture & Landscaping and Advance Diploma in (i) Web Designing & Multimedia and (ii) Disaster Management for Compliance of deficiency for the session 2013-14.

Sir/Madam,

A letter No. 330/AOC dated 21.3.2013 was sent to you under Registered cover in which the observations of the Inspection Committee was reported to you for immediately compliance which, however an reproduced as under:-

“Weaknesses of the course:

Diploma course in Floriculture & Landscaping

- (1.) Books worth Rs. 5000/- to be purchased more relating to contents of the course and suggested readings for Diploma (second year/session 2013-14) ✓
- (2.) A dedicated lab. and trial field for the training of students need to be earmarked in the college. ✓
- (3.) As the course is a specialized field of Agriculture especially Horticulture with emphasis on ‘Landscaping & Floriculture’. The college must appoint one faculty member with a specialization in the field of Horticulture/Landscaping & Floriculture before the start of academic session 2013-2014. ?

Grant of Affiliation Recommended: Recommended

With the condition to fulfill as mentioned at No. 1,2 and 3 before June 30th, 2013 as Certified by College Principal

Advance Diploma course in Disaster Management

The regular training of staff at different national level institutions must be ensured. ✓

Advance Diploma Course in Web Designing & Multimedia

Only one teacher available, due to which the practical is being taken care of by the Computer teacher. ✓

Grant of Affiliation Recommended : Recommended

Subject to (1) appointment of one more dedicated teacher latest by 30.6.2013
(2) Purchase and installing of MAYA software (licensed) ✓

The Compliance Report please be submit with the University by 20.9.2013. Failing which the action will be proceeded as per rules.

Advanced diploma in multimedia
web designing & multimedia

(CONFIDENTIAL)

FORMAT OF THE REPORT OF THE INSPECTION TEAM
(Specific for each Add-on Course)

Name of the Institution GCG-11

Date of visit 16/03/2013

Address Sec. 11, CHD.

STRENGTHS OF THE COURSE

Adequate number of books, computers and software.

WEAKNESSES OF THE COURSE:

Only one teacher available, due to which the practical is being taken care of by the computer teachers.

RECOMMENDATIONS:

subject to Appointment of one more dedicated teacher latest by 30/06/2013. ③ purchase and installing of MAYA Software (licensed).

Grant of Affiliation Recommended ☒

Grant of Affiliation Not Recommended ☐

Signature (s), Members of Inspection Committee

1. J. Singh 16/03/2013

3. J. Singh 16/3/13

(KAMALjit Singh)

2. Krishna Kumar 16.03.13

Prakash Mahajan

(Chairman, Inspection Committee) 16.3.13

Enclosure: Documents supplied by the coll. of

Web Designing and Multimedia 2019-20

WEB DESIGNING AND MULTIMEDIA (CERTIFICATE COURSE)

2019-20

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	TANYA KUSHWAHA	6230	ANIL KUMAR KUSHWAHA	PUSHPA KUSHWAHA
2	DEEPANKITA SYAL	10005	RAKESH KUMAR SYAL	MONIKA
3	VANSHITA	10070	ASHWANI KUMAR	ANUPAM
4	PRERNA GUPTA	10103	NAVEEN KUMAR	ANJALI AGGARWAL
5	ANJALI SHARMA	10354	SANTOSH KUMAR SHARMA	ANURADHA SHARMA
6	PARNEET KAUR	11007	TALJINDER SINGH	DAVINDER KAUR
7	ARTI	11018	NAME SINGH	MEERA DEVI
8	ARCHANA YADAV	11019	RAM LAKHAN	BHANMATI
9	SHRUTI SAROHA	11020	RAJPAL	POONAM
10	YASHVI NAMDEV	11021	SATISH KUMAR	GEETA
11	KHUSHI JOSHI	11024	KAILASH JOSHI	KAMLA JOSHI
12	UMANG	11025	SAJJAN KUMAR GUPTA	ANUP GUPTA
13	RUHINA BANO	11026	MOHD. IRFAN ANSARI	FARZANA KHATOON
14	YASHICA	11033	SANDEEP	ANITA
15	ANJALI	11041	INDER KUMAR	DEEPMALA
16	SHWETA	11043	VIJENDER KUMAR	KIRAN
17	TWINKLE	11046	BALJIT SINGH	BABALI
18	HARNOOR KAUR	11047	INDERBIR SINGH	HARMINDER KAUR
19	DEEPIKA DHIMAN	11048	BHUPINDER KUMAR DHIMAN	MAMTA
20	PRIYANSHU VERMA	11055	MUKESH KUMAR	SHASHI BALA
21	SOMSSI PATHANIA	11056	ANIL KUMAR PATHANIA	PROMILA PATHANIA
22	BHARTI JUYAL	11058	VIMAL PRASAD JUYAL	VINITA JUYAL
23	AARTI	11061	LEKH PAL	KUSUM
24	KARANDEEP KAUR	11070	AVTAR SINGH	BALBIR KAUR
25	SAEEDA	11071	SAYED SHAH	ZARAF SHAN
26	RAHIMA	11072	ES HAQ	SABRGOL
27	SEHAJPREET KAUR	11076	KHUSHWANT SINGH	RUPINDER KAUR
28	SURBIH PANDEY	11503	GIRJAKANT PANDEY	GEETA PANDEY
29	ANKITA RAWAT	11507	JODHA SINGH RAWAT	SHITAL RAWAT
30	YASHIKA	11509	MANJIT KUMAR	ANJU
31	DEEPSHIKHA	11512	RAM JATTAN YADAV	PANMATI YADAV
32	MEHAK VERMA	11532	SUSHIL KUMAR VERMA	NALINI
33	MEHAK	11537	RAJ KUMAR	PAYAL
34	PRIYANKA CHAUDHARY	11546	SUDESH KUMAR	SANTOSH KUMARI
35	VAISHALI	11551	BINDER PAL	BIMLA DEVI

Kan

Manish

WEB DESIGNING AND MULTIMEDIA (DIPLOMA COURSE)

2019-20

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	SHWETA CHHACHHIA	7688	JAI KARAN KUMAR	SHEESHAN
2	INDEEP KAUR	7700	GURPAL SINGH	DARSHANA RANI
3	YUKTI YADAV	7363	AMIT YADAV	POONAM YADAV

[Signature]

[Signature]

WEB DESIGNING AND MULTIMEDIA (ADVANCE DIPLOMA COURSE)

2019-20

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	ROMA SINGH	4728	GAUTAM SINGH	SAROJ JAMWAL
2	NANDINI	4721	DINESH KUMAR	SUNITA
3	SONALI SHARMA	4757	K.P SHARMA	SHOBHA SHARMA

[Signature]

[Signature]

PANJAB UNIVERSITY CHANDIGARH- 160014 (INDIA)

(Estd. under the Panjab University Act VII of 1947-enacted by the Govt. of India)



FACULTY OF SCIENCE

SYLLABI

FOR

**WEB DESIGNING AND MULTIMEDIA
ADD-ON COURSE**

CERTIFICATE, DIPLOMA AND ADVANCED DIPLOMA

FOR

B.A./B.SC./B.COM.

FOR

EXAMINATIONS, 2018

---:O:---

Web Designing and Multimedia – Add-on Course in the X Plan 2017-18

Outlines of tests, syllabi and courses of reading for “**Web Designing and Multimedia**” an **Add-on Certificate Course** during the First year of B.A/B.Sc/B.com .

OUTLINES OF TESTS

Paper-Code	Paper Name	Lectures/Week	Practicals/Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-1001	Introduction to Web tools	4	0	65	10	75	3
CWM-1002	Introduction to Multimedia	4	0	65	10	75	3
CWM-1003	Practical based on CWM 1001 & 1002	0	4	50	-	50	4

Outlines of Tests, syllabi and courses of Reading for “**Web Designing and Multimedia**” an **add-on Diploma course** on during the Second year of B.A/B.Sc/B.Com.

Paper-Code	Paper Name	Lectures/Week	Practicals/Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-2001	Server Side Scripting (Using PHP)	4	0	65	10	75	3
CWM-2002	Multimedia Application Development (Using Director)	4	0	65	10	75	3
CWM-2003	Practical based on CWM 2001 & 2002	0	4	50	-	50	4

Outlines of Tests, syllabi and courses of Reading for “**Web Designing and Multimedia**” an **Add-on Advanced Diploma Course** on during the Third year of B.A./B.Sc./B.Com.

Paper-Code	Paper Name	Lectures/Week	Practicals/Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-1001	Java Programming	4	0	65	10	75	3
CWM-1002	Visualizing using 3ds max	4	0	65	10	75	3
CWM-1003	Practical based on CWM 1001 & 1002	0	4	50	-	50	4

Guidelines Regarding Introduction of Career Orientation Programme in the X plan as Add-on course for B.A/B.Sc/B.Com 2016 examination.

1. **Web Designing and Multimedia** is an add-on course under the UGC career orientation program in the X plan and will be introduced for the regular students in the existing three-year degree program by way of Add-on, skill oriented subjects during the first, second & third year of B.A/B.Sc/B.com along with the conventional degree program of B.A/B.Sc/B.com
2. The eligibility requirements and Regulations/Rules for this course are the same as for admission to B.A/B.Sc/B.com
3. The examination for this Certificate, Diploma & Advanced Diploma Course will be held separately, i.e. after termination of B.A/B.Sc/B.Com annual examinations.
4. The norms for continuous assessment of students as applicable to other subjects for 2010-2011 will be applicable to this add-on course also.
5. The candidates seeking admission to this course must have prior operational knowledge of computers.

SYLLABUS AND COURSES OF READINGS

Paper Title : Introduction to Web Tools

Paper code : CWM 1001

Course Duration : 90 Lectures

Max. Marks: 65

Time:3 hours

Objective: The Course enables the students to develop web based applications using various tools.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Internet : introduction, Internet connection, searching the Internet, Introduction to Internet services like FTP, http, E-mail, Telnet- enabling, disabling, Brief introduction to TCP / IP, Gateways, Routers, Servers, Browsers and its types, enabling and disabling extensions in a browser.

(No. of Lectures :22)

UNIT - II

Introduction to HTML: Concept of Web server, static and dynamic web servers, web client, Basic HTML tags, structure of an HTML program, text formatting, text styles, lists: OL, UL, DL, images, tables, links, image maps: client side and server side, frames, forms, form controls, methods: Get and Post, validations.

(No. of Lectures :23)

UNIT - III

Dynamic HTML: Defining and applying cascading style sheets, concepts of layers, Use of <layers> in Netscape Navigator and <div>, in Internet explorer. DHTML examples- moving elements & Images, changing color, hiding an element, moving between layers.

(No. of Lectures :22)

UNIT - IV

Introduction to Java script: embedding Java script in web pages, Basic programming techniques, data types and literals, type casting, variables, arrays, operators and expressions programming constructs, functions, dialog boxes, Javascript document Object model, handling of various objects like window, location, Navigator, history, document etc, handling web page events using Javascript, cookies, user defined objects.

(No. of Lectures : 23)

References :

1.	Bayross, Ivan	:	HTML, DHTML, Javascript-, BPP.
2.	Ramalho	:	Advanced HTML with DHTML, BPB.
3.	Wagner Reherd and R. Allen	:	Javascript unleashed, Techmedia..

Paper Title : Introduction to Multimedia**Paper code : CWM 1002****Course Duration : 90 Lectures****Max. Marks: 65****Time: 3 hours**

Objectives: The objective of this course is to create familiarity with fundamentals of multimedia and creating multimedia applications using FLASH..

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Architecture and subsystems of multimedia, computer systems, multimedia applications(Training, science & Technology, Kiosks, Office, home, image processing etc.). Multimedia building blocks i.e. text, hypertext, image, audio, video, animation. Multimedia authoring methodologies,

(No. of Lectures :22)

UNIT - II

Detailed working of Multimedia devices.

Input Devices: Keyboards, mouse, touch screen, graphic tablet, scanner, OCR, Microphone, Digital camera.

Output Device: Monitor, Projector, audio and video devices.

Memory and Storage devices: RAM, Magnetic media, CDs, DVDs. Discussion of recent trends in Multimedia devices.

(No. of Lectures :23)

UNIT - III

Use of any presentation package such as MS-PowerPoint.

FLASH : Introduction to FLASH, Exploring interface, File types, drawing and painting in Flash, Using various tools, using various selection tools, scaling and rotating, importing graphics into Flash, using gradient tools, creating and using symbols, using library symbols,

(No. of Lectures :22)

UNIT - IV**ANIMATION**

Components of Animation, creating frame by frame animation, tweening (shape, motion), adding sound, concept of layers, using guide layer, making buttons, brief introduction to actions, event handlers and actionscript.

(No. of Lectures : 23)

References :

1.	Hillman, David	:Multimedia Technology & Application
2.	Kermar, Phillip	:Sams Teach Yourself Macromedia Flash.
3.	Waghan, Tay	:Multimedia Making it work, 3 rd edition, TMH.
4.	Reinhardt & Centz	:Flash Bible, IDG Books.

CWM 1003: Practical based on CWM 1001 & CWM 1002

Max Marks: 50

Diploma Course

Paper Title : Server Side Scripting (Using PHP)

Paper Code : CWM 2001

Course Duration : 90 Lectures

Max. Marks: 65

Time: 3 hours

Objectives: The objective of this course is to create familiarity with Server Side Scripting using **PHP**.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Web Fundamentals : Review of Web related concepts e.g. Web Server, Web Browser, Web Site, Web Page, Home Page, URL, http, IP address (various classes), Configuring TCP/IP, Network Trouble Shooting Command like netstat, ping, tracert, ipconfig, nslookup.

Introduction to PHP : Evaluation of Php, Basic Syntax, Defining variable and constant, Php Data type, Operator and Expression, Decisions and loop, Making Decisions, Doing Repetitive task with looping ,Mixing Decisions and looping with Html.

(No. of Lectures – 22)

UNIT - II

PHP – 1 : Handling Html Form With Php, Capturing Form Data, Dealing with Multi-value filed, Generating File uploaded form, Redirecting a form after submission. Function : What is a function, Call by value and Call by reference, Recursive function, String: Creating and accessing String, Searching & Replacing String, Formatting String, String Related Library function, Array: Anatomy of an Array.

(No. of Lectures – 23)

UNIT - III

PHP – 2: Working with file and Directories: Understanding file& directory, Opening and closing a file, Coping ,renaming and deleting a file, Working with directories, Building a text editor, File Uploading & Downloading. Generating Images with PHP

(No. of Lectures – 22)

UNIT - IV

PHP - 3: Introduction to OOPs : Objects, Declaring a class, New keyword, constructor, destructor, Access method and properties using this variable, Public,private,protected properties and methods, static properties and methods, class constant, inheritance, polymorphism, Parent::, self::, Instanceof operator, Abstract method and class, Interface, Final. Exception Handling: Understanding Exceptions and errors, try, catch and throw.

(No. of Lectures – 23)

References :

1.	Powell, Thomas A.	:	Web Design : The complete Reference, Tata McGraw Hill
		:	Refer various internet sites for

Paper Title : Multimedia Application Development (Using Director)

Paper Code : CWM 2002

Max. Marks: 65

Course Duration : 90 Lectures

Time: 3 hours

Note for the Paper settler: Total of 9 questions may be set covering the whole syllabus. Candidate will be required to attempt five questions in all taking at least one from each section.

Objectives: The objective of this course is to create familiarity with Multimedia Application Development using **Director**.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Review of multimedia concepts and its applications: Information system, remote representation, entertainment etc, multimedia formats, uses, multimedia authoring, types of authoring tools (card, icon, time based, object oriented),

(No. of Lectures – 22)

UNIT - II

Multimedia project design concepts, growth and evolution of computer based multimedia, multimedia software life cycle, project planning and costing, multimedia team, multimedia distribution, MPEG, JPEG compression.

(No. of Lectures – 23)

UNIT - III

Director : Interface and working environment, using cast, score, stage, creating cast members, setting movie properties, using text window, using the tool palette, using color, using ink, sequencing sprites in the score, technique of animating using key-frame and tweening, reverse animation.

(No. of Lectures – 22)

UNIT - IV

Importing Media elements, adding sound, video and transitions to movie, inserting markers, adding behaviour introduction to lingo, writing simple handlers (mouse-up, mouse-down etc.) in lingo, developing commercial application using Director for games, presentation, tutorial etc..

(No. of Lectures – 23)

References :

1.	Gokul, S.	:	Multimedia Magic, BPB, Publications.
2.	Vaghan, Tay	:	Multimedia making it work, TMH.
3.	Gross, Phil & Roberts, Jason	:	Director-8 demystified, Pearson education

CWM 2003 : Practical Based on CWM 2001 & CWM 2002.

Max Marks : 50

Advanced Diploma Course

Paper Title: Java Programming

Paper Code: CWM 3001

Course Duration: 90 Lectures

Max. Marks: 65

Time: 3 Hours

Objectives: The objective of this course is to create familiarity with Java programming.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Fundamentals of object-oriented programming, features of Java, Java and Internet, why java is important for internet, java applets, Java environment, JRE, Java program structure, Java tokens, implementing a java program: stages in compilation and interpretation of a java program, Java virtual machine, command line arguments, constants, variables, data types, operators and expressions, decision-making and looping.

(No. of Lectures :22)

UNIT - II

Defining a class, accessing class members, constructors, method overloading, inheritance, method overriding, using static: static variables, methods and blocks, final and abstract; visibility control: public, private, default, protected.

(No. of Lectures:23)

UNIT - III

Arrays, strings, vectors, interfaces, using system packages: API, creating a package, adding a class to a package, multithreaded programming,

(No. of Lectures:22)

UNIT - IV

Managing errors and exceptions: java exception handling model, exception classes, try, catch, finally, throw, throws, applet programming: life cycle of an applet, embedding applet in a web page, graphics programming, network programming: java.net package and RMI.

(No. of Lectures:23)

References :

1.	Balaguruswamy, E.	: Programming with Java, TMH.
2.	Naughton, Patric & Schildt, Herbert	: Java 2: The Complete Reference, TMH.
3.	Lemay, L.	: Teach yourself Java in 21 Days, Techmedia.

Paper Title: Visualizing using 3ds max

Paper Code: CWM 3002

Course Duration: 90 Lectures

Max. Marks: 65

Time: 3 Hours

Objectives: The objective of this course is to create familiarity with 3ds max.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Graphics Concepts: Storyboarding, Scene Development: Scene composition, Camera angles, Color and Lighting: Lighting, color; Motion and Movement: object movement, camera movement, editing; Real world applications and uses of 3D Imagery;

(Total No. of Lectures:22)

UNIT - II

3ds max Concepts: The fundamentals, object naming standards, understanding compound shapes, cloning objects, applying modifiers, the modifier stack, sub-object level editing, materials and maps, lighting concepts, keyframe animation concepts, mathematical accuracy; workflow and graphical user interface:pull down menus, the right-click menus, the toolbars and Tab panels,

(Total No. of Lectures:23)

UNIT - III

3ds max Concepts

The Command Panel, Quad menus, keyboard shortcuts, view port navigation, the status bar, frame slider and track bar, transformations, using grids, customizing the 3ds max user interface. 2D Modeling: Setting up the scene, shapes and splines;

(Total No. of Lectures:22)

UNIT - IV

3D Fundamentals: The extrude modifier, the Bevel modifier, the Bevel profile modifier, the Lathe modifier, modeling with primitives, cloning objects in a scene; Animation: Keyframe animation, path animation

(Total No. of Lectures:23) Note: Various concepts learnt should be applied using Practical exercises.

References :

1.	Boardman, Ted	:3ds Max fundamentals, Techmedia.
2.	Woods, Cat, Bichalho, Alexander & Murray, Chris	:Mastering 3ds max, BPB.

CWM 3003 : Practical BasedonCWM3001&CWM3002

Max Marks : 50

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CHANDIGARH ADMINISTRATION
EDUCATION DEPARTMENT

ORDER

Chandigarh Administration, Education Department has no objection for the introduction of following new Courses in Govt. College for Girls, Sector-11, Chandigarh from the session 2007-2008:-

UGC Sponsored Career Oriented Courses:

1. Add-on Course in Functional Hindi
2. Early Childhood Care and Education
3. Diploma in Human Rights (Interdisciplinary)
4. Diploma in Women Studies (Interdisciplinary)
5. Diploma in Clinical Nutrition
6. Diploma in Fashion Designing
7. Add-on Course in Guidance and Counseling

The permission is subject to the condition that the College shall obtain required affiliation/recognition from the Panjab University, Chandigarh in advance.

Dated Chandigarh, the
12th July, 2007.

Krishna Mohan,
Education Secretary,
Chandigarh Administration.

No. 1017-DHE-UT-C1-12(50)84

Dated: 18/7/07

A copy is forwarded to the Principal, Govt. College for Girls, Sector-11, Chandigarh w.r.t. Memo No. 472, dated 7.5.2007 for information and necessary action.

Registrar Education (C),
for Education Secretary,
Chandigarh Administration.

PANJAB UNIVERSITY, CHANDIGARH
(Enacted under the Panjab University Act VII of 1947 enacted by the Government of India)

IMPORTANT: Please send the Report regarding the Action Taken on the following Para, on the enclosed proforma, which must reach Deputy Registrar (General) within **SEVEN DAYS** from the date of despatch. This may be treated as **MOST URGENT** as the Vice-Chancellor has taken a serious view on the non-availability of the Action Taken Report.

Copy/Extract of the Paragraph 7 from the minutes of the meeting of **SYNDICATE/SENATE** held on 13.12.2010.

7. Considered and

RESOLVED: That provisional extension of affiliation be granted to the following Colleges, for Certificate/ Diploma/Advance Diploma/Add-On course, as per University Grants Commission guidelines, under University Grants Commission/Self-financing in the courses/subjects, for the session 2010-2011 as per Inspection Committee Reports (**Appendix**):

Sr. No.	Name of the College	Courses/Subject applied for
1.	SGGS Khalsa College Mahilpur	Journalism
2.	Jagdish Chandra DAV College Dasuya	Hardware & Maintenance
3.	Malwa College, Bondli- Samarala Distt. Ludhiana	Web Designing and Multimedia
4.	Desmesh Girls College Badal, Muktsar	Cosmetology
5.	Government Post Graduate College for Girls, Sector 42, Chandigarh	Diploma in Event Management
6. ✓	Government Post Graduate College for Girls, Sector 11 Chandigarh	(i) Certificate course in Disaster Management (ii) Advance Diploma in Guidance & Counselling

NOTE: The Colleges will pay salary as per University Grants Commission norms to NET cleared candidates and ₹25,800/- to those who have not cleared NET, where NET qualified candidates are not available.

Endst No. 13-28/AOC

Dated: 6-1-11

A Copy of the above is forwarded to following for information and necessary action:-

1. The Principal, Govt. Post Graduate College for Girls, SEC-11, Chandigarh
2. C.O.E.
3. DRE
4. DRS
5. DRG
6. AR(R&S)
7. ARC
8. ARG
9. ARE-I/II/III/IV

*Ms. Liana
for Record
file GSR
20.10.2011*

[Signature]
Assistant Registrar
(Add On Course Cell) 6/1/11



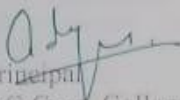
O/O THE PRINCIPAL, P.G. GOVT. COLLEGE FOR GIRLS, SEC. 11, CHANDIGARH

Endst. No. GCG-11/Admn/2010/ 188-29

Dated:- (8/1/11)

A copy is forwarded to the following for information and necessary action.

- 1 Mrs. Sashi Joshi, Sr.Lecturer in Pub.Admn. (Internal)
- 2 Head Department of Psychology (Internal)


Principal
P.G.Govt. College for Girls,
Sector 11, Chandigarh
Rd 18/01/11 8/1/11

PANJAB UNIVERSITY, CHANDIGARH

FACULTY OF EDUCATION

SYLLABI
FOR

CERTIFICATE/DIPLOMA/ADVANCED DIPLOMA
COURSE IN GUIDANCE AND COUNSELLING

(ADD-ON COURSE)
FOR B.A./B.Sc./B.Com.(1st, 2nd & 3rd Year)

SESSION: 2011-12

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CERTIFICATE COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (1st Year)
SESSION: 2022-23

Maximum Marks: 100

Theory : 75

Practical : 25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

Paper I

INTRODUCTION TO GUIDANCE

OBJECTIVES:

1. To understand the meaning, principles, needs and types of guidance
2. To have a detailed knowledge about various guidance services
3. To organize guidance programme in elementary and secondary schools
4. To develop skills in using technology for guidance purpose

COURSE CONTENTS

Unit I MEANING & TYPES OF GUIDANCE

1. Meaning, aims, principles and needs of Guidance
2. Types of guidance: Personal, Social, Educational, Career, Leisure time and Health guidance.

Unit II GUIDANCE SERVICES

Types of Guidance Services: Meaning scope and essential of:

1. Individual Inventory service
2. Information service
3. Counseling service
4. Placement service
5. Follow-up service

Unit III ORGANIZATION OF GUIDANCE PROGRAMME

1. Essential requisites of Guidance programme.
2. Organization of guidance programme for elementary and secondary schools
3. Role of teachers, guidance personnel in organizing the guidance programs.

Unit IV INFORMATION TECHNOLOGY AND GUIDANCE

1. Skill of using Information Technology and internet
2. Use of online guidance services for education
3. Skill of using online testing services and resource sharing

PRACTICUM (Internal)

25 : Marks

Every student will have to practically disseminate career information via career talk presentation to students of one selected school at secondary level. The record to be maintained in the form of a practical file for evaluation.

15 : Marks

Preparation of Plan for Guidance Programme for elementary school.

10 : Marks

SUGGESTED READING

Chandra Ramesh, (2002). Guidance and counselling. Delhi: Kalpaz Publications
Dash, Nibedita (2004). Secondary School organization, Guidance and Educational Technolog. New Delhi : Dominant Publishers and Distributors.

Jones. Arthur J, (1970). Principles of Guidance Sixth, Edition. New Delhi: Tata McGraw Publishing Company Ltd.

Kochhar, S.K.(1996). Guidance and counselling in colleges and universities. New Delhi : Sterling Publishers Pvt. Ltd.

Lytton Hugh & Craft Maurice, Ed. (1974). Guidance and counselling in British schools- A discussion of current issues. London : Edward Arnold (Publishers) Ltd

Safaya, B.N. (2002) Guidance & Counselling. Chandigarh: Abhishek Publications

Sharma, Ram Nath & Sharma Rachana, (2004). Guidance & Counselling in India. New Delhi: Atlantic Publishers and Distributors

Sharma, Tara Chand (2002). Modern methods of guidance and counselling. New Delhi: sarup & Sons

Sharma, Yogendra K. (2004). Principals of educational and vocational guidance. New Delhi: Kanishka Publishers, Distributors

Shertzer, Bruce & Stone Shelly C (1996). Fundamentals of guidance, Third Ed. London: Houghton Mifflin Company Boston.

Paper II
INTRODUCTION TO COUNSELLING

Maximum Marks : 100
Theory : 75
Practical : 25

Note for Examiners and students:

Examiner will set 9 questions, one compulsory from all the content with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVES:

The contents in this paper will help the students:

1. To understand the meaning, types and techniques of counselling
2. To learn about approaches of counselling
3. To develop counselling skills in conducting counselling sessions
4. To learn about new emerging areas of counselling

COURSE CONTENTS

Unit I MEANING & TYPES OF COUNSELLING

1. Meaning, historical development and Importance of counselling
2. Types: Individual and Group counselling
3. Emerging Trends in Counselling

UNIT II APPROACHES AND TECHNIQUES OF COUNSELLING

1. Approaches of counselling: Directive, Non directive, Eclectic counselling
2. Techniques in counseling: Testing and Non Testing techniques
3. The Counselor- Qualities of effective counselor, Role and Functions

UNIT III ADJUSTMENT AND MENTAL HEALTH

1. Meaning and process of adjustment, adjustment mechanisms, adjustment problems of children, adolescents and adults
2. Differences between adjusted and maladjusted adolescents, criteria of good mental health
3. Causes of maladjustment, physical, emotional, mental and social
4. Role of counselor in developing good mental health

UNIT IV COUNSELLING SKILLS

1. Building Trust: Listening, attending, building rapport, demonstrating empathy, observing
2. Interview: Types of Interview, procedure of conducting interview: preparation, process, interpretation, recording, termination

3. Specialized concerns in counseling: Substance abuse, Drug addiction; HIV AIDS; Child abuse (trauma); Internet and technological abuse.

PRACTICUM (Internal)

25 :

Administration and Interpretation of:

1. Adjustment Inventory/Well Being : 5 Marks
2. Attitude Scale (Educational Vocational) : 10 Marks
3. Field Survey _____ in any one area of Specialized Concerns. (Substance abuse, Drug addiction; HIV AIDS; Child abuse trauma); and Cyber crime : 10 Marks

SUGGESTED READING

Arbuckale, D.S. (1965) Counselling : Philosophy, theory and practice. Boston Allyn and Bacon.

Carroll, Michael & Walton Michael, Ed. (1997). Handbook of counselling in organizations. New Delhi: SAGE Publications India Pvt. Ltd.

Chandra Ramesh, (2002). Guidance and Counselling. Delhi: Kalpaz Publications

Kochhar, S.K. (1996). Guidance and Counselling in colleges and universities. New Delhi: Sterling Publishers Pvt. Ltd.

Lapworth, Phil, Sills Charlotte & Fish Sue, (2001). Integration in counselling & Psychotherapy- Developing a personal approach. London: SAGE publications

Lazarus, R. (1969) Patterns of Adjustment and human Effectiveness. N.Y., McGraw hill

Lytton, Hugh & Craft Maurice, Ed. (1974). Guidance and counselling in British schools- A discussion of current issues. London: Edward Arnold (Publishers) Ltd

Palmer, Stephen dainow Sheila and Milner Pat, (1996). Counselling-The BAC counselling reader. New Delhi: Sega Publications

Patterson, C.H. (1973) Theories of Counselling and Psychotherapy. N.Y. Harper and Raw

Qureshi, Hasnain (2004). Educational Counselling. New Delhi: Anmol Publications Pvt. Ltd.

Safaya. B.N. (2002) Guidance & Counselling. Chandigarh : Abhishek Publications

Scott, M.J. & Stradling, S.G. (2001) Counselling for Post Traumatic Stress Disorder. London: Sage Publication.

Shaffer, L.F. & Shoben, E.I. (1970) The Psychology of Adjustment. Boston: Houghton Mifflin

Sharma, Ram Nath & Sharma Rachana, (2004). Guidance and counseling in India. New Delhi: Atlantic Publishers and Distributors.

Sharma, Shashi Prabha (2004). Career Guidance and counselling . New Delhi: Kanishka Publishers, Distributors.

Sharma, A.S. (2002). Counselling Psychology. New Delhi: Commonwealth Publisher

Shertzer Bruce & Stone Shelly C (1974). Fundamentals of Counselling, London: Houghton Mifflin Company Boston

**DIPLOMA COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (2nd Year)
SESSION: 2011-12**

Maximum Marks	80
Theory	75
Practical	25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

**PAPER I
EDUCATIONAL AND PSYCHOLOGICAL APPRAISAL**

OBJECTIVES:

After going through the contents in the paper the students will be able:

1. To understand the concept of educational and psychological appraisal
2. To know the criteria of selection of a test and characteristics of a good test
3. To learn to administer and interpret psychological tests to know the individual abilities and personality aspects
4. To make appropriate use to achievement and diagnostic test in locating learning difficulties
5. To master elementary statistics and apply it in student's appraisal

COURSE CONTENTS

THEORY

UNIT I PSYCHOLOGICAL TESTING : AN INTRODUCTION

1. History of Psychological Testing
2. The nature and uses of psychological tests
3. Test standardization : procedure, reliability and validity
4. Qualitative & quantitative assessment

UNIT II TOOLS OF ASSESSMENT

1. Intelligence : Verbal, Non-Verbal
2. Personality: Self report inventories, scales
3. Aptitudes : Differential & Specific abilities
4. Interests : Educational and Vocational

UNIT III

- Diagnostic test. Learning difficulties, Behaviour problems
- Administration and interpretation of achievement and diagnostic tests

UNIT IV

PRACTOCUM

External Exam : 20 Marks
Internal : 5 Marks

1. Administration and Interpretation of :

- ❖ Intelligent test
- ❖ Personality test
- ❖ Aptitude test
- ❖ Interests' test

SUGGESTED READING

1. Dressel, P.L. (1976). A Handbook of Academic Evaluation. London : Jossey/Bass Publishers
2. Garret, H.E. (1981) Statistics in Education and Psychology. Bombay, Vakils Feffer and Simons Ltd.
3. Gregory, R.J. (2004), Psychological Testing : History Principles and Application N.Y. Pearson Education Group
4. Noll et al (1979). Introduction to Education and Measurement. Boston Houghton Mifflin Co.
5. Shah. R.K. (2002) Educational Testing and Measurement. Jaipur, INDIA, Pointer Publishers

Paper II
COUNSELLING CHILDRE AND ADOLESCENTS WITH
DIFFERENT ABILITIES

Maximum Marks:	100
Theory	75
Practical	25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVES:

The contents of this course will enable the students to master the techniques of:

1. Understanding the needs and problems of children and adolescents with exceptional abilities
2. Identification of academic, social, emotional and vocational problems of students
3. Conducting individual and group counseling
4. Preparing case history, doing case analysis and preparing profile of the case

COURSE CONTENTS

THEORY:

UNIT I TYPES, NEEDS AND PROBLEMS OF SPECIAL CHILDREN

1. Concept of different abilities & their types
2. Needs & Problems of children and adolescents with different abilities
3. Importance of counselling : of students with different abilities and counseling of parents, family and peers

UNIT II IDENTIFICATION AND DIAGNOSIS OF PROBLEM AREAS

1. Identification of personal, Social & academic problems of children (5-12 year) at elementary level
2. Identification of academic, social & vocational needs & problems of adolescents (13 to 18 yrs) at secondary level
3. Diagnosis of Problem areas

UNIT III INTERVENTION PROGRAMMES

1. Individual and group counseling of children and adolescents for emotional, social, behavioural and academic problems
2. Stress and its causes
3. Relaxation strategies, yoga & meditation therapies for children and adolescents for reducing stress and problems.

UNIT IV CASE STUDY

1. Concept, Methods
2. Tools
3. Sources of Data
4. Compilation and analysis of Data

PRACTICUM: External practical exam will be based on case presentation & viva on the following:

1. Identification of a problem in an adolescent (academic / social / personal) and planning an intervention program	10
2. Preparation of a case profile using data obtained from various sources.	10
Internal	5

	25

SUGGESTED READING

1. Dressel, P.I. (1976). A Handbook of Academic Evaluation. London; Jossey-Base Publishers
2. Gibson & Mitchell (2005) : Introduction to Conselling. New Delhi: Pearson Education
3. Panda, K.C. (2005) : Education of Exceptional Children. New Delhi Vikas Publishing House Pvt. Ltd.
4. Rao, S.N. (1995): Guidance and Counselling. New Delhi: Tata Mc Graw-Hill
5. Koebhar, S.K. (2003): Educational 's Vocational Guidance in Secondary Schools. New Delhi: Sterling Publishers Pvt. Ltd.
6. Bhatia, K.K. (2002) : Principals of Guidance and Counselling. Ludhiana (Punjab) : Kalyani Publishers

**ADVANCE DIPLOMA COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (3rd Year)
SESSION: 2011-12**

Maximum Marks	100
Theory	75
Practical	25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions 8 to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

**Paper I
CAREER EDUCATION**

OBJECTIVES:

The contents of this course will enable the students:

1. To get a comprehensive introduction to career education through historical background.
2. To develop an understanding of the current trends and issues in career education.
3. To study decision-making and how the process applies to career planning.
4. To study the relationships among work, family and leisure.
5. To identify career issues related to special students.
6. To be able to use the Internet and online guidance services.
7. To overview methods of disseminating and using career information, including computer-based delivery systems (Internet).

COURSE CONTENTS

UNIT I CAREER DEVELOPMENT

1. Meaning and historical development of career counseling.
2. Stages of career development.
3. Identifying and analyzing life career themes and career talents.
4. Emerging world of work careers and need for career education.

UNIT II BASES OF CAREER DEVELOPMENT

1. Vocational development as viewed by Super's.
2. Career development as viewed by Tiedeman and O'Hara's.
3. Career choice as viewed by Roe's.
4. Relationship of career theories of career planning.

UNIT III

CONDITIONS GIVING RISE TO CAREER GUIDANCE & CAREER EDUCATION

1. Changing economic conditions of society & the impact of labour market.
2. Psycho-social conditions of the individuals.
3. Advancement of technology and survival skills.
4. Problems pertaining to work, family, education and leisure.

UNIT IV

CAREER CHOICE AND DECISION MAKING

1. Career maturity : concepts and factors.
2. Empowering students in career decision making (strategies)
3. Matching career talents with career decision making.
4. Guidance for developing life goals & choices.

PRACTICUM/WORDBASED LEARNING

20: Marks

1. A Visit to an educational / Vocational career centre.
2. Preparation of a field based project report of an emerging career.

10: Marks

15: Marks

SUGGESTED READING

Pandit, J.I. (1970) The World of Work. (INDIA) Orient Language.

Sharma, Shashi Pratha (2001). Career Guidance and Counselling. New Delhi, Kanishka Publishers, Distributors.

Sinha, Neelam (1996). Strategies, Issues and Concepts in Vocational Education. New Delhi: Common Wealth Publishers .

Paper II
SUPERVISED PRACTICUM AND INTERNSHIP

Practical Marks: 100

External : 25

Internal : 75

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. 8 to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVE:

The supervised practical work will train and enhance the student's skills. Students should be attached to a school/an institution or any agency having a professional throughout the academic session requiring one visit per week.

1. In identifying the problems of an individual with the help of selecting, administering appropriate tests interpreting the data, preparing the complete history and profile of the case.

2. To interpret/ diagnose the case problem and select an appropriate intervention for helping the case in adjustment/ development of relevant life goals and making appropriate choices.

COURSE CONTENTS

UNIT I

Case Study

30 Marks

1. Field work : identification of one case. out of the following areas through testing and referrals. (collection of data)
 - . Academic Problems (Learning difficulties choice of subject)
 - . Class room problems (Discipline / behaviour)
 - . Emotional/social problem (Adjustment)
 - . Problem of Decision making (Choice of a career)
 - . Underachievement (Gifted underachiever)
 - . Slow learner/ educationally backward child
 - . Mentally challenged
 - . Physically Handicapped (Visual/ auditory/ Speech/ orthopedic disabilities)
2. Case preparation and case analysis of the identified case.
3. Case conference with fellow students
4. Intervention (use of appropriate guidance/ counseling strategies)
5. Written report of the case.

UNIT II

Career conference

15: Marks

The students will plan and organize career conference and career exhibitions.

UNIT III

Internship & Report Presentation

30: Marks

The course has an input of two week's internship programme, Trainees are to have an attachment with a school, an Institution or an agency under an experienced onsite counselor for the stipulated period. During the period of internship, the trainees would observe, analyse critically and report live sessions of counseling with the mentor counselor (at least three cases : one each in career, educational as demotional counseling).

VIVA VOCE (External), based on units I,II,III

25: Marks

GUIDANCE AND COUNSELLING (CERTIFICATE COURSE)

2019-20

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	RASHMEEN KAUR GILL	10002	KARANVEER SINGH GILL	RUPINDER KAUR GILL
2	VANSHITA	10070	ASHWANI KUMAR	ANUPAM
3	RIDAM MAHAJAN	10072	D.K MAHAJAN	RAMA MAHAJAN
4	MANASWINI	10099	VIVEK PADAM SINGH	RITU
5	NIDHI	10104	SATISH SANGWAN	POONAM SANGWAN
6	ARSHDEEP KAUR	10163	BHUPINDER PAL SINGH KHURAL	GAGANDEEP KAUR KHURAL
7	HEAVENDEEP KAUR	10200	GURJINDER SINGH	HARINDER KAUR
8	SWAPNELA	10203	GOPAL KRISHAN	MANDEEP SHARMA
9	TAMANNA DHIMAN	10204	SANJEEV KUMAR DHIMAN	GEETA DHIMAN
10	SHELJA	10238	NAVEEN BHATTI	SUNITA RANI
11	DILPREET KAUR	10274	KARAM SINGH	HARJINDER KAUR
12	INDU	10303	DHAN BAHADUR	RAKHI
13	YASHSHREE	10405	CHANDRASHEKHAR JHA	POONAM KUMARI
14	AKANKSHA	10467	NARESH KUMAR	ASHA RANI
15	BHAVNIKA TEJI	10472	RAJAN TEJI	ARTI TEJI
16	KAVANGUN	10567	AMARJEET SINGH	RUPIKA
17	MUSKAN	10663	MOHAN SINGH	KAVITA
18	SHEEREEN KHAN	10694	SUHEL KHAN	SHABEENA KHAN
19	DIVYA	10768	AMARNATH	KAMLA DEVI
20	ANMOL SHERGILL	6037	JAGJEET SINGH SHERGILL	SUKHMINDER PAL
21	AMBIKA SHARMA	6152	SATINDER SHARMA	ANUPAMA SHARMA
22	RIDHIMA SINGH DHANKHAR	6219	MANBIR SINGH DHANKHAR	SUSHILA DHANKHAR
23	SURBHI SYAL	6298	ARUN SYAL	REEMA SYAL
24	PALLAVI CHOUDHARY	6586	PAWAN KUMAR	PARAMJIT KAUR
25	AARSHIYA JAIDKA	6838	SANJEEV JAIDKA	BALJINDER JAIDKA
26	AASHIMA	6902	RAKESH SOBTI	MEENA KUMARI
27	SEJAL	7325	SANDEEP KUMAR	AANCHAL
28	LATA	7342	VIJENDER KUMAR	GANGA DEVI
29	SHRUTI KANOJIA	7403	RAJ KUMAR	MADHU
30	RASHIM	7451	AMIT KUMAR	DIPIKA
31	PRIYA	7444	RAM CHAND	SANTOSH KUMARI
32	SHRIDHARA	7488	HIRA LAL	RIMPU
33	TANYA SINGH	26	KULBIR SINGH BAL	POONAM
34	REETIKA	605	JITENDRA SINGH	RANJANA SINGH

Neha

GUIDANCE AND COUNSELING (DIPLOMA COURSE)

2019-20

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	PAVLEEN KAUR BAJWA	6019	SARBJIT SINGH BAJWA	RAJWANT KAUR BAJWA
2	NIDHI OHRI	6024	NEERAJ OHRI	BHARATHI MOHINDRU
3	JAYA JUNEJA	6138	RAJESH JUNEJA	ANITA JUNEJA
4	GMRITI GARG	6139	KAPIL GARG	AMITA GARG
5	PAWAS	6183	TARUN	INDU
6	SHAILJA BAREJA	6185	RAM KUMAR BAREJA	SEEMA BAREJA
7	RUBAN SIDHU	6194	AMRITPAL SIDHU	HARPREET KAUR
8	GAYATRINI CHOPRA	6212	ANIL CHOPRA	VEENU CHOPRA
9	TANYA SHRI	6312	RAJ KUMAR	BEENA RANI
10	LINTHOINGAMBI MUTUM	6314	MUTUM BIRAMANGOL SINGH	MUTUM ONGBI MANITOMBI DEVI
11	SEHJATA SEHGAL	6349	PARTAP SINGH	AMARPREET KAUR
12	ASHIMA SAINI	6357	SHAM SUNDER	ANITA
13	DEWANSHI MEHTA	6394	MADAN MOHAN MEHTA	NEELAM MEHTA
14	KHUSHMAN TOOR	6465	JAGPREET SINGH TOOR	JASVIR KAUR
15	SHEEN SHARMA	6539	SHAILENDER SHARMA	ALKA SHARMA
16	AZZEZA SINGH AHLUWALIA	6573	PARAMJIT SINGH AHLUWALIA	GULSHAN KAUR
17	VISHAKHA THAKUR	6618	BALWINDER THAKUR	ANITA THAKUR
18	SRISHTI GARG	6682	VIJAY GARG	RISHIKA GARG
19	ARISHPREET SAINI	6767	KAWALJIT SINGH	NAVJEET KAUR
20	SAKSHAM THAKUR	6778	RAJNISH THAKUR	ANJU THAKUR
21	RAUNAK KAUR	216	SATINDER SINGH	GURDEEP KAUR
22	RIYA BHARDWAJ	355	SOMNATH SHARMA	SUDESH KUMARI
23	EASHANI BHARGAV	658	LOVKESH KUMAR	RASHMI
24	SAMIKSHA MALIK	7765	SATISH KUMAR MALIK	SNEH MALIK

GUIDANCE AND COUNSELING (ADVANCED DIPLOMA COURSE)

2019-20

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	HARSHNEET KAUR	17	HARMEET SINGH	HARPREET KAUR
2	PRIYANKA	50	SHIV PARSAD	UMA DEVI
3	RIYA SOOD	115	RAJESH SOOD	NEETA SOOD
4	RUPAL MEHNDIRATTA	128	RAJESH MEHNDIRATTA	SANGEETA MEHNDIRATTA
5	AKSHARA	137	RAJ KUMAR	REKHA
6	NIHARIKA SHARMA	143	SUNIL SHARMA	NISHI SHARMA
7	NANDINI GOEL	204	SANJAY GOEL	ANJU GOEL
8	HARMAN KAUR	218	SARABJIT SINGH	JASWINDER KAUR
9	NISHITA GUPTA	223	NAVEEN GUPTA	SONIKA GUPTA
10	METALI GUPTA	273	RAJESH KUMAR GUPTA	PUJA GUPTA
11	MONIKA	353	AMARJEET SINGH BISHT	CHANDRAWATI
12	POONAM	366	KAMAL BANSAL	SANTOSH
13	SHIVANI CHADHA	397	SANDEEP CHADHA	KANCHAN CHADHA
14	VIDHUITMA	435	RAMESH	RENU
15	KANIKA	814	RANDHIR SINGH	USHA

2019-20

Disaster Management

C-1/PUP(337)20,000/26.7.2007

PANJAB UNIVERSITY

Form No. E-541

Note: - This form should be **TYPEWRITTEN** in triple space and not by hand neatly and legibly giving all particulars correctly spellings of names and father's names must be spelt as in the admission forms. The particular option of the subject offered by the candidate may also be mentioned in brackets, where any. See detailed instructions in form No.E-499 for arrangement of admission forms and filling up this form. Not more than 25 names by typed on each page.

DISASTER MANAGEMENT (CERTIFICATE COURSE)

EXAMINATION - APRIL/MAY 2019
Faculty/Group

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
		SIMRANJEET KAUR	55	PGCG-11, CHD	RAJWINDER SINGH	RANDEEP KAUR
		SANSKRITI SHARMA	94	-do-	SHIV DUTT	SONIA SHARMA
		RAMNEET KAUR DHILLON	151	-do-	AVTAR SINGH	PARAMJEET KAUR
		MONIKA SHARMA	283	-do-	ANAND KUMAR	SANDIPA DEVI
		NISHITHA	329	-do-	DEEPAK SINGH KUMAR	RAJNIDHA
		SOFFIA BHAI	331	-do-	PAWAN SINGH	ANJALI
		SHRIYA MADHAIK	426	-do-	PARDIP KUMAR	SAVITA MADHAIK
		AAKANKSHA	452	-do-	SUSHIL KUMAR	SUNITA
		DAMANJIT KAUR	1164	-do-	GURPREET SINGH BAINS	KIRAN SINGH KAUR
		MANSI SUNDRIYAL	1505	-do-	MANOJ SUNDRIYAL	NIRMALA SUNDRIYAL
		ANSHIKA CHAHAL	6001	-do-	JASVIR SINGH CHAHAL	PREMO CHAHAL
		ANKITA CHAUHAN	6025	-do-	HARISH CHAUHAN	KUSUM CHAUHAN
		WAHENGAM SANATHOI CHANU	6179	-do-	WAHENGAM NATHANANDRA MEITEI	WAHENGAM BIRCHHUM MEITEI
		MUSKAN	6341	-do-	RAJESH MOHAN	SONIA
		LOVENEET KAUR	6470	-do-	SURJEET SINGH	SEKHINDER
		VIBHUTI GARG	6565	-do-	RAVINDER KUMAR GARG	MITHA KUMAR GARG
		KOMALPREET KAUR	6735	-do-	KASHMIR SINGH	MANSI KAUR

Principal,
P.G. Govt. College for Girls,
Sector-11, Chandigarh.

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DISASTER MANAGEMENT (DIPLOMA COURSE)EXAMINATION
Faculty/Group

APRIL/MAY 2019

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
		DIKSHITA SHARMA	1	PGCC-11, CHD	PAKUL SINGH	KAMAL K. SHARMA
		AAYI SHREE BINDRA	25	-do-	PAKUL SINGH BINDRA	SHARMA K. BINDRA
		MAHAK	81	-do-	MAHENDRA SINGH	SHARMA K. BINDRA
		ISHA	221	-do-	SANJAY SINGH	SHARMA K. BINDRA
		POOJA	312	-do-	PAKUL SINGH	SHARMA K. BINDRA
		ANJALI	386	-do-	PAKUL	SHARMA K. BINDRA
		POOJA DEVI	407	-do-	SHYAM SINGH	SHARMA K. BINDRA
		ANKITA SHARMA	430	-do-	PAKUL SINGH	SHARMA K. BINDRA
		KAMALJEET KAUR	441	-do-	JASPREET SINGH	SHARMA K. BINDRA
		RAKHI ANIL	458	-do-	RAJ SINGH ANIL	SHARMA K. BINDRA
		DEEPIKA	626	-do-	PARTHEEN SINGH	SHARMA K. BINDRA
		SOPHIA	739	-do-	MANOJ	SHARMA K. BINDRA
		PRIYANKA	756	-do-	DEEPAK SINGH	SHARMA K. BINDRA
		GARIMA	837	-do-	SATISH	SHARMA K. BINDRA

Principal,
P.G. Govt. College for Girls,
Sector-11 Chandigarh

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DISASTER MANAGEMENT (ADVANCED DIPLOMA COURSE)

EXAMINATION - APRIL/MAY 2019
Faculty/Group

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
		PRAHILEEN KAUR	1015	P.G.C.G. CHD	SURESH SINGH	MANJHI KAUER
		TANIK KANS	1030	-do-	RAHINDER PAL	KAMLI DEVI MAZRI
		KALPANA KATHIOWAS	1061	-do-	PRABHU AD	SHANTI DEVI
		BHAWANA GARG	1080	-do-	LAGMOHAN LAL	GEETA SINGH
		PURANDHI GUPTA	1087	-do-	SANDEEP GUPTA	RICHIA GUPTA
		JASIKA SAINI	1120	-do-	PARDIIP SAINI	PRESEEN SAINI
		NANCY	1146	-do-	JAGDESH SINGH	SEETI SH
		NIDHIKA PATHANIA	1181	-do-	KRISHAN SINGH	SAVOLI KUMARI PATHANIA
		MANISHA	1202	-do-	RAJKUMAR	BOHRI DEVI
		TANVI DOGRA	1217	-do-	TARUN DOGHA	RINDE DEVI
		BHAWANA BISNOI	1219	-do-	PAWAN KUMAR POONIA	SEEMA DEVI
		CHASHANDEEP KAUR	1301	-do-	JAGHI SINGH	PARVATI KAUER

Principal,
P.G. Govt. College for Girls,
Sector-11, Chandigarh.



PANJAB UNIVERSITY CHANDIGARH
(Esttd. under the Panjab University Act VII of 1947-enacted by the Govt. of
India)

FACULTY OF ARTS

SYLLABI

FOR

DISASTER MANAGEMENT
(ADD-ON COURSE)
CERTIFICATE, DIPLOMA AND ADVANCED DIPLOMA
EXAMINATIONS 2019,20,21,22,23

PANJAB UNIVERSITY, CHANDIGARH

Outlines of tests, syllabi and courses of reading for Certificate, Diploma Course & Advanced Diploma in Disaster Management (Add on Course)

CERTIFICATE COURSE

Course Structure

Course Code	Title of the Paper	Max. Marks
CCDM I	Fundamentals of Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100
CCDM II	Disasters in India Theory : 60 Practical : 30 Internal Assessment: 10	100

CCDM I: Fundamentals of Disaster Management

Objectives:

Maximum
Marks 100
Theory : 60
Practical : 30
Internal
Assessment
: 10
Time : 3hrs.

To introduce the students to the basic concepts and various types of disasters and educate them on basic disaster management strategies.

Unit-I

- Definition and Concept of Hazard, Risk, Vulnerability and Disaster
- Types and classification of Disasters

Unit-II

- Nature Induced Disasters:
Earthquakes, Floods Cyclones and Cloud burst.
Avalanches, Forest Fire and Tsunami.

Unit-III

- Human Induced Disasters:
Nuclear, Chemical and Industrial Disasters
Global warming; Biological Disasters; Epidemics

Unit-IV

- Disaster Management: Meaning, Concepts, Approaches, Principles, Objectives and Scope
- Essentials of Disaster Management; Institutional and Individual's responsibilities during risk reduction, preparedness, response and recovery phases

CCDM II: Disasters in India

Maximum Marks: 100

Theory Paper: 60

Practical: 30

Internal Assessment: 10

Time Allowed: 3 Hours

Objectives: To sensitize the students regarding the disaster profile of India portraying regional dimensions.

Unit-I

- Regional Profile of India based on Earthquakes and Landslides.

Unit-II

- Regional Profile of India based on Droughts, Floods and Cyclones.

Unit-III

- Case Studies: Bhopal Gas Tragedy, 1984 and Orissa Super Cyclone, 1999.

Unit-IV

- Case Studies: Kashmir Earthquake, 2005 and Kedarnath Floods, 2013.

Pedagogy: The students shall be explained the spatio-temporal and regional dimensions of disasters in India. The focus will be on reconstructing disaster profile based on case studies. Extensive use of audio visual aids will be made. Field trips may be arranged, if feasible.

Note:

1. There shall be one compulsory question containing 15 short type questions covering the whole syllabus. The student shall attempt any ten parts in about 25-30 words each. Each part shall carry 2 marks (Total 20 marks).
2. The whole syllabus shall be divided into 4 units. Eight questions will be set from the whole syllabus, two from each unit. The student will be required to attempt one question from each unit. Each question will carry 10 marks (Total 40 marks). This will be in addition to the compulsory question.

Practical:

A field visit of the students will be organized by the College to some nearby site of any recent disaster/ event or ecological destruction or reconstruction and each student would prepare a Field Report based on his/her experiences.

Note: The Field Work based report of 25-30 pages prepared by the students will be submitted two weeks before the theory examination. This will be evaluated by a Board of Examiners consisting of the teacher teaching the course and one faculty member from the allied discipline.

DIPLOMA COURSE

Course Structure:

Course Code	Title of the Paper	Max. Marks
DCDM I	Remote Sensing in Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100
DCDM II	GIS in Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100

DCDM-I: Remote Sensing in Disaster Management

Maximum Marks: 100
Theory Paper: 60
Practical: 30
Internal Assessment: 10

Objectives:

To introduce the students to the applications of Earth Observation Technology and geoinformatics in disaster management.

Unit - I

- **Basics of Remote Sensing:**
Introduction, Definition, Nature, Development, and Limitations
Role of Remote Sensing in Disaster Management

Unit - II

- **Basics of GPS:**
Concept, Definition, Elements and Segments of GPS
The Application of GPS for Disaster Management

Unit - III

- **Remote Sensing Applications in Natural Disasters:**
Earthquakes
Land Slides
Floods

Unit - IV

- **Remote Sensing Applications in Human Induced Disasters:**
Fire
Nuclear
Chemical

DCDM-II: GIS IN DISASTER MANAGEMENT

Maximum Marks: 100

Theory Paper: 60

Practical: 30

Internal Assessment: 10

Time: 3 hours

Objectives: To introduce the students about the basic concepts and application of GIS in Disaster Management.

Unit - I

- **Basics of GIS:**

Introduction, Definition, Concept and Significance of GIS

Components of GIS

Spatial Data and Data Models

Unit - II

- **Role of GIS in Pre-Disaster Management:**

GIS in Disaster Mitigation and Preparedness

Hazard Analysis and Mapping

Risk & Vulnerability Analysis

Unit - III

- **Role of GIS in Post-Disaster Management:**

Warning and Evacuation

Rescue and Relief

Rehabilitation and Reconstruction

Unit - IV

- **Application of GIS in Disaster Management**

Landslide assessment and management

Earthquake assessment and management

Flood assessment and management

Pedagogy: Students shall be exposed to the applied aspect of geospatial technology with specific reference to utility of GIS technology in disaster management.

Note:

1. There shall be one compulsory question containing 15 short type questions covering the whole syllabus. The student shall attempt any ten parts in about 25-30 words each. Each part shall carry 2 marks (Total 20 marks).

2. The whole syllabus shall be divided into 4 units. Eight questions will be set from the whole syllabus, two from each unit. The student will be required to attempt FOUR questions selecting one from each unit. Each question will carry 10 marks (Total 40 marks). This will be in addition to the compulsory question.

Practical: Introduction to GIS software, its functioning, database creation and analysis. The focus of practical exercise will be to understand the use of GIS in the analysis of disasters

Note: Students shall prepare a report on creation of database and mapping of any one disaster using GIS listed in Unit-IV. The report should be submitted two weeks before the exam. The report will be evaluated by a Board of Examiners consisting of the teacher teaching the course and one faculty member from the allied discipline

ADVANCED DIPLOMA

Course Code	Title of the Paper	Max Marks
ADCDM-V	Disaster Management Framework in India Theory Paper : 90 Internal Assessment: 10	100
ADCDM-VI	Project Report Based on Field Work Project Report: 60 Viva Voce: 30 Internal Assessment: 10	100

Outlines of tests, syllabi and courses of reading for Certificate Course & Advance Diploma in Disaster Management (Add on Course) for the examinations of 2018, 2019 & 2020.

ADCDM-V: Disaster Management Framework in India

Maximum Marks : 100

Theory Paper : 90

Internal Assessment: 10

Time Allowed : 3 Hours

Objectives: Main objectives of this course are to familiarize the students with the foundations, recent trends and Governmental and Non-Governmental practices for disaster management in India.

Unit-I

- Disaster Management Framework in India before DM Act 2005
- Disaster Management Framework in India after DM Act 2005

Unit-II

- National Level Nodal Agencies
- National Disaster Management Authority

Unit-III

- State Authorities
- District Authorities
- Local level authorities

Unit-IV

- Role of NGOs, Corporate Sector, Army and Police, and Educational Institutions in Disaster Management

Pedagogy: The students shall be explained the foundations, recent trends and Governmental practices for disaster management in India.

ADCDM-VI: Project Report Based on Field Work

Maximum Marks: 100

Project Report: 60

Viva Voce: 30

Internal Assessment: 10

- Paper ADCDM-II will be based on Project Report
- Each student will be required to prepare a project work of 40-50 typed pages and submit it at least one week before the commencement of the annual Practical Examinations.
- The Project Report will be evaluated by an internal as well as external examiner.



PANJAB UNIVERSITY, CHANDIGARH

From The Deputy Registrar(Colleges), Panjab University, Chandigarh-160014.	To The Principal, Post Graduate Govt. College for Girls, Sector-11, Chandigarh
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No. Misc./A-5/ 3617

Dated 18/4/2019

Subject: Grant of temporary extension of affiliation for Diploma in Event Management (Add-on-course) & to start Add on Course in Food Preservation at Post Graduate Govt. College for Girls, Sector-11, Chandigarh for the session for the session 2019-20

Dear Sir/Madam,

Kindly refer to the inspection of your college held on 15.03.2019 on the subject cited above. The Inspection Committee has submitted the Inspection Report in this office on 15.03.2019 (copy enclosed).

This is to inform you that the Inspection Committee, which visited your college, has reported the following:-

Sr. No.	Subject/course	Observation/deficiencies pointed out by the inspection committee
1.	Diploma in Event Management (Add-on- course)	No deficiency pointed out by the inspection committee
2.	Add on Course in Food Preservation	No deficiency pointed out by the inspection committee

Yours faithfully,

12
Deputy Registrar (Colleges)

11Bhanti
10/10/22

FOOD PRESERVATION (CERTIFICATE COURSE)

Maushal

2019-20

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	MANISHA	4368	KARAM DIN	SARABJEET KAUR
2	TARANVEER KAUR	4379	MANMOHAN SINGH	NARINDER KAUR
3	SHIVNGI SRIVASTAVA	4378	SURENDER KUMAR SRIVASTAVA	SUNITA DEVI
4	RAMANDEEP KAUR	4463	MANJIT SINGH	SUKHJIT KAUR
5	SIMRAN	4466	SANTOKH RAJ	TRISHLA DEVI
6	YACHNA	11729	PARSHOTEM KUMAR	SUMAN GARG
7	VANDANA	11733	SHANKER LAL	VEENA RANI

11Bhanti
10/10/22

Maushal

MASS MEDIA AND VIDEOGRAPHY (CERTIFICATE COURSE)

2019-20

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	OSHEEN	158	VIJAY KUMAR	SARITA DEVI
2	NGAWANG CHOEYING	170	PASSANG GYALPO	PEMA CHODON
3	WAHENGAM JESHITA	340	WAHENGAM WASHINGTON SINGH	R.K.SOBITA DEVI
4	PARUSHI	541	SHRI BHAGWAN	MEENA CHOUDHARY
5	AKRITI SINGH	6007	MANOJ KUMAR SINGH	KANAK LATA SINGH
6	AASAWRI SINGH	6026	BHIMINDER SINGH	NIVEDITA SINGH
7	MANSI	6035	DEEPAK BURA	VIDUSHI
8	VRINDA PATHANIA	6239	VARINDER PATHANIA	MEENU
9	AKANKSHA SHARMA	6553	VIJAY SHARMA	ASHA SHARMA
10	AMRATA KUR JAGGI	6632	HARVINDER SINGH SABHARWAL	ARVINDER PAL KUR JAGGI
11	ANANYA BAJAJ	6803	JITENDER BAJAJ	RITU BAJAJ
12	PRABHNOOR KUR	6825	MALKIT SINGH JANDIALA	SUKHVINDER KUR
13	RIA BHANDARI	6878	DEEPAK BHANDARI	MONIKA BHANDARI
14	SHIVIKA	6889	SURINDER YADAV	BINA DEVI
15	HRISHITA CHAUHAN	10114	VACHAN SINGH CHAUHAN	NIRPUMA CHAUHAN
16	HARPREET KUR	10118	JASBIR SINGH	DALJEET KUR
17	RISHITA SINGH	10123	RAJESH SINGH	REETU BALA
18	BIPASHA MEHTA	10132	NEERAJ MEHTA	RAJANI MEHTA
19	TIMILA	10149	NEERAJ KUMAR	POOJA
20	MEHAK GANERIWALA	10172	SURESH KUMAR GANERIWALA	SUNITA DEVI
21	BABITA TIWARI	10177	RAJESH TIWARI	ARCHNA TIWARI
22	SHILPA JAIN	10189	BRIJ BHUSHAN JAIN	JYOTI JAIN
23	SHIVANI VISHWAKARMA	10359	KULDEEP VISHWAKARMA	REKHA VISHWAKARMA
24	ASMITA CHAUHAN	10370	DEVINDER CHAUHAN	ALKA CHAUHAN
25	VARNIKA SEMWAL	10399	JAGMOHAN PRASAD	NIDHI
26	JAHANVI MITTAL	10414	MANOJ MITTAL	NEETU MITTAL
27	ARSHDEEP KUR	10490	SATVINDER SINGH	RAVINDER KUR
28	DEVAL CHOPRA	10601		KAVITA CHOPRA
29	MUSKAN	10649	SUBHASH CHAND	BABY
30	SAVI	10669	SUNIL KUMAR	NISHA RANI
31	CHETNA	10747	JAGDISH RAJ	AYODHYA DEVI

ku

MASS MEDIA AND VIDEOGRAPHY (DIPLOMA COURSE)

Manish

2019-20

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	PRIYANKA THAKUR	587	SHER SINGH THAKUR	NARVADA THAKUR
2	SMILEY SHARMA	6842	MANOJ KUMAR	MADHU SHARMA

ku

Manish

FACULTY DEVELOPMENT PROGRAMME

EDUCATION AND PEDAGOGY IN THE TIMES OF DIGITAL HUMANITIES

(09.01.2020 to 15.01.2020)

PROGRAMME REPORT



**IQAC, Departments of Philosophy and Psychology,
Post Graduate Government College for Girls, Sector 11, Chandigarh
in association with
UGC- Human Resource Development Centre
Panjab University, Chandigarh
under the aegis of RUSA**

**Prof. Renu Somal
Dr. Ambuj Sharma**

Course coordinators

**Prof. Anita Kaushal
Principal**

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About the College

Accredited with a score of 3.52 by NAAC, PGGCG-11 has not only carved a niche as an academic institution par excellence in northern India but has also served the national objective of cleanliness by winning the 6th position in the Swachhta Ranking by Ministry of Human Resource Development, Govt. of India in 2017 and as the Best Maintained Campus in the Rose Festival, 2019. With the vision of transformational change to help build the architecture of an Inclusive India, the college has been selected by MHRD, Govt. of India for collaboration in Unnat Bharat Abhiyan. PGGCG-11 has also been selected to establish an Institution Innovation Cell by MHRD, Govt. Of India, so as to systematically foster the culture of innovation and encourage, inspire and nurture young students with new ideas.

“To strive, to seek, to find and not to yield”- Alfred Lord Tennyson’s words complement our college motto-‘Courage to Know’ that inspires inquiry and facilitates research to discover truth and explore newer vistas of knowledge.

Our mission at PGGCG-11 is to transform students into rational thinkers, competent workers, law abiding citizens as well as enlightened and empowered individuals. Our team of dedicated and proficient educators encourages analytical thinking and shapes an ethical approach that becomes a lifetime habit. A broad academic range of subjects at UG and PG level along with skill development and job-oriented courses impart meaningful learning and foster multiple abilities with a global outlook. Extra-curricular activities give a wide scope to hone the talents of students in diverse fields of art, music, dance, theatre and sports. Our students have brought laurels to their institution showcasing their creative, imaginative, communicative talent; and athletic potential at university, state, national and international levels. PGGCG-11 is proud of its alumnae who are placed at high echelons in public service, judiciary, media, IT, MNCs, entrepreneurship and have excelled professionally in the fields of fine and performing arts and sports both within and outside the country. Modern technology, effective infrastructure, green cover and other value-added amenities are a hallmark of brilliance that makes the learning experience congenial and purposeful. Societies and clubs with a strong inclination towards our mission of Institutional Social Responsibility carry out community centric initiatives.

Committee Members Associated with FDP
“Exploring Education and Pedagogy in the Times of Digital Humanities”

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6.	Dr. Neelam Rathee (Department of Psychology)
7.	Dr. Inderveena Sharma (Department of Botany)
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List of the Resource Persons:

SI. No.	NAME AND ADDRESS OF THE RESOURCE PERSONS
1	<p>Professor Krishna Kumar, Honorary Professor, Department of Education, Panjab University, Chandigarh</p>
2	<p>Prof. Rajesh Kochhar, Honorary Professor, Dept. Of Mathematics, Panjab University, Chandigarh</p>
3	<p>Prof. S.K. Tomar, Honorary Director, HRDC, Panjab University, Chandigarh</p>
4	<p>Prof Pramod Kumar, Director, IDC, Sector 38, Chandigarh</p>
5	<p>Professor Bhupinder Singh Brar Professor Emeritus, Department of Political Science, Panjab University, Chandigarh</p>
6	<p>Professor Bijoy H Boruah, Humanities and Social Sciences, IIT, Ropar, Punjab.</p>

7	Professor Akshaya Kumar, Department of English and Cultural Studies, Panjab University, Chandigarh
8	Professor. Ronki Ram, Shaheed Bhagat Singh Professor, Department of Political Science, Panjab University, Chandigarh
9	Professor Mahesh Sharma, Department of Evening Studies - Multi Disciplinary Research Centre, Panjab University, Chandigarh.
10	Professor Pampa Mukherjee, Department of Political Science, Panjab University, Chandigarh
11	Professor Arvind, Department of Physical Sciences, IISER, Mohali, S.A.S. Nagar, Punjab Punjab
12	Dr. Jayanti Dutta, Deputy Director, Human Resource Development Centre (HRDC), Panjab University, Chandigarh

13	Prof. Jasjeet Baghla, Dept. of Physical Sciences, IISER Mohali, S.A.S. Nagar, Punjab.
14	Prof. Praveen Sharda, Professor of English University School of Open Learning, Panjab University, Chandigarh
15	Dr Shivani Sharma, Chairperson, Department of Philosophy, Panjab University, Chandigarh
16	Dr. Anu Sablok, Head, Humanities and Social Sciences, (HSS), IISER SAS Nagar, Manauli, Punjab
17	Lallan Singh Baghel, Department of Philosophy, Panjab University, Chandigarh
18	Dr. Rajesh Kumar Jaiswal , University School of Open Learning, Panjab University, Chandigarh
19	Dr. Renu Somal (Dept. of Psychology) Post Graduate Government College for Girls, Sector-11, Chandigarh

20	Dr. Ambuj Sharma (Dept. of Philosophy) Post Graduate Government College for Girls, Sector-11, Chandigarh
21	Dr. Dinesh Chahal, Department of Education, CUH Mahendergarh, Haryana

FDP in Education and Pedagogy in the Times of Digital Humanities- 09.01.2020 to 15.01.2020

Programme Schedule

Programme Team:	1. Prof. Anita Kaushl, Principal, PGGCG-11, Chd
Course Coordinators:	2. Dr. Renu Somal, Head, Dept. of Psychology, PGGCG-11, Chd.
	3. Dr. Ambuj Sharma, Head, Dept. of Philosophy, PGGCG-11, Chd.

Timing of Technical Sessions

Review Session:	09:30 A.M. to 10:00 A.M.
Session: I	10:00 A.M. to 11:30 A.M.
Session: II	12:00 Noon to 01:30 P.M.
Session: III	02:30 P.M. to 04:00 P.M.

Monday, 9th January, 2020

Registration & Briefing by Office: 09:30 A.M.

Inauguration Ceremony by: Prof. Pramod Kumar, Director

Day and date	Session	Topic	Resource person
Thursday 09.01.2020	I	Presidential Address "Education and Pedagogy in the Times of Digital Humanities"	Prof. S.K. Tomar, Honorary Director, HRDC, Panjab University, Chandigarh Prof Pramod Kumar, Director, IDC, Sector 38, Chandigarh
	II	Digital Humanities	Prof. Dr. Mahesh Sharma, Professor of History, DES (MDRC), Panjab University, Chandigarh
	III	Relational Pedagogy: Co-producing Knowledge in the Classroom	Dr. Anu Sablok, Head, Humanities and Social Sciences, (HSS), IISER Mohali, SAS Nagar, Manauli, Punjab
Friday	I	Digital Poetry	Prof. Akshaya Kumar, Department of English and Cultural Studies,

10.01.2020			Panjab University, Chandigarh
	II	Knowledge, Research and Creativity: Diluting the Boundaries	Dr Shivani Sharma, Chairperson, Department Of Philosophy, Panjab University, Chandigarh
	III	Digital Humanities, Social Sciences and Teaching practices	Prof Pampa Mukherjee, Dept. of Political Science, Panjab University, Chandigarh
Saturday 11.01.2020	I	Distinguishing Science from Technology and Spirituality	Professor Arvind, Department of Physical Sciences, IISER Mohali, SAS Nagar, Manauli, Punjab
	II	Humanism, TransHumanism and Technosciences	Prof. Bijoy H Boruah, Visiting Professor, Department of Humanities and Social Sciences, IIT Ropar, Punjab
	III	Two T's: Technology and Tradition	Dr Dinesh Chahal, Department of Education, Central University of Haryana, Mahendergarh, Harayana
Sunday 12.01.2020	I		. Library/Research Work
	II		Library/Research Work
	III		Library/Research Work
Monday 13.01.2020	I	Digital Literacy	Prof. Krishna Kumar, Honorary Professor, Department of Education, Panjab University, Chandigarh
	II	"Disability Studies and Critical Pedagogy: Reading Select Hindi Poems"	Dr. Rajesh Jaiswal, University School of Open Learning, Panjab University, Chandigarh
	III	Digital Media and	Prof. Jasjeet Baghla, Department of Physical Sciences, IISER Mohali, SAS Nagar, Manauli, Punjab

		Science Education	
Tuesday 14.01.2020	I	“Deconstructing the Discourses on Digital Humanities and Critical Pedagogy: Raising Some Philosophical Concerns”	Sh. Lallan Singh Baghel, Department of Philosophy, Panjab University, Chandigarh.
	II	“Education and Pedagogy in the Times of Digital Humanities”	Prof. Bhupinder Brar, Professor Emeritus, Department of Political Science, Panjab University, Chandigarh
	III	Digital Humanities, Ethics and Research	Prof Ronki Ram, Shaheed Bhagat Singh Professor Department of Political Science, Panjab University, Chandigarh
Wednesday 15.01.2020	I	Presided the Presentation by participants	Prof. Praveen Sharda, Professor of English University School of Open Learning, Panjab University, Chandigarh
	II	Feedback Session	Dr. Renu Somal (Dept. of Psychology) Dr. Ambuj Sharma (Dept. of Philosophy) PGGCG-11, Chandigarh
	III	Teaching Digital Humanities	Prof. Rajesh Kochhar, Honorary Professor, Dept. Of Mathematics, Panjab University, Chandigarh Dr Jayanti Dutta Deputy Director, Human Resource Development Centre, Panjab University, Chandigarh

**POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS, SECTOR 11, CHANDIGARH IN
ASSOCIATION WITH UGC-HUMAN RESOURCE DEVELOPMENT CENTRE, PANJAB UNIVERSITY,
CHANDIGARH**

**Faculty Development Programme (FDP) under the aegis of RUSA
One Week (Seven Days) "EDUCATION AND PEDAGOGY IN THE TIMES OF DIGITAL
HUMANITIES"(09.01.2020 to 15.01.2020)**

Programme Schedule

Date & Day	Review Session 09.30-10.00	Session - I 10.00-11.30	Tea 11.30- 12.00	Session - II 12.00-01.30	Lunch 01.30- 02.30	Session - III 02.00-03.30	Project Assignment Work 03.30-04.00
09.01.2020 Thursday	Registration	Inaugural Session 1. Prof. Prof Pramod Kumar, Director, IDC, Sector 38, Chandigarh 2. Prof. S.K.Tomar, HRDC, PU, CHD		Dr. Mahesh Sharma, Professor of History, DES (MDRC), Panjab University, Panjab University, Chandigarh		Dr. Anu Sablok, Head, Humanities and Social Sciences, (HSS), IISER SAS Nagar, Manauli, Punjab	
10.01.2020 Friday		Prof.Akshaya Kumar, Department of English and Cultural Studies, Panjab University		Dr Shivani Sharma, Chairperson, Dept. Of Philosophy, Panjab University, Chandigarh		Prof Pampa Mukherjee Dept. of Political Science, Panjab University, Chandigarh	
11.01.2020 Saturday		Professor Arvind Dept. of Physical Sciences, IISER Mohali		Prof. Bijoy H Boruah, Visiting Professor Humanities and Social Sciences, IIT Ropar		Dr Dinesh Chahal, Department of Education, CUH Mahendergarh	
12.01.2020 Sunday							
13.01.2020 Monday		Prof. Krishna Kumar, Honorary Professor, Dept. of Education, Panjab University, Chandigarh		Dr. Rajesh Jaiswal, University School of Open Learning, Panjab University, Chandigarh		Prof. Jasjeet Baghla, Dept. of Physical Sciences, IISER Mohali, Punjab .	

14.01.2020 Tuesday		Lallan Singh Baghel, Department of Philosophy, Panjab University, Chd.		Prof. Bhupinder Brar, Professor Emeritus, Dept. of Political Science, Panjab University, Chandigarh		Prof Ronki Ram, Dept. Of Political Science, Panjab University	
15.01.2020 Wednesday		Prof. Praveen Sharda, Professor of English University School of Open Learning, Panjab University, Chandigarh (Presided) Presentation by Participants		Dr. Renu Somal (Dept. of Psychology) Dr. Ambuj Sharma (Dept. of Philosophy) PGGCG-11, Chandigarh Feedback by Participants.		1. Prof. Rajesh Kochhar, Honorary Professor, Dept. Of Mathematics, Panjab University, Chandigarh 2. Dr Jayanti Dutta Dy. Director, HRDC, Panjab University, Chandigarh	

Session Review by Participants

Date: 09.01.2020

Session: I (Inaugural)

Resource Person(s): Prof. Pramod Kumar, IDC, Chandigarh & Prof. S.K. Tomar, HRDC, PU, Chandigarh

Reviewer: Dr. Ravneet Chawla

The seven days Faculty Development Program on EDUCATION AND PEDAGOGY IN THE TIMES OF DIGITAL HUMANITIES by the IQAC, Departments of Philosophy and Psychology of PGGCG, Sector 11, Chandigarh in association with HRDC, PU, and RUSA, UT, Chandigarh was well begun with a batch of 40 Faculty members from different colleges. Dr. Ambuj Sharma, Coordinator of the course introduced the members on the dais and set the ball rolling.

Dr. Anita Kaushal, Principal of the host college extended a formal welcome to the guests. She introduced the theme of the FDP and drew attention to the upcoming digital humanities, globally. She touched upon the vision of the concept in light of its contribution towards national development. Dr. Kaushal mentioned application of the digital words in favour of students seeking admissions and scholarships through digital information and access. Global interface and knowledge beyond paper are the new possibilities, she said. She touched upon wisdom of human minds in newness through a fresh way of thinking and initiating academic insights through the digital way of functioning, both academically and administratively.

The inaugural lecture was delivered by a renowned senior academician, Prof. Pramod Kumar from IDC, Chandigarh. His words of wisdom and immense experience in research stimulated the minds of listeners. His presentation and discussions were based on five very well and thoughtfully organized themes. Holistic knowledge and transdisciplinary approach was his theme one wherein new linkages were being established digitally between the various areas of study. In the second sub head he questioned the limitation of over and blind dependency on the black box as the source of learning. He warned it to be a killer, unless wisely used. Thirdly, he talked about categories of social analysis in terms of speed of technology and its impact on ways of thinking. The thoughtless temptation to quick usage can miss the purpose, Prof. Kumar warned. His fourth paradigm was emprises error in analyzing social situations within digital purview. The last theme of discussion was on the possibility of imbalance in learning, over dependence on digitalization, to the extent of sacrosanct perception tried to be implanted on human minds about a particular type of nationalism (an example). He pointed at research explorations on pedagogy and other areas to be re-examined, and henceforth be used carefully, or, the purpose would be defeated. Prof. Pramod used perfectly chosen examples throughout

his deliberation. Digital gurus and their unscientific half-baked discourses, using irrelevant indicator(s) to take an action, such as employing teachers to deal with drop outs in many states and ignoring other more rooted causes, seeking clouds to store everything with incomplete expertise to secure it, incorrect and hastened use of information based on partial facts were some of the concerns he shared. His ideas were very educating to the audience. He established through his lecture the need for the academicians to look at the social position of the research attempted, or the information used, and suggested to use reflective opportunity before implementing these, to link it with the context and purpose, and then constantly question on one's role as facilitator in the process of teaching-learning.

The inaugural lecture set tall standards for the remaining FDP, as well as to the faculty in audience with different lengths of experience, to do a diligent self-study before sharing any piece of knowledge. He was a great classroom teacher. Having sourced his material from various digital sources also, he left a mark on the listeners without using any IT support.

The Presidential remarks were given by the Prof. S.K. Tomar, a mathematician and Head, HRDC, Panjab University, Chandigarh. He linked digital usage and application to state attempts of checking on drop outs, and to think and bring in global experiences and research by digitalization. He also emphasized on the importance of learning, unlearning, re-learning and new learning through training programs such as the FDP. Prof. Tomar brought attention to need for supplementing live interface along with digital ways of learning. He quoted on great thinkers such Dr. Forray, a French academician, on holistic development of the students which must be taken care of. He encouraged teachers to ensure that they live by example, as the students look upon them. He reminded the use of self-control, and also to use creative ways in the day to day life as a teacher. His remarks were simple and close to the administrative perspective.

Dr.Ambuj Sharma presented vote of thanks to the speakers and also to Dr. Dalip Kumar, Incharge-RUSA, Department of Higher Education, Chandigarh for their contribution and support. He did ice breaking for the participants and announced about the details of the following sessions.

Session: II**Resource Person: Dr. Mahesh Sharma, Dept. of History, PU, Chandigarh****Topic: Digital Humanities.****Reviewer: Dr. Aradhana Sharma**

Dr. Mahesh Sharma, from the Dept. of history, Punjab University Evening College, began his lecture with the observation that the term 'Digital Humanities' is in fact an oxymoron and a fuzzy concept in the Indian education scene even though it has been around in the western world for about two decades now. He proceeded to elaborate on the what, how, and why of digitalisation of knowledge. Tracing the development historically of the concept of thinking, from Descartes, who said ' Cogito ergo sum'(I think therefore I am), he moved to the change in the notion that 'Knowledge is power' propounded by Foucault. He said that now post 2010, it is Information that is power. He believed that the crises of Humanities have led to the emergence of Digital Humanities education. It is the post Industrial Revolution highlighting the dichotomy between science and humanities, the sharpening of the difference between the objective and the subjective that has devalued the essence of Humanities which was the cultivation of the self.

Talking about the history of the growth of the digitalisation of knowledge, he recounted how in their inability to comprehend the motives of the Japanese kamikaze pilots in the second world war, the United States consulted the famous anthropologist Ruth Benedict, who published her subsequent research under the title, 'Chrysanthemum and Sword' focusing on the Japanese culture. Soon after in the 1960s, the USA started its Area Studies program with its goal of building an information base about multiple areas and indigenous people. This data he believed to have enormous significance for multiple interest groups, ranging from commercial organisations to military. Discussing the spawning of the internet as a technology that started as something to be seen and used, and transitioned into a technology to be hand held as smartphones. The latest version is of technology to be worn on one's body and in extreme cases to have chips embedded in one's body. This technology has become invasive and is controlling our lives inescapably through its agents namely Google, Facebook, Artificial intelligence, WhatsApp etc. He mentioned that this technology is extremely addictive as well. Referring to a book, 'Homo-Deus- A brief history of tomorrow', by Yuval Noah Harari, he underlined how those in power, are seeking to wipe out the uniqueness and interrogative nature of the Humanities thought and are seeking to replace it by a predictable programmed generalised humans.

Calling attention to this real though hidden agenda designed to control many by few, he warned against losing one's originality to these conformist forces of technology that force their choices down our throats.

In the question and answer session, Dr. Ruchira Sen enquired about the repeated use of the reference 'They' and who were being referred to therein. Dr. Dipankar Sukul had a query regarding the contribution of technology to happiness that the speaker overlooked.

Overall the session held everyone's attention by virtue of its thought provoking content albeit the repeated allusions to the designs of the state/ those in power to own our minds did strike as sinister.

Date: 09.01.2020

Session: III

Resource Person: Dr. Anu Sabhlok, IISER, Mohali

Topic: Relational Pedagogy: Coproducing knowledge in the Classroom

Reviewer: Dr. Dipankar Sukul

The Third and final session of Day 1 of the Faculty Development Programme started at 3PM. Dr. Anu Sabhlok, Associate Professor at IISER, Mohali delivered her lecture on 'Relational Pedagogy: Co-producing Knowledge in the Classroom'. At the very outset Dr. Sabhlok delivered on the relevance and importance of Humanities in an era of global crisis—threatened by the issues of climate change, political conflicts and other innumerable challenges. She emphasized on the role of humanities in creating awareness among professionals and the masses in the process of social change and development. Dr. Sabhlok thereafter advocated the need of a relational pedagogy in the classroom and the importance of co-construction of knowledge with the learner. At this point she shared her own experience of teaching a course on 'human geography' to her students in Pennsylvania State University. She highlighted how the experience made her to appreciate that every single individual is shaped by his/her social and political history and has a narrative of his/her own. Learning often becomes more interesting and meaningful if the pedagogy enables the learner to relate to these narratives. She emphasized the fact that students and their experiences too form a bank of knowledge and in an effective learning process knowledge is not imparted but is rather mutually constructed through an active involvement of both the teacher and the learner. Dr. Sabhlok mentioned that every discipline has an important role to play but we should also be able to think and develop

beyond the canon. Here she highlighted how her curiosity to find the human element (the one who actually creates and inhabits space) in the domain of Architecture led her to unfold and comprehend the mechanisms of social structures in a particular society. She further elucidated how such insights helped her to work with more sensitivity and awareness during the relief work in earthquake-hit Gujarat in 2001. Here she reiterated her point that we should be much more than mere professionals in our field. Talking of the importance of a more holistic interdisciplinary approach she recounted some of the significant initiatives in the field of urban planning. She deliberated on the ways of enlivening the public space and briefly mentioned about urban theory and lab course that have effectively worked for a democratic, socially just and sustainable form of urbanization. She also shared her experiences of ethnographic projects with migrant labourers in urban places and the effective use of the digital medium and multimedia in the demonstration and display of the findings of such studies.

The session was interactive throughout and the participants from different domains reciprocated the need of an interdisciplinary approach in an effective learning process by sharing their own experiences.

Date: 10.01.2020

Session: I

Resource Person: Pro. Akshaya Kumar, Dept. of English & Cultural Studies, PU, Chandigarh

Topic: Digital Poetry

Reviewer: Ms. Kamaldeep Kaur

Prof. Akshaya reflected upon the importance of medium in creativity/creative process and also in the response to it. He unambiguously went on to establish/trace the evolution of medium from oral tradition to the digital age.

He likened the invention of the Gutenberg printing press to a revolution that completely altered a value system. This was because the printing press necessitated a shift from the oral to the written tradition. The entire notion of nationalism became language centric because of the advent of the printing press.

A standard language becomes possible, even necessary, because of the printing press. This change from oral which is hearing centric to the visual which is vision centric was a paradigm shift in the modes of literary production and its consumption. Almost instantaneously the

creators/producers of oral tradition were deemed illiterate and outdated. The written word became sacrosanct and gained primacy all over the spoken word.

The second revolution in the sphere of creativity and its consumption is when creativity meets technology. The encounter with technology is not an innocent one. It is tantamount to an overwhelming onslaught on civilisation. As with everything else there are positives and negatives: the positives are that technology democratises publishing which is no longer a lucrative business as anyone can publish anything from anywhere.

Prof. Akshaya also elaborated as to how digital technology circumvents the 'tyranny' (as he calls it) of the page- a flat surface. The imagination is 3D but page circumscribes and is bound by protocol.

Prof. Akshaya Kumar also showed poetry written by e e cummings- on LONELINESS which visually depicted loneliness through the metaphor of a falling leaf. The structuring of alphabets breaks the monotony of the page.

Prof. Akshaya also depicted a poem TIME PASSES BY wherein the passage of time was beautifully captured by strategically fading fonts and spellings. He reiterated the fact that poetry is not merely an amalgamation of metaphors and alliteration; there are multiple ways to write it. Digital poetry facilitates 3D poetry much like our imagination.

Perhaps the most interesting component of Prof. Akshaya's presentation was with respect to translation of Bhagvad Gita- a religious text which overawes the reader with its depth and width. Mani Rao has translated Gita without being overwhelmed by it. She encapsulates Gita's wisdom with a startling perspective using flow charts, equations and Venn diagrams. The new digital medium provides us with the wherewithal for such experimentation. It has also re- invented the oral and print media.

Prof. Akshaya also delineated the importance of fonts in conveying meaning. He emphasized that fonts are not used arbitrarily because different fonts convey different moods of a text.

Robert Kendall's poem Faith was 'screened' which had words flying in from all parts of the screen, it was a graphic representation wherein everything collapsed a heap of broken images.

The question answer session was an invigorating one. Dr. Harpreet asked how emojis are reflective of going back to the era of pre-language. Dr. Jaspal questioned whether the real essence of the Guru Granth Sahib can be captured in a translation using this new medium. To which Prof. Akshaya replied that translation has to be done in the language of the new audience

to capture their interest. Also no translation is ever complete and final. Ms.Vineeta Rao from Dept. Of Economics wondered whether the current education system would incorporate in itself the freedom that the digital platforms have to offer.

Dr.Sumati talked of software that enabled one to write poetry wondering whether AI would take over human creativity to which Prof. Akshaya's response was that we have long romanticized creativity and authorship.

The session ended with the visual depiction of poetry, anecdotal narration and Prof. Akshaya's intense engagement with the participants. The session was fascinating, thought provoking and captured the attention of the audience.

Date: 10.01. 2020

Session: II

Resource Person: Dr. Shivani Sharma, Associate Professor and Head, Dept. of Philosophy Panjab University, Chandigarh

Topic: Knowledge, Research and Creativity: Diluting the Boundaries

Reviewer: Dr. Veenat Arora

Dr. Shivani began her presentation by orienting the audience with the basics of Philosophy. She started by explaining the relevance of the subject which perhaps appears to be a misfit in the contemporary times of fastness, digitalisation and advancing technologies etc. especially in terms of material gains. She explained that philosophy, the discipline of knowledge is like a grandparent whose presence is so significant to measure or quantify. Philosophy is a conceptual and an analytical science and not a factual science. Philosophy is a social science that deals with the question of 'What it is' and not 'how it is' of any phenomenon.

She apprised about the various branches of philosophy like Metaphysics, Epistemology and Phenomenology that collectively deal with understanding the nature of reality and the sources to reach knowledge. It was explained that 'subjectivity' is very important; when it about understands the human phenomena, generalisation is not possible. Her presentation was very comprehensible as she quoted examples from everyday life and used interesting analogies to explain complex concepts of Philosophy.

Citing scholars like Kant, Socrates, Plato and Aristotle, she elaborated on various ways of transmitting knowledge. It was interesting to learn that unlike other social sciences, Philosophy is not confined to any fixed research methodology. One can understand 'self' and any phenomenon by subtracting all the pre-suppositions attached to it. She reflected on the

difference between 'reality' and the 'truth'. Last section of her presentation was on the idea of creativity, whereby she emphasised on the notion that creative impulse lies deep within everyone and it is more active in the childhood. Creativity is infectious and spreads from one to another. On the whole, her presentation was very enlightening especially in the contemporary times when the existing structures are struggling to cope up with the pace of quickly changing technology and individuals are confused as to where to limit the intervention of technology in everyday life. Through her profound words she made us think how important it is to connect to the inner-self and be human. After her presentation while most of the audience got into self- introspection mood, there were a few questions asked to which Dr. Shivani replied very aptly.

Date:10.01.2020

Session: III

Resource Person: Prof. Pampa Mukherjee- Dept. of Political Science, PU Chandigarh

Topic: Digital Humanities Social Sciences and Teaching Practices

Reviewer: Dr. Aarti Kaushal, Assistant Professor, GCCBA-50 Chandigarh

Prof. Pampa started with giving importance to digitalization for saving the music in the soft form. She discussed that Evolution of digitalization started with *Doordarshan* (Online source). Ma'am rightly said we all are digital humanists as we are using technologies via Apps and Gadgets in our routine life. She stressed on two needs, one need is to insure knowledge and the other one is Skill. She talked about how the focus is on sharing the links rather than distributing the handouts. She also discussed the impact of digitalization on the independence of Universities and Institutes (which has presence of more than 800 years). She also highlighted that we are in phase of massive crisis and we need to cope with Digitalization. She humorously discussed the fear of adaption to computer system with which we all can relate too. Regarding Teaching Methodologies- She raised the issue of increase in number of students that has led to elimination of critical thinking and Analysis. She stressed on Transformation of knowledge based society towards information based society. She also reminded us the importance of storytelling concept, and how digitalization can make constructive use of storytelling techniques. She highlighted the bombardment of content and related concerns with regard to qualitative aspect in it along with the concept of borrowed institutions. She also stated that social media has led to the increase in political participation. She mentioned that Public Policy making is participative with the help of digitalization. She concluded with mentioning the concept of Global

civil society, netizens conceptual framework, the dilemma of what to choose and what not to choose and on training mind to read text.

Date: 11.01.2020

Session: I

Resource Person: Professor Arvind, IISER- Mohali

Topic: Distinguishing Science from Technology and Spirituality

Reviewer: Dr. Ruchira Sen

Professor Arvind gave an enlightening and thought-provoking talk on “Distinguishing Science from Technology and Spirituality”. His talk was divided into three main parts. In the first part, he discussed what science is and how it is practised. In the second part, he emphasized the differences between Science and Technology and in the last part he discussed the distinctions between Science and Spirituality. Professor Arvind’s talk was enriched by anecdotes and his own experiences. He talked about the common misconceptions and mistakes that take place in this field. His main message was to understand the boundaries of Science and avoid unnecessary interventions among the three. The talk was followed by an interactive session where the participants raised queries and Professor Arvind shared his views patiently and often humorously. Interesting questions included how science empowers humans, why science and spirituality should be mutually exclusive, what should be the role of parents in teaching science to children etc. I think the talk could also include the dilemma of the scientists in doing market- driven or government forced research. I felt that an obvious component of this subject, the role of ethics was slightly touched but not elaborated in his talk. The session ended with a discussion on the role of language in teaching science.

Date: 11.01.2020

Session: II

**Resource Person: Prof. Bijoy H Boruah, Department of Humanities and Social Sciences
IIT Ropar, Punjab**

Topic: Humanism, Transhumanism and Technoscience

Reviewer: Dr. Gopal Chandra Nayak

Prof. Boruah started his presentation sharing the topic he presented in a conference in Delhi; the topic of his presentation was “The Shadowy Presence of the Post Human Future”. He said the Post human future is already present in the present time. Then he clarified the three terms- Humanism, Transhumanism and Techno science, and explained the difference between Pure or Fundamental science and Applied science. Pure science represents Nature and Applied science intervenes in the Nature. This dichotomy is fundamental in the Enlightenment modernity conception of science, but there is break from this Enlightenment conception of science, he said. Now science and technology is intertwined, and this convergence has given rise to new disciplines of scientific enquiry, for example Biotechnology, Nanotechnology, Technoscience, Synthetic Biology etc. Professor Boruah said this convergence of sciences and technology is important for human progress. United States National Science Foundation in collaboration with the department of Commerce stated that convergence of technologies is required for improving human performance. For this end, they started programme in Nanotechnology, Biotechnology, Information Technology and Cognitive Science (NBIC). He asked why to be enthusiastic about Techno science, and said this enthusiasm is for improving human limits/standards which is objectively set by Nature. By manipulating the basic units of Nature, i.e. atom, gene, neuron and information bit, Techno science offers the possibilities of going beyond the human limits. He finally reiterated that Natural Selection is replaced by Deliberated Selection through the convergence of NBIC, and the future of Transhumanism is towards creation of cyborg which raises many ethical and societal questions. After the presentation Prof Boruah responded to the questions asked by the participants. The discussion was about the post human future. Are we heading towards a utopic or dystopic future? The presentation was very clear and relevant.

Date: 11-01-2020

Session: III

Resource Person: Dr. Dinesh Chahal, Department of Education, Central University of Haryana, Mahendragarh, Haryana

Title: Two Ts: Technology and Tradition

Reviewer: Dr. Desh Raj

In his presentation Dr. Dinesh Chahal discussed about the role and responsibility of a teacher in present times. He emphasized upon that importance of human values over the use of science and technology in the field of education. Teacher-student relation is changed and role models are replaced by real-models. He also said MOOCs cannot replace the real teaching and relation between teacher and student. A Teacher must work for Himself, His Subject and His students.

Three Ps are very important for a teacher in the 21st century: Professionalism, Preparation and Practice.

For the development of their students teachers must concentrate on Knowledge, Skills and Communication. He also discussed the importance of values inculcation among students, so that student can become sensitive towards themselves and his society. The major concern of the present days is to use technology for the benefits of the students. We have to keep ourselves away from the blame game for professional development and to perform own duties well. We must care for values while using technology and it should not overlap the socio-cultural values. A teacher must have three commitments:

1. Towards students/learners
2. Towards the society
3. Towards the Profession

We must ready for the research engagements and collaboration with our students, colleagues and institution for the positive contribution towards better education. He also discussed about the initiatives taken by the Govt. to enhance teaching-learning process like UBNTU, E- *pathshala*, *Epg-pathshala*, *Swayam*, *Swaymprabha*, K-Hangman, NPTEL, E-Acharya, *Vidwan*, *Gian* etc.

Date: 13.01.2020

Session: I

Resource Person: Prof. Krishna Kumar, Honorary Professor, Dept. of Education, PU, Chandigarh

Topic: Digital Literacy

Reviewer: Dr. Saranjeet Kaur

Prof. Kumar talked about Digital Literacy. He started off by giving the audience an example of a hypothetical book entitled '*Bhag-darr*' written in the current ongoing scenario of our country depicting the happenings of January 2020. If a Language Educator were to teach this book to his/her students, let's say, fifteen years from now, i.e., in 2035, as part of the syllabus of Literature, how would the educator go about it? The educator would have to research deeply as to the plot, characters, atmosphere and technique. The educator would keep in mind the Literary Theory which emphasizes on how to contextualize the story, as it happened fifteen years earlier. The content, being deeply political, would depict the polarities developed in our

times. The debates of our times would be reflected in it, along with the ranks of people and high officials. Will the educator exercise some degree of autonomy or caution on these debates? Because of the fact that this event would depict confusion and chaos of our times, it was named aptly by Prof. Kumar as '*Bhag-darr*', as the word when split into two '*Bhaga*' and '*Dauri*' means *escape* and *engage*. People were responding to larger ethos of time. There was no direction and leadership as such. Youth provided breakthrough by leading the leaders. Situation was ripe for mobilisation. Will the educator be able to draw the story into a bigger narrative of times? The educator would need to psychologize a situation such as how a student leader felt on getting hit on the head. In all, the educator would have to work on the hermeneutic composition of these times and decipher its legacy for the future. To understand the larger perspective of the situation, the educator would have to guide students to dissect the story by reading various other texts available in the digital media such as news, literature, tweets and facebook entries. The educator would introduce the digitality of that age. We are at the dawn of digital era now. Students will be ahead of teachers in employing digitality. Introducing the digital element to students will enrich their understanding of '*Bhag-darr*'.

The other pedagogic issue that Prof. Kumar talked about was that future teachers will be forced to be interdisciplinary. Interdisciplinary approach will become more achievable goal. He quoted words of Chief Justice of India, "Judges require an interdisciplinary education today", emphasizing on the fact that almost all professional roles in society will have to dissolve their rigid boundaries and be more fluidic in terms of epistemologies. Pedagogic relations are at the core of education. Prof. Kumar focused upon the need of Pedagogical Relational Teacher-ship, which supports the development of new knowledge about teachers' relational proficiencies to create opportunities for students to participate in their education and to emerge as unique individuals and speak with their own voices. Relational activity requires same amount of time to intensify relationship of teacher and student as is required between a parent and a child. There has to be a considerable investment of time. But this time got nibbled away as liberal institutions never got enough time.

He also asserted that the ideology of Neo-liberalism could not flourish in the post-colonial times. It was simply a piece-meal exercise. One of the hallmarks of neo-liberalism is that it wouldn't have been possible without the advent of digital technology. It has certainly facilitated neo-liberalism in various forms of government. Key examples are biometrics, CCTV etc. Vast amount of expenditure has been done for wholesale transfer of paper-based admin system to online. However, in countries such as USA, UK and Japan, people still have liberty to post applications by hand (not online). We have gone overboard in this matter. The support staff has

dwindled, shrunk and disappeared. The global trends are being intensively followed by countries trying to be faster than the west.

We can't even spare out time during our PhD. Prof. Kumar mentioned a book 'Slow Professor – Challenging the Culture of Speed in the Academy' written by Maggie Berg and Barbara K Seeber (University of Toronto Press). As per the book, the teacher's life is now going at a breakneck speed. Teacher's role is highly jeopardized under the auspices of resources gifted by technology to administration. A teacher is 24 x 7 available to his/her students and is mostly online due to institution-related work if not working for students. The book portrays a stifled life of teachers. One needs to salvage it by going slow and building values. Else, the heart of academic life would perish and the ultimate sufferer would be student. Prof. Kumar discussed another book, 'Reader, come home' subtitled 'The Reading Brain in a Digital World' written by Maryanne Wolf, a neuroscientist. Her primary argument is that Digital Reading is very different from Conventional Reading. While reading digitally (on mobiles, tablets or laptops), the analogical activity of our brain goes down, which is basic to all other meta-logical activities of the mind.

In the end, he summed up his lecture by saying that Digital Technology creates the temptation that "It's possible". On the other hand, humanities are the last bastion left for the assertion of pedagogic values. Therefore, one should use digital tech keeping in mind its limitations.

Date: 13.01.2020

Session: II

Resource Person: Dr. Rajesh Kumar Jaiswal Univ. School of Open Learning,PU, Chandigarh

Topic: Disability Studies and Critical Pedagogy: Reading Selected Hindi poems

Reviewer: Ms. Harpreet Kaur

The session was delivered by Dr. Rajesh Kumar Jaiswal, faculty with University School of open learning, Panjab University, Chandigarh. He presented his ideas on the topic 'Disability Studies and Critical Pedagogy: Reading Selected Hindi poems'.

Dr. Jaiswal enlightened us with the true meaning of the words 'Critical Pedagogy' and 'Disability'. Critical Pedagogy plays an important role in shaping the human behavior. It is a

teaching approach in which the students are asked to examine and analyze the dominance and practice that dominance. Once they reach a point of disclosure where they feel the society very problematic, they start sharing their knowledge with an attempt to change the oppressive nature of it. Thus, it is a powerful tool for social transformation and enhancement of our teaching structure.

Describing disability or what a disabled person is to the society, he outlined that disability is not in a person, but it is the society's perspective which makes a person disabled. The society considers these people as a weak liability and they are always oppressed by the society. In this context, Dr. Rakesh Jaiswal presented before us two Hindi poems "*Rani and Kani*" by Sh. Suryakant Tripathi Nirala and "*Padmavat*" by Malik Muhammad Jayasi. In the former poem, the poet described the pain of a mother for her girl who suffered from bodily differences due to which her dream of getting married shattered and she remained as a caretaker while in the latter one poet Jayasi portrayed himself in the poem and described his disabilities with an optimistic approach. He represented how one can become a formidable fighter in the society if he/she instead of considering himself/herself as a victim takes his disability with a positive approach.

Dr. Jaiswal further stated that it has been observed that these individuals are always marginalized and segregated by the society and has therefore led to oppression and if one does not critically understand they are oppressed and the state that they are in, they can never want or wish to be liberated and become free. This had led to build a relationship and need of Disability and critical pedagogy. He emphasized his point that this kind of critical thinking can never be achieved with machine learning in this world of Digital Humanities.

Date: 13.01.2020

Session: III

Resource Person: Prof. Jasjeet Singh Bagla, IISER, Mohali

Topic: Digital Media and Science Education

Reviewer: Dr. Gurpreet Kaur

Yesterday was very exciting session on "Digital Media and Science Education" by Prof. Jasjeet Singh Bagla, Department of Physical Sciences, IISER, Mohali. He started with brief introduction on Digital media which goes through Power point presentation to other assistive audio visual materials. He asserted that power point presentation as a teaching method in classrooms is facing criticism in recent times. He beautifully portrayed the positive sides of normal teaching

versus the digital media. In other words, Prof. Bagla brought up clarity on what a teacher can do that digital media cannot. A teacher responds, provides information, clears doubts on the spot, connects through concepts, correlates to causes, maintains coherence, assesses level of students and adapts according to classroom environment. While all these mentioned benefits are not possible through online teaching, he also discussed the positive aspects of online study material that is readily available free of cost on the internet which you can get by paying only for internet connectivity. Of course, the material online is not always authenticated. Moreover, audio visual aids do not readily work with every student. He critically pointed out that in today's learning, emphasis is on optimizing approach to multiple choice questions mostly. Further, he raised the point that biggest problem with digital media learning is that it is no peer learning. He strengthened it further by saying that research showed that the peer learning is the best form of learning as there is little fear of judgement and all students start almost on equal ground. He raised policy related issues also like chunk of teaching scope being shifted to online teaching which means lesser teachers will be required.

To summarize, he emphasized that teacher in a classroom makes a huge difference and it is next to impossible to replace traditional classrooms with digital media. Technology is just a tool to aid and not to substitute classrooms.

Date: 14.01.2020

Session: I

Resource Person: Prof. Lallan Singh Baghel, Dept. of Philosophy, PU, Chandigarh

Topic: Deconstructing the Discourses on Digital Humanities and Critical Pedagogy: Raising Some Philosophical Concerns

Reviewer: Dr. Sumati

Prof. Lallan Baghel set the tone of his talk by posing a complex questions arising out of the academia's engagement with digital humanities: Can humanities be quantified, tabulated or marketed? Do we aim to create development discourse or humanistic one? Commending the Digital Humanities for creating 'humanities commons', equal partnerships and giving rise to alternative discourses, he deliberated on its flip side as well. Tracing the journey of Western pedagogy from the early 20th century to its end, he highlighted that prominent thinkers/schools have advocated for an affirmatively active and engaged pedagogy vis a vis the one sided one. He underlined the role of education in creating 'space' to build curiosity, questioning and courage; the three fundamentals of education in terms of its true aim of creating dialogue. According to him, this is where we need to be aware of whether digital humanities allow that

principle of difference which is cantered on 'common humanity' rather than 'uniform humanity', and that is where critical pedagogy becomes crucial to take into account the conceptual categories and their significance in fulfilling the aim of education i.e. thinking, questioning and transforming.

Taking note of the effect of colonial encounter of the Indian education philosophy, he stressed how the focus on metaphysics in Vivekananda, Dayananda and Aurobindo's philosophy was questioned by that of Jyotiba Phule to bring about what Paulo Freire calls the 'pedagogy of Oppressed'. He ended his talk by emphasizing the need of differential, engaging pedagogy, and adapting digital humanities to the current context and thereby being sensitive to the dynamic purpose of education to engage with conceptual categories and reach to a transformative truth.

Date: 14.01.2020

Session: II

Resource Person: Prof. Bhupinder Brar

Topic: Education and Pedagogy in the Times of Digital Humanities

Reviewer: Ms. Vipanjeet Kaur

In the first part of his presentation, Prof. Bhupinder Brar talked about 'Digital Humanities' as a discipline. While reflecting on the title 'Digital Humanities', he observed that this title is extravagant. It is like a found name which means we are in the process of finding a meaning to it. Regarding its definition, he said that it is having working definition. Each one of us is having our own version of 'Digital Humanities'. He called it a trendy and emergent subject which has not yet become a mainstream or even a parallel to it.

In the second part of his presentation he highlighted the usefulness of 'Digital Humanities'. He began with admission that he was not sympathetic towards the idea of 'Digital Humanities' initially. He admitted that he was not a great admirer or advocate but a little admirer of 'Digital Humanities'. However, he clarified that he had no problem with the argument that we live in a digital world. And our exposure to cultural product in the contemporary times is digital rather than concrete. He elaborated this point by saying that standard things like printed books and concrete products are becoming less popular as compared to their digital versions. It is mainly due to availability of plethora of resources and that too quickly with a click of mouse. Thus it has become very convenient for students to access the research material online. It also saves us from the arduous and tedious task of finding a book in the library.

In the third part of his presentation the speaker discussed the cultural aspects of human life and how technology has facilitated the study of cultural habits of people. With the help of digital

tools like CCTV and biometric information in Adhaar cards, activities of people can be monitored. In addition, it has revolutionized the data collection and record keeping. The importance of **digital record keeping** over traditional record keeping was also discussed. With the help of interesting examples from everyday life, he explained how digital record keeping has minimized the scope of faking data. It has enabled the authorities to collect and maintain authentic and real data. As a result, it is not possible any longer to rely on traditional sources. However, the speaker wondered whether these tools are replacements or supplements. Do they actually supplement human activities or are they replacing traditional and manual practices.

In the next section of his presentation, he raised a few objections to 'Digital Humanities'. The first objection is related to its liberating aspect – its openness, accessibility and non-hierarchical claims. The question foremost in our minds is, '**How open and how even is the digital world?**' It is open in the sense that it has liberated human beings from rigid constraints of spatial and temporal boundaries. Digital resources are accessible anywhere. Information can be shared in the digital space in the form of uploaded you tube videos, photographs and blogs from any part of the globe and at any time. Moreover, information can also be accessed and downloaded easily. Thus it has democratized dissemination and accessibility of information. On the one hand, he accepts the fact that 'Digital Humanities' is open in a certain way. On the other hand, he questions its neutrality and non-hierarchical claim. In this argument he also alludes to postcolonial attitude of human beings. A postcolonial world is a world in which the nations are free of formal forms of oppression of colonialism but in cultural terms colonial experience still exists. A paradoxical situation arises in the postcolonial societies where people are trying to be free of hateful colonial master yet they are fascinated with them. As a result, a conflict arises in the minds of people. It was very beautifully compared to a bad marriage in a humorous manner. He uses oxymoron to call this experience an ***intimate enemy*** whom we hate and love at the same time. It is because people still cherish moments of their intimacy with the colonial world. This comparison was further elaborated by giving an example of a book titled Black Skin and White Masks. The speaker sees 'Digital Humanities' as a kind of new colonialism. We may hate it but cannot ignore it. In the 21st century when globalization is viewed as a form of western hegemony, how open and even is the openness of 'Digital Humanities'. Another example of Wikipedia was also cited to draw our attention towards the problem of anonymity of the e- content. The information is taken as gospel truth without ascertaining its source. It was compared with the printed books and content where publication information and authorship are mentioned on the cover page. Contrary to this, anonymity in the digital world is giving a semblance of neutrality without being necessarily neutral.

Second objection is to its mechanical nature. While using digital sources as supplementary tools wisely and cautiously, the tools themselves start defining the questions we ask. In this discussion, he reminisced about his student life to highlight the risk factor in its use with the help of an anecdote. The purpose was to emphasise that western thoughts are adopted blindly and are praised without reflection out of slavish mentality. He recalled how he was caught in the whirlwind of the storm of the behavioural revolution during his university days. People realized after a few years, to their dismay, how nonsensical this movement was. And the phase of post behavioural revolution immediately followed its end. With the help of this allusion the speaker envisaged the future of 'Digital Humanities' which may meet the same fate. It may eventually be refuted and proved nonsensical after a few years.

In the last phase of his talk, he had taken up the risks involved in employing digital tools and methods for studying humanities. He opines that digital pedagogy should not be applied seriously and literally to study humanity as it will limit its scope only to topics and problems that can be examined with digital lens. Thus this pedagogy may turn out to be exclusive. Moreover, the uniqueness of human experience which is the essence of human life defies digitization. Everything cannot be converted to 1.0 as digital is binary. Taking example of a musical rendition he said that its magic and feel cannot be reduced to digital version or 1.0. These findings make us realize that the concern of humanities is different. And a **"silent crisis"** is evident in academia and pedagogy. The presentation ended with a conclusion that reflectivity is the heart of humanities as human life is about reflectivity.

The talk was mainly based on Prof.BhupinderBrar's personal findings and observations. It was very thought provoking and makes us reflect on the usefulness, applicability as well as implications of 'Digital Humanities'. In conclusion, it provided valuable insights into the real issues of the contemporary digital world.

Date: 14.01.2020

Session: III

Resource Person: Prof. Ronki Ram, Dept. of Political Science, PU, Chandigarh

Topic: Digital Humanities, Ethics and Research

Reviewer: Dr. Cheena Gambhir

Prof. Ronki Ram introduced the self-evolving technique of Digital Humanities. Digital Humanities occurs at the intersection of computation techniques where discipline and computer technology intersect. It involves digital tools, technology and methods. It means that modern gadgets impact humanities and humanities culturally impact digital technology.

He also introduced various techniques like alternate reality games, 3 D modelling and stated research should not be limited to the subject alone but should be made more communicative to the people at large through transmission. He also introduced the participants to new terms like text mining, Digital mining, software studies, cyber culture, digital culture, platform studies which they can explore and apply in their research work. As part of criticism he mentioned that in the entire process the pedagogy is lost. The entire presentation was very informative and lots of stress was given on application and methods of Digital Humanities.

Post Graduate Government College for Girls, Sec-II, Chandigarh IN ASSOCIATION WITH HUMAN RESOURCE DEVELOPMENT CENTRE (Panjab University, Chandigarh)
Under the Aegis of RUSA SEVEN DAYS FACULTY DEVELOPMENT PROGRAMME: **EDUCATION AND PEDAGOGY IN THE TIMES OF DIGITAL HUMANITIES** 09-01-2020 to 15-01-2020



Sitting: Prof. Bhupinder Brar, Principal Dr. Anita Kaushal, Lallan Singh Baghel

1st Row Standing: Jaspal Singh, Meenu, Asha Kiran, Salil Sharma, Veenat, Preeti, Harpreet Kaur, Shivani, Amandeep Kaur, Ambuj Sharma

2nd Standing: Desraj, Vipanjeet, Harpreet, Nidhi Sharma, Jai Bharti, Ranju Bala, Ravneet Kaur, Anju, Harsh Manchanda

3rd Row Standing: Chandan Lal Gupta, Aradhana Sharma, Ritu Kalsi, Kunjan, Poonam, Devinderjit, Madhumita, Veneeta Anand, Kamaldeep, Cheena Gambhir

4th Row Standing: Ruchira Sen, Gurpreet Kaur, Naveena N., Aarti Kaushal, Ramandeep Kaur, Sumati

5th Row Standing: Gopal Chandra Nayak, Amandeep Singh, Dipanker Sukul, Prakash Chandra, Mohd. Sohail, Gurjeet Gujral, Saranjeet Kaur, Renu Somal, Neelam Rathee

REPORT

Three Days Entrepreneurship Development Programme

06th March -8th March 2019

<http://www.worldwisdomnews.com/three-day-entrepreneurship-development-programme-in-pggcg-11/>

Valedictory function of the three day Entrepreneurship Development Programme 6th to 8th March 2019 in the Post Graduate Govt. College for Girls Sector 11, Chandigarh was held today. The programme was being organised under the aegis of Department of Industries, Chandigarh Administration from More than 70 students and faculty members attended the programme.

Prof Anita Kaushal thanked the Department for the initiative and motivated the students seek proper guidance and take full advantage of the programme. She distributed certificates to the successful interns.

During the three day programme, several experts including S. Paramjit Singh, Director, Regional Centre for Entrepreneurial Development (RCED) elaborated the significance of economic self-dependence in the present era. The other experts explained the opportunities in food industry, Social sector, IT Sector, and Energy. The experts explained the way the Govt of India is providing incentives to the Self Entrepreneurs in the form of bank loans and subsidy. Mr.Satwinder Singh consultant with RCED also addressed the students on the occasion.

Dr. Manoj Kumar, Associate Professor, Department of Sociology and Incharge of the programme highlighted that in addition to the three day EDP, the college will be conducting five ED Programmes in the neighbouring villages of KhudaJassu, KhudaLahora, Khuda Ali Sher, Dhanas and Sarangpur. The objective of the programme will be to spread awareness and provide guidance to

the youth of these villages so that they can derive maximum benefit from the government schemes.





Community Hygiene and Public Health Society, PGGCG-11, Chandigarh

ORIENTATION PROGRAMME

(19.8.2019)

Community Hygiene and Public Health Society is working under the able guidance of Principal Prof. (Dr) Anita Kaushal. Main objectives of society are to motivate the students to create healthy and hygienic environment. Society registered around 150 students of various streams from college. Orientation programme on Community Hygiene was organized on 19.8.2019. About 100 students were acquainted with the activities taken by the society throughout the year. A poster making and paper reading competition was held in order to make students aware about various vector-borne diseases. The following entries were adjudged the best.

Poster making Competition

Prize	Name	Class	Roll No.
I st	Simran	B.Sc. II Med.	7490
II nd	Nishtha	B.Sc. II Med.	7513
III rd	Bhawna	B.Sc. II Med.	7448

Paper reading Competition

Prize	Name	Class	Roll No.
I st	Vishakha	B.Sc. II Med.	7447
II nd	Nishtha	M.Sc. I Zoology	12971
Special Prize	Nishtha	B.Sc. II Med.	7448



LECTURE ON AMONG ADOLESCENT GIRLS

(26th Sept. 2019)

Community Hygiene and Public Health Society organized an awareness programme on “Anemia among adolescent girls” in Room no. 34 on 26th Sept. 2019. About 150 students attended the lecture cum awareness programme. Different causes of Anemia were highlighted by our alumnus student Ms. Jainis Thaper. She elaborated different types of Anemia prevalent among the girls due to unbalanced diet, carbonated drinks, pesticides, oxytocin, genetic and lack of vitamins among the diet.



This programme was organized under POSHAN MAH celebration in Post Graduate Govt. College for Girls, Sector-11, Chandigarh. About 100 students attended the lecture, out of which 15 students participated in extempore organized on various topics related to anemia and best three students were awarded.



STUDENTS PARTICIPATED IN EXTEMPORE

(28 October 2019)

The following students(15) participated in the extempore competition:

S.NO	ROLL NO	Class	Name	TOPIC
1.	12963	M.Sc. I	Akanksha	Function of blood cells
2.	12976	M.Sc. I	Daechen	Iron deficiency anemia

3.	12968	M.Sc. I	Simran	Vitamin deficiency anemia
4.	12960	M.Sc. I	Gunjan	Anemia due to inflammation
5.	12978	M.Sc. I	Swati	Aplastic anemia and anemia associated with bone marrow
6.	12971	M.Sc. I	Ameesha	Haemolytic anemia
7.	12969	M.Sc. I	Mansi	Sickle cell anemia
8.	12970	M.Sc. I	Pooja Yadav	Risk factor of anemia
9.	12983	M.Sc. I	Bhawana	Signs of anemia
10.	12972	M.Sc. I	Hiteshi	Microcytic anemia
11.	12957	M.Sc. I	Prachi	Introduction to anemia
12.	12982	M.Sc. I	Jyoti	Alcoholism and anemia
13.	4379	B.S c.III	Taranveer	Guidelines to prevent anemia
14.	4378	B.Sc. III	Shivangi	Natural Foods
15.	4379	B.Sc. III	Manisha	Fortified food



STUDENTS PARTICIPATED IN EXTEMPORE

The following entries were awarded:

Roll No.	Class	Name	Prize	Topic
12972	M.Sc. I	Hiteshi	I st	Microcytic anemia
4379	B.Sc. III	Taranveer	II nd	Guidelines to Prevent anemia
12968	M.Sc. I	Simran	III rd	Vitamin deficiency anemia
4378	B.Sc. III	Shivangi	Consolation	Natural foods
12957	M.Sc. I	Prachi	Consolation	Introduction to anemia

BREAST CANCER AWARENESS PROGRAMME

(7th Nov.2019)

Community Hygiene and Public Health Society organized an awareness programme on “Breast Cancer Awareness Programme” in Room no. 126 on 7th Nov.2019. About 120 students attended the lecture cum awareness programme. Dr. Japnit Singh from Ivy Hospital Mohali elaborated various causes of breast cancer among various age groups of females. She explained how with the help of ultrasound, mammography and self assessment one can do cancer screening. With the help of dummy she explained how self examination of breast can be performed with circular and wedge techniques. It is very important to catch the cancer at earlier stage before it catches you. The talk was very informative and enlightening for the students, faculty members and their parents.



CANCER AWARENESS PROGRAMME

(28-01-2020)

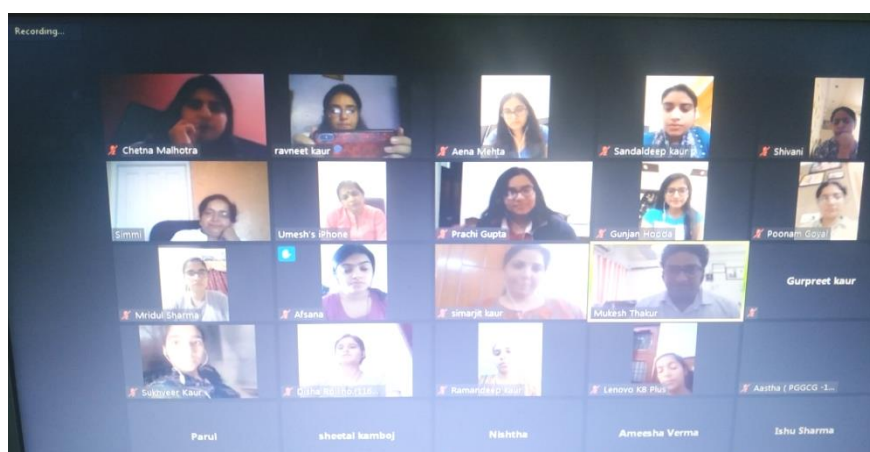
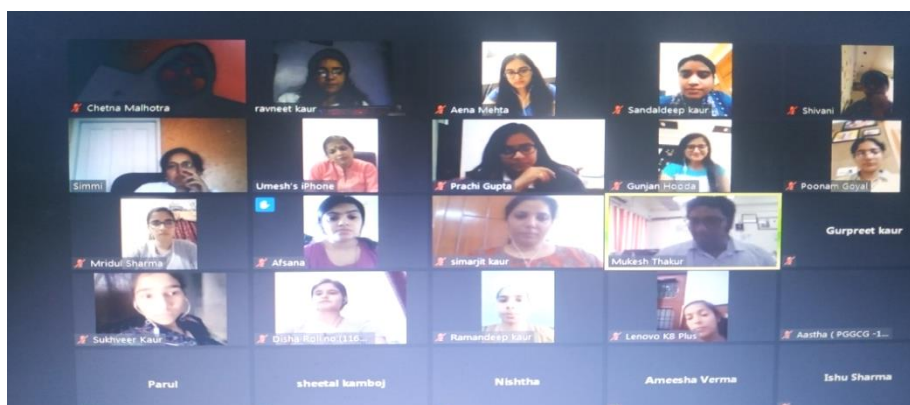
Community Hygiene and Public health Society organized a lecture on 'Cancer awareness' in College campus on 28-01-2020 by Dr. Rupinder Kaur (MBBS, MS - Consultant, Gynecologist, IVY Hospital) to sensitize the students particularly about Cervical and breast cancer in females. The aim was to raise cancer awareness regarding detection, prevention and treatment. She stressed on various signs and symptoms for early detection of these cancers and the need of change in life style habits. The lecture was particularly focused to educate about the prominent symptoms in Breast, uterine, ovarian, vaginal and vulval cancers and also to differentiate such types of co-related cancers. The speaker also motivated students to go for cervix cancer vaccination. About 150 students attended the lecture. The interaction ended with numerous queries by the students about cancer and general problems in women.



WEBINAR ON THEME: ALL ABOUT COVID 19

(8th June, 2020)

Department of Zoology and Community Hygiene and Public Health Society organized a Webinar on theme 'ALL ABOUT COVID 19' on 8th June, 2020 (11.00 AM onwards). The speaker was Dr. Mukesh Thakur (Scientist C) – Centre for DNA Taxonomy & Coordinator Centre for Forensic Sciences, Zoological Survey of India, Kolkata. He spoke on topic 'Spread and transmission of SARS-COV 2 in India through an Evolutionary genetic approach'. The speaker stressed on the molecular and genetic aspects of SARS COV 2 spread. About 200 registrations were done for the webinar through the mode of google forms. The same webinar involved the e-poster presentation by our students from various classes (B.Sc. I, B.Sc. II, B.Sc. III, M. Sc I, M. Sc II). The e-posters were presented virtually on various sub themes – History of COVID 19, Symptoms & Prevention of COVID 19, Molecular and genetic aspects of COVID 19 transmission and Impact of COVID 19 on Biodiversity and Environment. The session ended with a fruitful and informative discussion with the speaker. The webinar was hosted on Zoom platform.



DST Sponsored E-Poster Making Competition

THEME: Connecting through Science during Covid-19, Pandemic

Nutrition Month Celebration

Nutrition month was observed **1st September to 7th September, 2019**. Around 100 students participated in the event. It included events like Cookery Competition, Poster making, Street play along with the interaction of villagers, demonstration of nutritious recipes, Diet counseling of students. A talk was delivered by Ms. Kalyani Singh Asst. Professor, PGGCG-42, Chandigarh, on the theme “Healthy Citizens Wealthy Nation.”. Various other outreach programmes were conducted in collaboration with the College NSS unit.



Principal Prof Anita Kaushal and Staff



Principal Prof Anita Kaushal and Staff judging the posters

From

-7-
Dy No 2227

The Principal
GCC-11, CCA
No. 531 dated 13/8/08

Subject: Permission to start Certificate Course in
Office Management

PUC

The Principal, Govt. College for Girls, Sector-11, Chandigarh has sent a proposal for grant of permission to start Certificate Course in Office Management under the initiative for implementation of the Chandigarh Administration's Action Plan for Gender Sensitisation and removing Girl Child Discrimination.

- The course will be Self financing Course but will subsidized fee structure.
- The course will be open to the girls with minimum +2 qualifications.
- The course will be of three months duration and classes will be conducted after college hours.
- The Certificate will be given jointly by the Education Dept. UT, Chandigarh and Govt. College for Girls, Sector-11, Chandigarh.

The Principal, Govt. College for Girls, Sector-11, Chandigarh has also requested to grant permission to open a separate bank account and utilize the funds as per the provisions given in the enclosed proposal.

Introduction:

India is on the fast-track of growth today, and one of its wonderful strengths is its vast human resource potential. A substantial part of this untapped resource comprises of adolescent girls and young women. To empower them and help them to contribute towards the country's progress, the government College for Girls, Sector-11, a premier institution in Chandigarh has been offered short-term vocational course Office Management. The Chandigarh Action plan for Gender Sensitization and removing Girls Child discrimination.

Goals:

- Empowerment of girls and young women.
- Economic independence and dignity for girls and women through basic vocational and soft-skills training.
- Dynamic job placement opportunities.
- Providing counseling, guidance and emotional support.
- Enabling future contribution of women in good citizenship.

Target group:

- Adolescent girls and young women with minimum qualification of 10+2 from the city and adjoining villages.

Methodology:

To provide basic vocational training in:

- Office Management
- Course includes
- Tally and Accountancy
- Documents

②

- Adobe Programme
- Typing

Special Features:

- 40 students batch
- Lecturers by Qualified teachers from GCG- 11 and professionals from the relevant fields.
- Study materials will be provided
- **Infrastructural facilities:** State of Art class rooms with modern teaching tools.
- **Fee: Rs.1500/-**
- **Placement opportunities:** offered through the highly active Placement Cell of the college, which networks with leading corporate houses, banks, offices etc.

V. nuc: Government College for Girls, Sector 11, Chandigarh.

Time Frame:

- Three – months course
- No. of Lectures: 130
- Five days a week
- 2.30 pm – 4.30 pm.
- September – October – November.

Proposed Budget per 3 – month course:

1.	Secretarial assistance	: Rs. 3,500.00
2.	Stationery (including computer stationery)	: Rs. 10,000.00
	Typing and photocopying a study material	
3.	Printing of certificates	: Rs. 1000.00
4.	Honorarium for guest lecturers	: Rs. 32,500.00
	@ Rs. 250/- per lecture	
5.	Coordination and conducting the course	: Rs. 13,000.00
6.	Miscellaneous	: Rs. 2000.00
	Total Budget per Course	: Rs. 62,000.00

Keeping in view the above, if approved permission may be granted to the Principal, Govt. College for Girls, Sector-11, Chandigarh to start Certificate Course in Office Management subject to the condition that necessary affiliation be obtained from Panjab University, Chandigarh, before starting the said course, if required. No additional staff/funds will provided.

Further permission may also be granted to the Principal, Govt. College for Girls, Sector-11, Chandigarh to open a separate bank account and utilize the funds as per provision made in the proposal.

Submitted please.

From PP

- 9 -

(3)

The Principal, Govt. College for Girls, Sector-11, Chandigarh enquired from the Panjab University regarding affiliation to start Certificate Course in Office Management in the college and intimated that the duration of said course is three months. Therefore, affiliation of Panjab University is not required and Administration can issue certificate at its own level.

In view of the above clarification, may allow Principal, Govt. College for Girls, Sector-11, Chandigarh to start certificate course in office Management for duration of 3 months as per the following programme/fee schedule:

Special Features

- 40 students batch
- Lecturers by Qualified teachers from GCG- 11 and professionals from the relevant fields.
- Study materials will be provided
- **Infrastructural facilities:** State of Art class rooms with modern teaching tools
- **Fee: Rs.1500/-**
- **Placement opportunities:** offered through the highly active Placement Cell of the college, which networks with leading corporate houses, banks, offices etc.

Venue: Government College for Girls, Sector 11, Chandigarh.

Time Frame:

- Three – months course
- No. of Lectures: 130
- Five days a week
- 2.30 pm – 4.30 pm.
- September – October – November.

Proposed Budget per 3 – month course:

1.	Secretarial assistance	Rs. 3,500.00
2.	Stationery (including computer stationery) Typing and photocopying a study material	Rs. 10,000.00
3.	Printing of certificates	Rs. 1000.00
4.	Honorarium for guest lecturers @ Rs. 250/- per lecture	Rs. 32,500.00
5.	Coordination and conducting the course	Rs. 13,000.00
6.	Miscellaneous	Rs. 2000.00
	Total Budget per Course	Rs. 62,000.00

Submitted please

(From pre-page)

Office note on pages 7-9/n may be perused.

This case relates to grant of permission to start a self financed certificate course in Office Management in the Govt. College for Girls, Sector-11, Chandigarh. India is on the fast-track of growth today, and one of its wonderful strengths is its vast human resource potential. A substantial part of this untapped resource comprises adolescent girls and young women. To empower them and help them to contribute towards the country's progress, the Government College for Girls, Sector-11, a premier institution of Chandigarh, intends to offer short-term self finance certified course in Office Management under the Chandigarh Action Plan for Gender Sensitization and Removing Girls Child Discrimination. The course is of three month duration and classes will be conducted after college hours. No affiliation for such course is required and no financial burden will be cast on the Chandigarh Administration. The course is open to girls with minimum 10+2 qualifications.

Permission may be granted to the Principal, Govt. College for Girls, Sector -11, Chandigarh to start the above self financed certificate course in Office Management in the Govt. College for Girls, Sector -11, Chandigarh as per the programme/fee schedule mentioned on page - 9/n.


2021-22 (2)

ADMISSION NOTICE

The Department of Computer Applications, PGGCG-11, Chandigarh offers – A short term Computer skill Course “Certificate Course in Office Management” for the session 2020-2021, under Chandigarh Administration’s initiative for women empowerment.

Course includes –

BASIC OF COMPUTER	TYPING SKILL	RECORD KEEPING
MS-OFFICE <ul style="list-style-type: none">• MS-WORD• MS-EXCEL• MS-POWER POINT• NOTE PAD• ACCESS& Many more.....	TALLY SOFTWARE	PHOTOSHOP



The details are as follow –

1. Course duration: 3 months
2. Course fee: 1500/- (one time only)
3. Due to the COVID the classes would be held online, as per Chandigarh Administration's order.

Govt. College for Girls, Sec-11, Chandigarh

Certificate Course in Office Management

Modules

Credits

1. Typing
2. Basic Computer Knowledge
3. Document management
4. English/Grammar & Softskills
5. Accountancy & Tally

Module: 1: Typing

- Basic Concepts of Typing
- Keyboard Functions
- Typing Practice Sessions

15 Periods

Module: 2: Basic Computer Knowledge

- Introduction: History of computers, Types of operating systems, Windows O, Files, Folders, Paint brush, wordpad, Note Pad.
- Hardware –components of computer system, Input/Output devices, connecting/disconnecting devices, network devices
- MS Word: Theory: Starting, Word Components of a document. Creating and saving a document" Practical: creating and saving a document.
- MS Word: Theory: Formatting, aligning Indenting a text. Inserting Bullets, number, page-numbers. Header and footer.
- Practical: Formatting, aligning Indenting a text. Inserting Bullets, number, page-numbers, Header and footer
- MS Word: Theory: Inserting pagebreaks. Formatting paragraph and pageset. Proofreading a document
- Practical: Inserting section breaks. Formatting paragraph and :V K page set. Proofreading a document.
- MS EXCEL: Theory: Introduction to Excel Operating, creating and saving a workbook.
- Practical: Operating, creating and saving a workbook.

Module-3 : Document Management

- Introduction - Coding Process
- Unitization Guidelines - Document Determination, Composition and Attachments Guidelines
- Document - Characteristics Date Field Title
- Names Guidelines - Guidelines for capturing Author/Addressee/Copyee/Attendee/Names in Text
- Revision - With Sample Documents
- Filing System

30 Periods

Module-4: English/Grammar

Mrs. Iqbal Judge. Days

- Sentence: Subject & Predicate; Parts of speech
- Phrase & the clause; Simple & Compound sentences; complex sentences
- Tenses
- Reading comprehension
- Paragraph Writing; Punctuation
- Narration
- Writing official letters, Memos, Endorsements
- Correspondence
- Effective Communication; Methods of communications; Communication process; Need of Communication skills; Communications styles
- Self image; Steps to develop a positive self image; Factors to improve Self image
- Interviews; Interview guidelines; The Interviewer check list; typical interview questions
- Mock Interviews /Role Plays; How to Build; an Effective Resume
- Effective Communication; Methods of communications; Communication process; Need of Communication skills; Communications styles.

Subjects
Notes

30 Periods

Module-5: Tally & Accountancy

Accounting Concepts, Principles, Conventions/Postulates
Bookkeeping, Recording, Classifying and summarizing
Double Entry System, Books of Accounts Journal, Ledger and subsidiary books
Summarized Statements: Trial Balance, Profit & Loss Account, Balance sheet

Computerized Accounting System: TALLY

25 Periods

- **MS EXCEL** Theory: Working with formulas and functions.
- Practical: Working with formulas and functions.
- **MS EXCEL** Theory: Formatting cell, changing column width and row height
- Text, number, and date series.
- Practical: Formatting cell, changing Column width and row height. Text, number, and date series.
- **POWER POINT** Theory: Enhancing data presentation, Introduction PowerPoint, Starting PowerPoint, navigating among different views.
- Practical: Starting PowerPoint, navigating among different views.
- **MS POWER POINT** Theory: Creating a presentation, Entering and editing text, working with bullet, fonts, and text in presentation, Adding header/footer, Changing slide layout.
- Practical: Creating a presentation, Entering and editing text, working with bullet, fonts, and text in presentation, Adding header/footer, Changing slide layout
- **MS POWER POINT** Theory: Drawing objects, changing appearance of objects, working with ClipArt and Text box.
- Practical: Drawing objects, changing appearance of objects. Working with ClipArt and Text box
- **ADOBE ACROBAT READER:**
- **INTERNET:** Theory: Introduction to Internet, websites, World Wide Web, sending/receive mails, search engines. Create log in, compose mails with attachments.
- Practical: Create log in, compose mails with attachments, and send/receive mails.
- **INTERNET:** Web-browsers. Features of internet explorer
- **INTERNET:** Introduction to HTML; HTML & WWW URLs, Document Structure elements.

30 Periods

①

2020-2021

Certificate Course in Office Management 2020-2021

S.no	Name	Father's name	Grade
1	Riya	Mr. Harish Patial	A
2	Shivani	Om parkash	A
3	Anjali Rana	Shashi Pal Rana	A
4	Shivani	Om parkash	A
5	Anjali Rana	Shashi Pal Rana	A
6	Tanisha rani	Rajiv Kumar	A
7	Bhupinder kaur	Des raj	A
8	Anjali jha	Subodh kumar jha	A
9	Rupali	Sanjiv kumar	A
10	Shilpa	Sh Ramlal	A
11	Ayushi Raturi	Vijender Parshad	A
12	DOLLY KUMARI	JITENDER KUMAR	A
13	ANANYA THAKUR	KARAN SINGH PATIAL	A
14	Amisha	Bhup Singh	A
15	Tanvi Chandel	Sanjeev kumar	A
16	Dievakshi	Jang Bahadur Nandal	A
17	Khushi Parmar	Gurcharan Singh Parmar	A
18	SHRIYA SHARMA	PAWAN KUMAR	A
19	Ritika Magotra	Ramesh Kumar	A
20	Jasmine Kaur	Pavittar Singh	A
21	Deepanshi Saroha	Pinkesh Saroha	A
22	Manpreet Kaur	Khushal Singh	A
23	Nikita	Narender	A
24	Nikita	Narender	A
25	Pritpal kaur	Gurmel singh	A
26	Memuna Begum	Mahboob Ali	A

Ar

(2) 2020-2021

27	Chinky	Ramesh kumar	A
28	Urvashi kaushik	Vinod kaushik	A
29	Diksha	Deepak Kumar	A
30	Swati Thakur	Prem singh	A
31	Jashanpreet kaur	Malkiat singh	A
32	Simran Kaur	Gurpal Singh	A
33	Mitansha Lohran	Rajender Kumar	A
34	BHARTI	Ajay Gupta	A
35	Didhiti	Umesh Shinmar	A
36	Anshu	Surinder Sharma	A
37	Taniya	Narinder Kumar Sethi	A
38	Charu	Roshan Kumar	A
39	Gagandeep Kaur	Kuldip Singh	A
40	Gurpreet Kaur	Yashpal Singh	A
41	Sadiya Syed	Mr S A Hannan	A
42	Himanshi saini	Rajiv kumar	A
43	Awantika Verma	Prem Kumar Verma	A
44	Sanchi grover	Vinay kumar	A
45	Pranjal	Rajesh Negi	A
46	Shakshi negi	Kuldeep singh negi	A
47	Muskan jan	Mohammad reyaz sheikh	A
48	Manpreet kaur	Kesar singh	A
49	Simran rajoura	Rajkumar	A
50	Ishpreet kaur	Charanjit Singh	A
51	Hardamanpreet Kaur	Mr. Amanjot Singh	A
52	Gunjan Gupta	Harish Kumar Gupta	A
53	Akansha Maheshwari	Sanjeev Maheshwari	A
54	Mehak	Mr Amit kumar	A
55	Tisha	Rajesh Kumar	A

4

2020-2021

3

56	Rashmi Juyal	Kailash Chandra Juyal	A
57	Kusum	Mr .Dalbir singh	A
58	Jashan Preet Kaur	Jaswant Singh	A
59	Bhawna Thakur	Antar singh	A
60	Tamanna Dadwal	Madan Lal	A
61	Pranjal	Rajesh Negi	A
62	Sirjan karan	Ravinder singh karan	A
63	Payal	Jagtar Singh	A
64	Sanjana	Mr. Surender Kumar	A
65	Jashandeep Kaur	Balwinder Singh	A
66	Parul Joshi	Daljit Kumar	A
67	Kajal	Bhushan	A
68	Iknoor Kaur	Iqbal Singh	A
69	Rachana	Badu Ram Bairwa	A
70	Kamaljeet kaur	Jasvir Singh	A
71	KAJAL	DHARAM PAL	A
72	Gayatri	Omparkash singh	A
73	Simran	Deepinder Singh	A
74	Ritika	Sh. Ramesh Kumar	A
75	Prabhpreet Kaur	Manjit Singh	A
76	Divya	Mr. Narender Kumar	A
77	Amanjot kaur	Surinder singh	A
78	Neha Rana	Jiwan Singh	A
79	Bhavika Virdi	Balvinder Virdi	A
80	Esika	Ramanand kori	A
81	Aparna Sharma	Krishan Sharma	A
82	Khushi	Ashok	A
83	Komal sandhu	Balbir singh	A
84	Divya	Mr. Narender Kumar	A

A

2020-2021

(4)

85	Kumari Sakshi	Harish ram	A
86	Rashmi Juyal	Kailash Chandra Juyal	A
87	RITIKA BISHT	Mr. AMARJEET SINGH	A
88	Shubhangi jangra	Krishan kumar	A
89	Simran	Late Banty	A
90	Khushboo	Balwan singh	A
91	Divya	Mr. Narender Kumar	A
92	Rashmi Juyal	Kailash Chandra Juyal	A
93	RITIKA BISHT	MR. AMARJEET SINGH	A
94	Payal Malik	K.P. Singh	A
95	Muskan Bansal	Sant Ram Bansal	A
96	Gajal thakur	Bhoop singh	A
97	Kanika	Sujit Kapoor	A
98	Simran	Late Banty	A
99	Kumari Sakshi	Harish ram	A
100	SHALINI PANDEY	SANTOSH KUMAR	A
101	Heena Thakur	Bhagi ram	A
102	Shalini Pandey	Santosh Kumar	A
103	Mehak	Amit kumar	A
104	Vriti Mahajan	Vikas Mahajan	A
105	Riya Sharma	Pt shpinder Kumar Sharma	A
106	SHUBHANGI JANGRA	KRISHAN KUMAR	A
107	Navya khera	Tarun Khera	A
108	Aarti Thakur	Suresh Kumar	A
109	Manisha Goyal	Harmesh kumar	A
110	Ankita	Manmohan Singh	A
111	SHREYA	DINESH SHARMA	A
112	Jashanpreet	Ishwar dayal	A
113	SUHANI	PARVINDER KUMAR	A

A

2020 - 2021

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114	Usha Rani	Sukhpal Singh	A
115	Suhani	Parvinder Kumar	A
116	Annu	Mr. Balinder singh	A
117	Shivani Devi	Subhash Singh	A
118	Shivani Devi	Subhash Singh	A
119	Aashita	Mr. Sanjeev Kaushal	A
120	Manjot kaur	Manjeet singh	A
121	Gurmukh kaur	S.Navtej singh	A
122	Akshita Bhardwaj	Anil Kumar	A
123	Akshita Bhardwaj	Anil Kumar	A
124	Lovepreet	Krishan Lal	A
125	Riya	Sat Naryan	A
126	Monika Kumari	Narinder Singh Panwar	A
127	Harwinder Kaur	Jaswant Singh	A
128	Jaismeen Kaur	Kulwant Singh	A
129	Sapna Kumari	Ratish Jha	A
130	Sanyami	Rajnish Kumar Bali	A
131	Reetu	Vinod Kumar	A
132	Jasmine Kaur	Pavittar Singh	A
133	Anchal	Daljinder singh	A
134	Garima	Harish Kumar	A
135	Anu Rani	Sube Singh	A
136	Kritika	Pankaj Kumar	A
137	Preeti	Anup Singh	A
138	Ankur Vats	Naresh Kumar	A
139	Anvi sharma	Sh. Subhash chand	A
140	Anjali sharma	Girdhari Lal sharma	A
141	Bhumi	Dinesh kumar	A
142	Amodita Singh Thakur	Mr. Pradeep Thakur	A

A

2020-2021

⑧

143	Mandeep kaur	Iqbal Singh	A
144	Meemansa mishra	Rajeev kumar	A
145	Divanshu Goyal	Pardeep Kumar	A
146	Aarushi	Sanjeev kaushal	A
147	Muskan Swarup	Ram Swarup	A
148	Vinus	Sukhbir Singh	A
149	prakriti verma	ram bhual	A
150	Rachana	Badu Ram Bairwa	A
151	Rachana	Badu Ram Bairwa	A
152	Rachana	Bad Ram Bairwa	A
153	Surbhi	Mr. Sanjeev kumar	A
154	Rachana	Bad Ram Bairwa	A
155	Rachana	Bad Ram Bairwa	A
156	Perna Garg	Manoj Garg	A
157	Anshika Vohra	Rajesh Vohra	A
158	Neeraj	Jashvir Singh	A
159	Vandana	Mr Kehar Singh	A
160	PREYANSHI	SANJAY SHARMA	A
161	Kanika	Suraj prakash sachdeva	A
162	Jahanvi	Mr. Pardeep Kumar	A
163	Jyoti Pandey	Hari Narayan Pandey	A
164	AMANDEEP KAUR	MR GURVINDER SINGH	A
165	Abhilasha Thakur	Shamsher Singh	A
166	Komai	Surinder	A
167	Anjali	Shri. Gobind Singh	A
168	Anjali	Shri. Gobind Singh	A
169	Sakshi	Mr. Vinod Singh	A
170	Aashima Sharma	Arvind Sharma	A
171	Aakansha bisht	Mr. Mahabir singh	A

A

2020-2021

9

172	Reena	Mukesh	A
173	Deepika	Rajesh kumar	A
174	Nitin	Rajinder	A
175	Dipika	Kanhaiya lal	A
176	Rekha	Ram swaroop	A
177	Kritika patiyal	Ramesh patiyal	A
178	Kajal	Mahesh kumar	A

A

AKal's

CHANDIGARH ADMINISTRATION
EDUCATION DEPARTMENT

ORDER

Permission is hereby granted to the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh to start Disaster Management and Web Designing & Multimedia courses under UGC Scheme of Career Oriented programmed w.e.f. the session 2010-2011, subject to the condition that no additional staff/ infrastructure will be provided for the said purpose.

Dated Chandigarh, the
4th May, 2010

Ram Niwas,
Education Secretary,
Chandigarh Administration

No.2213-DHE-UT-C2-12(11)2009

Dated: 13/5/2010

A copy is forwarded to the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh w.r.t. her office Memo. No.294, dated 23.04.2010 for information and further necessary action.

Registrar Education (C),
For Education Secretary,
Chandigarh Administration



UNIVERSITY GRANTS COMMISSION
CAREER ORIENTED COURSES
35, BHOZSHAH ROAD
NEW DELHI-110 001

22

March, 2010

F. No. 4-260/2010 (COC)

The Under Secretary (PD-III)
University Grants Commission
New Delhi-110002

Sub: - Release of Grants in aid to Govt. College for Girls, Sector-11,
Chandigarh, Chandigarh for Career Oriented Programme under plan.

Sir,

With reference to the proposal submitted by Govt. College for Girls, Sector-11, Chandigarh, Chandigarh under the UGC scheme of Career Oriented Programme, I am directed to convey the approval of the University Grants Commission for starting the following Career Oriented Courses in the above mentioned College from the academic year 2010-11.

Courses Approved	Seed Money (Rs. in lakh)
<u>Arts/Social Science</u>	
1. Disaster Management	7.00
<u>Commerce</u>	
1. Web Designing and Multimedia	7.00
Total	14.00

I am also directed to convey the sanction of the University Grants Commission for payment of Rs. 14,00,000/- (Rupees Fourteen Lakh only) to Govt. College for Girls, Sector-11, Chandigarh, Chandigarh as one time grant (Seed Money) under the scheme of Career Oriented Programme.

The assistance available in the programme is only in the form of a one - time as "Seed Money". The amount may be utilized for the purchase of books and journals augmentation of laboratory facilities, equipment and payment of remuneration to the Guest faculty only.

The terms and conditions of the approval and grant released are as per the guidelines of the scheme.

1. The sanctioned amount is debit to the major Head 5.(i) (Career Oriented to Education). The above sanction is valid for payment during the current financial year 2009-10.
2. The amount of grant shall be drawn by the Joint Director (Drawing and Disbursing Officer), University Grants Commission on the Grants -in-aid bill and shall be credited to the Principal, Govt. College for Girls, Sector-11, Chandigarh, Chandigarh through Demand Draft/Mail Transfer.
3. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the University/College/Institution.
4. The University/College shall maintain proper accounts only on approved items of expenditure.
5. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it was sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
6. The assets acquired wholly or substantially out of the University Grants Commission grant shall not be disposed or encumbered or Utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the college ceases to function, such assets shall revert to the University Grants Commission.
7. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed form.
8. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case non-utilization/part utilization, the simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
9. The University/College shall implement the programme from the academic year 2010-11 positively and UGC to be informed in this regard.

10. The interest earned by the University/College/Institute on this grant shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institutions.
11. The University/College shall follow strictly all the instructions issued by the Govt. of India from time to time with regard to reservation of posts for scheduled Caste and Scheduled Tribes.
12. The University/College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Language (use for official purpose of the Union) Rules, 1976 etc.
13. The Sanction issues in exercise of the delegation of powers vide Commission of order No. 25/92 dated May 01, 1992.
14. The funds to the extent are available under the scheme and has been noted in BCR for the year 2009-10 at S. No. 376 Page No. 54.

Yours faithfully,

(Dr. (Mrs.) H.K. Chauhan)
Joint Director

Copy forwarded for information and necessary action to:

1. The Principal, Govt. College for Girls, Sector-11, Chandigarh, Chandigarh to intimate the receipt of the letter as well as the receipt of the sanction grant.
2. The Secretary to the Government of Punjab, Deptt. of Education, Chandigarh.
3. The Registrar, Punjab University, Chandigarh.
4. Joint Secretary, NRCB.
5. Office of Director, General, Audit General Revenues, AGCR Bldg., I.P. Estate, New Delhi.
6. Guard File, UGC, New Delhi.

Raj
(Raj Kumari)
Under Secretary

3266
21/8/10
PANJAB UNIVERSITY, CHANDIGARH

From: -
The Registrar,
Panjab University,
Sector-14, Chandigarh-160014
(Add on Course Cell, 2nd floor, Admn. Office,
P.U. Ph. 253-4864)

To
The Principal
Govt Postgraduate, College for
Girls
Sector 11, Chandigarh

No 771 /AOC Registered/By Hand

Dated:- 20-8-2010.

Subject:- Grant of extension/affiliation for **Certificate Add-on-course** allowed by the UGC/ Self financing Course in **Web Designing and Multimedia** Career Oriented Courses to Govt. Postgraduate College for Girls Sector 11, Chandigarh for the session 2010-11

Dear Sir/Madam,

Please refer to the visit of the Inspection Committee dated 2.7.2010, I am to inform you that the Committee observed as "**the basic qualification for admission to the certificate course on Web Designing and Multimedia should include computer subject till plus two**".

You are, therefore, requested to admit the students in the Certificate Add-on-course in Web Designing and Multimedia accordingly. This permission of authority is purely provisional subject to approval by the Syndicate/Senate in all respects..

Yours faithfully,

J. Dewa
Deputy Registrar
Add-on-course Cell

638/AOC

16/12/10

18/12/10

10/12/10

AS (AOC)

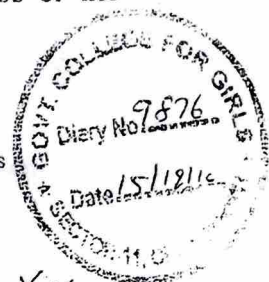
10/12

Mr. Raj Kumar

IMPORTANT: Please send the Report regarding the Action Taken on the following Para, on the enclosed proforma, which must reach Deputy Registrar (General) within **SEVEN DAYS** from the date of despatch. **This may be treated as MOST URGENT as the Vice-Chancellor has taken a serious view on the non-availability of the Action Taken Report.**

Copy/Extract of the Paragraph LXX XVI (11) from the minutes of the meeting of **SYNDICATE/SENATE** held on 10-10-2010

LXXXVI. The information contained in Items R-(i) to R-(lxvi) on the agenda was read out, viz. -



R-(i) to R-(1) ——— x ——— x x

✓ (ii) That the Vice-Chancellor, in anticipation of the approval of the Syndicate/Senate, has granted extension of affiliation to Government Post Graduate College for Girls, Sector 11, Chandigarh, for Certificate Add-on Course as per UGC guideline under UGC/Self-financing Course in Web Designing & Multimedia for the session 2010-2011, as per Inspection Report.

(Syndicate dated 31.8.2010 Para 42(xxxvii))

R-(17i) to R-(lxvi) ——— x ——— x ———

RESOLVED: That the information contained in Items R-(i) to R-(lxvi) on the agenda, be ratified.

Endst No. 1130-1141 /AOC

Dated: 10/12/2010

A Copy of the above is forwarded to following for information and necessary action:-

1. The Principal, Government Post graduate College for girls sec-11 chd
2. C.O.E.
3. DRE
4. DRS
5. DRG
6. AR(R&S)
7. ARC
8. ARG
9. ARE-I/II/III/IV.

Assistant Registrar
(Add On Course Cell)

14/12/2010

PANJAB UNIVERSITY, CHANDIGARH

From:
The Registrar,
Panjab University,
Sector-14, Chandigarh-160014
(Add on Course Cell, 2nd floor, Admn. Office, P.U. Ph
253-4864)

To
The Principal
P.G. Govt. College for Girls
Sector 11, Chandigarh.

No. 163 /AOC

Registered/B y Hand

Dated 19/1/2012

Subject:- Grant of extension/affiliation for Diploma Add-on-Course as allowed by the
1. Under Self financing Course in (i) Web Designing & Multimedia and
(ii) Disaster Management Career Oriented Courses to P.G. Govt. College for Girls,
Sector 11, Chandigarh, for the session 2012-13.

Dear Sir,

The following Inspection Committee visited the above said college on 17th January, 2012 for the purpose as mentioned above:-

- (i) Sri B.S. Dhaliwal, Lt. General (Rtd.), 125, Sector 35 A, Chandigarh
- (ii) Dr. Sonal Chawla, DCSA, P.U., Chandigarh
- (iii) Dr. Krishan Mohan, Deptt. of Geography, P.U., Chandigarh.

After visiting the college, the Inspection Committee as per their observations submitted a report containing strengths & weaknesses of the courses. The weaknesses of the course are as under:-

Weakness of the course:

- (i) Web Designing and Multimedia

Temporary faculty for running this course
Lack of specific computer system with advanced Web-Designing and Multimedia report

- (ii) Disaster Management

Engaging of a few faculty at N.I.D.M. is needed for practical experience

In this regard, it is required to comply with the above weaknesses of the course as pointed out by the Inspection Committee at the earliest (with documentary proof)

Further, the matter will be taken on hearing from you.

Yours faithfully

Assistant Registrar
Add-on course cell



PANJAB UNIVERSITY, CHANDIGARH

Ms. Shashi Taha
4007
28/7

From:- The Registrar, Panjab University, Sector-14, Chandigarh-160014 (Add on Course Cell, 2 nd floor, Admn. Office, P.U. Ph. 253-4864)	To The Principal, P. G. Govt. College for Girls, Sector 11, Chandigarh
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Ref No 626 /AOC

Dated: 27/7/11

Madam,

Reference your letter No. PGGCG-11/UGC/2011/2373 regarding grant of affiliation for Diploma in Web Designing & Multimedia from the session 2011-12. received on dt. 3.5.2011.

As the last date for submission of application for affiliation was 1st Nov.2010 without late fee for the session 2011-12 & with late fee fixed for the purpose as under;

- a) From 2nd Nov. to 30th Nov.-----Rs. 25000/-
- b) From 1st. Dec. to 31st Dec. -----Rs. 50000/-
- c) From 1st Jan. to 10th Jan.(Last Date)---Rs. 100000/-

Further you are advised to apply for the next session i.e. 2012-13 and not to admit the students for the above said Diploma course for the session 2011-12.

This letter may kindly be treated as most urgent.

Yours faithfully

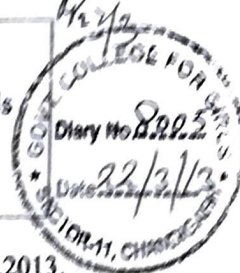
[Signature]
Asstt. Registrar,
Add-on-Course

29/7/11

Ms. Shashi Joshi
Principal

PANJAB UNIVERSITY, CHANDIGARH

From:- The Assistant Registrar, Add-on-course cell Panjab University, Sector-14, Chandigarh-160014	To The Principal Postgraduate Govt. College for Girls Sector 11, Chandigarh.
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No 320 /AOC Registered/By Hand Dated:- 21-3-2013.

Subject: - Grant of extension/affiliation for Diploma course in (i) Floriculture & Landscaping and Advance Diploma Add-on-Course in (i) Web Designing & Multimedia and (ii) Disaster Management as allowed by the UGC/under self financing course in Career Oriented Courses to P.G. Govt. College for Girls, Sector 11, Chandigarh, for the session 2013-14.

Dear Sir/Madam,

Please refer to this office letter no.275-79/AOC dated 12.3.2013 on the subject cited above.

I am to inform you that the committee found following weaknesses at the time of inspection:-

Weaknesses of the course:

(i) Diploma course in Floriculture & Landscaping

- (1) Books worth Rs. 5000/- to be purchased more relating to contents of the course and suggested readings for Diploma (second year/session 2013-14)
- (2) A dedicated lab. and trial field for the training of students need to be earmarked in the college.
- (3) As the course is a specialized field of Agriculture especially Horticulture with emphasis on 'Landscaping & Floriculture'. The college must appoint one faculty member with a specialization in the field of Horticulture/Landscaping & Floriculture before the start of academic session 2013-2014.

Grant of Affiliation Recommended: Recommended

With the condition to fulfill as mentioned at No. 1,2 and 3 before June 30th, 2013 as Certified by College Principal

(ii) Advance Diploma course in Disaster Management

The regular training of staff at different national level institutions must be ensured.

(iii) Advance Diploma Course in Web Designing & Multimedia

Only one teacher available, due to which the practical is being taken care of by the Computer teacher.

Grant of Affiliation Recommended: Recommended

- Subject to (1) appointment of one more dedicated teacher latest by 30.6.2013
(2) Purchase and installing of MAYA software (licensed)"

After considering the report of the inspection committee in pursuance to the recommendations, the Vice-Chancellor has ordered to fulfill/ comply with all the requirement /conditions/weaknesses as pointed out in the Inspection report in the first instance. Further action will be taken only after the receipt of the compliance report from you.

Yours faithfully,

Assistant Registrar
(Add-on-course cell)

web designing.



PANJAB UNIVERSITY, CHANDIGARH

From:- The Deputy Registrar, (Colleges) Panjab University, Sector-14, Chandigarh-160014	To The Principal Postgraduate Govt. College for Girls Sector 11, Chandigarh.
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No 11192 /AOC Registered/By Hand Dated: 7/9/2013.

Reminder

Subject: - Add-on-Course of Diploma in (i) Floriculture & Landscaping and Advance Diploma in (i) Web Designing & Multimedia and (ii) Disaster Management for Compliance of deficiency for the session 2013-14.

Sir/Madam,

A letter No. 330/AOC dated 21.3.2013 was sent to you under Registered cover in which the observations of the Inspection Committee was reported to you for immediately compliance which, however an reproduced as under:-

"Weaknesses of the course:

Diploma course in Floriculture & Landscaping

- (1.) Books worth Rs. 5000/- to be purchased more relating to contents of the course and suggested readings for Diploma (second year/session 2013-14) ✓
- (2.) A dedicated lab. and trial field for the training of students need to be earmarked in the college. ✓
- (3.) As the course is a specialized field of Agriculture especially Horticulture with emphasis on 'Landscaping & Floriculture'. The college must appoint one faculty member with a specialization in the field of Horticulture/Landscaping & Floriculture before the start of academic session 2013-2014. ?

Grant of Affiliation Recommended: Recommended

With the condition to fulfill as mentioned at No. 1,2 and 3 before June 30th, 2013 as Certified by College Principal

Advance Diploma course in Disaster Management

The regular training of staff at different national level institutions must be ensured. ✓

Advance Diploma Course in Web Designing & Multimedia

Only one teacher available, due to which the practical is being taken care of by the Computer teacher. ✓

Grant of Affiliation Recommended : Recommended

Subject to (1) appointment of one more dedicated teacher latest by 30.6.2013
(2) Purchase and installing of MAYA software (licensed)" ✓

The Compliance Report please be submit with the University by 20.9.2013. Failing which the action will be proceeded as per rules.

Advanced diploma in multimedia
web designing & animation

(CONFIDENTIAL)

FORMAT OF THE REPORT OF THE INSPECTION TEAM
(Specific for each Add-on Course)

Name of the Institution GCG-11

Date of visit 16/03/2013

Address Sec. 11, CHD.

STRENGTHS OF THE COURSE

Adequate number of books, computers and software.

WEAKNESSES OF THE COURSE:

Only one teacher available, due to which the practical is being taken care of by the computer teachers.

RECOMMENDATIONS:

subject to Appointment of one more dedicated teacher latest by 30/06/2013. ② purchase and installing of MAYA Software (licensed).

Grant of Affiliation Recommended ☒

Grant of Affiliation Not Recommended ☐

Signature (s), Members of Inspection Committee

1. J. Singh 16/03/2013

3. J. Singh 16/3/13

(KAMALjit Singh)

2. Krishna Kumar 16.03.13

Dr. K. K. Singh

(Chairman, Inspection Committee) 16.3.13

Encls.: Documents supplied by the coll. of 1

Web Designing and Multimedia 2020-21

by typed on each page.

EXAMINATION - WEB DESIGNING AND MULTIMEDIA (CERTIFICATE COURSE)

Session - 2020-21

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
	17720000021	ADITI SHARMA	119	PGCG-11, CHD	TARSEM LAL	SUMAN SHARMA
	17720000276	KHUSHBOO MISHRA	188	-do-	SUNIL MISHRA	SAROJ MISHRA
	17720000477	PREETI KOTHARI	215	-do-	SURESH KOTHARI	ANITA KOTHARI
	17720000712	ADITI SHARMA	1068	-do-	RAVINDER SHARMA	NIRMAL SHARMA
	17720000748	NAINA	1085	-do-	ATAM PARKASH	SHALU
	17720000788	TAMANNA	1086	-do-	SANJAY KUMAR	SONIA
	17720000840	ISHPREET KAUR	1243	-do-	CHARANJIT SINGH	HARPREET KAUR
	17720001028	DIMPLE	1403	-do-	PARMINDER KUMAR	BINDIA
	17720001136	PARNEET KAUR	1437	-do-	JASVINDER SINGH	LAKHVINDER KAUR
	17720001027	DIKSHA ATTERY	1682	-do-	ROSHAN LAL	SULOCHNA DEVI
	17720001077	KASHISH VATS	1733	-do-	AMAR NATH VATS	KAPILA
	17720001101	MEMUNA BEGUM	1812	-do-	MAHBOOB ALI	SAMZIDA KHATOON
	17720001118	MUSKAN SWARUP	1891	-do-	RAM SWARUP	RAJBALA
	17720001013	BHANU PRIYA RANGTA	1910	-do-	VIRENDER SINGH RANGTA	CHAMPA RANGTA
	17718000317	KIRTI AGGARWAL	6389	-do-	PARVEEN KUMAR	KAUSHAL GARG
	17719000560	PRABHJOT KAUR	10907	-do-	DARSHAN SINGH	RAJINDER KAUR
	17719001250	MEDHAVI SOOD	11912	-do-	AJAY SOOD	ANUPAMA SOOD
	17719001124	AKSHITA	11923	-do-	RAJIV KHANNA	MANJU KHANNA
	17719001144	ARSHDEEP KAUR	11970	-do-	KULWINDER SINGH	MANPREET KAUR
	17719001167	DEEPIKA SHARMA	12024	-do-	SUNIL KUMAR SHARMA	HEWANTI SHARMA
	17719001353	SHABNAM KAUR	12029	-do-	PARGAT SINGH SAMRAO	BALWINDER KAUR

Parul Dhariwal 573 Ashok Kumar Meena Rani

PANJAB UNIVERSITY CHANDIGARH- 160014 (INDIA)

(Estd. under the Panjab University Act VII of 1947-enacted by the Govt. of India)



FACULTY OF SCIENCE

SYLLABI

FOR

**WEB DESIGNING AND MULTIMEDIA
ADD-ON COURSE**

CERTIFICATE, DIPLOMA AND ADVANCED DIPLOMA

FOR

B.A./B.SC./B.COM.

FOR

EXAMINATIONS, 2021

---:O:---

Web Designing and Multimedia – Add-on Course

Outlines of tests, syllabi and courses of reading for “**Web Designing and Multimedia**” an **Add-on Certificate Course** during the First year of B.A/B.Sc/B.com .

OUTLINES OF TESTS

Paper-Code	Paper Name	Lectures/Week	Practicals/Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-1001	Introduction to Web tools	4	0	65	10	75	3
CWM-1002	Introduction to Multimedia	4	0	65	10	75	3
CWM-1003	Practical based on CWM 1001 & 1002	0	4	50	-	50	4

Outlines of Tests, syllabi and courses of Reading for “**Web Designing and Multimedia**” an **add-on Diploma course** on during the Second year of B.A/B.Sc/B.Com.

Paper-Code	Paper Name	Lectures/Week	Practicals/Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-2001	Server Side Scripting (Using PHP)	4	0	65	10	75	3
CWM-2002	Multimedia Application Development (Using Director)	4	0	65	10	75	3
CWM-2003	Practical based on CWM 2001 & 2002	0	4	50	-	50	4

Outlines of Tests, syllabi and courses of Reading for “**Web Designing and Multimedia**”
an **Add-on Advanced Diploma Course** on during the Third year of B.A./B.Sc./B.Com.

Paper-Code	Paper Name	Lectures/ Week	Practicals/ Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-1001	Java Programming	4	0	65	10	75	3
CWM-1002	Visualizing using 3ds max	4	0	65	10	75	3
CWM-1003	Practical based on CWM 1001 & 1002	0	4	50	-	50	4

Guidelines Regarding Introduction of Career Orientation Programme in the X plan as Add-on course for B.A/B.Sc./B.Com 2016 examination.

1. **Web Designing and Multimedia** is an add-on course under the UGC career orientation program in the X plan and will be introduced for the regular students in the existing three-year degree program by way of Add-on, skill oriented subjects during the first, second & third year of B.A/B.Sc/B.com along with the conventional degree program of B.A/B.Sc/B.com
2. The eligibility requirements and Regulations/Rules for this course are the same as for admission to B.A/B.Sc/B.com
3. The examination for this Certificate, Diploma & Advanced Diploma Course will be held separately, i.e. after termination of B.A/B.Sc/B.Com annual examinations.
4. The norms for continuous assessment of students as applicable to other subjects for 2010-2011 will be applicable to this add-on course also.
5. The candidates seeking admission to this course must have prior operational knowledge of computers.

SYLLABUS AND COURSES OF READINGS

Paper Title : Introduction to Web Tools

Paper code : CWM 1001

Course Duration : 90 Lectures

Max. Marks: 65

Time:3 hours

Objective: The Course enables the students to develop web based applications using various tools.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Internet : introduction, Internet connection, searching the Internet, Introduction to Internet services like FTP, http, E-mail, Telnet- enabling, disabling, Brief introduction to TCP / IP, Gateways, Routers, Servers, Browsers and its types, enabling and disabling extensions in a browser.

(No. of Lectures :22)

UNIT - II

Introduction to HTML: Concept of Web server, static and dynamic web servers, web client, Basic HTML tags, structure of an HTML program, text formatting, text styles, lists: OL, UL, DL, images, tables, links, image maps: client side and server side, frames, forms, forms controls, methods: Get and Post, validations.

(No. of Lectures :23)

UNIT - III

Dynamic HTML: Defining and applying cascading style sheets, concepts of layers, Use of <layers> in Netscape Navigator and <div>, in Internet explorer. DHTML examples- moving elements & Images, changing color, hiding an element, moving between layers.

(No. of Lectures :22)

UNIT - IV

Introduction to Java script: embedding Java script in web pages, Basic programming techniques, data types and literals, type casting, variables, arrays, operators and expressions programming constructs, functions, dialog boxes, Javascript document Object model, handling of various objects like window, location, Navigator, history, document etc, handling web page events using Javascript, cookies, user defined objects.

(No. of Lectures : 23)

References :

1.	Bayross, Ivan	:	HTML, DHTML, Javascript-, BPP.
2.	Ramalho	:	Advanced HTML with DHTML, BPB.
3.	Wagner Reherd and R. Allen	:	Javascript unleashed, Techmedia..

Paper Title : Introduction to Multimedia

Paper code : CWM 1002

Course Duration : 90 Lectures

Max. Marks: 65

Time: 3 hours

Objectives: The objective of this course is to create familiarity with fundamentals of multimedia and creating multimedia applications using FLASH..

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Architecture and subsystems of multimedia, computer systems, multimedia applications(Training, science & Technology, Kiosks, Office, home, image processing etc.). Multimedia building blocks i.e. text, hypertext, image, audio, video, animation. Multimedia authoring methodologies,

(No. of Lectures :22)

UNIT - II

Detailed working of Multimedia devices.

Input Devices: Keyboards, mouse, touch screen, graphic tablet, scanner, OCR, Microphone, Digital camera.

Output Device: Monitor, Projector, audio and video devices.

Memory and Storage devices: RAM, Magnetic media, CDs, DVDs. Discussion of recent trends in Multimedia devices.

(No. of Lectures :23)

UNIT - III

Use of any presentation package such as MS-PowerPoint.

FLASH : Introduction to FLASH, Exploring interface, File types, drawing and painting in Flash, Using various tools, using various selection tools, scaling and rotating, importing graphics into Flash, using gradient tools, creating and using symbols, using library symbols,

(No. of Lectures :22)

UNIT - IV

ANIMATION

Components of Animation, creating frame by frame animation, tweening (shape, motion), adding sound, concept of layers, using guide layer, making buttons, brief introduction to actions, event handlers and actionscript.

(No. of Lectures : 23)

References :

1.	Hillman, David	:Multimedia Technology & Application
2.	Kermar, Phillip	:Sams Teach Yourself Macromedia Flash.
3.	Waghan, Tay	:Multimedia Making it Work, 3 rd edition, TMH.
4.	Reinhardt & Centz	:Flash Bible, IDG Books.

CWM 1003: Practical based on CWM 1001 & CWM 1002

Max Marks: 50

Diploma Course

Paper Title : Server Side Scripting (Using PHP)

Paper Code : CWM 2001

Course Duration : 90 Lectures

Max. Marks: 65

Time: 3 hours

Objectives: The objective of this course is to create familiarity with Server Side Scripting using **PHP**.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Web Fundamentals : Review of Web related concepts e.g. Web Server, Web Browser, Web Site, Web Page, Home Page, URL, http, IP address (various classes), Configuring TCP/IP, Network Trouble Shooting Command like netstat, ping, tracert, ipconfig, nslookup.

Introduction to PHP : Evaluation of Php, Basic Syntax, Defining variable and constant, Php Data type, Operator and Expression, Decisions and loop, Making Decisions, Doing Repetitive task with looping ,Mixing Decisions and looping with Html.

(No. of Lectures – 22)

UNIT - II

PHP – 1 : Handling Html Form With Php, Capturing Form Data, Dealing with Multi-value filed, Generating File uploaded form, Redirecting a form after submission. Function : What is a function, Call by value and Call by reference, Recursive function, String: Creating and accessing String, Searching & Replacing String, Formatting String, String Related Library function, Array: Anatomy of an Array.

(No. of Lectures – 23)

UNIT - III

PHP – 2: Working with file and Directories: Understanding file& directory, Opening and closing a file, Coping ,renaming and deleting a file, Working with directories, Building a text editor, File Uploading & Downloading. Generating Images with PHP

(No. of Lectures – 22)

UNIT - IV

PHP - 3: Introduction to OOPs : Objects, Declaring a class, New keyword, constructor, destructor, Access method and properties using this variable, Public,private,protected properties and methods, static properties and methods, class constant, inheritance, polymorphism, Parent::, self::, Instanceof operator, Abstract method and class, Interface, Final. Exception Handling: Understanding Exceptions and errors, try, catch and throw.

(No. of Lectures – 23)

References :

1.	Powell, Thomas A.	:	Web Design : The complete Reference, Tata McGraw Hill
		:	Refer various internet sites for

Paper Title : Multimedia Application Development (Using Director)

Paper Code : CWM 2002

Max. Marks: 65

Course Duration : 90 Lectures

Time: 3 hours

Note for the Paper settler: Total of 9 questions may be set covering the whole syllabus. Candidate will be required to attempt five questions in all taking at least one from each section.

Objectives: The objective of this course is to create familiarity with Multimedia Application Development using **Director**.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Review of multimedia concepts and its applications: Information system, remote representation, entertainment etc, multimedia formats, uses, multimedia authoring, types of authoring tools (card, icon, time based, object oriented),

(No. of Lectures – 22)

UNIT - II

Multimedia project design concepts, growth and evolution of computer based multimedia, multimedia software life cycle, project planning and costing, multimedia team, multimedia distribution, MPEG, JPEG compression.

(No. of Lectures – 23)

UNIT - III

Director : Interface and working environment, using cast, score, stage, creating cast members, setting movie properties, using text window, using the tool palette, using color, using ink, sequencing sprites in the score, technique of animating using key-frame and tweening, reverse animation.

(No. of Lectures – 22)

UNIT - IV

Importing Media elements, adding sound, video and transistions to movie, inserting markers, adding behaviour introduction to lingo, writing simple handlers (mouse-up, mouse-down etc.) in lingo, developing commercial application using Director for games, presentation, tutorial etc..

(No. of Lectures – 23)

References :

1.	Gokul, S.	:	Multimedia Magic, BPB, Publications.
2.	Vaghan, Tay	:	Multimedia making it work, TMH.
3.	Gross, Phil & Roberts, Jason	:	Director-8 demystified, Pearson education

CWM 2003 : Practical Based on CWM 2001 & CWM 2002.

Max Marks : 50

Advanced Diploma Course

Paper Title: Java Programming

Paper Code: CWM 3001

Course Duration: 90 Lectures

Max. Marks: 65

Time: 3 Hours

Objectives: The objective of this course is to create familiarity with Java programming.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Fundamentals of object-oriented programming, features of Java, Java and Internet, why java is important for internet, java applets, Java environment, JRE, Java program structure, Java tokens, implementing a java program: stages in compilation and interpretation of a java program, Java virtual machine, command line arguments, constants, variables, data types, operators and expressions, decision-making and looping.

(No. of Lectures :22)

UNIT - II

Defining a class, accessing class members, constructors, method overloading, inheritance, method overriding, using static: static variables, methods and blocks, final and abstract; visibility control: public, private, default, protected.

(No. of Lectures:23)

UNIT - III

Arrays, strings, vectors, interfaces, using system packages: API, creating a package, adding a class to a package, multithreaded programming,

(No. of Lectures:22)

UNIT - IV

Managing errors and exceptions: java exception handling model, exception classes, try, catch, finally, throw, throws, applet programming: life cycle of an applet, embedding applet in a web page, graphics programming, network programming: java.net package and RMI. (No. of Lectures:23)

References :

1.	Balaguruswamy, E.	: Programming with Java, TMH.
2.	Naughton, Patric & Schildt, Herbert	: Java 2: The Complete Reference, TMH.
3.	Lemay, L.	: Teach yourself Java in 21 Days, Techmedia.

Paper Title: Visualizing using 3ds max
Paper Code: CWM 3002
Course Duration: 90 Lectures

Max. Marks: 65
Time: 3 Hours

Objectives: The objective of this course is to create familiarity with 3ds max.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Graphics Concepts: Storyboarding, Scene Development: Scene composition, Camera angles, Color and Lighting: Lighting, color; Motion and Movement: object movement, camera movement, editing; Real world applications and uses of 3D Imagery;

(Total No. of Lectures:22)

UNIT - II

3ds max Concepts: The fundamentals, object naming standards, understanding compound shapes, cloning objects, applying modifiers, the modifier stack, sub-object level editing, materials and maps, lighting concepts, keyframe animation concepts, mathematical accuracy; workflow and graphical user interface:pull down menus, the right-click menus, the toolbars and Tab panels,

(Total No. of Lectures:23)

UNIT - III

3ds max Concepts

The Command Panel, Quad menus, keyboard shortcuts, view port navigation, the status bar, frame slider and track bar, transformations, using grids, customizing the 3ds max user interface. 2D Modeling: Setting up the scene, shapes and splines;

(Total No. of Lectures:22)

UNIT - IV

3D Fundamentals: The extrude modifier, the Bevel modifier, the Bevel profile modifier, the Lathe modifier, modeling with primitives, cloning objects in a scene; Animation: Keyframe animation, path animation

(Total No. of Lectures:23) Note: Various concepts learnt should be applied using Practical exercises.

References :

1.	Boardman, Ted	:3ds Max fundamentals, Techmedia.
2.	Woods, Cat, Bichalho, Alexander & Murray, Chris	:Mastering 3ds max, BPB.

CWM 3003 : Practical BasedonCWM3001&CWM3002
Max Marks : 50

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PANJAB UNIVERSITY, CHANDIGARH

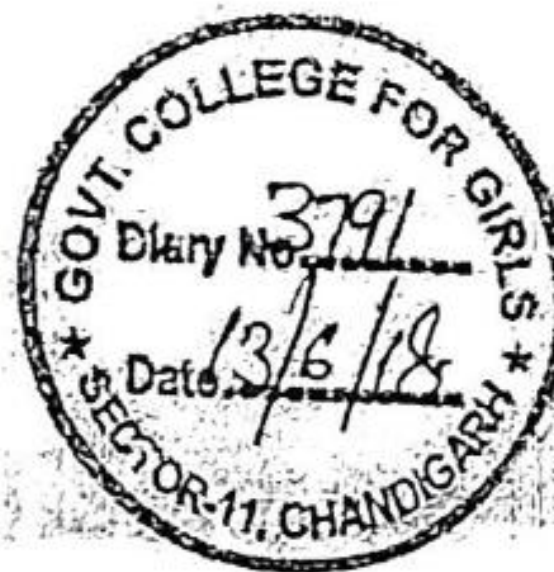
From Deputy Registrar(Colleges), Panjab University, Chandigarh	To The Principal, Post Graduate Govt. College for Girls, Sector- 11, Chandigarh
No. Misc/A-5 <u>4895</u>	Dated <u>30/5</u> / 2018

Subject: Grant of temporary extension of affiliation for Start Add-on course in Event Management (Self Financing Scheme) to Post Graduate Govt. College for Girls, Sector- 11, Chandigarh for the session 2018-19.

Dear Sir/Madam,

- This is to inform you that the Committee, constituted by the Syndicate at its meeting held on 30th March /21/29 April , 2018 vide Paragraph- 50 regarding affiliation of college pursuant to decision of the syndicate dated 21.01.2017 (Para 7,8, & 9) , in its meeting held on 18.05.2018 has decided to grant temporary extension of affiliation for Start Add-on course in Event Management (Self Financing Scheme) to your college for the session 2018-19.

Yours faithfully



Neelam Kaur
Deputy Registrar(Colleges)

O/O THE PRINCIPAL, P.G. GOVT. COLLEGE FOR GIRLS, SECTOR-11, CHANDIGARH

Endst. No. PGGCG-11/Admn./2018/2051

Dated: 27/6/18

Forwarded to the following for information and further necessary action.

1. Ms. Shashi Joshi
2. *Mrs. Umesh Bhatti*

Mailed
Principal
P.G. Govt. College for Girls
Sector-11, Chandigarh.

27/6/18 27/6/18

2603/ore
17/4/18

POST GRADUATE GOVT. COLLEGE FOR GIRLS, FEROZPUR

FORMAT OF THE REPORT OF THE INSPECTION TEAM
(Specific for each Add-on Course) 2018-19

Certificate Course in Event Management

Name of the Institution Address - Post Graduate Govt. College for Girls, Ferozpur
Chandigarh

Date of Visit: 16-04-2018

STRENGTHS OF THE COURSE

The required infrastructure is available. Library is more adequate. The skill development lab is available, where the students can get the required skill related experience.

WEAKNESS OF THE COURSE

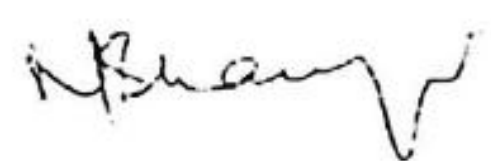
Nil

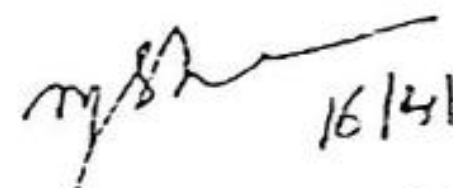
RECOMMENDATIONS

Grant of Affiliation Recommended ☒

Grant of Affiliation Not Recommended ☐

Signature (s), Members of Inspection Committee


(Dr. Nisha Bhargawa)


16/4/18
(Chairman, Inspection Committee)
(Prof. Manoj K. Sharma)

ACC/PA
Dr. S. Subramaniam
17/4


Mr. Umesh Mishra

O/O THE PRINCIPAL, P.G. GOVT. COLLEGE FOR GIRLS, SECTOR-11, CHANDIGARH

Endst. No. PGGCG-11/Admn./2018/1975

Dated: 25/6/18

Forwarded letter to Ms. Shashi Joshi, Associate Professor of this college for information and further necessary action.

Manish
Principal,
P.G. Govt. College for Girls,
Sector-11, Chandigarh

6/6/2018 ✓

PANJAB UNIVERSITY, CHANDIGARH

From Deputy Registrar(Colleges) Panjab University, Chandigarh-160014.	To The Principal, Post Graduate Govt College for Girls, Sector-11, Chandigarh
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No.Misc./A-5/ 4213

Dated 11/5/2018

Subject:- To Consider for grant of temporary extension/ affiliation to **Start** Add-on course in Event Management to Post Graduate Govt College for Girls, Sector-11, Chandigarh for **the session 2018-19**

Dear Sir/Madam,

Kindly refer to the inspection of your college held on 16.04.2018 (inspection report received on 17.04.2018) for the purpose cited in the subject above. The photocopy report enclosed herewith.

The condition/s/deficiency /ies as listed in the enclosed inspection report be fulfilled and send the compliance report, if any, immediately.

Yours faithfully

Neelam Kaur
Deputy Registrar(Colleges)

DA/as above

EVENT MANAGEMENT (CERTIFICATE COURSE)

2020-21

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	HARSHITA PANDEY	1004	HARISH PANDEY	PUSHPA PANDEY
2	RUCHIKA	1008	MANJIT KUMAR	RAJ RANI
3	SHIVANI THAKUR	1052	SIMAL KUMAR	REENA THAKUR
4	AKANKSHA	1061	BALWANT SINGH	ROSHNI
5	SNEHLATA	1205	SURESH KUMAR	KELAWATI
6	SHUBHANGI JANGRA	1208	KRISHAN KUMAR	MEENA KUMARI
7	MUSKAN	1224	SANDEEP	SUDHA
8	SAPNA	1267	RAM PARKASH JOSHI	PUSHPA JOSHI
9	HIMANSHI	1274	AMIT KUMAR	MAMTA SHARMA
10	SAMPREET KAUR	1306	MANJIT SINGH	KAMALJIT KAUR
11	KUMKUM SINGHAL	1365	SUBODH SINGHAL	SONIA SINGHAL
12	VRITI MAHAJAN	1386	VIKAS MAHAJAN	MANISHA MAHAJAN
13	GURLEEN KAUR	1432	VIJAY KUMAR	AJINDER KAUR
14	KASHISH MITTAL	1447	RAM NIWAS	SUMAN RANI
15	SHREYA	1696	DINESH SHARMA	SUMAN SHARMA
16	EESHA MISHRA	1707	SANDEEP MISHRA	NEETA MISHRA
17	GARIMA	1712	HARISH KUMAR	GULSHAN KALRA
18	JYOTI PANDEY	1804	HARI NARAYAN PANDEY	MADHURI PANDEY
19	PRIYA CHAUHAN	1835	JAGDISH CHAND	VEENA CHAUHAN
20	GUNEET KAUR	1893	MANJIT SINGH	PARMINDER KAUR
21	KASMI BAWEJA	7286	AMIT BAWEJA	RANJANA BAWEJA
22	KIRTI	10017	SURESH KUMAR	SHALU
23	KOUSHIMA	10209	SANJU KUMAR	DEEPIKA
24	POOJA	10216	RAJPAL SINGH	MUKESH
25	KULDEEP KAUR	10825	BALJINDER SINGH	SUKHPAL KAUR
26	DEEPANSHI	11377	PARVINDER SINGH	BIHARTI

UBhanti
10/10/20

EVENT MANAGEMENT (DIPLOMA COURSE)

Maushal

2020-21

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	RINKY TOMAR	6320	RAM KUMAR	SUSHILA
2	ISHIKA GARG	6505	CHIMAN LAL	ANITA GARG
3	RUCHI PANDEY	7477	NARENDRA DEV PANDEY	SHEELA PANDEY
4	GURLEEN KAUR	7487	CHARANBIR SINGH	RAJANDEEP KAUR
5	NIKHITA	7491	RAJINDER KUMAR	RITU RAWAL

UBhanti
10/10/20

FOOD PRESERVATION (CERTIFICATE COURSE)

Maushal

Event Management
(First Year)

Paper -I: Fundamentals of Event Management

- Definition Event Management
- Role of an event manager and the qualities of a good event manager. Introduction to events, various types of events concepts.
- Event Planning and coordination, scheduling of event.
- Human resources in even management.
- Event Team Leadership and goal.
- Team building and work distribution.
- Motivation and leadership studies
- Role of communication
- Team work development, body language.
- Skills, interview techniques and grooming.
- Hospitality and customers relations.
- Basic Principles of event management-functions ,forms and strategic planning
- Basic principles of marketing –Marketing process 7 Ps, brand and image building and management.

Paper-II: Organization and Management of Events

- Various types of events and their management, Meetings and conferences, exposition/trade shows wedding planning, sports events, and government civic and political events.
- Organization of events: The importance of organization in event planning. The components of organization and accomplishment of events.
- Methods for effective organization of events.
- Understanding client needs-getting to know your client, planning correctly for the right type of event.
- Plant layout and location, equipments required, Selecting location-steps to selecting the perfect location, site inspection securing the location.
- Event planning event organizers, targeting clients, selecting event categories ,event management and media ,steps of media campaign
- Role of promotion in marketing process

Suggested Readings

1. Principles of event management by Bakash, Nagabhushana, Ramchandra (Himalaya publishing house) ;
2. Business of event planning: Behind -the-scenes secrets of success special event by Judy Allen
3. Sustainable event management: A practical Guide by Meegan Jones
4. Event planning: the ultimate Guide to successful meetings,corporate events, fundraising, galas, conferences, conventions by Judy Allen
5. Special events: A new generation and the next frontier by Joe Gold blatt ;
6. Into the heart of meetings: basic principles of meeting design by Mikevan Der Vijver and Eric De Groot
7. Planning and management of meetings, expositions, events and conventions by George G. Fenich



DIPLOMA COURSE IN EVENT MANAGEMENT

SYLLABUS

- **Paper-I: Events Marketing and Finance Management**

- · Event marketing and event promotions.
- · Event marketing strategies.
- Event proposal invitations.
- · Brand management. Publicity.
- · Client servicing.
- · Sponsorship, advertising for events.
- · Sales promotion and decision making studies.
- · Financing for events-funds planning
- · Identification of sources of funds, funds raising.
- · Budgeting for an events- revenue and expenditure report.
- · Cost accounting and cost control, event analysis.
- · Charitable events. Special business events, retail events.
- · Concept of pricing in events, risk rating.

- **Paper-II: Managing event Business**

- · Event organizers.
- Tips to better Management and Organization.
- · Event team leadership. Time management
- · Creative thinking-case studies, development of themes and projects.
- · Presentations and event communication.
- · Computer Operational skills, Internet Operational skills.
- · Managing Logistics (sound, lights, catering, law, sponsorship etc.)
- · Hospitality management. Product and Services, consumer care skills.
- · Managing catering. Event catering basics. Catering tips.
- · Managing event decorations. Importance of Decorations.
- · Special events and promotion of Tourism
- · Entertainment and speakers. Entertainment planning. Speaker selection choice.
- · Market attractiveness and business strength.
- · Event Management scenario in India. A developing market.
- · Modern event management scenario assignments and case studies.

HOD English / Admin clerk
Principal
6/2/18

DIRECTORATE OF HIGHER EDUCATION
CHANDIGARH ADMINISTRATION
(COLLEGE-1 BRANCH)
Additional Deluxe Building, 1st floor, Sector-9
Chandigarh-160 009

ORDER

No.104-DHE-UT-C1-12(50)86-I

Dated: 5/2/18



Permission is hereby granted to the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh to start Short term course in Spoken English, subject to the condition that no additional staff or infrastructure will be provided to the College in this regard.

Dated Chandigarh, the
29th January, 2018

Rakesh Kumar Popli,
Director Higher Education,
Chandigarh Administration.

A copy is forwarded to the Principal, Post Graduate Government College for Girls, Sector - 11, Chandigarh for information w.r.t. office Memo. No. 49 dated 22.01.2018.

Registrar Education (C)
For Director Higher Education,
Chandigarh Administration.

Spoken English Course -2018

Course Duration: 75 hours

General notes:

1. Listening activities
2. Focus on group and pair work
3. Provide vocabulary as required
4. Build conversations around situations
5. Grammar : focus on aspects arising out of situations
6. Review at end of each week

Week 1: 5 days, 5 hours

1. Diagnostic test, Ice breaking,
2. Greetings and introductions.

Awareness of levels of formality

Introducing oneself, introducing each other (situation: at a party/ college canteen/ : where do you live? /are you from here? / weather /food/ party scene)

3. **Making requests and responding to requests:** a) in class c) at home
4. Grammar : Wh-/ yes/no questions

Week 2: **Requests; Invitations; planning a party**

1. At a restaurant/ canteen: ordering food (phone, face-to-face)
2. Inviting and responding to invitations
3. Planning a party- menu
4. Grammar focus: a) Modals-can, may, would, could b) Let's

Week 3: **Daily routine ; leisure activities**

Week 4: **Describing**

1. Describing: your city/ your canteen
2. Describing: your home / your room
3. Describing a city/park/ place of interest
4. Grammar focus: Answer Wh- q. to describe
5. Build conversations around the above: What is ___ like? How big/small...
Where is ___? When did you visit/ go/ ___?

Week 5: **Describing; expressing likes and dislikes**

1. Describing foods
2. Describing clothes, footwear,
3. Describing objects/possessions: painting, photo, flowers

Week 6: Describing

1. Describing : toys, phone, household appliances
2. Describing processes: recipes

Week 7: Mid- course test

1. Describing people: friend, family member, old person, child,
2. Describing a celebrity/leader

Week 8: Expressing an opinion; Agreeing, disagreeing; giving reasons

1. Foods you like
2. Films
3. Music, books

Week 9:

Expressing an opinion; Agreeing, disagreeing; giving reasons

- 1.Social practices
- 2.Social practices

Week 10: Talking about the past

1. School
2. Friend, relative

Week 11: Talking about the past

1. Cooking methods
2. Leisure
3. Life styles
4. Social practices

Week 12: Talking about the future: plans for work; holiday; family; marriage

Week 13:

- 1.Talking about the future: cities/
2. Negotiating and persuading People/Expressing Dissent and caution.

Week 14:

- 1.Making complaints / Apologizing/Offering Excuses.
- 2.Warning Expressing Disapprovals and Displeasure
3. Offering Emotional Support/ Motivating People

Week 15: Tests; Certification

SPOKEN ENGLISH- 2020-2021

Streamname	name	RollNo
BCom - I ✓	SNEHLATA	1205/20
BSc Non Medical- I ✓	DIVYANSHI KRISHAN	1917/20
BA - I ✓	DIKSHA	183/20
BSc Non Medical- I ✓	SHIVANI THAKUR	1905/20
BSc Non Medical- I ✓	SUNITA	1843/20
BA - I ✓	HARPREET KAUR	353/20
BA - I ✓	BSHJYOT KAUR	220/20
BSc Non Med. Computer Science (Elective)- I ✓	RUPINDER KAUR	1426/20
BSc Non Med. Computer Science (Elective)- I	RUPINDER KAUR	1426/20
BSc Non Medical- III ✓	KOSHIKA	7687/18
BSc Non Medical- I ✓	AMISHA GOYAL	1848/20
BSc Non Medical- I ✓	HIMANI DEVI	1920/20
BSc Non Medical- I	NAVJOT KAUR	1832/20
BSc Non Medical- I ✓	BHUMIKA SHARMA	1899/20
BA - I ✓	HARPREET KAUR	339/20
BA - I ✓	JAISMEEN KAUR	328/20
BA - II ✓	ANJU	10292/19
BCom - I ✓	AVANTIKA KUMARI	1322/20
BSc Non Medical- I ✓	AAKANSHA	1897/20
BA - I ✓	LAVDEEP KAUR	473/20
BA - I ✓	KHUSHI	483/20
BA - II ✓	SANDEEP KUMARI	10506/19
BA - II ✓	PINKI	10507/19
BSc Non Medical- II ✓	YOGESHWARI	12040/19

Klaus

CHANDIGARH ADMINISTRATION
EDUCATION DEPARTMENT

ORDER

Chandigarh Administration, Education Department has no objection for the introduction of following new Courses in Govt. College for Girls, Sector-11, Chandigarh from the session 2007-2008:-

UGC Sponsored Career Oriented Courses:

1. Add-on Course in Functional Hindi
2. Early Childhood Care and Education
3. Diploma in Human Rights (Interdisciplinary)
4. Diploma in Women Studies (Interdisciplinary)
5. Diploma in Clinical Nutrition
6. Diploma in Fashion Designing
7. Add-on Course in Guidance and Counseling

The permission is subject to the condition that the College shall obtain required affiliation/recognition from the Panjab University, Chandigarh in advance.

Dated Chandigarh, the
12th July, 2007.

Krishna Mohan,
Education Secretary,
Chandigarh Administration.

No. 1017-DHE-UT-C1-12(50)84

Dated: 18/7/07

A copy is forwarded to the Principal, Govt. College for Girls, Sector-11, Chandigarh w.r.t. Memo No. 472, dated 7.5.2007 for information and necessary action.

Registrar Education (C),
for Education Secretary,
Chandigarh Administration.

PANJAB UNIVERSITY, CHANDIGARH
(Enacted under the Panjab University Act VII of 1947 enacted by the Government of India)

IMPORTANT: Please send the Report regarding the Action Taken on the following Para, on the enclosed proforma, which must reach Deputy Registrar (General) within **SEVEN DAYS** from the date of despatch. This may be treated as **MOST URGENT** as the Vice-Chancellor has taken a serious view on the non-availability of the Action Taken Report.

Copy/Extract of the Paragraph 7 from the minutes of the meeting of **SYNDICATE/SENATE** held on 13.12.2010.

7. Considered and

RESOLVED: That provisional extension of affiliation be granted to the following Colleges, for Certificate/ Diploma/Advance Diploma/Add-On course, as per University Grants Commission guidelines, under University Grants Commission/Self-financing in the courses/subjects, for the session 2010-2011 as per Inspection Committee Reports (**Appendix**):

Sr. No.	Name of the College	Courses/Subject applied for
1.	SGGS Khalsa College Mahilpur	Journalism
2.	Jagdish Chandra DAV College Dasuya	Hardware & Maintenance
3.	Malwa College, Bondli- Samarala Distt. Ludhiana	Web Designing and Multimedia
4.	Desmesh Girls College Badal, Muktsar	Cosmetology
5.	Government Post Graduate College for Girls, Sector 42, Chandigarh	Diploma in Event Management
6. ✓	Government Post Graduate College for Girls, Sector 11 Chandigarh	(i) Certificate course in Disaster Management (ii) Advance Diploma in Guidance & Counselling

NOTE: The Colleges will pay salary as per University Grants Commission norms to NET cleared candidates and ₹25,800/- to those who have not cleared NET, where NET qualified candidates are not available.

Endst No. 13-28/AOC

Dated: 6-1-11

A Copy of the above is forwarded to following for information and necessary action:-

1. The Principal, Govt. Post Graduate College for Girls, SEC-11, Chandigarh
2. C.O.E.
3. DRE
4. DRS
5. DRG
6. AR(R&S)
7. ARC
8. ARG
9. ARE-I/II/III/IV

*Ms. Liana
for Record
file GSR
20.10.2011*

[Signature]
Assistant Registrar
(Add On Course Cell) 6/1/11



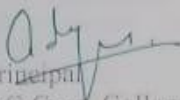
O/O THE PRINCIPAL, P.G. GOVT. COLLEGE FOR GIRLS, SEC. 11, CHANDIGARH

Endst. No. GCG-11/Admn/2010/ 188-29

Dated:- (8/1/11)

A copy is forwarded to the following for information and necessary action.

- 1 Mrs. Sashi Joshi, Sr.Lecturer in Pub.Admn. (Internal)
- 2 Head Department of Psychology (Internal)


Principal
P.G.Govt. College for Girls,
Sector 11, Chandigarh
Rd 18/01/11 8/1/11

PANJAB UNIVERSITY, CHANDIGARH

FACULTY OF EDUCATION

SYLLABI
FOR

CERTIFICATE/DIPLOMA/ADVANCED DIPLOMA
COURSE IN GUIDANCE AND COUNSELLING

(ADD-ON COURSE)
FOR B.A./B.Sc./B.Com.(1st, 2nd & 3rd Year)

SESSION: 2011-12

0

CERTIFICATE COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (1st Year)
SESSION: 2022-23

Maximum Marks: 100

Theory : 75

Practical : 25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

Paper I

INTRODUCTION TO GUIDANCE

OBJECTIVES:

1. To understand the meaning, principles, needs and types of guidance
2. To have a detailed knowledge about various guidance services
3. To organize guidance programme in elementary and secondary schools
4. To develop skills in using technology for guidance purpose

COURSE CONTENTS

Unit I MEANING & TYPES OF GUIDANCE

1. Meaning, aims, principles and needs of Guidance
2. Types of guidance: Personal, Social, Educational, Career, Leisure time and Health guidance.

Unit II GUIDANCE SERVICES

Types of Guidance Services: Meaning scope and essential of:

1. Individual Inventory service
2. Information service
3. Counseling service
4. Placement service
5. Follow-up service

Unit III ORGANIZATION OF GUIDANCE PROGRAMME

1. Essential requisites of Guidance programme.
2. Organization of guidance programme for elementary and secondary schools
3. Role of teachers, guidance personnel in organizing the guidance programs.

Unit IV INFORMATION TECHNOLOGY AND GUIDANCE

1. Skill of using Information Technology and internet
2. Use of online guidance services for education
3. Skill of using online testing services and resource sharing

PRACTICUM (Internal)

25 : Marks

Every student will have to practically disseminate career information via career talk presentation to students of one selected school at secondary level. The record to be maintained in the form of a practical file for evaluation.

15 : Marks

Preparation of Plan for Guidance Programme for elementary school.

10 : Marks

SUGGESTED READING

Chandra Ramesh, (2002). Guidance and counselling. Delhi: Kalpaz Publications
Dash, Nibedita (2004). Secondary School organization, Guidance and Educational Technolog. New Delhi : Dominant Publishers and Distributors.

Jones. Arthur J, (1970). Principles of Guidance Sixth, Edition. New Delhi: Tata McGraw Publishing Company Ltd.

Kochhar, S.K.(1996). Guidance and counselling in colleges and universities. New Delhi : Sterling Publishers Pvt. Ltd.

Lytton Hugh & Craft Maurice, Ed. (1974). Guidance and counselling in British schools- A discussion of current issues. London : Edward Arnold (Publishers) Ltd

Safaya, B.N. (2002) Guidance & Counselling. Chandigarh: Abhishek Publications

Sharma, Ram Nath & Sharma Rachana, (2004). Guidance & Counselling in India. New Delhi: Atlantic Publishers and Distributors

Sharma, Tara Chand (2002). Modern methods of guidance and counselling. New Delhi: sarup & Sons

Sharma, Yogendra K. (2004). Principals of educational and vocational guidance. New Delhi: Kanishka Publishers, Distributors

Shertzer, Bruce & Stone Shelly C (1996). Fundamentals of guidance, Third Ed. London: Houghton Mifflin Company Boston.

Paper II
INTRODUCTION TO COUNSELLING

Maximum Marks : 100
Theory : 75
Practical : 25

Note for Examiners and students:

Examiner will set 9 questions, one compulsory from all the content with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVES:

The contents in this paper will help the students:

1. To understand the meaning, types and techniques of counselling
2. To learn about approaches of counselling
3. To develop counselling skills in conducting counselling sessions
4. To learn about new emerging areas of counselling

COURSE CONTENTS

Unit I MEANING & TYPES OF COUNSELLING

1. Meaning, historical development and Importance of counselling
2. Types: Individual and Group counselling
3. Emerging Trends in Counselling

UNIT II APPROACHES AND TECHNIQUES OF COUNSELLING

1. Approaches of counselling: Directive, Non directive, Eclectic counselling
2. Techniques in counseling: Testing and Non Testing techniques
3. The Counselor- Qualities of effective counselor, Role and Functions

UNIT III ADJUSTMENT AND MENTAL HEALTH

1. Meaning and process of adjustment, adjustment mechanisms, adjustment problems of children, adolescents and adults
2. Differences between adjusted and maladjusted adolescents, criteria of good mental health
3. Causes of maladjustment, physical, emotional, mental and social
4. Role of counselor in developing good mental health

UNIT IV COUNSELLING SKILLS

1. Building Trust: Listening, attending, building rapport, demonstrating empathy, observing
2. Interview: Types of Interview, procedure of conducting interview: preparation, process, interpretation, recording, termination

3. Specialized concerns in counseling: Substance abuse, Drug addiction; HIV AIDS; Child abuse (trauma); Internet and technological abuse.

PRACTICUM (Internal)

25 :

Administration and Interpretation of:

1. Adjustment Inventory/Well Being : 5 Marks
2. Attitude Scale (Educational Vocational) : 10 Marks
3. Field Survey _____ in any one area of Specialized Concerns. (Substance abuse, Drug addiction; HIV AIDS; Child abuse trauma); and Cyber crime : 10 Marks

SUGGESTED READING

Arbuckale, D.S. (1965) Counselling : Philosophy, theory and practice. Boston Allyn and Bacon.

Carroll, Michael & Walton Michael, Ed. (1997). Handbook of counselling in organizations. New Delhi: SAGE Publications India Pvt. Ltd.

Chandra Ramesh, (2002). Guidance and Counselling. Delhi: Kalpaz Publications

Kochhar, S.K. (1996). Guidance and Counselling in colleges and universities. New Delhi: Sterling Publishers Pvt. Ltd.

Lapworth, Phil, Sills Charlotte & Fish Sue, (2001). Integration in counselling & Psychotherapy- Developing a personal approach. London: SAGE publications

Lazarus, R. (1969) Patterns of Adjustment and human Effectiveness. N.Y., McGraw hill

Lytton, Hugh & Craft Maurice, Ed. (1974). Guidance and counselling in British schools- A discussion of current issues. London: Edward Arnold (Publishers) Ltd

Palmer, Stephen dainow Sheila and Milner Pat, (1996). Counselling-The BAC counselling reader. New Delhi: Sega Publications

Patterson, C.H. (1973) Theories of Counselling and Psychotherapy. N.Y. Harper and Raw

Qureshi, Hasnain (2004). Educational Counselling. New Delhi: Anmol Publications Pvt. Ltd.

Safaya. B.N. (2002) Guidance & Counselling. Chandigarh : Abhishek Publications

Scott, M.J. & Stradling, S.G. (2001) Counselling for Post Traumatic Stress Disorder. London: Sage Publication.

Shaffer, L.F. & Shoben, E.I. (1970) The Psychology of Adjustment. Boston: Houghton Mifflin

Sharma, Ram Nath & Sharma Rachana, (2004). Guidance and counseling in India. New Delhi: Atlantic Publishers and Distributors.

Sharma, Shashi Prabha (2004). Career Guidance and counselling . New Delhi: Kanishka Publishers, Distributors.

Sharma, A.S. (2002). Counselling Psychology. New Delhi: Commonwealth Publisher

Shertzer Bruce & Stone Shelly C (1974). Fundamentals of Counselling, London: Houghton Mifflin Company Boston

**DIPLOMA COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (2nd Year)
SESSION: 2011-12**

Maximum Marks	80
Theory	75
Practical	25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

**PAPER I
EDUCATIONAL AND PSYCHOLOGICAL APPRAISAL**

OBJECTIVES:

After going through the contents in the paper the students will be able:

1. To understand the concept of educational and psychological appraisal
2. To know the criteria of selection of a test and characteristics of a good test
3. To learn to administer and interpret psychological tests to know the individual abilities and personality aspects
4. To make appropriate use to achievement and diagnostic test in locating learning difficulties
5. To master elementary statistics and apply it in student's appraisal

**COURSE CONTENTS
THEORY**

UNIT I PSYCHOLOGICAL TESTING : AN INTRODUCTION

1. History of Psychological Testing
2. The nature and uses of psychological tests
3. Test standardization : procedure, reliability and validity
4. Qualitative & quantitative assessment

UNIT II TOOLS OF ASSESSMENT

1. Intelligence : Verbal, Non-Verbal
2. Personality: Self report inventories, scales
3. Aptitudes : Differential & Specific abilities
4. Interests : Educational and Vocational

UNIT III

UNIT IV

PRACTOCUM

External Exam : 20 Marks
Internal : 5 Marks

1. Administration and Interpretation of :

- ❖ Intelligent test
- ❖ Personality test
- ❖ Aptitude test
- ❖ Interests' test

SUGGESTED READING

1. Dressel, P.I. (1976). A Handbook of Academic Evaluation. London : Jossey/Bass Publishers
2. Garret, H.E. (1981) Statistics in Education and Psychology. Bombay, Vakils Feffer and Simons Ltd.
3. Gregory, R.J. (2004), Psychological Testing : History Principles and Application N.Y. Pearson Education Group
4. Noll et al (1979). Introduction to Education and Measurement. Boston Houghton Mifflin Co.
5. Shah, R.K. (2002) Educational Testing and Measurement. Jaipur, INDIA, Pointer Publishers

Paper II
COUNSELLING CHILDRE AND ADOLESCENTS WITH
DIFFERENT ABILITIES

Maximum Marks:	100
Theory	75
Practical	25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVES:

The contents of this course will enable the students to master the techniques of:

1. Understanding the needs and problems of children and adolescents with exceptional abilities
2. Identification of academic, social, emotional and vocational problems of students
3. Conducting individual and group counseling
4. Preparing case history, doing case analysis and preparing profile of the case

COURSE CONTENTS

THEORY:

UNIT I TYPES, NEEDS AND PROBLEMS OF SPECIAL CHILDREN

1. Concept of different abilities & their types
2. Needs & Problems of children and adolescents with different abilities
3. Importance of counselling : of students with different abilities and counseling of parents, family and peers

UNIT II IDENTIFICATION AND DIAGNOSIS OF PROBLEM AREAS

1. Identification of personal, Social & academic problems of children (5-12 year) at elementary level
2. Identification of academic, social & vocational needs & problems of adolescents (13 to 18 yrs) at secondary level
3. Diagnosis of Problem areas

UNIT III INTERVENTION PROGRAMMES

1. Individual and group counseling of children and adolescents for emotional, social, behavioural and academic problems
2. Stress and its causes
3. Relaxation strategies, yoga & meditation therapies for children and adolescents for reducing stress and problems.

UNIT IV CASE STUDY

1. Concept, Methods
2. Tools
3. Sources of Data
4. Compilation and analysis of Data

PRACTICUM: External practical exam will be based on case presentation & viva on the following:

1. Identification of a problem in an adolescent (academic / social / personal) and planning an intervention program	10
2. Preparation of a case profile using data obtained from various sources.	10
Internal	5

	25

SUGGESTED READING

1. Dressel, P.I. (1976). A Handbook of Academic Evaluation. London; Jossey-Base Publishers
2. Gibson & Mitchell (2005) : Introduction to Conselling. New Delhi: Pearson Education
3. Panda, K.C. (2005) : Education of Exceptional Children. New Delhi Vikas Publishing House Pvt. Ltd.
4. Rao, S.N. (1995): Guidance and Counselling. New Delhi: Tata Mc Graw-Hill
5. Koebhar, S.K. (2003): Educational 's Vocational Guidance in Secondary Schools. New Delhi: Sterling Publishers Pvt. Ltd.
6. Bhatia, K.K. (2002) : Principals of Guidance and Counselling. Ludhiana (Punjab) : Kalyani Publishers

**ADVANCE DIPLOMA COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (3rd Year)
SESSION: 2011-12**

Maximum Marks	100
Theory	75
Practical	25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions 8 to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

**Paper I
CAREER EDUCATION**

OBJECTIVES:

The contents of this course will enable the students:

1. To get a comprehensive introduction to career education through historical background.
2. To develop an understanding of the current trends and issues in career education.
3. To study decision-making and how the process applies to career planning.
4. To study the relationships among work, family and leisure.
5. To identify career issues related to special students.
6. To be able to use the Internet and online guidance services.
7. To overview methods of disseminating and using career information, including computer-based delivery systems (Internet).

COURSE CONTENTS

UNIT I CAREER DEVELOPMENT

1. Meaning and historical development of career counseling.
2. Stages of career development.
3. Identifying and analyzing life career themes and career talents.
4. Emerging world of work careers and need for career education.

UNIT II BASES OF CAREER DEVELOPMENT

1. Vocational development as viewed by Super's.
2. Career development as viewed by Tiedeman and O'Hara's.
3. Career choice as viewed by Roe's.
4. Relationship of career theories of career planning.

UNIT III

CONDITIONS GIVING RISE TO CAREER GUIDANCE & CAREER EDUCATION

1. Changing economic conditions of society & the impact of labour market.
2. Psycho-social conditions of the individuals.
3. Advancement of technology and survival skills.
4. Problems pertaining to work, family, education and leisure.

UNIT IV

CAREER CHOICE AND DECISION MAKING

1. Career maturity : concepts and factors.
2. Empowering students in career decision making (strategies)
3. Matching career talents with career decision making.
4. Guidance for developing life goals & choices.

PRACTICUM/WORDBASED LEARNING

20: Marks

1. A Visit to an educational / Vocational career centre.
2. Preparation of a field based project report of an emerging career.

10: Marks

15: Marks

SUGGESTED READING

Pandit, J.I. (1970) The World of Work. (INDIA) Orient Language.

Sharma, Shashi Pratha (2001). Career Guidance and Counselling. New Delhi, Kanishka Publishers, Distributors.

Sinha, Neelam (1996). Strategies, Issues and Concepts in Vocational Education. New Delhi: Common Wealth Publishers .

Paper II
SUPERVISED PRACTICUM AND INTERNSHIP

Practical Marks: 100

External : 25

Internal : 75

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. 8 to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVE:

The supervised practical work will train and enhance the student's skills. Students should be attached to a school/an institution or any agency having a professional throughout the academic session requiring one visit per week.

1. In identifying the problems of an individual with the help of selecting, administering appropriate tests interpreting the data, preparing the complete history and profile of the case.

2. To interpret/ diagnose the case problem and select an appropriate intervention for helping the case in adjustment/ development of relevant life goals and making appropriate choices.

COURSE CONTENTS

UNIT I	Case Study	30 Marks
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1. Field work : identification of one case. out of the following areas through testing and referrals. (collection of data)
 - . Academic Problems (Learning difficulties choice of subject)
 - . Class room problems (Discipline / behaviour)
 - . Emotional/social problem (Adjustment)
 - . Problem of Decision making (Choice of a career)
 - . Underachievement (Gifted underachiever)
 - . Slow learner/ educationally backward child
 - . Mentally challenged
 - . Physically Handicapped (Visual/ auditory/ Speech/ orthopedic disabilities)
2. Case preparation and case analysis of the identified case.
3. Case conference with fellow students
4. Intervention (use of appropriate guidance/ counseling strategies)
5. Written report of the case.

UNIT II **Career conference** 15: Marks

The students will plan and organize career conference and career exhibitions.

UNIT III **Internship & Report Presentation** 30: Marks

The course has an input of two week's internship programme, Trainees are to have an attachment with a school, an Institution or an agency under an experienced onsite counselor for the stipulated period. During the period of internship, the trainees would observe, analyse critically and report live sessions of counseling with the mentor counselor (at least three cases : one each in career, educational as demotional counseling).

VIVA VOCE (External), based on units I,II,III 25: Marks

GUIDANCE AND COUNSELLING (CERTIFICATE COURSE)

2020-21

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1.	MANMEET KAUR	3	SATWINDER SINGH	KULDEEP KAUR
2.	ASMI	29	OM PARKASH	SATISH PRABHA
3.	KANUPRIYA	39	GULSHAN KUMAR	KIRAN
4.	GURNAZ KAUR SANDHU	49	GURBINDER SINGH	AMANDEEP KAUR
5.	MINAKSHI	87	MADAN KUMAR	SALOCHANA
6.	SANYA CHAUDHARY	97	RAJIV CHAUDHARY	RITU
7.	PARNEET KAUR WAHLA	156	SATNAM SINGH WAHLA	RAJWANT KAUR WAHLA
8.	HARNAZ KAUR SANDHU	160	HARNAZ KAUR SANDHU	KIRANPAL KAUR
9.	AASHI JAIN	245	AJIT JAIN	SARIKA JAIN
10.	BHUMIKA RANA	266	AMAR SINGH RANA	GEETA RANI
11.	MAUSMI NAHAR	321	ANIL NAHAR	SARITA
12.	ANJALI YADAV	444	SHRI RAM	SUNITA
13.	VANSHIKA CHAUHAN	447	TAPINDER CHAUHAN	SANJANA
14.	SHAHEEN ZAREEN	507	BALWINDER SHARIF	AMANAT ZAREEN
15.	BHARTI RAO	531	SUBHASH CHAND	GULABI DEVI
16.	STUTI SOOD	542	JANMEJAI SOOD	REETA SOOD
17.	POOJA	553	RAJ KUMAR SETHI	NAVNEET
18.	MUSKAN	665	TEJ BHAN	HARSH LEKHA
19.	AAMNA SHARMA	10578	VIRENDER SHARMA	KAVITA SHARMA

GUIDANCE AND COUNSELING (DIPLOMA)

2020-21

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1.	AARSHIYA JAIDKA	6838	SANJEEV JAIDKA	BALJINDER JAIDKA
2.	AASHIMA	6902	RAKESH SOBTI	MEENA KUMARI
3.	RASHIM	7451	AMIT KUMAR	DIPIKA
4.	SHRIDHARA	7488	HIRA LAL	RIMPU
5.	VANSHITA	10070	ASHWANI KUMAR	ANUPAM
6.	RIDAM MAHAJAN	10072	D.K MAHAJAN	RAMA MAHAJAN
7.	MANASWINI	10099	VIVEK PADAM SINGH	RITU
8.	RIYA	10101	VINOD CHANDER	NEELAM
9.	SWAPNELA	10203	GOPAL KRISHAN	MANDEEP SHARMA
10.	SHELZA	10238	NAVEEN BHATTI	SUNITA RANI
11.	DILPREET KAUR	10274	KARAM SINGH	HARJINDER KAUR
12.	AKANKSHA	10467	NARESH KUMAR	ASHA RANI
13.	KAVANGUN KAUR	10567	AMARJEET SINGH	RUPIKA
14.	MUSKAN	10663	MOHAN SINGH	KAVITA
15.	SHEEREEN KHAN	10694	SUHEL KHAN	SHABEENA KHAN
16.	DIVYA	10768	AMARNATH	KAMLA DEVI

GUIDANCE AND COUNSELING (ADVANCED DIPLOMA)

2020-21

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1.	PAVLEEN KAUR BAJWA	6019	SARBJIT SINGH BAJWA	RAJWANT KAUR BAJWA
2.	NIDHI OHRI	6024	NEERAJ	BHARATHI MOHINDRU
3.	JAYA JUNEJA	6138	RAJESH JUNEJA	ANITA JUNEJA
4.	SMRITI GARG	6139	KAPIL GARG	AMITA GARG
5.	PAWAS	6183	TARUN	INDU
6.	SHAILJA BAREJA	6185	RAM KUMAR BAREJA	SEEMA BAREJA
7.	RUBAN SIDHU	6194	AMRITPAL SIDHU	HARPREET KAUR
8.	TANYA SHRI	6312	RAJ KUMAR	BEENA RANI
9.	LINTHOINGAMBI MUTUM	6314	MUTUM BIRAMANGOL SINGH	MUTUM ONGBI MANITOMBI DEVI
10.	SEHAJTA SEHGAL	6349	PARTAP SINGH	AMARPREET KAUR
11.	ASHIMA SAINI	6357	SHAM SUNDER	ANITA
12.	DEWANSHI MEHTA	6394	MADAN MOHAN MEHTA	NEELAM MEHTA
13.	KHUSHMAN TOOR	6465	JAGPREET SINGH TOOR	JASVIR KAUR
14.	SHEEN SHARMA	6539	SHAILENDER SHARMA	ALKA SHARMA
15.	VISHAKHA THAKUR	6618	BALWINDER THAKUR	ANITA THAKUR
16.	SRISHTI GARG	6682	VIJAY GARG	RISHIKA GARG
17.	ARSHPREET SAINI	6767	KAWALJIT SINGH	NAVJEET KAUR
18.	SAKSHAM THAKUR	6778	RAJNISH THAKUR	ANJU THAKUR
19.	SAMIKSHA MALIK	7765	SATISH KUMAR MALIK	SNEH MALIK

Handwritten signature

2020-21

Disaster Management

Form No. E-541

PANJAB UNIVERSITY

Note: - This form should be TYPEWRITTEN in triple space and not by hand neatly and legibly giving all particulars correctly spellings of names and father's names must be spelt as in the admission forms. The particular option of the subject offered by the candidate may also be mentioned in brackets, where any. See detailed instructions in form No E-499 for arrangement of admission forms and filling up this form. Not more than 25 names by typed on each page.

DISASTER MANAGEMENT (CERTIFICATE COURSE)

EXAMINATION - APRIL/MAY 2020

Faculty Group

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
	17719000297	LALITA KUMARI	113	P.O. COLLEGE	RAJESH KUMAR	ANITA
	17719000133	DIVYA SOOD	673	-do-	RAMMEND SINGH	ANITA
	17718000719	SINGHAN	6322	-do-	ROHINTH SINGH	ANITA
	17719000462	NANDINI CHANANA	10041	-do-	SUDHIR CHANANA	VINOD CHANANA
	17719000207	GARIMA	10054	-do-	BIRENDER	RINA
	17719000141	BHARTI	10055	-do-	RAJINDER	SUSMA
	17719000083	ANMOL	10069	-do-	LOHAT BHARDWAJ	KAMINI
	17719000334	KIRTI	10082	-do-	KULDEEP KUMAR	KAMINI
	17719000087	ANNU	10085	-do-	TAJINDER SINGH	SITA
	17719000446	MUSKAN	10097	-do-	BHEE SINGH	SITA
	17719000323	KHYATI SHARMA	10109	-do-	RAJESH SHARMA	ANITA
	17719000516	SISIL	10110	-do-	RAJESH KUMAR	ANITA
	17719000504	KARIMA	10125	-do-	RAM MANIYAL	KAMINI
	17719000767	SHREYA SHARMA	10128	-do-	KAMAL KISHOR SHARMA	ANITA
	17719000296	KAMINI SHUKLA	10133	-do-	KAMINI SHUKLA	KAMINI
	17719000600	PURNITI KAUR	10134	-do-	LOHANSINGH	ANITA
	17719000493	SILJI	10146	-do-	ANIL KUMAR	SITA
	17719000596	MANISHA GHAGHAT	10170	-do-	KAMAL SINGH	ANITA
	17719000146	BHAVYA SHARMA	10193	-do-	RAJESH SHARMA	ANITA
	17719000376	LOVIPREET KAUR	10214	-do-	DEEPA SINGH	ANITA
	17719000574	PRITHVIRISHI	10334	-do-	RAJESH KUMAR	ANITA
	17719000260	JASHANPREET KAUR	10417	-do-	KULDEEP SINGH	ANITA
	17719000688	SAKSHI MANKOTIA	10553	-do-	RAJESH MANKOTIA	ANITA

[Signature]

Principal,
P.O. Govt. College for Girls,
Sector-11, Chandigarh

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PANJAB UNIVERSITY

Note: - This form should be TYPEWRITTEN in triple space and not by hand neatly and legibly giving all particulars correctly spellings of names and father's names must be spelt as in the admission forms. The particular option of the subject offered by the candidate may also be mentioned in brackets, where any. See detailed instructions in form No.E-499 for arrangement of admission forms and filling up this form. Not more than 25 names by typed on each page.

DISASTER MANAGEMENT (DIPLOMA COURSE)

EXAMINATION - APRIL/MAY 2020

Faculty/Group

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
	17717000629	SANSKRITI SHARMA	94	PGCG-11, CHD	SHIV DUTT	SOHIA SHARMA
	17717000546	RAMNEET KAUR DHILLON	151	-do-	AVTAR SINGH	PAPANJIT KAUR
	17717000367	MONIKA SHARMA	283	-do-	ANAND KUMAR	SANDHYA DEVI
	17717000439	NISHITHA	329	-do-	DHARMESH KUMAR	RAJNI BALA
	17717000706	SOFFIA BHAI	331	-do-	PAWAN SINGH	ANJU BHAI
	17717000677	SHRIYA MADHAIK	426	-do-	PARDEEP KUMAR	SAVITA BHACHAN
	17717000004	AAKANKSHA	452	-do-	SUSHIL KUMAR	SUNITA
	17718000090	ANSHIKA CHAHAL	6001	-do-	JASVIR SINGH CHAHAL	PREM CHAHAL
	17718000081	ANKITA CHANAN	6025	-do-	HARISH CHAUHAN	KUSUM CHAUHAN
	17718000852	WAHENGAM SANATHIOTI CHANU	6179	-do-	WAHENGAM NETACHANDRA MEITEI	WAHENGAM BIRCHIN LEIMA
	17718000848	VIBHUTI GARG	6565	-do-	RAVINDER KUMAR GARG	MEENA KUMARI GARG

Principal,
P.G. Govt. College for Girls,
Sector-11, Chandigarh

PANJAB UNIVERSITY

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DISASTER MANAGEMENT (ADVANCED DIPLOMA COURSE)

EXAMINATION APRIL/MAY 2020

Faculty/Group

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
	17717000143	DIKSHITA SHARMA	01	P.G.C.G. CHD	RAJ KUMAR	KARUNA SHARMA
	17717000016	AAYUSHREE BINDRA	25	-do-	JATINDER BINDRA	MONIKA BINDRA
	17717000305	MAHAK	81	-do-	MANGAT RAM	SUNITA RAM
	17717000206	ISHA	221	-do-	SANJAY GOYAL	DIMPLE GOYAL
	17717000465	POOJA	312	-do-	SALBIR SINGH	BALA DEVI
	17717000048	ANJALI	386	-do-	RAJII	SUNITA
	17717000471	POOJA DEVI	407	-do-	SHYAM LAL	KIRNA DEVI
	17717000062	ANKITA VERMA	430	-do-	RAJU VERMA	SITA VERMA
	17717000543	RAKHI ANTIL	458	-do-	BAJE SINGH ANTIL	SHAKUNTALA ANTIL
	17717000125	DEEPIKA	626	-do-	PARDEEP KUMAR	SITA DEVI
	17717000719	SONIA	739	-do-	MANOJ	PARVATI
	17717000501	PREKSHA	756	-do-	JITENDER KUMAR	PRAMILA
	17717000160	GARIMA	837	-do-	SATPAL	SEEMA RANI

Principal,
P.G. Govt. College for Girls,
Sector-11, Chandigarh.

PANJAB UNIVERSITY CHANDIGARH
(Esttd. under the Panjab University Act VII of 1947-enacted by the Govt. of
India)

FACULTY OF ARTS

SYLLABI

FOR

DISASTER MANAGEMENT
(ADD-ON COURSE)
CERTIFICATE, DIPLOMA AND ADVANCED DIPLOMA
EXAMINATIONS 2019,20,21,22,23

PANJAB UNIVERSITY, CHANDIGARH

Outlines of tests, syllabi and courses of reading for Certificate, Diploma Course & Advanced Diploma in Disaster Management (Add on Course)

CERTIFICATE COURSE

Course Structure

Course Code	Title of the Paper	Max. Marks
CCDM I	Fundamentals of Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100
CCDM II	Disasters in India Theory : 60 Practical : 30 Internal Assessment: 10	100

CCDM I: Fundamentals of Disaster Management

Objectives:

Maximum
Marks 100
Theory : 60
Practical : 30
Internal
Assessment
: 10
Time : 3hrs.

To introduce the students to the basic concepts and various types of disasters and educate them on basic disaster management strategies.

Unit-I

- Definition and Concept of Hazard, Risk, Vulnerability and Disaster
- Types and classification of Disasters

Unit-II

- Nature Induced Disasters:
Earthquakes, Floods Cyclones and Cloud burst.
Avalanches, Forest Fire and Tsunami.

Unit-III

- Human Induced Disasters:
Nuclear, Chemical and Industrial Disasters
Global warming; Biological Disasters; Epidemics

Unit-IV

- Disaster Management: Meaning, Concepts, Approaches, Principles, Objectives and Scope
- Essentials of Disaster Management; Institutional and Individual's responsibilities during risk reduction, preparedness, response and recovery phases

CCDM II: Disasters in India

Maximum Marks: 100

Theory Paper: 60

Practical: 30

Internal Assessment: 10

Time Allowed: 3 Hours

Objectives: To sensitize the students regarding the disaster profile of India portraying regional dimensions.

Unit-I

- Regional Profile of India based on Earthquakes and Landslides.

Unit-II

- Regional Profile of India based on Droughts, Floods and Cyclones.

Unit-III

- Case Studies: Bhopal Gas Tragedy, 1984 and Orissa Super Cyclone, 1999.

Unit-IV

- Case Studies: Kashmir Earthquake, 2005 and Kedarnath Floods, 2013.

Pedagogy: The students shall be explained the spatio-temporal and regional dimensions of disasters in India. The focus will be on reconstructing disaster profile based on case studies. Extensive use of audio visual aids will be made. Field trips may be arranged, if feasible.

Note:

1. There shall be one compulsory question containing 15 short type questions covering the whole syllabus. The student shall attempt any ten parts in about 25-30 words each. Each part shall carry 2 marks (Total 20 marks).
2. The whole syllabus shall be divided into 4 units. Eight questions will be set from the whole syllabus, two from each unit. The student will be required to attempt one question from each unit. Each question will carry 10 marks (Total 40 marks). This will be in addition to the compulsory question.

Practical:

A field visit of the students will be organized by the College to some nearby site of any recent disaster/ event or ecological destruction or reconstruction and each student would prepare a Field Report based on his/her experiences.

Note: The Field Work based report of 25-30 pages prepared by the students will be submitted two weeks before the theory examination. This will be evaluated by a Board of Examiners consisting of the teacher teaching the course and one faculty member from the allied discipline.

DIPLOMA COURSE

Course Structure:

Course Code	Title of the Paper	Max. Marks
DCDM I	Remote Sensing in Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100
DCDM II	GIS in Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100

DCDM-I: Remote Sensing in Disaster Management

Maximum Marks: 100
Theory Paper: 60
Practical: 30
Internal Assessment: 10

Objectives:

To introduce the students to the applications of Earth Observation Technology and geoinformatics in disaster management.

Unit - I

- **Basics of Remote Sensing:**
Introduction, Definition, Nature, Development, and Limitations
Role of Remote Sensing in Disaster Management

Unit - II

- **Basics of GPS:**
Concept, Definition, Elements and Segments of GPS
The Application of GPS for Disaster Management

Unit - III

- **Remote Sensing Applications in Natural Disasters:**
Earthquakes
Land Slides
Floods

Unit - IV

- **Remote Sensing Applications in Human Induced Disasters:**
Fire
Nuclear
Chemical

DCDM-II: GIS IN DISASTER MANAGEMENT

Maximum Marks: 100

Theory Paper: 60

Practical: 30

Internal Assessment: 10

Time: 3 hours

Objectives: To introduce the students about the basic concepts and application of GIS in Disaster Management.

Unit - I

- **Basics of GIS:**

Introduction, Definition, Concept and Significance of GIS

Components of GIS

Spatial Data and Data Models

Unit - II

- **Role of GIS in Pre-Disaster Management:**

GIS in Disaster Mitigation and Preparedness

Hazard Analysis and Mapping

Risk & Vulnerability Analysis

Unit - III

- **Role of GIS in Post-Disaster Management:**

Warning and Evacuation

Rescue and Relief

Rehabilitation and Reconstruction

Unit - IV

- **Application of GIS in Disaster Management**

Landslide assessment and management

Earthquake assessment and management

Flood assessment and management

Pedagogy: Students shall be exposed to the applied aspect of geospatial technology with specific reference to utility of GIS technology in disaster management.

Note:

1. There shall be one compulsory question containing 15 short type questions covering the whole syllabus. The student shall attempt any ten parts in about 25-30 words each. Each part shall carry 2 marks (Total 20 marks).

2. The whole syllabus shall be divided into 4 units. Eight questions will be set from the whole syllabus, two from each unit. The student will be required to attempt FOUR questions selecting one from each unit. Each question will carry 10 marks (Total 40 marks). This will be in addition to the compulsory question.

Practical: Introduction to GIS software, its functioning, database creation and analysis. The focus of practical exercise will be to understand the use of GIS in the analysis of disasters

Note: Students shall prepare a report on creation of database and mapping of any one disaster using GIS listed in Unit-IV. The report should be submitted two weeks before the exam. The report will be evaluated by a Board of Examiners consisting of the teacher teaching the course and one faculty member from the allied discipline

ADVANCED DIPLOMA

Course Code	Title of the Paper	Max Marks
ADCDM-V	Disaster Management Framework in India Theory Paper : 90 Internal Assessment: 10	100
ADCDM-VI	Project Report Based on Field Work Project Report: 60 Viva Voce: 30 Internal Assessment: 10	100

Outlines of tests, syllabi and courses of reading for Certificate Course & Advance Diploma in Disaster Management (Add on Course) for the examinations of 2018, 2019 & 2020.

ADCDM-V: Disaster Management Framework in India

Maximum Marks : 100

Theory Paper : 90

Internal Assessment: 10

Time Allowed : 3 Hours

Objectives: Main objectives of this course are to familiarize the students with the foundations, recent trends and Governmental and Non-Governmental practices for disaster management in India.

Unit-I

- Disaster Management Framework in India before DM Act 2005
- Disaster Management Framework in India after DM Act 2005

Unit-II

- National Level Nodal Agencies
- National Disaster Management Authority

Unit-III

- State Authorities
- District Authorities
- Local level authorities

Unit-IV

- Role of NGOs, Corporate Sector, Army and Police, and Educational Institutions in Disaster Management

Pedagogy: The students shall be explained the foundations, recent trends and Governmental practices for disaster management in India.

ADCDM-VI: Project Report Based on Field Work

Maximum Marks: 100

Project Report: 60

Viva Voce: 30

Internal Assessment: 10

- Paper ADCDM-II will be based on Project Report
- Each student will be required to prepare a project work of 40-50 typed pages and submit it at least one week before the commencement of the annual Practical Examinations.
- The Project Report will be evaluated by an internal as well as external examiner.



PANJAB UNIVERSITY, CHANDIGARH

From The Deputy Registrar(Colleges), Panjab University, Chandigarh-160014.	To The Principal, Post Graduate Govt. College for Girls, Sector-11, Chandigarh
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No. Misc./A-5/ 3617

Dated 18/4/2019

Subject: Grant of temporary extension of affiliation for Diploma in Event Management (Add-on-course) & to start Add on Course in Food Preservation at Post Graduate Govt. College for Girls, Sector-11, Chandigarh for the session for the session 2019-20

Dear Sir/Madam,

Kindly refer to the inspection of your college held on 15.03.2019 on the subject cited above. The Inspection Committee has submitted the Inspection Report in this office on 15.03.2019 (copy enclosed).

This is to inform you that the Inspection Committee, which visited your college, has reported the following:-

Sr. No.	Subject/course	Observation/deficiencies pointed out by the inspection committee
1.	Diploma in Event Management (Add-on- course)	No deficiency pointed out by the inspection committee
2.	Add on Course in Food Preservation	No deficiency pointed out by the inspection committee

Yours faithfully,

12
Deputy Registrar (Colleges)

5	NIKHITA	7491	RAJINDER KUMAR	RITU RAWAL
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11 Bharti
10/10/20

FOOD PRESERVATION (CERTIFICATE COURSE)

Manish

2020-21

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1	RIYA SHARMA	1708	SATVINDER KUMAR	MADHU SHARMA
2	SUHANI	1716	PARVINDER KUMAR	RENU BALA
3	SHRADHA SHARMA	1723	KULBHUSHAN SHARMA	KAVITA SHARMA
4	JAHANVI NEGI	1725	SATPAL NEGI	MEENA NEGI
5	KASHISH VATS	1733	AMAR NATH VATS	KAPILA
6	DEBARANI LOITONGBAM	6315	L CHOURJIT SINGH	THOKCHOM PRABHAPATI

11 Bharti
10/10/20

Manish

MASS MEDIA AND VIDEOGRAPHY (DIPLOMA COURSE)

2020-21

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1.	MANSI	6035	DEEPAK BURA	VIDUSHI
2.	VRINDA PATHANIA	6239	VARINDER PATHANIA	MEENU
3.	AKANKSHA SHARMA	6553	VIJAY SHARMA	ASHA SHARMA
4.	AMRATA KAUR JAGGI	6632	HARVINDER SINGH	ARVINDER PAL KAUR JAGGI
5.	ANANYA BAJAJ	6803	JITENDER BAJAJ	RITU BAJAJ
6.	PRABHNOOR KAUR	6825	MALKIT SINGH JANDIALA	SUKHVINDER KAUR
7.	HARPREET KAUR	10118	JASBIR SINGH	DALJEET KAUR
8.	BIPASHA MEHTA	10132	NEERAJ MEHTA	RAJANI MEHTA
9.	TIMILA	10149	NEERAJ KUMAR	POOJA
10.	MEHAK GANERIWALA	10172	SURESH KUMAR GANERIWALA	SUNITA DEVI
11.	SHILPA JAIN	10189	BRIJ BHUSHAN JAIN	JYOTI JAIN
12.	SHIVANI VISHWAKARMA	10359	KULDEEP VISHWAKARMA	REKHA VISHWAKARMA
13.	VARNIKA SEMWAL	10399	JAGMOHAN PRASAD	NIDHI
14.	DEVAL CHOPRA	10601		KAVITA CHOPRA
15.	SAVI	10669	SUNIL KUMAR	NISHA RANI
16.	CHETNA	10747	JAGDISH RAJ	AYODHYA DEVI

DISASTER MANAGEMENT (CERTIFICATE COURSE)

New *Shankar*

MASS MEDIA AND VIDEOGRAPHY (CERTIFICATE COURSE)

2020-21

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1.	SAMREEN MONGA	30	SANJEEV KUMAR	ANJU BALA
2.	MANYA NIKHANJ	44	RAKESH NIKHANJ	MANJU NIKHANJ
3.	SAMEEKSHA SINGH JAMWAL	98	S S JAMWAL	PRAGATI JAMWAL
4.	HARDIKA NARANG	155	PARDEEP NARANG	MAMTA NARANG
5.	ANAMIKA	387	ASHOK KUMAR	SARITA DANGWAL
6.	SONALI SHARMA	431	DEVENDER DUTT SHARMA	REKHA RANI
7.	PAAHUL WALIA	1603	GURPREET SINGH WALIA	JATINDER KAUR
8.	RUKMANI DHIMAN	1656	SATISH KUMAR	AMITA
9.	ANCHAL THAKUR	1697	GIAN SINGH	RAJINDER KAUR
10.	JASHANPREET KAUR	1817	MALKIAT SINGH	SUKHBIR KAUR
11.	SUMANJOT KAUR	1840	BALJEET SINGH	ISHRO DEVI
12.	KHUSHVEEN GARG	6582	SANJEEV KUMAR	NEETA RANI
13.	INAYATVEER KAUR DHILLION	10100	SHAMINDER SINGH DHILLION	VEERPAL KAUR DHILLION
14.	POOJA	10346	DHOLIA RAM BHUKAL	ANITA RANI
15.	JASPREET KAUR	10387	KARNAIL SINGH	BALJINDER KAUR
16.	SHREYA SAHEJPAL	10903	NARINDER MOHAN SAHEJPAL	PUSHPA SAHEJPAL
17.	SHRUTI	11526	ASHOK KUMAR	ARUN BALA
18.	MUSKAN	11987	JUGAL KISHORE	SHANTA RANI
19.	RISHIKA	12016	RAMESH PRATAP	JAMNA

Community Hygiene and Public Health

Webinar on theme ‘Spotlight on Mosquitoes’ (24TH October 2020)

Department of Zoology And Community Hygiene and Public Health Society organized a Webinar on theme ‘Spotlight on Mosquitoes’ on 24th October, 2020 (11 A.M. onwards) to mark the ‘International Development Information Day’. In the sequence of events, four competitions were held in which 52 students participated from undergraduate and post graduate classes. The competitions included E-Quiz (21st October), photography (20th October), essay writing (23rd October) and power point presentations (24th October). A lecture was also delivered by Dr. Simarjit Kaur (Assistant Professor, Department of Zoology, PGGCG-11 Chandigarh) on ‘New approaches to manage the major vector species of family Culicidae’. The speaker emphasized on the strategies to control vector and to encourage researchers for future surveys on mosquitoes, particularly the vectors of emerging arboviruses. The webinar hosted a participation of around 80 students. The judgment for the prizes for four events was done by the subject experts, Mrs. Simmi Sharma, Dr. Umesh Bharti and Dr. Shivani Gupta. Two prizes for each event were declared. The link of the webinar was shared on google meet as: <https://meet.google.com/psp-ehrv-xve>

THE RESULTS FOR THE EVENTS ARE AS FOLLOWS:

1. Results of E-quiz Competition: Total Teams: 04; Total participants: 20

S.No.	FIRST PRIZE	SECOND PRIZE
	TEAM A	TEAM C
PARTICIPANTS	<ul style="list-style-type: none">• Kalyani• Vishakha• Shikha• Usha rani• Shivani	<ul style="list-style-type: none">• Simran• Sheenam• Bharti• Neelam

2. Results of Photography Competition

S.No.	Name	Class	Prize
1	Kalyani Kumari	M.Sc. II Zoology	First
2	Shiwani Thakur	B.Sc. III Medical	Second

3. Results of Essay writing Competition

S.No	Name	Class	Prize
1	Srishti	B.Sc. III Medical	First
2	Bhawana	B.Sc. III Medical	Second

4. Results of Powerpoint Presentation Competition

S.No.	Name	Class	Prize
1	Simran	M.Sc. II Zoology	First
2	Diksha Attrey	B.Sc. I Medical	Second

Meeting details

People (65) Chat

Participants in the grid:

- ANKITA 1677
- shivani goel
- BHAWNA 12983
- JASHANPREET 1724
- sandaldeep
- KASHISH 1733
- SHRADHA 1723
- NAVDEEP 12966
- NISHTHA 1655
- Ravneet kaur
- AFSANA 12984
- JAHANVI 1725
- Umesh Bharti
- simarjit kaur
- kalyani kumari
- PRACHI 12957

Meeting details (right sidebar):

- Ravneet kaur (You)
- AFSANA 12984
- AISHWARYA 1669
- AMEESHA 12971
- AMISHA 1651
- ANANYA 1731
- ANCHAL 11649
- ANCHAL 1697
- ANGEL 1687
- ANJALI 1605

Meeting controls: Turn on captions, Present now

simarjit kaur is presenting

Participants in the grid:

- Ravneet kaur
- Umesh Bharti
- sandaldeep
- JYOTI 1671
- BHAWNA 12983
- JASHANPREET 17...
- KASHISH 1733
- SHRADHA 1723
- NAVDEEP 12966
- JAHANVI 1725
- ANGEL 1687
- shivani goel

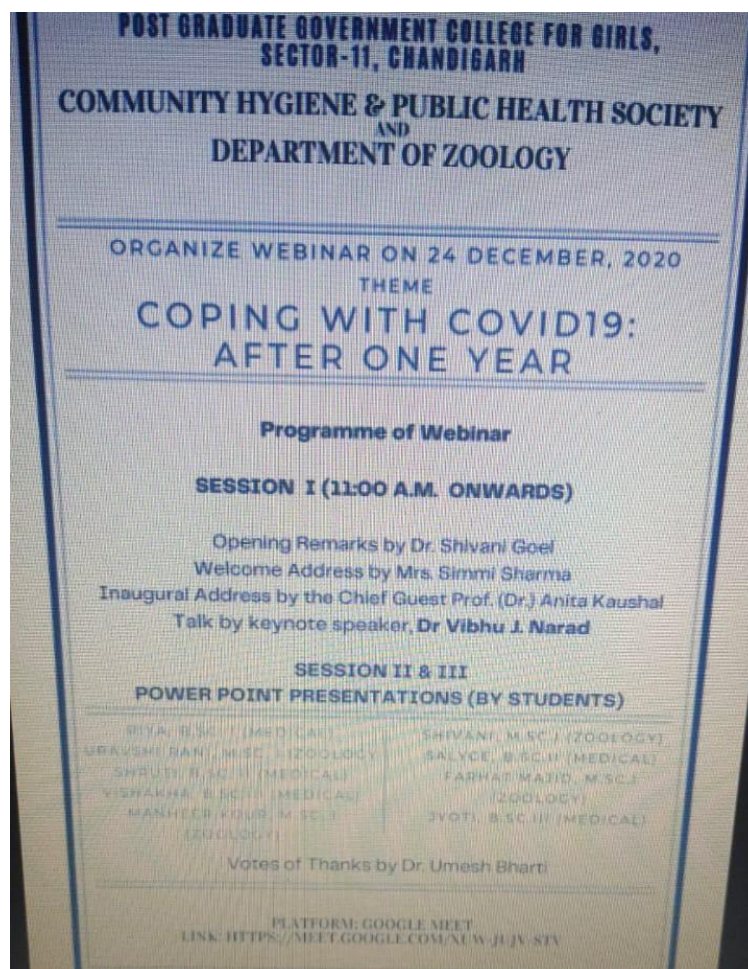
Meeting details (right sidebar):

- MANYA 1683 and 52 more
- 11:20 AM

Meeting controls: Turn on captions, simarjit kaur is presenting

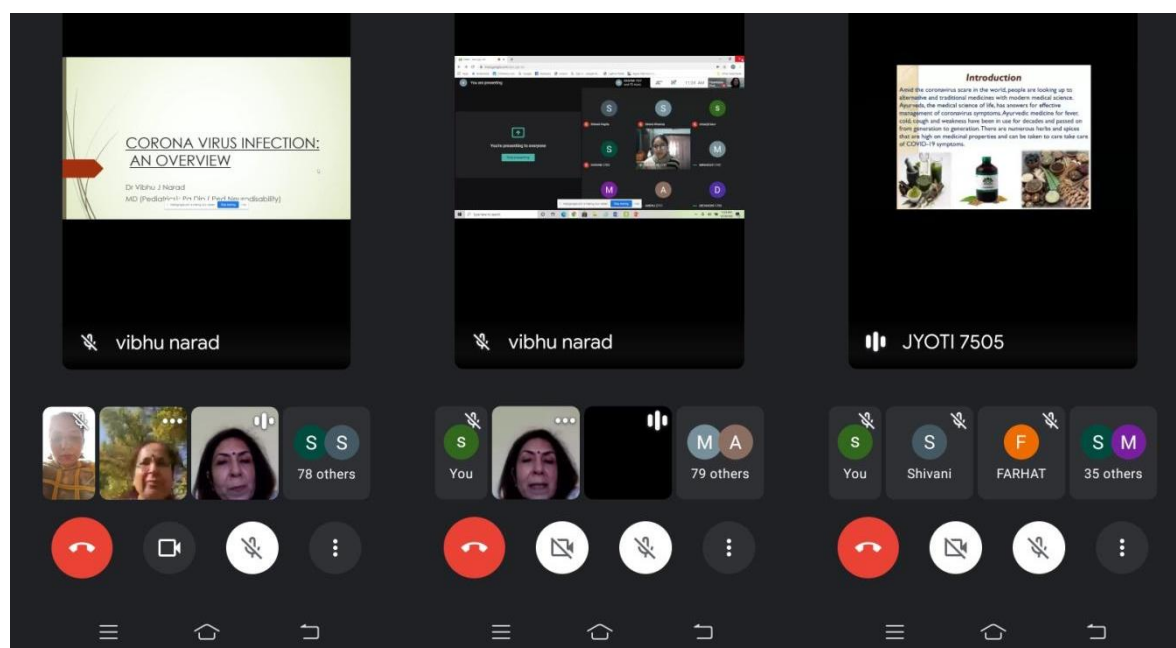
Webinar on theme “Coping with Covid19: After one year”

24th Dec., 2020



The Community Hygiene and Public Health Society and Department of Zoology of Post Graduate Govt. College for Girls, Sector-11, Chandigarh organized webinar on theme “Coping with Covid19: After one year” on 24th Dec., 2020. The honorable Principal Ma’am Prof. (Dr.) Anita Kaushal was the chief guest of the event who gave her inaugural address emphasizing “that for many people, the pandemic is a source of fear – but it can also be a source of hope that we can defeat COVID-19. There is a lot of hope, especially with the advent of the vaccines that have been announced in the last few weeks” and invited the keynote speaker, Dr. Vibhu J. Narad. Dr. Narad gave an elaborated talk covering the entire concept related to Covid19 which included its origin, spread, symptoms, immunity and latest research on vaccine. She also interacted with students of B.Sc. (Medical) and M.Sc. (Zoology) and satisfied their various queries related to Covid19. The webinar had four subthemes too viz., role of yoga and exercise

in immunity boosting; impact of eating habits during lockdown; Ayurveda and covid; vaccine for covid. The students of B.Sc. (Medical) and M.Sc. (Zoology) gave power point presentations on these subthemes. A total of 90 participants including staff members of Department of Zoology and students attended the webinar.



**Talk on “Opportunities for students of Life Sciences”
(9th Feb., 2021)**

Under the able guidance of worthy Principal Ma'am Prof. (Dr.) Anita Kaushal, Community Hygiene and Public Health Society and Department of Zoology of Post Graduate Govt. College for Girls, Sector-11, Chandigarh organized talk on “Opportunities for students of Life Sciences” on 19th Feb., 2021 at 10:30 a.m. onwards. The talk was delivered by one of our alumnus Miss Aastha Mehta. She is a bright student who made our college proud by ranking first and become university topper of M.Sc. (Zoology) of her batch. Miss Mehta in her talk highlighted the various fellowships like DST- Inspire where students can apply and also mentioned about competitive exams like UGC-NET, IFS and other entrance tests of various universities for doctorate programmes where students can join for higher studies. She also discussed with students of M.Sc.- I (Zoology) about syllabus of UGC-NET and updated them with latest books and websites, coaching institutes from where they can take help to clear these exams. As many as 50 participants including staff members of Department of Zoology attended this talk.

DRDO (Defence Research and developmental Organisation)

- DRDO institutes that hire life science students:
- DRDO-DIPAS (Defence institute of physiology and allied sciences)
- DRDO-DRL (Defence Research laboratory)
- DRDO-DFRL (Defence food research laboratory)
- DRDO-DIBER (Defence institute of bio energy research)

- JRF and GATE qualified students can apply for Ph.D programme in DRDO.
- Candidates are directly recruited to the post of scientist based on valid GATE score in life sciences.
- Basically , DRDO focuses on executing programs of scientific research, design , development , testing and evaluation for devices and products which are required for defense of the nation.

The screenshot shows a mobile interface with a video call at the bottom. The call controls include icons for Mute, Start Video, Share, Participants, and More. A small video feed of a person is visible in the bottom right corner of the presentation area.

Lecture on Sanitation and Environment Health

2nd March, 2021

Community Hygiene and public health society of Post Graduate Government College for Girls, Sector 11, Chandigarh in collaboration with NSS unit of the college organized a lecture on Lecture on Sanitation and Environment Health on 2nd March, 2021. The speaker Dr. Simarjit Kaur of department of Zoology focussed on role of control of environmental factors related to disease transmission, solid waste management, water and wastewater treatment, industrial waste treatment, noise and pollution control. About 50- 55 students of BA, B.Com. and B.Sc. streams attended the lecture.



Lecture on “Awareness and well being: Post Covid-19”

3rd March, 2021

Community Hygiene and public health society of Post Graduate Government College for Girls, Sector 11, Chandigarh in collaboration with NSS unit organized a lecture on “Awareness and well-being: Post Covid-19” by Dr. Sandaldeep Kaur, Assistant Professor, Department of Zoology, PGGCG-11, Chandigarh on 03.03.2021 at 12:30 pm. She emphasized on parallels between biodiversity, Covid-19 and climate change. She described about how wildlife cherished and nature bloomed itself amidst lockdown. About 55 to 60 students of BA, B.Com. and B.Sc. streams attended the lecture.



WORLD NO SMOKING DAY (10 – 03 – 2021)

Under the able guidance of Prof. (Dr.) Anita Kaushal, – Department of Zoology and Community Hygiene and public health society of Post Graduate Government College for Girls, Sector 11, Chandigarh organized an Extempore on '*World No Smoking Day*' on 10 – 03 – 2021 with theme '*Quit Smoking....Else it will Kill you*'. This day, first started in 1984 in the United Kingdom on the day of Ash Wednesday is observed every year on the second Wednesday of March to help smokers who want to quit smoking and also to raise awareness about the health effects of smoking in daily life. Post graduate students of zoology department presented their views through virtual mode with an objective to spread awareness and educate people about the impact of tobacco on physiological health and psychology. The motto behind this day celebration was to help people to quit smoking forever. A video was compiled and shared on a common platform of college to spread the theme.



World Health Day

Under the able guidance of Prof. (Dr.) Anita Kaushal, Department of Zoology in collaboration with Community Hygiene and Public Health Society celebrated “**World Health Day**” on theme ‘**Building a Fairer, Healthier World**’ on 7th April, 2021 via yoga and exercises. A total of 28 students participated from various streams. World Health Day 2021 comes at a time when the Covid-19 pandemic has undercut recent health gains, pushed more people into poverty and food insecurity, and amplified gender, social and health inequities. The celebration aimed to create awareness of a specific health theme to highlight a priority area of concern for the World Health Organization.



“World Health Day” on theme ‘Building a Fairer, Healthier World’ on 7th April, 2021 via yoga and exercises.

World Malaria Day–25th April 2021
Theme: Reaching the Zero Malaria Target

Post Graduate Government College for Girls, Sector 11 Chandigarh

Extempore organized by

World Malaria Day, 2021

Department of Zoology and Community Hygiene and Public Health Society

THEME → Reaching the Zero Malaria Target



WORLD MALARIA DAY **APRIL 25**

Moderator:
Dr. Ravneet Kaur

Committee Members:
Ms. Simmi Sharma Dr. Shivani Gupta
Dr. Sandaldeep Kaur Dr. Simarjit Kaur

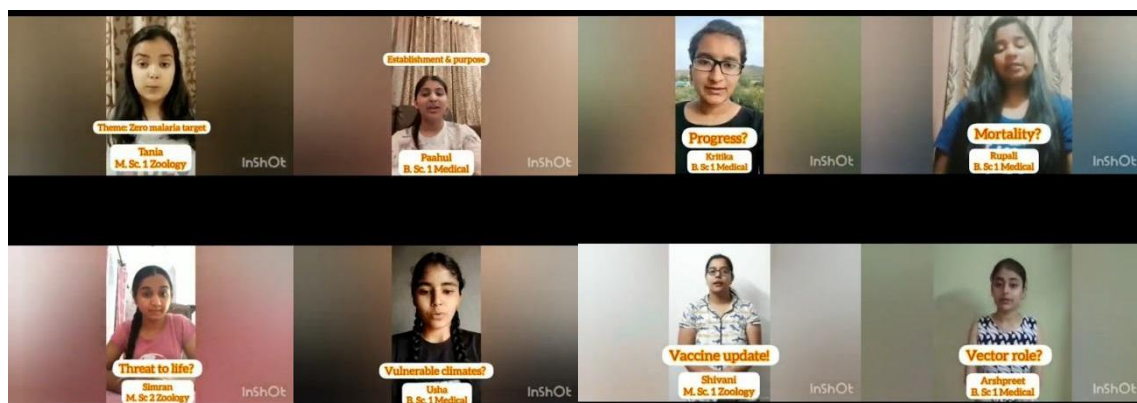
Organized by:
Dr. Umesh Bharti
Associate Prof.
PGGCG -11, Chd

Prof. (Dr.) Anita Kaushal
Principal
PGGCG -11, Chd
Patron

Department of Zoology & Community Hygiene and Public Health Society of PGGCG 11 organized an *Extempore* to mark the **World Malaria Day** on **25th April, 2021** on global theme '**Reaching the Zero Malaria Target**'. The undergraduate and postgraduate students of zoology presented their views to laud the efforts done by different countries to stamp out malaria in 25 more countries by 2025 to reach the zero-malaria target. The subtopics of the theme included the establishment and purpose to reach zero target malaria cases, threat of malaria to life, effect of climate change on disease transmission, mortality rate, vaccine update, role of vector, modes of infection, effect on children and pregnant ladies, signs and symptoms of disease, risk and preventive measures and the impact of disease on environment. The motivation behind the extempore was to spread awareness about malaria disease and to promote efforts to prevent malaria. About 23 students prepared their individual AV that were compiled in the form of a single video and posted on various social platforms and student groups.





List of students participated:

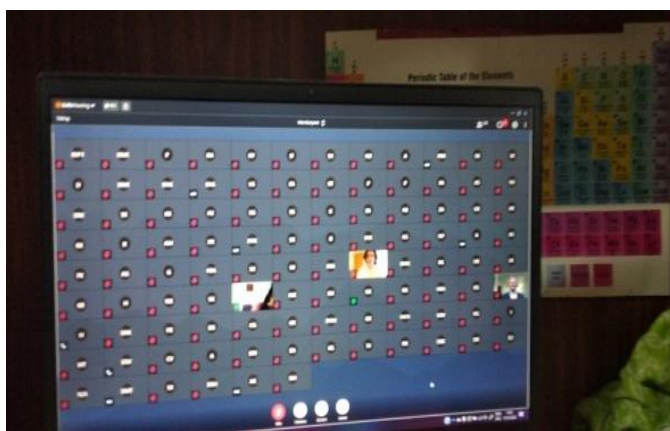
S.No .	Name of the student	Class	S.No .	Name of the student	Class	S.No .	Name of the student	Class
1.	Tania	M.Sc I Zoology	9.	Pooja Yadav	M.Sc II Zoology	17.	Riya	B.Sc. I Med.
2.	Shivani	M.Sc I Zoology	10.	Bhawna	M.Sc II Zoology	18.	Shreya	B.Sc. I Med.
3.	Nisha	M.Sc I Zoology	11.	Ameesha	M.Sc II Zoology	19.	Geetika	B.Sc. I Med.
4.	Anjali	M.Sc I Zoology	12.	Paahul	B.Sc. I Med.	20.	Deviakshi	B.Sc. I Med.
5.	Divya	M.Sc I Zoology	13.	Usha	B.Sc. I Med.	21.	Ishu	B.Sc. III Med.
6.	Simran	M.Sc II Zoology	14.	Kritika	B.Sc. I Med.	22.	Jyoti	B.Sc. III Med.
7.	Akanksha	M.Sc II Zoology	15.	Rupali	B.Sc. I Med.	23.	Bhawna	B.Sc. III Med.
8.	Nishtha	M.Sc II Zoology	16.	Arshpreet	B.Sc. I Med.			

International Webinar on "Lifestyle Strategies to Combat Pandemic"

International webinar was organized by Department of Home Science on the theme "Lifestyle Strategies to Combat Pandemic" on **17th July, 2020**. Dr. Kiran Bains, Prof and Head, Dept. of Food and Nutrition, College of Community Science, Punjab Agricultural University, Ludhiana was the resource person for session 1 (11:00 - 11:40 pm). Her topic was "Functional Foods to Boost Immune System". Dr. Madhu Sharan, Prof. and Head, Dept. of Clothing & Textiles, Maharaja Sayajirao University Of Baroda, Vadodara was the second speaker (11:40 - 12:20 pm). Her topic was "Apparel in COVID: Do's and Dont's". Dr. Deepali Sharma, Consultant, Manchester Global Foundation, U.K. was the resource person for third session (12:20 – 1.00 pm). "Promoting Family Well Being during the Pandemic" was her topic of discussion. 151 participants were part of this webinar. Link of the webinar: <https://youtu.be/-MHxYDacC8s>



A Glimpse of all the speakers during the Webinar



A Glimpse of participants attending the Webinar

Report

7 days NSS Camp

“Swachh Bharat Abhiyan and Jal Shakti Abhiyan”.

07-02-2021: The Valedictory function of Seven Day NSS Camp was organized in Post Graduate Government College for Girls, Sector-11, Chandigarh today. The camp was organized from 1st, Feb. to 7th Feb.,2021. More than 150 volunteers participated in the camp. The theme of the camp was ***“Swachh Bharat Abhiyan and Jal Shakti Abhiyan”***. The volunteers participated in various activities such as Cleanliness Drives, COVID-19 (Awareness &



Prevention) Rallies, Female Health & Hygiene door to door

campaign. The volunteers organized interactive sessions by eminent speakers from diverse fields such as Health Department, FSSAI, Nutrition Department, Cyber Bullying and Fire



& Safety department. Students also

visited the adopted village Khuda Jassu and interacted with the residents and took out COVID-19 awareness & prevention rallies.

The main highlight of the Valedictory function was the presence of NSS Volunteer Latika Bhardwaj who represented the college and the city NSS Cell in the 72nd Republic Day Parade held at Rajpath, New Delhi. She motivated the Volunteers and made a presentation on her journey of being part of the Republic Day Parade.

Principal Prof. Anita Kaushal, was the chief guest for the valedictory function. She motivated the students to work in harmony for community service and stressed on the need of water conservation and advocated to use water wisely. She congratulated and felicitated Latika on bringing laurels to the college and City NSS Cell. Prof. Kaushal applauded the efforts of the volunteers for their untiring efforts throughout the camp and congratulated Dr. Karun Lekha, NSS Coordinator and Program Officers, Dr. Salil Sharma & Dr. Pallavi Mishra.

Ms. Shruti Atwal was declared the best camper.

Principal
PGGCG-11
Chandigarh

From

-7-
Dy No 2227

The Principal
GCC-11, CCA
No. 531 dated 13/8/08

Subject: Permission to start Certificate Course in
Office Management

PUC

The Principal, Govt. College for Girls, Sector-11, Chandigarh has sent a proposal for grant of permission to start Certificate Course in Office Management under the initiative for implementation of the Chandigarh Administration's Action Plan for Gender Sensitisation and removing Girl Child Discrimination.

- The course will be Self financing Course but will subsidized fee structure.
- The course will be open to the girls with minimum +2 qualifications.
- The course will be of three months duration and classes will be conducted after college hours.
- The Certificate will be given jointly by the Education Dept. UT, Chandigarh and Govt. College for Girls, Sector-11, Chandigarh.

The Principal, Govt. College for Girls, Sector-11, Chandigarh has also requested to grant permission to open a separate bank account and utilize the funds as per the provisions given in the enclosed proposal.

Introduction:

India is on the fast-track of growth today, and one of its wonderful strengths is its vast human resource potential. A substantial part of this untapped resource comprises of adolescent girls and young women. To empower them and help them to contribute towards the country's progress, the government College for Girls, Sector-11, a premier institution in Chandigarh has been offered short-term vocational course Office Management. The Chandigarh Action plan for Gender Sensitization and removing Girls Child discrimination.

Goals:

- Empowerment of girls and young women.
- Economic independence and dignity for girls and women through basic vocational and soft-skills training.
- Dynamic job placement opportunities.
- Providing counseling, guidance and emotional support.
- Enabling future contribution of women in good citizenship.

Target group:

- Adolescent girls and young women with minimum qualification of 10+2 from the city and adjoining villages.

Methodology:

To provide basic vocational training in:

- Office Management
- Course includes
- Tally and Accountancy
- Documents

②

- Adobe Programme
- Typing

Special Features:

- 40 students batch
- Lecturers by Qualified teachers from GCG- 11 and professionals from the relevant fields.
- Study materials will be provided
- **Infrastructural facilities:** State of Art class rooms with modern teaching tools.
- **Fee: Rs.1500/-**
- **Placement opportunities:** offered through the highly active Placement Cell of the college, which networks with leading corporate houses, banks, offices etc.

V. nuc: Government College for Girls, Sector 11, Chandigarh.

Time Frame:

- Three – months course
- No. of Lectures: 130
- Five days a week
- 2.30 pm – 4.30 pm.
- September – October – November.

Proposed Budget per 3 – month course:

1.	Secretarial assistance	: Rs. 3,500.00
2.	Stationery (including computer stationery)	: Rs. 10,000.00
	Typing and photocopying a study material	
3.	Printing of certificates	: Rs. 1000.00
4.	Honorarium for guest lecturers	: Rs. 32,500.00
	@ Rs. 250/- per lecture	
5.	Coordination and conducting the course	: Rs. 13,000.00
6.	Miscellaneous	: Rs. 2000.00
	Total Budget per Course	: Rs. 62,000.00

Keeping in view the above, if approved permission may be granted to the Principal, Govt. College for Girls, Sector-11, Chandigarh to start Certificate Course in Office Management subject to the condition that necessary affiliation be obtained from Panjab University, Chandigarh, before starting the said course, if required. No additional staff/funds will provided.

Further permission may also be granted to the Principal, Govt. College for Girls, Sector-11, Chandigarh to open a separate bank account and utilize the funds as per provision made in the proposal.

Submitted please.

From PP

- 9 -

(3)

The Principal, Govt. College for Girls, Sector-11, Chandigarh enquired from the Panjab University regarding affiliation to start Certificate Course in Office Management in the college and intimated that the duration of said course is three months. Therefore, affiliation of Panjab University is not required and Administration can issue certificate at its own level.

In view of the above clarification, may allow Principal, Govt. College for Girls, Sector-11, Chandigarh to start certificate course in office Management for duration of 3 months as per the following programme/fee schedule:

Special Features

- 40 students batch
- Lecturers by Qualified teachers from GCG- 11 and professionals from the relevant fields.
- Study materials will be provided
- **Infrastructural facilities:** State of Art class rooms with modern teaching tools
- **Fee: Rs.1500/-**
- **Placement opportunities:** offered through the highly active Placement Cell of the college, which networks with leading corporate houses, banks, offices etc.

Venue Government College for Girls, Sector 11, Chandigarh.

Time Frame

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- No. of Lectures: 130
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5.	Coordination and conducting the course	Rs. 13,000.00
6.	Miscellaneous	Rs. 2000.00
	Total Budget per Course	Rs. 62,000.00

Submitted please

(From pre-page)

Office note on pages 7-9/n may be perused.

This case relates to grant of permission to start a self financed certificate course in Office Management in the Govt. College for Girls, Sector-11, Chandigarh. India is on the fast-track of growth today, and one of its wonderful strengths is its vast human resource potential. A substantial part of this untapped resource comprises adolescent girls and young women. To empower them and help them to contribute towards the country's progress, the Government College for Girls, Sector-11, a premier institution of Chandigarh, intends to offer short-term self finance certified course in Office Management under the Chandigarh Action Plan for Gender Sensitization and Removing Girls Child Discrimination. The course is of three month duration and classes will be conducted after college hours. No affiliation for such course is required and no financial burden will be last on the Chandigarh Administration. The course is open to girls with minimum 10+2 qualifications.

Permission may be granted to the Principal, Govt. College for Girls, Sector -11, Chandigarh to start the above self financed certificate course in Office Management in the Govt. College for Girls, Sector -11, Chandigarh as per the programme/fee schedule mentioned on page - 9/n.

②

The Principal
Post Graduate Govt. College for Girls,
Sector -11, Chandigarh.


**Subject: Completion of Batches of 3 months Certificate Course in Office Management.
(September to January)**

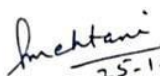
Respected Madam,

It is humbly submitted that course content of the 37th, 38th and 39th Batch of Certificate Course in Office Management has been completed on 21st January, 2022 by the resource persons/teachers.

The detailed bill for honorarium for the resource persons/teachers and coordinators is attached herewith for the release of payment.

Yours Sincerely,


25/01/22
Prof. Pardeep Singh Walia
(Co-ordinator)


25-1-2022
Dr. Sangeeta Mehtani
(Co-ordinator)

Govt. College for Girls, Sec-11, Chandigarh

Certificate Course in Office Management

Modules

Credits

1. Typing
2. Basic Computer Knowledge
3. Document management
4. English/Grammar & Softskills
5. Accountancy & Tally

Module: 1: Typing

- Basic Concepts of Typing
- Keyboard Functions
- Typing Practice Sessions

15 Periods

Module: 2: Basic Computer Knowledge

- Introduction: History of computers, Types of operating systems, Windows O, Files, Folders, Paint brush, wordpad, Note Pad.
- Hardware - components of computer system, Input/Output devices, connecting/disconnecting devices, network devices
- MS Word: Theory: Starting, Word Components of a document. Creating and saving a document" Practical: creating and saving a document.
- MS Word: Theory: Formatting, aligning Indenting a text. Inserting Bullets, number, page-numbers. Header and footer.
- Practical: Formatting, aligning Indenting a text. Inserting Bullets, number, page-numbers, Header and footer
- MS Word: Theory: Inserting pagebreaks. Formatting paragraph and pageset. Proofreading a document
- Practical: Inserting section breaks. Formatting paragraph and :V K page set. Proofreading a document.
- MS EXCEL: Theory: Introduction to Excel Operating, creating and saving a workbook.
- Practical: Operating, creating and saving a workbook.

Module-3 : Document Management

- Introduction - Coding Process
- Unitization Guidelines - Document Determination, Composition and Attachments Guidelines
- Document - Characteristics Date Field Title
- Names Guidelines - Guidelines for capturing Author/Addressee/Copyee/Attendee/Names in Text
- Revision - With Sample Documents
- Filing System

30 Periods

Module-4: English/Grammar

Mrs. Iqbal Judge. Days
Syllabus
Notes

- Sentence: Subject & Predicate; Parts of speech
- Phrase & the clause; Simple & Compound sentences; complex sentences
- Tenses
- Reading comprehension
- Paragraph Writing: Punctuation
- Narration
- Writing official letters, Memos, Endorsements Correspondence
- Effective Communication; Methods of communications; Communication process; Need of Communication skills; Communications styles
- Self image; Steps to develop a positive self image; Factors to improve Self image
- Interviews; Interview guidelines; The Interviewer check list; typical interview questions
- Mock Interviews /Role Plays; How to Build; an Effective Resume
- Effective Communication; Methods of communications; Communication process; Need of Communication skills; Communications styles.

30 Periods

Module-5: Tally & Accountancy

Accounting Concepts, Principles, Conventions/Postulates
Bookkeeping, Recording, Classifying and summarizing
Double Entry System, Books of Accounts Journal, Ledger and subsidiary books
Summarized Statements: Trial Balance, Profit & Loss Account, Balance sheet

Computerized Accounting System: TALLY

25 Periods

- **MS EXCEL** Theory: Working with formulas and functions.
- Practical: Working with formulas and functions.
- **MS EXCEL** Theory: Formatting cell, changing column width and row height
- Text, number, and date series.
- Practical: Formatting cell, changing Column width and row height. Text, number, and date series.
- **MS ~~EXCEL~~ POWER POINT** Theory: Enhancing data presentation, Introduction PowerPoint, Starting PowerPoint, navigating among different views.
- Practical: Starting PowerPoint, navigating among different views.
- **MS POWER POINT** Theory: Creating a presentation, Entering and editing text, working with bullet, fonts, and text in presentation, Adding header/footer, Changing slide layout.
- Practical: Creating a presentation, Entering and editing text, working with bullet, fonts, and text in presentation, Adding header/footer, Changing slide layout
- **MS POWER POINT** Theory: Drawing objects, changing appearance of objects, working with ClipArt and Text box.
- Practical: Drawing objects, changing appearance of objects, Working with ClipArt and Text box
- **ADOBE ACROBAT READER:**
- **INTERNET:** Theory: Introduction to Internet, websites, World Wide Web, sending/receive mails, search engines, Create log in, compose mails with attachments.
- Practical: Create log in, compose mails with attachments, and send/receive mails.
- **INTERNET:** Web-browsers. Features of internet explorer
- **INTERNET:** Introduction to HTML; HTML & WWW URLs, Document Structure elements.

30 Periods

2021-2022
Certificate Course in Office Management 2020-2021

S.NO	NAME	FATHER'S NAME	GRADE
1	Shreshthi jain	Sourabh jain	A
2	Khushpreet	Rajesh kumar	A
3	Alka	Pawar kumar	A
4	Ishita chandel	Raj Kumar	A
5	Esha saini	Jagdeep singh	A
6	Ankita	Ravinder Kumar	A
7	Ritu	Narender Singh	A
8	Akanksha	Ankurjeet Singh	A
9	Amandeep Kaur	Gurpreet Singh	A
10	Ayushi Kushwaha	Vinod Kumar Kushwaha	A
11	Ujala tiwari	Rajesh tiwari	A
12	Vijeta	Krishan Kumar	A
13	Navy	Dharampal	A
14	Aarti	Ram kumar	A
15	Avni Aggarwal	Rajesh Aggarwal	A
16	Harmandeep Kaur	Gurdeep Singh	A
17	Ankita	Dinesh kumar	A
18	Harpreet Kaur	Harjinder Singh	A
19	TANISHA	Ajay Singh	A
20	Rashmi Sharma	Sushil Kumar Sharma	A
21	Priya Thakur	Khem Singh	A
22	Jaspreet kaur	Manjit singh	A
23	Muskan	Rakesh Kumar	A
24	Simran Runthala	Prem Prakash	A
25	Vishakha	Om Parkash	A

2021-2022

(2)

26	Isha Chandel	Subhash Chander	A
27	Neetu	Vijay kumar Nisad	A
28	Jaspinder Kaur Mann	Jagjit singh	A
29	kajal	Joginder singh	A
30	Navreen kaur	Naminder singh	A
31	Princy	Arvind kumar	A
32	Neha	Sanjay kumar gupta	A
33	Amandeep kaur	Bikarmjeet Singh	A
34	Ashanveer kaur	Gurpreet singh	A
35	Anisha Bhayana	Rajinder kumar	A
36	khushi sharma	Roshan Lal	A
37	Pratibha Choudhary	Kamal chand	A
38	Shruti	Yashpal Singh	A
39	Himanshi	Narinder kumar	A
40	Pragati	Tarun Kaushal	A
41	Ritu	Kishore	A
42	Nancy	Veshno kumar	A
43	Preetika	Mohan lal	A
44	Kirti	Deepak chawla	A
45	Pirushi Bhargav	Arun Bhargav	A
46	Anam	Vijay Kumar	A
47	Kanishka	Sanjay Sagar	A
48	Anupama deol	Rajiv Kumar deol	A
49	Kirtika Singh	Mahender Singh	A
50	Prachi	Anil kumar	A
51	Harshita Jamwal	Kuldip Singh Jamwal	A
52	Ritunjay Bhardwaj	Vikas Bhardwaj	A
53	Akshima Thakur	Mastan Singh	A
54	Khushi	Anil Kumar	A

A

2021 - 2022

(3)

55	Reetika	Roshan Lal	A
56	Jagriti	Hari Kishan	A
57	Khushbu Pal	Rajesh Pal	A
58	Radhika dutta	Narinder dutta	A
59	Prerna	Sushil kumar	A
60	Smriti	Sandeep kumar goel	A
61	Neiha	Bhupal Singh	A
62	Sneha Reghunath	Reghunathan	A
63	Mehak Bathla	Yogesh Bathla	A
64	Tarisha Sharma	Devender Kumar Sharma	A
65	Shalini	Parveen Kumar	A
66	Anshu	Surender singh	A
67	Anushka Pandey	Amar Nath Pandey	A
68	Sakshi bhardhawaj	Rajinder kumar	A
69	Tisha	Sher singh	A
70	Neha panwar	Bikram singh	A
71	Sonal sharma	Vipin kumar sharma	A
72	Nishtha pahuja	Jatinder kumar pahuja	A
73	khushpreet kaur	Narinder Singh	A
74	Divya Joshi	Tika Chandra	A
75	Sanya	Ram Makhija	A
76	Shaifali sharma	Vinod sharma	A
77	Shivani	Rakesh Kumar	A
78	Preeti	Pramendra Singh	A
79	Avni Aggarwal	Rohit	A
80	Sandeep Kaur	Charanjeet Singh	A
81	Kumari Anchal	Santosh Kumar	A
82	Eshita Mudgil	Rishi Sharma	A
83	Loveena rani	Ishwar chand	A

AK-13

A

2021-2022

④

84	Garima	Vijender kumar	A
85	Anshika sharma	Mukesh sharma	A
86	Aakriti	Rajesh Kumar	A
87	Kritika	Anil Kumar	A
88	Yagnika Chauhan	Sandeep Chauhan	A
89	Peehu	Tarsem Lal	A
90	Yangchen Lamo	Padma Namgyal	A
91	Ankita	Navel Kishore Dogra	A
92	Priya Balram	Balram	A
93	Chhavi	Ramesh chander	A
94	Nirmala Bedi	Gurpreet singh Bedi	A
95	Sneha chauhan	Rajender singh	A
96	Anushka	Rajesh Kumar	A
97	CHETNA AGGARWAL	BALRAJ KUMAR	A
98	DIKSHA AZAD	GULSHAN KUMAR	A
99	Harshdeep Kaur	Jasbir Singh	A
100	Anshika Sachdeva	Pawan Kumar	A
101	Anjali Sharma	Surjeet Sharma	A
102	Komal	Lalit kumar	A
103	Anita	Ram kishan	A
104	Anita	Ram kishan	A
105	Vaishali Pathania	Rameshwar Singh	A

4

PANJAB UNIVERSITY, CHANDIGARH

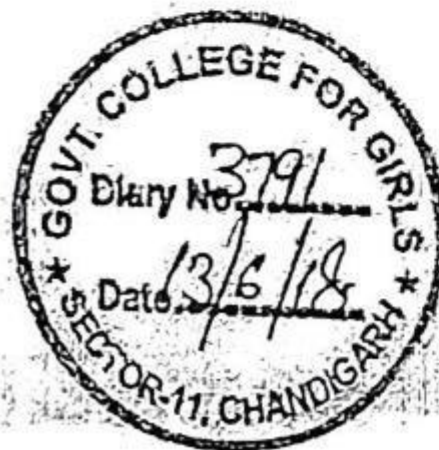
From Deputy Registrar(Colleges), Panjab University, Chandigarh	To The Principal, Post Graduate Govt College for Girls, Sector- 11, Chandigarh
No. Misc/A-5 <u>4895</u>	Dated <u>30/8</u> / 2018

Subject: Grant of temporary extension of affiliation for Start Add-on course in Event Management (Self Financing Scheme) to Post Graduate Govt College for Girls, Sector- 11, Chandigarh for the session 2018-19.

Dear Sir/Madam,

This is to inform you that the Committee, constituted by the Syndicate at its meeting held on 30th March /21/29 April , 2018 vide Paragraph- 50 regarding affiliation of college pursuant to decision of the syndicate dated 21.01.2017 (Para 7,8, & 9) , in its meeting held on 18.05.2018 has decided to grant temporary extension of affiliation for Start Add-on course in Event Management (Self Financing Scheme) to your college for the session 2018-19.

Yours faithfully



Neelam Kaur
Deputy Registrar(Colleges)

O/O THE PRINCIPAL, P.G. GOVT. COLLEGE FOR GIRLS, SECTOR-11, CHANDIGARH

Endst. No. PGGCG-11/Admn./2018/2051

Dated: 27/6/18

Forwarded to the following for information and further necessary action.

1. Ms. Shashi Joshi
2. Mrs. Umesh Bhatti

Principal
P.G. Govt. College for Girls
Sector-11, Chandigarh.

27/6/18 27/6/18

2603/2018
17/4/18

POST GRADUATE GOVT. COLLEGE FOR GIRLS, CHANDIGARH

FORMAT OF THE REPORT OF THE INSPECTION TEAM
(Specific for each Add-on Course) 2018-19

Certificate Course in Event Management

Name of the Institution Address - Post Graduate Govt. College for Girls, Chandigarh

Date of Visit: 16-04-2018

STRENGTHS OF THE COURSE

The required infrastructure is available. Library seems adequate. The skill development lab is available, where the students can get the required skill related experience.

WEAKNESS OF THE COURSE

Nil

RECOMMENDATIONS

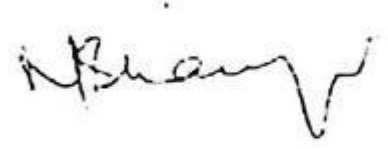
Grant of Affiliation Recommended


✓

Grant of Affiliation Not Recommended


X

Signature (s), Members of Inspection Committee


(Dr. Nisha Bhargawa)


16/4/18
(Chairman, Inspection Committee)
(Prof. Manoj K. Sharma)

ACC/PA
D-5
Sharma
7/1/14


Mr. Umesh Khosla

O/O THE PRINCIPAL, P.G. GOVT. COLLEGE FOR GIRLS, SECTOR-11, CHANDIGARH

Endst. No. PGGCG-11/Admn./2018/1975

Dated: 25/6/18

Forwarded letter to Ms. Shashi Joshi, Associate Professor of this college for information and further necessary action.

Manish
Principal,
P.G. Govt. College for Girls,
Sector-11, Chandigarh

6/6/2018 ✓

PANJAB UNIVERSITY, CHANDIGARH

From Deputy Registrar(Colleges) Panjab University, Chandigarh-160014.	To The Principal, Post Graduate Govt College for Girls, Sector-11, Chandigarh
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No.Misc./A-5/ 4213

Dated 11/5/2018

Subject:- To Consider for grant of temporary extension/ affiliation to **Start** Add-on course in Event Management to Post Graduate Govt College for Girls, Sector-11, Chandigarh for the **session 2018-19**

Dear Sir/Madam,

Kindly refer to the inspection of your college held on 16.04.2018 (inspection report received on 17.04.2018) for the purpose cited in the subject above. The photocopy report enclosed herewith.

The condition/s/deficiency /ies as listed in the enclosed inspection report be fulfilled and send the compliance report, if any, immediately.

Yours faithfully

Neelam Kaur
Deputy Registrar(Colleges)

DA/as above

EVENT MANAGEMENT (CERTIFICATE COURSE)

2021-22

Sr.No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1.	BHUMIKA SHARMA	1899	SHANKER DASS SHARMA	NEENA SHARMA
2.	SHIVANI THAKUR	1905	JAGBIR SINGH	SARITA KUMARI
3.	SHUSHMITA MANDAL	11202	BISHWANATH MANDAL	SHARMILA MANDAL
4.	ASHITA KANDAL	11644	DHARAM PAL KANDAL	PARAMJEET KAUR
5.	KINJAL BIR SINGH	10257	BIR SINGH SHYAM	LAKSHMI SHYAM
6.	ASH	6590	RAJ KUMAR	MEENU RANI
7.	AYUSHI KUSHWAHA	6517	VINOD KUMAR KUSHWAHA	NEETU

EVENT MANAGEMENT (DIPLOMA COURSE)

2021-22

Sr. No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1.	SHUBHANGI JANGRA	1208	KRISHAN KUMAR	MEENA KUMARI
2.	SAPNA	1267	RAM PARKASH JOSHI	PUSHPA JOSHI
3.	DEEPANSHI	11377	PARVINDER SINGH	BHARTI
4.	HIMANSHI	1274	AMIT KUMAR	MAMTA SHARMA
5.	POOJA	10216	RAJPAL SINGH	MUKESH

FLORICULTURE AND LANDSCAPING (CERTIFICATE COURSE)

Event Management
(First Year)

Paper -I: Fundamentals of Event Management

- Definition Event Management
- Role of an event manager and the qualities of a good event manager. Introduction to events, various types of events concepts.
- Event Planning and coordination, scheduling of event.
- Human resources in even management.
- Event Team Leadership and goal.
- Team building and work distribution.
- Motivation and leadership studies
- Role of communication
- Team work development, body language.
- Skills, interview techniques and grooming.
- Hospitality and customers relations.
- Basic Principles of event management-functions ,forms and strategic planning
- Basic principles of marketing –Marketing process 7 Ps, brand and image building and management.

Paper-II: Organization and Management of Events

- Various types of events and their management, Meetings and conferences, exposition/trade shows wedding planning, sports events, and government civic and political events.
- Organization of events: The importance of organization in event planning. The components of organization and accomplishment of events.
- Methods for effective organization of events.
- Understanding client needs-getting to know your client, planning correctly for the right type of event.
- Plant layout and location, equipments required, Selecting location-steps to selecting the perfect location, site inspection securing the location.
- Event planning event organizers, targeting clients, selecting event categories ,event management and media ,steps of media campaign
- Role of promotion in marketing process

Suggested Readings

1. Principles of event management by Bakash, Nagabhushana, Ramchandra (Himalaya publishing house) ;
2. Business of event planning: Behind -the-scenes secrets of success special event by Judy Allen
3. Sustainable event management: A practical Guide by Meegan Jones
4. Event planning: the ultimate Guide to successful meetings,corporate events, fundraising, galas, conferences, conventions by Judy Allen
5. Special events: A new generation and the next frontier by Joe Gold blatt ;
6. Into the heart of meetings: basic principles of meeting design by Mikevan Der Vijver and Eric De Groot
7. Planning and management of meetings, expositions, events and conventions by George G. Fenich



DIPLOMA COURSE IN EVENT MANAGEMENT

SYLLABUS

- **Paper-I: Events Marketing and Finance Management**

- · Event marketing and event promotions.
- · Event marketing strategies.
- Event proposal invitations.
- · Brand management. Publicity.
- · Client servicing.
- · Sponsorship, advertising for events.
- · Sales promotion and decision making studies.
- · Financing for events-funds planning
- · Identification of sources of funds, funds raising.
- · Budgeting for an events- revenue and expenditure report.
- · Cost accounting and cost control, event analysis.
- · Charitable events. Special business events, retail events.
- · Concept of pricing in events, risk rating.

- **Paper-II: Managing event Business**

- · Event organizers.
- Tips to better Management and Organization.
- · Event team leadership. Time management
- · Creative thinking-case studies, development of themes and projects.
- · Presentations and event communication.
- · Computer Operational skills, Internet Operational skills.
- · Managing Logistics (sound, lights, catering, law, sponsorship etc.)
- · Hospitality management. Product and Services, consumer care skills.
- · Managing catering. Event catering basics. Catering tips.
- · Managing event decorations. Importance of Decorations.
- · Special events and promotion of Tourism
- · Entertainment and speakers. Entertainment planning. Speaker selection choice.
- · Market attractiveness and business strength.
- · Event Management scenario in India. A developing market.
- · Modern event management scenario assignments and case studies.

HOD English / Admin clerk
Principal
6/2/18

DIRECTORATE OF HIGHER EDUCATION
CHANDIGARH ADMINISTRATION
(COLLEGE-1 BRANCH)
Additional Deluxe Building, 1st floor, Sector-9
Chandigarh-160 009

ORDER

No.104-DHE-UT-C1-12(50)86-I

Dated: 5/2/18



Permission is hereby granted to the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh to start Short term course in Spoken English, subject to the condition that no additional staff or infrastructure will be provided to the College in this regard.

Dated Chandigarh, the
29th January, 2018

Rakesh Kumar Popli,
Director Higher Education,
Chandigarh Administration.

A copy is forwarded to the Principal, Post Graduate Government College for Girls, Sector - 11, Chandigarh for information w.r.t. office Memo. No. 49 dated 22.01.2018.

Registrar Education (C)
For Director Higher Education,
Chandigarh Administration.

Spoken English Course -2018

Course Duration: 75 hours

General notes:

1. Listening activities
2. Focus on group and pair work
3. Provide vocabulary as required
4. Build conversations around situations
5. Grammar : focus on aspects arising out of situations
6. Review at end of each week

Week 1: 5 days, 5 hours

1. Diagnostic test, Ice breaking,
2. Greetings and introductions.

Awareness of levels of formality

Introducing oneself, introducing each other (situation: at a party/ college canteen/ : where do you live? /are you from here? / weather /food/ party scene)

3. **Making requests and responding to requests:** a) in class c) at home
4. Grammar : Wh-/ yes/no questions

Week 2: **Requests; Invitations; planning a party**

1. At a restaurant/ canteen: ordering food (phone, face-to-face)
2. Inviting and responding to invitations
3. Planning a party- menu
4. Grammar focus: a) Modals-can, may, would, could b) Let's

Week 3: **Daily routine ; leisure activities**

Week 4: **Describing**

1. Describing: your city/ your canteen
2. Describing: your home / your room
3. Describing a city/park/ place of interest
4. Grammar focus: Answer Wh- q. to describe
5. Build conversations around the above: What is ___ like? How big/small...
Where is ___? When did you visit/ go/ ___?

Week 5: **Describing; expressing likes and dislikes**

1. Describing foods
2. Describing clothes, footwear,
3. Describing objects/possessions: painting, photo, flowers

Week 6: Describing

1. Describing : toys, phone, household appliances
2. Describing processes: recipes

Week 7: Mid- course test

1. Describing people: friend, family member, old person, child,
2. Describing a celebrity/leader

Week 8: Expressing an opinion; Agreeing, disagreeing; giving reasons

1. Foods you like
2. Films
3. Music, books

Week 9:

Expressing an opinion; Agreeing, disagreeing; giving reasons

- 1.Social practices
- 2.Social practices

Week 10: Talking about the past

1. School
2. Friend, relative

Week 11: Talking about the past

1. Cooking methods
2. Leisure
3. Life styles
4. Social practices

Week 12: Talking about the future: plans for work; holiday; family; marriage

Week 13:

- 1.Talking about the future: cities/
2. Negotiating and persuading People/Expressing Dissent and caution.

Week 14:

- 1.Making complaints / Apologizing/Offering Excuses.
- 2.Warning Expressing Disapprovals and Displeasure
3. Offering Emotional Support/ Motivating People

Week 15: Tests; Certification

Short Term Course in Spoken English For the Session 2021-2022

Sr. No.	Streamname	ReceiptNo	name	fathername	RollNo
1	BA - III	6104	RIYA	VINOD CHANDER	10101/19
2	BA - III	6129	KALYANI	SUNIL	10227/19
3	BA - III	6363	SUKHMANPREET KAUR	KULWINDER SINGH	10254/19
4	BA - III	6101	DEVAL CHOPRA	KAVITA	10601/19
5	BA - III	6355	PRIYANKA JOHAL	RAKESH KUMAR	10612/19
6	BSc Medical- II	6354	SHRADHA SHARMA	KULBHUSHAN SHARMA	1723/20
7	BA - I	6360	JAYATI MALHOTRA	RAVI MALHOTRA	5262/21
8	BA - I	6371	LAKSHI	RAJ KUMAR	5263/21
9	BA - I	6381	ANANYA	SANJEEV CHAUHAN	5436/21
10	BCA - I	6373	KUMARI MEGHA	KAILASH SINGH	6012/21
11	BCA - I	6376	KUMARI MEGHA	KAILASH SINGH	6012/21
12	BCA - I	6375	NEHA	SOMNATH	6019/21
13	BCA - I	6384	SIMRAN	ANIL KUMAR	6020/21
14	BCA - I	6368	SUJATA VERMA	NANHE LAL VERMA	6028/21
15	BCA - I	6383	NANCY	HARISH KUMAR	6033/21
16	BCA - I	6379	KANIKA SHARMA	DINESH KUMAR	6039/21
17	BCA - I	6366	ANSHITA SHARMA	CHANDER SHEKHAR	6042/21
18	BCA - I	6370	KIRTI	RAJESH KUMAR	6045/21
19	BCA - I	6382	ANSHIKA SHARMA	PREM SAGAR	6056/21
20	BCom - I	6119	ANKITA	NAVEL DOGRA	6211/21
21	BCom - I	6106	AMAN RANI	SUBHASH KHATTOR	6229/21

Krane

15.12.2021

CHANDIGARH ADMINISTRATION
EDUCATION DEPARTMENT

ORDER

Permission is hereby granted to the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh to start Disaster Management and Web Designing & Multimedia courses under UGC Scheme of Career Oriented programmed w.e.f. the session 2010-2011, subject to the condition that no additional staff/ infrastructure will be provided for the said purpose.

Dated Chandigarh, the
4th May, 2010

Ram Niwas,
Education Secretary,
Chandigarh Administration

No.2213-DHE-UT-C2-12(11)2009

Dated: 13/5/2010

A copy is forwarded to the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh w.r.t. her office Memo. No.294, dated 23.04.2010 for information and further necessary action.

Registrar Education (C),
For Education Secretary,
Chandigarh Administration



UNIVERSITY GRANTS COMMISSION
CAREER ORIENTED COURSES
35, BHOZSHAH ROAD
NEW DELHI-110 001

22

March, 2010

F. No. 4-260/2010 (COC)

The Under Secretary (FD-III)
University Grants Commission
New Delhi-110002

Sub: - Release of Grants in aid to Govt. College for Girls, Sector-11,
Chandigarh, Chandigarh for Career Oriented Programme under plan.

Sir,

With reference to the proposal submitted by Govt. College for Girls, Sector-11, Chandigarh, Chandigarh under the UGC scheme of Career Oriented Programme, I am directed to convey the approval of the University Grants Commission for starting the following Career Oriented Courses in the above mentioned College from the academic year 2010-11.

Courses Approved	Seed Money (Rs. in lakh)
<u>Arts/Social Science</u>	
1. Disaster Management	7.00
<u>Commerce</u>	
1. Web Designing and Multimedia	7.00
Total	14.00

I am also directed to convey the sanction of the University Grants Commission for payment of Rs. 14,00,000/- (Rupees Fourteen Lakh only) to Govt. College for Girls, Sector-11, Chandigarh, Chandigarh as one time grant (Seed Money) under the scheme of Career Oriented Programme.

The assistance available in the programme is only in the form of a one - time as "Seed Money". The amount may be utilized for the purchase of books and journals augmentation of laboratory facilities, equipment and payment of remuneration to the Guest faculty only.

The terms and conditions of the approval and grant released are as per the guidelines of the scheme.

1. The sanctioned amount is debit to the major Head 5.(i) (Career Oriented to Education). The above sanction is valid for payment during the current financial year 2009-10.
2. The amount of grant shall be drawn by the Joint Director (Drawing and Disbursing Officer), University Grants Commission on the Grants -in-aid bill and shall be credited to the Principal, Govt. College for Girls, Sector-11, Chandigarh, Chandigarh through Demand Draft/Mail Transfer.
3. The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the University/College/Institution.
4. The University/College shall maintain proper accounts only on approved items of expenditure.
5. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it was sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
6. The assets acquired wholly or substantially out of the University Grants Commission grant shall not be disposed or encumbered or Utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the college ceases to function, such assets shall revert to the University Grants Commission.
7. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed form.
8. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case non-utilization/part utilization, the simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
9. The University/College shall implement the programme from the academic year 2010-11 positively and UGC to be informed in this regard.

10. The interest earned by the University/College/Institute on this grant shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institutions.
11. The University/College shall follow strictly all the instructions issued by the Govt. of India from time to time with regard to reservation of posts for scheduled Caste and Scheduled Tribes.
12. The University/College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Language (use for official purpose of the Union) Rules, 1976 etc.
13. The Sanction issues in exercise of the delegation of powers vide Commission of order No. 25/92 dated May.01, 1992.
14. The funds to the extent are available under the scheme and has been noted in BCR for the year 2009-10 at S. No. 376 Page No. 54.

Yours faithfully,

(Dr. (Mrs.) H.K. Chauhan)
Joint Director

Copy forwarded for information and necessary action to:

1. The Principal, Govt. College for Girls, Sector-11, Chandigarh, Chandigarh to intimate the receipt of the letter as well as the receipt of the sanction grant.
2. The Secretary to the Government of Punjab, Dept. of Education, Chandigarh.
3. The Registrar, Punjab University, Chandigarh.
4. Joint Secretary, NRCB.
5. Office of Director, General, Audit General Revenues, AGCR Bldg., I.P. Estate, New Delhi.
6. Guard File, UGC, New Delhi.

Raj L
(Raj Kumari)
Under Secretary

3266
21/8/10
Admin discharge
PANJAB UNIVERSITY, CHANDIGARH
Principal

From: -
The Registrar,
Panjab University,
Sector-14, Chandigarh-160014
(Add on Course Cell, 2nd floor, Admn. Office,
P.U. Ph. 253-4864)

To
The Principal
Govt Postgraduate, College for
Girls
Sector 11, Chandigarh

No 771 /AOC Registered/By Hand

Dated:- 20-8-2010.

Subject:- Grant of extension/affiliation for **Certificate Add-on-course** allowed by the UGC/ Self financing Course in **Web Designing and Multimedia** Career Oriented Courses to Govt. Postgraduate College for Girls Sector 11, Chandigarh for the session 2010-11

Dear Sir/Madam,

Please refer to the visit of the Inspection Committee dated 2.7.2010, I am to inform you that the Committee observed as "**the basic qualification for admission to the certificate course on Web Designing and Multimedia should include computer subject till plus two**".

You are, therefore, requested to admit the students in the Certificate Add-on-course in Web Designing and Multimedia accordingly. This permission of authority is purely provisional subject to approval by the Syndicate/Senate in all respects..

Yours faithfully,

J. Dewa
Deputy Registrar
Add-on-course Cell

638/AOC

16/12/10

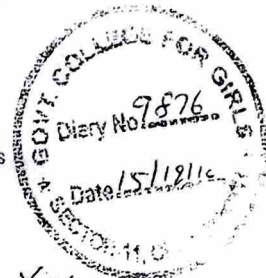
18/12/10

10/12/10

IMPORTANT: Please send the Report regarding the Action Taken on the following Para, on the enclosed proforma, which must reach Deputy Registrar (General) within **SEVEN DAYS** from the date of despatch. **This may be treated as MOST URGENT as the Vice-Chancellor has taken a serious view on the non-availability of the Action Taken Report.**

AS (AOC)
10/12
Mr. Raj
Kumar

Copy/Extract of the Paragraph LXX XVI (ii) from the minutes of the meeting of **SYNDICATE/SENATE** held on 10-10-2010



LXXXVI. The information contained in Items R-(i) to R-(lxvi) on the agenda was read out, viz. -

R-(i) to R-(1) ——— x ——— x x

- ✓ (ii) That the Vice-Chancellor, in anticipation of the approval of the Syndicate/Senate, has granted extension of affiliation to Government Post Graduate College for Girls, Sector 11, Chandigarh, for Certificate Add-on Course as per UGC guideline under UGC/Self-financing Course in Web Designing & Multimedia for the session 2010-2011, as per Inspection Report.

(Syndicate dated 31.8.2010 Para 42(xxxvii))

R-(1ii) to R-(lxvi) ——— x ——— x —

RESOLVED: That the information contained in Items R-(i) to R-(lxvi) on the agenda, be ratified.

Endst No. 1130-1141 /AOC

Dated: 10/12/2010

A Copy of the above is forwarded to following for information and necessary action:-

1. The Principal, Government Post graduate College for girls sec-11 chd
2. C.O.E.
3. DRE
4. DRS
5. DRG
6. AR(R&S)
7. ARC
8. ARG
9. ARE-I/II/III/IV.

Assistant Registrar
(Add On Course Cell)

14/12/2010

PANJAB UNIVERSITY, CHANDIGARH

From:
The Registrar,
Panjab University,
Sector-14, Chandigarh-160014
(Add on Course Cell, 2nd floor, Admn. Office, P.U. Ph
253-4864)

To
The Principal
P.G. Govt. College for Girls
Sector 11, Chandigarh.

No. 163 /AOC

Registered/B y Hand

Dated 19/1/2012

Subject:- Grant of extension/affiliation for Diploma Add-on-Course as allowed by the
1. Under Self financing Course in (i) Web Designing & Multimedia and
(ii) Disaster Management Career Oriented Courses to P.G. Govt. College for Girls,
Sector 11, Chandigarh, for the session 2012-13.

Dear Sir,

The following Inspection Committee visited the above said college on 17th January, 2012 for the purpose as mentioned above:-

- (i) Sri B.S. Dhaliwal, Lt. General (Rtd.), 125, Sector 35 A, Chandigarh
- (ii) Dr. Sonal Chawla, DCSA, P.U., Chandigarh
- (iii) Dr. Krishan Mohan, Deptt. of Geography, P.U., Chandigarh.

After visiting the college, the Inspection Committee as per their observations submitted a report containing strengths & weaknesses of the courses. The weaknesses of the courses are as under:-

Weaknesses of the course:

- (i) Web Designing and Multimedia

Temporary faculty for running this course
Lack of specific computer system with advanced Web-Designing and Multimedia support

- (ii) Disaster Management

Engaging of a few faculty at N.I.D.M. is needed for practical experience

In this regard, it is required to comply with the above weaknesses of the course as pointed out by the Inspection Committee at the earliest (with documentary proof)

Further, the matter will be taken on hearing from you.

Yours faithfully

Assistant Registrar
Add-on course cell



PANJAB UNIVERSITY, CHANDIGARH

Ms. Shashi Taha
4007
28/7

From:- The Registrar, Panjab University, Sector-14, Chandigarh-160014 (Add on Course Cell, 2 nd floor, Admn. Office, P.U. Ph. 253-4864)	To The Principal, P. G. Govt. College for Girls, Sector 11, Chandigarh
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Ref No 626 /AOC

Dated: 27/7/11

Madam,

Reference your letter No. PGGCG-11/UGC/2011/2373 regarding grant of affiliation for Diploma in Web Designing & Multimedia from the session 2011-12. received on dt. 3.5.2011.

As the last date for submission of application for affiliation was 1st Nov.2010 without late fee for the session 2011-12 & with late fee fixed for the purpose as under;

- a) From 2nd Nov. to 30th Nov.-----Rs. 25000/-
- b) From 1st. Dec. to 31st Dec. -----Rs. 50000/-
- c) From 1st Jan. to 10th Jan.(Last Date)---Rs. 100000/-

Further you are advised to apply for the next session i.e. 2012-13 and not to admit the students for the above said Diploma course for the session 2011-12.

This letter may kindly be treated as most urgent.

Yours faithfully

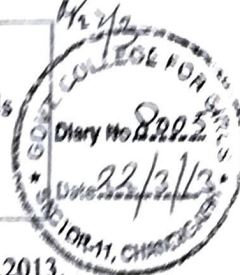
R. S. Dahiya
Asstt. Registrar,
Add-on-Course

29/7/11

Ms. Shashi Joshi
Principal

PANJAB UNIVERSITY, CHANDIGARH

From:- The Assistant Registrar, Add-on-course cell Panjab University, Sector-14, Chandigarh-160014	To The Principal Postgraduate Govt. College for Girls Sector 11, Chandigarh.
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No 320 /AOC Registered/By Hand Dated:- 21-3-2013.

Subject: - Grant of extension/affiliation for Diploma course in (i) Floriculture & Landscaping and Advance Diploma Add-on-Course in (i) Web Designing & Multimedia and (ii) Disaster Management as allowed by the UGC/under self financing course in Career Oriented Courses to P.G. Govt. College for Girls, Sector 11, Chandigarh, for the session 2013-14.

Dear Sir/Madam,

Please refer to this office letter no.275-79/AOC dated 12.3.2013 on the subject cited above.

I am to inform you that the committee found following weaknesses at the time of inspection:-

Weaknesses of the course:

(i) Diploma course in Floriculture & Landscaping

- (1) Books worth Rs. 5000/- to be purchased more relating to contents of the course and suggested readings for Diploma (second year/session 2013-14)
- (2) A dedicated lab. and trial field for the training of students need to be earmarked in the college.
- (3) As the course is a specialized field of Agriculture especially Horticulture with emphasis on 'Landscaping & Floriculture'. The college must appoint one faculty member with a specialization in the field of Horticulture/Landscaping & Floriculture before the start of academic session 2013-2014.

Grant of Affiliation Recommended: Recommended

With the condition to fulfill as mentioned at No. 1,2 and 3 before June 30th, 2013 as Certified by College Principal

(ii) Advance Diploma course in Disaster Management

The regular training of staff at different national level institutions must be ensured.

(iii) Advance Diploma Course in Web Designing & Multimedia

Only one teacher available, due to which the practical is being taken care of by the Computer teacher.

Grant of Affiliation Recommended: Recommended

- Subject to (1) appointment of one more dedicated teacher latest by 30.6.2013
(2) Purchase and installing of MAYA software (licensed)"

After considering the report of the inspection committee in pursuance to the recommendations, the Vice-Chancellor has ordered to fulfill/ comply with all the requirement /conditions/weaknesses as pointed out in the Inspection report in the first instance. Further action will be taken only after the receipt of the compliance report from you.

Yours faithfully,

Assistant Registrar
(Add-on-course cell)

web designing.



PANJAB UNIVERSITY, CHANDIGARH

From:- The Deputy Registrar, (Colleges) Panjab University, Sector-14, Chandigarh-160014	To The Principal Postgraduate Govt. College for Girls Sector 11, Chandigarh.
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No 11/92 /AOC Registered/By Hand Dated: 7/9/2013.

Reminder

Subject: - Add-on-Course of Diploma in (i) Floriculture & Landscaping and Advance Diploma in (i) Web Designing & Multimedia and (ii) Disaster Management for Compliance of deficiency for the session 2013-14.

Sir/Madam,

A letter No. 330/AOC dated 21.3.2013 was sent to you under Registered cover in which the observations of the Inspection Committee was reported to you for immediately compliance which, however an reproduced as under:-

"Weaknesses of the course:

Diploma course in Floriculture & Landscaping

- (1.) Books worth Rs. 5000/- to be purchased more relating to contents of the course and suggested readings for Diploma (second year/session 2013-14) ✓
- (2.) A dedicated lab. and trial field for the training of students need to be earmarked in the college. ✓
- (3.) As the course is a specialized field of Agriculture especially Horticulture with emphasis on 'Landscaping & Floriculture'. The college must appoint one faculty member with a specialization in the field of Horticulture/Landscaping & Floriculture before the start of academic session 2013-2014. ?

Grant of Affiliation Recommended: Recommended

With the condition to fulfill as mentioned at No. 1,2 and 3 before June 30th, 2013 as Certified by College Principal

Advance Diploma course in Disaster Management

The regular training of staff at different national level institutions must be ensured. ✓

Advance Diploma Course in Web Designing & Multimedia

Only one teacher available, due to which the practical is being taken care of by the Computer teacher. ✓

Grant of Affiliation Recommended : Recommended

Subject to (1) appointment of one more dedicated teacher latest by 30.6.2013
(2) Purchase and installing of MAYA software (licensed)" ✓

The Compliance Report please be submit with the University by 20.9.2013. Failing which the action will be proceeded as per rules.

Advanced diploma in
web designing & multimedia

(CONFIDENTIAL)

FORMAT OF THE REPORT OF THE INSPECTION TEAM
(Specific for each Add-on Course)

Name of the Institution GCG-11

Date of visit 16/03/2013

Address Sec. 11, CHD.

STRENGTHS OF THE COURSE

Adequate number of books, computers and software.

WEAKNESSES OF THE COURSE:

Only one teacher available, due to which the practical is being taken care of by the computer teachers.

RECOMMENDATIONS:

subject to Appointment of one more dedicated teacher latest by 30/06/2013. ② purchase and installing of MAYA Software (licensed).

Grant of Affiliation Recommended ☒

Grant of Affiliation Not Recommended ☐

Signature (s), Members of Inspection Committee

1. J. Singh 16/03/2013

3. J. Singh 16/3/13

(KAMALjit SINGH)

2. Krishna Kumar 16.03.13

Dr. K. K. Singh

(Chairman, Inspection Committee) 16.3.13

Encls.: Documents supplied by the coll. of

Web Designing and Multimedia 2021-22

EXAMINATION - <u>WEB DESIGNING AND MULTIMEDIA (CERTIFICATE COURSE)</u>						
Session - 2021-22						
Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
		ANJALI SHARMA	1851	PGGCG-11, CHD	GIRDHARI LAL SHARMA	SAVITRI DEVI
		MAMTA	6001	-do-	ATTAR SINGH	SUSHILA
		MANSI	6006	-do-	PAWAN KISHORE	SHAKUNTALA
		AARTI YADAV	6007	-do-	ASHOK KUMAR YADAV	PREMLATA DEVI
		ANUGYA KUSHWAHA	6010	-do-	ARVIND KUMAR KUSHWAHA	ANITA KUSHWAHA
		JANVI NAGPAL	6011	-do-	ANIL KUMAR NAGPAL	RAJNI NAGPAL
		KUMARI MEGHA	6012	-do-	KAILASH SINGH	RAKA DEVI
		MEHAK GARG	6013	-do-	SANJAY GARG	SEEMA GARG
		JASMEEN KAUR	6015	-do-	SALINDER SINGH	SARJANT KAUR
		SEHAJPREET KAUR	6016	-do-	DAVINDER SINGH	BALBIR KAUR
		NIDHI	6018	-do-	SUSHIL KUMAR	ANITA
		SIMRAN	6023	-do-	SURESH KUMAR	MEENA KUMARI
		MEGHNA	6024	-do-	PUSHPESH KUMAR	ABHILASHA
		AAKRITI	6031	-do-	SURESH KUMAR	SUSHMA DEVI
		NANCY	6033	-do-	HARISH KUMAR	LOVELY
		SAKSHI	6036	-do-	ASHOK KUMAR	GEETA RANI
		KANIKA SHARMA	6039	-do-	DINESH KUMAR	KRISHNA DEVI
		DAMINI SOHAL	6040	-do-	SANDEEP SINGH SOHAL	KAMALJIT KAUR SOHAL
		DHRUVIKA BHARDWAJ	6041	-do-	HITESH BHARDWAJ	JYOTI SHARMA
		ANSHITA SHARMA	6042	-do-	CHANDER SHEKHAR	SEEMA SHARMA
		RIDDHI GANDHI	6047	-do-	ANSHUMAN GANDHI	SUMAN BALA GANDHI
		DIKSHA KUMARI	6066	-do-	SANJEEV KUMAR	RINKI
		DEEPIKA SWAMI	6068	-do-	BHOOP SINGH SWAMI	BABLI SWAMI
		ISHA SAKLANI	6075	-do-	RAKESH KUMAR	MONIKA DEVI

PANJAB UNIVERSITY

Note: - This form should be TYPEWRITTEN in triple space and not by hand neatly and legibly giving all particulars correctly spellings of names and father's names must be spelt as in the admission forms. The particular option of the subject offered by the candidate may also be mentioned in brackets, where any. See detailed instructions in form No.E-499 for arrangement of admission forms and filling up this form. Not more than 25 names by typed on each page.

EXAMINATION - WEB DESIGNING AND MULTIMEDIA (DIPLOMA COURSE)

Session - 2021-22

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
		PRABHJOT KAUR	10907	PGGCG-11, CHD	DARSHAN SINGH	RAJINDER KAUR
		ADITI SHARMA	119	-do-	TARSEM LAL	SUMAN SHARMA
		MEDHAVI SOOD	11912	-do-	AJAY SOOD	ANUPAMA SOOD
		DIMPLE	1403	-do-	PARMINDER KUMAR	BINDIA
		KASHISH VATS	1733	-do-	AMAR NATH VATS	KAPILA
		PARUL DHARIWAL	573	-do-	ASHOK KUMAR	MEENA KANI

PANJAB UNIVERSITY CHANDIGARH- 160014 (INDIA)

(Estd. under the Panjab University Act VII of 1947-enacted by the Govt. of India)



FACULTY OF SCIENCE

SYLLABI

FOR

**WEB DESIGNING AND MULTIMEDIA
ADD-ON COURSE**

CERTIFICATE, DIPLOMA AND ADVANCED DIPLOMA

FOR

B.A./B.SC./B.COM.

FOR

EXAMINATIONS, 2021

---:O:---

Web Designing and Multimedia – Add-on Course

Outlines of tests, syllabi and courses of reading for “**Web Designing and Multimedia**” an **Add-on Certificate Course** during the First year of B.A/B.Sc/B.com .

OUTLINES OF TESTS

Paper-Code	Paper Name	Lectures/Week	Practicals/Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-1001	Introduction to Web tools	4	0	65	10	75	3
CWM-1002	Introduction to Multimedia	4	0	65	10	75	3
CWM-1003	Practical based on CWM 1001 & 1002	0	4	50	-	50	4

Outlines of Tests, syllabi and courses of Reading for “**Web Designing and Multimedia**” an **add-on Diploma course** on during the Second year of B.A/B.Sc/B.Com.

Paper-Code	Paper Name	Lectures/Week	Practicals/Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-2001	Server Side Scripting (Using PHP)	4	0	65	10	75	3
CWM-2002	Multimedia Application Development (Using Director)	4	0	65	10	75	3
CWM-2003	Practical based on CWM 2001 & 2002	0	4	50	-	50	4

Outlines of Tests, syllabi and courses of Reading for “**Web Designing and Multimedia**”
an **Add-on Advanced Diploma Course** on during the Third year of B.A./B.Sc./B.Com.

Paper-Code	Paper Name	Lectures/ Week	Practicals/ Week	Ext.	Int.	Univ. Exam Marks	Hours
CWM-1001	Java Programming	4	0	65	10	75	3
CWM-1002	Visualizing using 3ds max	4	0	65	10	75	3
CWM-1003	Practical based on CWM 1001 & 1002	0	4	50	-	50	4

Guidelines Regarding Introduction of Career Orientation Programme in the X plan as Add-on course for B.A/B.Sc./B.Com 2016 examination.

1. **Web Designing and Multimedia** is an add-on course under the UGC career orientation program in the X plan and will be introduced for the regular students in the existing three-year degree program by way of Add-on, skill oriented subjects during the first, second & third year of B.A/B.Sc/B.com along with the conventional degree program of B.A/B.Sc/B.com
2. The eligibility requirements and Regulations/Rules for this course are the same as for admission to B.A/B.Sc/B.com
3. The examination for this Certificate, Diploma & Advanced Diploma Course will be held separately, i.e. after termination of B.A/B.Sc/B.Com annual examinations.
4. The norms for continuous assessment of students as applicable to other subjects for 2010-2011 will be applicable to this add-on course also.
5. The candidates seeking admission to this course must have prior operational knowledge of computers.

SYLLABUS AND COURSES OF READINGS

Paper Title : Introduction to Web Tools

Paper code : CWM 1001

Course Duration : 90 Lectures

Max. Marks: 65

Time:3 hours

Objective: The Course enables the students to develop web based applications using various tools.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Internet : introduction, Internet connection, searching the Internet, Introduction to Internet services like FTP, http, E-mail, Telnet- enabling, disabling, Brief introduction to TCP / IP, Gateways, Routers, Servers, Browsers and its types, enabling and disabling extensions in a browser.

(No. of Lectures :22)

UNIT - II

Introduction to HTML: Concept of Web server, static and dynamic web servers, web client, Basic HTML tags, structure of an HTML program, text formatting, text styles, lists: OL, UL, DL, images, tables, links, image maps: client side and server side, frames, forms, forms controls, methods: Get and Post, validations.

(No. of Lectures :23)

UNIT - III

Dynamic HTML: Defining and applying cascading style sheets, concepts of layers, Use of <layers> in Netscape Navigator and <div>, in Internet explorer. DHTML examples- moving elements & Images, changing color, hiding an element, moving between layers.

(No. of Lectures :22)

UNIT - IV

Introduction to Java script: embedding Java script in web pages, Basic programming techniques, data types and literals, type casting, variables, arrays, operators and expressions programming constructs, functions, dialog boxes, Javascript document Object model, handling of various objects like window, location, Navigator, history, document etc, handling web page events using Javascript, cookies, user defined objects.

(No. of Lectures : 23)

References :

1.	Bayross, Ivan	:	HTML, DHTML, Javascript-, BPP.
2.	Ramalho	:	Advanced HTML with DHTML, BPB.
3.	Wagner Reherd and R. Allen	:	Javascript unleashed, Techmedia..

Paper Title : Introduction to Multimedia

Paper code : CWM 1002

Course Duration : 90 Lectures

Max. Marks: 65

Time: 3 hours

Objectives: The objective of this course is to create familiarity with fundamentals of multimedia and creating multimedia applications using FLASH..

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Architecture and subsystems of multimedia, computer systems, multimedia applications(Training, science & Technology, Kiosks, Office, home, image processing etc.). Multimedia building blocks i.e. text, hypertext, image, audio, video, animation. Multimedia authoring methodologies,

(No. of Lectures :22)

UNIT - II

Detailed working of Multimedia devices.

Input Devices: Keyboards, mouse, touch screen, graphic tablet, scanner, OCR, Microphone, Digital camera.

Output Device: Monitor, Projector, audio and video devices.

Memory and Storage devices: RAM, Magnetic media, CDs, DVDs. Discussion of recent trends in Multimedia devices.

(No. of Lectures :23)

UNIT - III

Use of any presentation package such as MS-PowerPoint.

FLASH : Introduction to FLASH, Exploring interface, File types, drawing and painting in Flash, Using various tools, using various selection tools, scaling and rotating, importing graphics into Flash, using gradient tools, creating and using symbols, using library symbols,

(No. of Lectures :22)

UNIT - IV

ANIMATION

Components of Animation, creating frame by frame animation, tweening (shape, motion), adding sound, concept of layers, using guide layer, making buttons, brief introduction to actions, event handlers and actionscript.

(No. of Lectures : 23)

References :

1.	Hillman, David	:Multimedia Technology & Application
2.	Kermar, Phillip	:Sams Teach Yourself Macromedia Flash.
3.	Waghan, Tay	:Multimedia Making it Work, 3 rd edition, TMH.
4.	Reinhardt & Centz	:Flash Bible, IDG Books.

CWM 1003: Practical based on CWM 1001 & CWM 1002

Max Marks: 50

Diploma Course

Paper Title : Server Side Scripting (Using PHP)

Paper Code : CWM 2001

Course Duration : 90 Lectures

Max. Marks: 65

Time: 3 hours

Objectives: The objective of this course is to create familiarity with Server Side Scripting using **PHP**.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Web Fundamentals : Review of Web related concepts e.g. Web Server, Web Browser, Web Site, Web Page, Home Page, URL, http, IP address (various classes), Configuring TCP/IP, Network Trouble Shooting Command like netstat, ping, tracert, ipconfig, nslookup.

Introduction to PHP : Evaluation of Php, Basic Syntax, Defining variable and constant, Php Data type, Operator and Expression, Decisions and loop, Making Decisions, Doing Repetitive task with looping ,Mixing Decisions and looping with Html.

(No. of Lectures – 22)

UNIT - II

PHP – 1 : Handling Html Form With Php, Capturing Form Data, Dealing with Multi-value filed, Generating File uploaded form, Redirecting a form after submission. Function : What is a function, Call by value and Call by reference, Recursive function, String: Creating and accessing String, Searching & Replacing String, Formatting String, String Related Library function, Array: Anatomy of an Array.

(No. of Lectures – 23)

UNIT - III

PHP – 2: Working with file and Directories: Understanding file& directory, Opening and closing a file, Coping ,renaming and deleting a file, Working with directories, Building a text editor, File Uploading & Downloading. Generating Images with PHP

(No. of Lectures – 22)

UNIT - IV

PHP - 3: Introduction to OOPs : Objects, Declaring a class, New keyword, constructor, destructor, Access method and properties using this variable, Public,private,protected properties and methods, static properties and methods, class constant, inheritance, polymorphism, Parent::, self::, Instanceof operator, Abstract method and class, Interface, Final. Exception Handling: Understanding Exceptions and errors, try, catch and throw.

(No. of Lectures – 23)

References :

1.	Powell, Thomas A.	:	Web Design : The complete Reference, Tata McGraw Hill
		:	Refer various internet sites for

Paper Title : Multimedia Application Development (Using Director)

Paper Code : CWM 2002

Max. Marks: 65

Course Duration : 90 Lectures

Time: 3 hours

Note for the Paper settler: Total of 9 questions may be set covering the whole syllabus. Candidate will be required to attempt five questions in all taking at least one from each section.

Objectives: The objective of this course is to create familiarity with Multimedia Application Development using **Director**.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Review of multimedia concepts and its applications: Information system, remote representation, entertainment etc, multimedia formats, uses, multimedia authoring, types of authoring tools (card, icon, time based, object oriented),

(No. of Lectures – 22)

UNIT - II

Multimedia project design concepts, growth and evolution of computer based multimedia, multimedia software life cycle, project planning and costing, multimedia team, multimedia distribution, MPEG, JPEG compression.

(No. of Lectures – 23)

UNIT - III

Director : Interface and working environment, using cast, score, stage, creating cast members, setting movie properties, using text window, using the tool palette, using color, using ink, sequencing sprites in the score, technique of animating using key-frame and tweening, reverse animation.

(No. of Lectures – 22)

UNIT - IV

Importing Media elements, adding sound, video and transistions to movie, inserting markers, adding behaviour introduction to lingo, writing simple handlers (mouse-up, mouse-down etc.) in lingo, developing commercial application using Director for games, presentation, tutorial etc..

(No. of Lectures – 23)

References :

1.	Gokul, S.	:	Multimedia Magic, BPB, Publications.
2.	Vaghan, Tay	:	Multimedia making it work, TMH.
3.	Gross, Phil & Roberts, Jason	:	Director-8 demystified, Pearson education

CWM 2003 : Practical Based on CWM 2001 & CWM 2002.

Max Marks : 50

Advanced Diploma Course

Paper Title: Java Programming

Paper Code: CWM 3001

Course Duration: 90 Lectures

Max. Marks: 65

Time: 3 Hours

Objectives: The objective of this course is to create familiarity with Java programming.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Fundamentals of object-oriented programming, features of Java, Java and Internet, why java is important for internet, java applets, Java environment, JRE, Java program structure, Java tokens, implementing a java program: stages in compilation and interpretation of a java program, Java virtual machine, command line arguments, constants, variables, data types, operators and expressions, decision-making and looping.

(No. of Lectures :22)

UNIT - II

Defining a class, accessing class members, constructors, method overloading, inheritance, method overriding, using static: static variables, methods and blocks, final and abstract; visibility control: public, private, default, protected.

(No. of Lectures:23)

UNIT - III

Arrays, strings, vectors, interfaces, using system packages: API, creating a package, adding a class to a package, multithreaded programming,

(No. of Lectures:22)

UNIT - IV

Managing errors and exceptions: java exception handling model, exception classes, try, catch, finally, throw, throws, applet programming: life cycle of an applet, embedding applet in a web page, graphics programming, network programming: java.net package and RMI. (No. of Lectures:23)

References :

1.	Balaguruswamy, E.	: Programming with Java, TMH.
2.	Naughton, Patric & Schildt, Herbert	: Java 2: The Complete Reference, TMH.
3.	Lemay, L.	: Teach yourself Java in 21 Days, Techmedia.

Paper Title: Visualizing using 3ds max
Paper Code: CWM 3002
Course Duration: 90 Lectures

Max. Marks: 65
Time: 3 Hours

Objectives: The objective of this course is to create familiarity with 3ds max.

Note :

- i. The Question Paper will consist of Four units.
- ii. Examiner will set total of **NINE** questions comprising **TWO** questions from each unit and **ONE** compulsory question of short answer type covering whole syllabi.
- iii. The students are required to attempt **ONE** question from each unit and the Compulsory question.
- iv. All questions carry equal marks unless specified.

UNIT - I

Graphics Concepts: Storyboarding, Scene Development: Scene composition, Camera angles, Color and Lighting: Lighting, color; Motion and Movement: object movement, camera movement, editing; Real world applications and uses of 3D Imagery;

(Total No. of Lectures:22)

UNIT - II

3ds max Concepts: The fundamentals, object naming standards, understanding compound shapes, cloning objects, applying modifiers, the modifier stack, sub-object level editing, materials and maps, lighting concepts, keyframe animation concepts, mathematical accuracy; workflow and graphical user interface:pull down menus, the right-click menus, the toolbars and Tab panels,

(Total No. of Lectures:23)

UNIT - III

3ds max Concepts

The Command Panel, Quad menus, keyboard shortcuts, view port navigation, the status bar, frame slider and track bar, transformations, using grids, customizing the 3ds max user interface. 2D Modeling: Setting up the scene, shapes and splines;

(Total No. of Lectures:22)

UNIT - IV

3D Fundamentals: The extrude modifier, the Bevel modifier, the Bevel profile modifier, the Lathe modifier, modeling with primitives, cloning objects in a scene; Animation: Keyframe animation, path animation

(Total No. of Lectures:23) Note: Various concepts learnt should be applied using Practical exercises.

References :

1.	Boardman, Ted	:3ds Max fundamentals, Techmedia.
2.	Woods, Cat, Bichalho, Alexander & Murray, Chris	:Mastering 3ds max, BPB.

CWM 3003 : Practical BasedonCWM3001&CWM3002
Max Marks : 50

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CHANDIGARH ADMINISTRATION
EDUCATION DEPARTMENT

ORDER

Chandigarh Administration, Education Department has no objection for the introduction of following new Courses in Govt. College for Girls, Sector-11, Chandigarh from the session 2007-2008:-

UGC Sponsored Career Oriented Courses:

1. Add-on Course in Functional Hindi
2. Early Childhood Care and Education
3. Diploma in Human Rights (Interdisciplinary)
4. Diploma in Women Studies (Interdisciplinary)
5. Diploma in Clinical Nutrition
6. Diploma in Fashion Designing
7. Add-on Course in Guidance and Counseling

19/7. The permission is subject to the condition that the College shall obtain required affiliation/recognition from the Panjab University, Chandigarh in advance.

Dated Chandigarh, the
12th July, 2007.

Krishna Mohan,
Education Secretary,
Chandigarh Administration.

No. 1017-DHE-UT-C1-12(50)84

Dated: 18/7/07

A copy is forwarded to the Principal, Govt. College for Girls, Sector-11, Chandigarh w.r.t. Memo No. 472, dated 7.5.2007 for information and necessary action.

Registrar Education(C),
for Education Secretary,
Chandigarh Administration.

PANJAB UNIVERSITY, CHANDIGARH
(Enacted under the Punjab University Act VII of 1947 enacted by the Government of India)

IMPORTANT: Please send the Report regarding the Action Taken on the following Para, on the enclosed proforma, which must reach Deputy Registrar (General) within **SEVEN DAYS** from the date of despatch. This may be treated as **MOST URGENT** as the Vice-Chancellor has taken a serious view on the non-availability of the Action Taken Report.

Copy/Extract of the Paragraph 7 from the minutes of the meeting of **SYNDICATE/SENATE** held on 13.12.2010.

7. Considered and

RESOLVED: That provisional extension of affiliation be granted to the following Colleges, for Certificate/ Diploma/Advance Diploma/Add-On course, as per University Grants Commission guidelines, under University Grants Commission/Self-financing in the courses/subjects, for the session 2010-2011 as per Inspection Committee Reports (**Appendix**):

Sr. No.	Name of the College	Courses/Subject applied for
1.	SGGS Khalsa College Mahilpur	Journalism
2.	Jagdish Chandra DAV College Dasuya	Hardware & Maintenance
3.	Malwa College, Bondli- Samarala Distt. Ludhiana	Web Designing and Multimedia
4.	Desmesh Girls College Badal, Muktsar	Cosmetology
5.	Government Post Graduate College for Girls, Sector 42, Chandigarh	Diploma in Event Management
6. ✓	Government Post Graduate College for Girls, Sector 11 Chandigarh	(i) Certificate course in Disaster Management (ii) Advance Diploma in Guidance & Counselling

NOTE: The Colleges will pay salary as per University Grants Commission norms to NET cleared candidates and ₹25,800/- to those who have not cleared NET, where NET qualified candidates are not available.

Endst No. 13-28 /AOC

Dated: 6-1-11

A Copy of the above is forwarded to following for information and necessary action:-

1. The Principal, Govt. Post Graduate College for Girls, SEC-11, Chandigarh
2. C.O.E.
3. DRE
4. DRS
5. DRG
6. AR(R&S)
7. ARC
8. ARG
9. ARE-I/II/III/IV

*Ms. Laxmi
for Record
file GSR
20.10.2011*

[Signature]
Assistant Registrar
(Add On Course Cell) 6/1/11



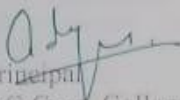
O/O THE PRINCIPAL, P.G. GOVT. COLLEGE FOR GIRLS, SEC. 11, CHANDIGARH

Endst. No. GCG-11/Admn/2010/ 188-29

Dated:- (8/1/11)

A copy is forwarded to the following for information and necessary action.

- 1 Mrs. Sashi Joshi, Sr.Lecturer in Pub.Admn. (Internal)
- 2 Head Department of Psychology (Internal)


Principal
P.G.Govt. College for Girls,
Sector 11, Chandigarh
Rd 18/01/11 8/1/11

PANJAB UNIVERSITY, CHANDIGARH

FACULTY OF EDUCATION

SYLLABI
FOR

CERTIFICATE/DIPLOMA/ADVANCED DIPLOMA
COURSE IN GUIDANCE AND COUNSELLING

(ADD-ON COURSE)
FOR B.A./B.Sc./B.Com.(1st, 2nd & 3rd Year)

SESSION: 2011-12

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CERTIFICATE COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (1st Year)
SESSION: 2022-23

Maximum Marks: 100

Theory : 75

Practical : 25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

Paper I

INTRODUCTION TO GUIDANCE

OBJECTIVES:

1. To understand the meaning, principles, needs and types of guidance
2. To have a detailed knowledge about various guidance services
3. To organize guidance programme in elementary and secondary schools
4. To develop skills in using technology for guidance purpose

COURSE CONTENTS

Unit I MEANING & TYPES OF GUIDANCE

1. Meaning, aims, principles and needs of Guidance
2. Types of guidance: Personal, Social, Educational, Career, Leisure time and Health guidance.

Unit II GUIDANCE SERVICES

Types of Guidance Services: Meaning scope and essential of:

1. Individual Inventory service
2. Information service
3. Counseling service
4. Placement service
5. Follow-up service

Unit III ORGANIZATION OF GUIDANCE PROGRAMME

1. Essential requisites of Guidance programme.
2. Organization of guidance programme for elementary and secondary schools
3. Role of teachers, guidance personnel in organizing the guidance programs.

Unit IV INFORMATION TECHNOLOGY AND GUIDANCE

1. Skill of using Information Technology and internet
2. Use of online guidance services for education
3. Skill of using online testing services and resource sharing

PRACTICUM (Internal)

25 : Marks

Every student will have to practically disseminate career information via career talk presentation to students of one selected school at secondary level. The record to be maintained in the form of a practical file for evaluation.

15 : Marks

Preparation of Plan for Guidance Programme for elementary school.

10 : Marks

SUGGESTED READING

Chandra Ramesh, (2002). Guidance and counselling. Delhi: Kalpaz Publications
Dash, Nibedita (2004). Secondary School organization, Guidance and Educational Technolog. New Delhi : Dominant Publishers and Distributors.

Jones. Arthur J, (1970). Principles of Guidance Sixth, Edition. New Delhi: Tata McGraw Publishing Company Ltd.

Kochhar, S.K.(1996). Guidance and counselling in colleges and universities. New Delhi : Sterling Publishers Pvt. Ltd.

Lytton Hugh & Craft Maurice, Ed. (1974). Guidance and counselling in British schools- A discussion of current issues. London : Edward Arnold (Publishers) Ltd

Safaya, B.N. (2002) Guidance & Counselling. Chandigarh: Abhishek Publications

Sharma, Ram Nath & Sharma Rachana, (2004). Guidance & Counselling in India. New Delhi: Atlantic Publishers and Distributors

Sharma, Tara Chand (2002). Modern methods of guidance and counselling. New Delhi: sarup & Sons

Sharma, Yogendra K. (2004). Principals of educational and vocational guidance. New Delhi: Kanishka Publishers, Distributors

Shertzer, Bruce & Stone Shelly C (1996). Fundamentals of guidance, Third Ed. London: Houghton Mifflin Company Boston.

Paper II
INTRODUCTION TO COUNSELLING

Maximum Marks : 100
Theory : 75
Practical : 25

Note for Examiners and students:

Examiner will set 9 questions, one compulsory from all the content with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVES:

The contents in this paper will help the students:

1. To understand the meaning, types and techniques of counselling
2. To learn about approaches of counselling
3. To develop counselling skills in conducting counselling sessions
4. To learn about new emerging areas of counselling

COURSE CONTENTS

Unit I MEANING & TYPES OF COUNSELLING

1. Meaning, historical development and Importance of counselling
2. Types: Individual and Group counselling
3. Emerging Trends in Counselling

UNIT II APPROACHES AND TECHNIQUES OF COUNSELLING

1. Approaches of counselling: Directive, Non directive, Eclectic counselling
2. Techniques in counseling: Testing and Non Testing techniques
3. The Counselor- Qualities of effective counselor, Role and Functions

UNIT III ADJUSTMENT AND MENTAL HEALTH

1. Meaning and process of adjustment, adjustment mechanisms, adjustment problems of children, adolescents and adults
2. Differences between adjusted and maladjusted adolescents, criteria of good mental health
3. Causes of maladjustment, physical, emotional, mental and social
4. Role of counselor in developing good mental health

UNIT IV COUNSELLING SKILLS

1. Building Trust: Listening, attending, building rapport, demonstrating empathy, observing
2. Interview: Types of Interview, procedure of conducting interview: preparation, process, interpretation, recording, termination

3. Specialized concerns in counseling: Substance abuse, Drug addiction; HIV AIDS; Child abuse (trauma); Internet and technological abuse.

PRACTICUM (Internal)

25 :

Administration and Interpretation of:

1. Adjustment Inventory/Well Being : 5 Marks
2. Attitude Scale (Educational Vocational) : 10 Marks
3. Field Survey _____ in any one area of Specialized Concerns. (Substance abuse, Drug addiction; HIV AIDS; Child abuse trauma); and Cyber crime : 10 Marks

SUGGESTED READING

Arbuckale, D.S. (1965) Counselling : Philosophy, theory and practice. Boston Allyn and Bacon.

Carroll, Michael & Walton Michael, Ed. (1997). Handbook of counselling in organizations. New Delhi: SAGE Publications India Pvt. Ltd.

Chandra Ramesh, (2002). Guidance and Counselling. Delhi: Kalpaz Publications

Kochhar, S.K. (1996). Guidance and Counselling in colleges and universities. New Delhi: Sterling Publishers Pvt. Ltd.

Lapworth, Phil, Sills Charlotte & Fish Sue, (2001). Integration in counselling & Psychotherapy- Developing a personal approach. London: SAGE publications

Lazarus, R. (1969) Patterns of Adjustment and human Effectiveness. N.Y., McGraw hill

Lytton, Hugh & Craft Maurice, Ed. (1974). Guidance and counselling in British schools- A discussion of current issues. London: Edward Arnold (Publishers) Ltd

Palmer, Stephen dainow Sheila and Milner Pat, (1996). Counselling-The BAC counselling reader. New Delhi: Sega Publications

Patterson, C.H. (1973) Theories of Counselling and Psychotherapy. N.Y. Harper and Raw

Qureshi, Hasnain (2004). Educational Counselling. New Delhi: Anmol Publications Pvt. Ltd.

Safaya. B.N. (2002) Guidance & Counselling. Chandigarh : Abhishek Publications

Scott, M.J. & Stradling, S.G. (2001) Counselling for Post Traumatic Stress Disorder. London: Sage Publication.

Shaffer, L.F. & Shoben, E.I. (1970) The Psychology of Adjustment. Boston: Houghton Mifflin

Sharma, Ram Nath & Sharma Rachana, (2004). Guidance and counseling in India. New Delhi: Atlantic Publishers and Distributors.

Sharma, Shashi Prabha (2004). Career Guidance and counselling . New Delhi: Kanishka Publishers, Distributors.

Sharma, A.S. (2002). Counselling Psychology. New Delhi: Commonwealth Publisher

Shertzer Bruce & Stone Shelly C (1974). Fundamentals of Counselling, London: Houghton Mifflin Company Boston

**DIPLOMA COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (2nd Year)
SESSION: 2011-12**

Maximum Marks	80
Theory	75
Practical	25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

**PAPER I
EDUCATIONAL AND PSYCHOLOGICAL APPRAISAL**

OBJECTIVES:

After going through the contents in the paper the students will be able:

1. To understand the concept of educational and psychological appraisal
2. To know the criteria of selection of a test and characteristics of a good test
3. To learn to administer and interpret psychological tests to know the individual abilities and personality aspects
4. To make appropriate use to achievement and diagnostic test in locating learning difficulties
5. To master elementary statistics and apply it in student's appraisal

**COURSE CONTENTS
THEORY**

UNIT I PSYCHOLOGICAL TESTING : AN INTRODUCTION

1. History of Psychological Testing
2. The nature and uses of psychological tests
3. Test standardization : procedure, reliability and validity
4. Qualitative & quantitative assessment

UNIT II TOOLS OF ASSESSMENT

1. Intelligence : Verbal, Non-Verbal
2. Personality: Self report inventories, scales
3. Aptitudes : Differential & Specific abilities
4. Interests : Educational and Vocational

UNIT III

- Diagnostic test, Learning difficulties, Behaviour problems
- Administration and interpretation of achievement and diagnostic tests

UNIT IV

PRACTOCUM

External Exam : 20 Marks
Internal : 5 Marks

1. Administration and Interpretation of :

- ❖ Intelligent test
- ❖ Personality test
- ❖ Aptitude test
- ❖ Interests' test

SUGGESTED READING

1. Dressel, P.I. (1976). A Handbook of Academic Evaluation. London : Jossey/Bass Publishers
2. Garret, H.E. (1981) Statistics in Education and Psychology. Bombay, Vakils Feffer and Simons Ltd.
3. Gregory, R.J. (2004), Psychological Testing : History Principles and Application N.Y. Pearson Education Group
4. Noll et al (1979). Introduction to Education and Measurement. Boston Houghton Mifflin Co.
5. Shah, R.K. (2002) Educational Testing and Measurement. Jaipur, INDIA, Pointer Publishers

Paper II
COUNSELLING CHILDRE AND ADOLESCENTS WITH
DIFFERENT ABILITIES

Maximum Marks:	100
Theory	75
Practical	25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. Eight questions to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVES:

The contents of this course will enable the students to master the techniques of:

1. Understanding the needs and problems of children and adolescents with exceptional abilities
2. Identification of academic, social, emotional and vocational problems of students
3. Conducting individual and group counseling
4. Preparing case history, doing case analysis and preparing profile of the case

COURSE CONTENTS

THEORY:

UNIT I TYPES, NEEDS AND PROBLEMS OF SPECIAL CHILDREN

1. Concept of different abilities & their types
2. Needs & Problems of children and adolescents with different abilities
3. Importance of counselling : of students with different abilities and counseling of parents, family and peers

UNIT II IDENTIFICATION AND DIAGNOSIS OF PROBLEM AREAS

1. Identification of personal, Social & academic problems of children (5-12 year) at elementary level
2. Identification of academic, social & vocational needs & problems of adolescents (13 to 18 yrs) at secondary level
3. Diagnosis of Problem areas

UNIT III INTERVENTION PROGRAMMES

1. Individual and group counseling of children and adolescents for emotional, social, behavioural and academic problems
2. Stress and its causes
3. Relaxation strategies, yoga & meditation therapies for children and adolescents for reducing stress and problems.

UNIT IV CASE STUDY

1. Concept, Methods
2. Tools
3. Sources of Data
4. Compilation and analysis of Data

PRACTICUM: External practical exam will be based on case presentation & viva on the following:

1. Identification of a problem in an adolescent (academic / social / personal) and planning an intervention program	10
2. Preparation of a case profile using data obtained from various sources.	10
Internal	5

	25

SUGGESTED READING

1. Dressel, P.I. (1976). A Handbook of Academic Evaluation. London; Jossey-Base Publishers
2. Gibson & Mitchell (2005) : Introduction to Conselling. New Delhi: Pearson Education
3. Panda, K.C. (2005) : Education of Exceptional Children. New Delhi Vikas Publishing House Pvt. Ltd.
4. Rao, S.N. (1995): Guidance and Counselling. New Delhi: Tata Mc Graw-Hill
5. Koebhar, S.K. (2003): Educational 's Vocational Guidance in Secondary Schools. New Delhi: Sterling Publishers Pvt. Ltd.
6. Bhatia, K.K. (2002) : Principals of Guidance and Counselling. Ludhiana (Punjab) : Kalyani Publishers

**ADVANCE DIPLOMA COURSE IN GUIDANCE AND COUNSELLING
(ADD-ON COURSE) FOR B.A./B.Sc./B.Com. (3rd Year)
SESSION: 2011-12**

Maximum Marks	100
Theory	75
Practical	25

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions 8 to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

**Paper I
CAREER EDUCATION**

OBJECTIVES:

The contents of this course will enable the students:

1. To get a comprehensive introduction to career education through historical background.
2. To develop an understanding of the current trends and issues in career education.
3. To study decision-making and how the process applies to career planning.
4. To study the relationships among work, family and leisure.
5. To identify career issues related to special students.
6. To be able to use the Internet and online guidance services.
7. To overview methods of disseminating and using career information, including computer-based delivery systems (Internet).

COURSE CONTENTS

UNIT I CAREER DEVELOPMENT

1. Meaning and historical development of career counseling.
2. Stages of career development.
3. Identifying and analyzing life career themes and career talents.
4. Emerging world of work careers and need for career education.

UNIT II BASES OF CAREER DEVELOPMENT

1. Vocational development as viewed by Super's.
2. Career development as viewed by Tiedeman and O'Hara's.
3. Career choice as viewed by Roe's.
4. Relationship of career theories of career planning.

UNIT III

CONDITIONS GIVING RISE TO CAREER GUIDANCE & CAREER EDUCATION

1. Changing economic conditions of society & the impact of labour market.
2. Psycho-social conditions of the individuals.
3. Advancement of technology and survival skills.
4. Problems pertaining to work, family, education and leisure.

UNIT IV

CAREER CHOICE AND DECISION MAKING

1. Career maturity : concepts and factors.
2. Empowering students in career decision making (strategies)
3. Matching career talents with career decision making.
4. Guidance for developing life goals & choices.

PRACTICUM/WORDBASED LEARNING

20: Marks

1. A Visit to an educational / Vocational career centre.
2. Preparation of a field based project report of an emerging career.

10: Marks

15: Marks

SUGGESTED READING

Pandit, J.I. (1970) The World of Work. (INDIA) Orient Language.

Sharma, Shashi Pratha (2001). Career Guidance and Counselling. New Delhi, Kanishka Publishers, Distributors.

Sinha, Neelam (1996). Strategies, Issues and Concepts in Vocational Education. New Delhi: Common Wealth Publishers .

Paper II
SUPERVISED PRACTICUM AND INTERNSHIP

Practical Marks: 100

External : 25

Internal : 75

Note for Examiners and students:

Examiners will set 9 questions, one compulsory from all the content, with four short answer questions. 8 to be distributed evenly across the four units with internal choice of one each. Students will attempt five questions in all.

OBJECTIVE:

The supervised practical work will train and enhance the student's skills. Students should be attached to a school/an institution or any agency having a professional throughout the academic session requiring one visit per week.

1. In identifying the problems of an individual with the help of selecting, administering appropriate tests interpreting the data, preparing the complete history and profile of the case.

2. To interpret/ diagnose the case problem and select an appropriate intervention for helping the case in adjustment/ development of relevant life goals and making appropriate choices.

COURSE CONTENTS

UNIT I

Case Study

30 Marks

1. Field work : identification of one case. out of the following areas through testing and referrals. (collection of data)
 - . Academic Problems (Learning difficulties choice of subject)
 - . Class room problems (Discipline / behaviour)
 - . Emotional/social problem (Adjustment)
 - . Problem of Decision making (Choice of a career)
 - . Underachievement (Gifted underachiever)
 - . Slow learner/ educationally backward child
 - . Mentally challenged
 - . Physically Handicapped (Visual/ auditory/ Speech/ orthopedic disabilities)
2. Case preparation and case analysis of the identified case.
3. Case conference with fellow students
4. Intervention (use of appropriate guidance/ counseling strategies)
5. Written report of the case.

UNIT II **Career conference** 15: Marks

The students will plan and organize career conference and career exhibitions.

UNIT III **Internship & Report Presentation** 30: Marks

The course has an input of two week's internship programme, Trainees are to have an attachment with a school, an Institution or an agency under an experienced onsite counselor for the stipulated period. During the period of internship, the trainees would observe, analyse critically and report live sessions of counseling with the mentor counselor (at least three cases : one each in career, educational as demotional counseling).

VIVA VOCE (External), based on units I,II,III 25: Marks

GUIDANCE AND COUNSELLING (CERTIFICATE COURSE)

2021-22

Sr. No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1.	INAYAT KAUR	45	NAVINDER JIT SINGH	KOMAL PREET KAUR
2.	MANU DEVI	114	SHARWAN KUMAR	VIDYA DEVI
3.	AKSHITA SHARMA	316	PARMOD KUMAR	USHA RANI
4.	NOREEN	5009	DILBAG SINGH	AKBIR KAUR
5.	NITIKA	5021	KULDIP KUMAR	KUSAM LATA
6.	SARIKA	5040	RAMPAL	SEEMA DEVI
7.	SIMAR KAUR	5059	JASBIR SINGH	HARJINDER KAUR
8.	MEGHA	5094	LEKH RAJ	KAMLESH KUMARI
9.	ASHITHA RAO	5145	MADHURINDER RAO GAUTAM	NEETU RAO
10.	AKANSHA	5174	RISHI RAM	MAMTA RANI
11.	ATISHI JAIN	5199	RAJESH JAIN	RITU JAIN
12.	ANUSHKA SHARMA	5210	RAJESH SHARMA	DEEPTI SHARMA
13.	NAVNEET KAUR	5220	GURINDER SINGH	KAMALJIT KAUR
14.	JAYATI MALHOTRA	5262	RAVI MALHOTRA	CHANDNA MALHOTRA
15.	BHUMIKA	5340	PARMOD KUMAR	CHANDER KALA
16.	SIMRAN	5407	RANJEET SINGH	ALKA
17.	ANANYA CHAUHAN	5436	SANJEEV CHAUHAN	RITA DEVI
18.	MOULI	5461	KULDEEP SINGH	MEGHA
19.	SAKSHI	5581	SURESH	SUMAN
20.	KANWALPREET	5638	TARANJEET SINGH	RANJIT KAUR

M. K. Singh

GUIDANCE AND COUNSELING (DIPLOMA)

2021-22

Sr. No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1.	AAMNA	10578	VIRENDER SHARMA	KAVITA SHARMA
2.	KANUPRIYA	39	GULSHAN KUMAR	KIRAN
3.	BHUMIKA RANA	266	AMAR SINGH RANA	GEETA RANI
4.	VANSHIKA CHAUHAN	447	TAPINDER CHAUHAN	SANJANA
5.	SHAHEEN ZAREEN	507	BALWINDER SHARIF	AMANAT ZAREEN

GUIDANCE AND COUNSELING (ADVANCED DIPLOMA)

2021-22

Sr. No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1.	VANSHITA	10070	Ashwani Kumar	Anupam
2.	RIDAM MAHAJAN	10072	D K MAHAJAN	RAMA MAHAJAN
3.	MUSKAN	10663	MOHAN SINGH	KAVITA
4.	DIVYA	10768	AMARNATH	KAMLA DEVI
5.	MANASWINI	10099	VIVEK PADAM SINGH	RITU
6.	KAVANGUN KAUR	10567	AMARJEET SINGH	RUPIKA

Handwritten signature

2021-22

Disaster Management

Disaster Management (Certificate Course)

Session- 2021-22

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
		MEHAK SAINI	5015	PGCG-11, CHD	SATISH SAINI	GURJEET KALR
		KALPANA RANI	5048	-do-	RAMPAL SINGH	SHEELA DEVI
		TAMANNA	5096	-do-	RAJESH NAIN	SHEELA DEVI
		ANSHU CHAUHAN	5162	-do-	JITENDER CHAUHAN	KAMLESH
		ISHITA SHARMA	5194	-do-	VIKAS SHARMA	REENA KUMARI SHARM
		MANPREET KAUR	5487	-do-	DARSHAN SINGH	GURPREET KAUR
		AARZOO	5362	-do-	VIKAS	SHARDHA DEVI
		MUSKAN GAUTAM	5625	-do-	ASHWANI KUMAR GAUTAM	NISHA GAUTAM
		KAJAL	5471	-do-	ANIL KUMAR	SONIKA
		CHANCHAL	5587	-do-	JAGAT PAL	SUMAN
		SNEHA	5043	-do-	NAVGEN	PUNAM
		MAHAK THAKUR	5288	-do-	RAHENDER KUMAR THAKUR	MANJULI THAKUR
		PRIYANKA CHAUHAN	5117	-do-	KISHORE LAL CHAUHAN	PREMLATA CHAUHAN
		CHAHAT JINDAL	5016	-do-	SISHPAL JINDAL	ANITA RANI

Le

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Disaster Management (Diploma Course)

Session - 2021-22

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
		SHIVANSHI	70	PGCEG-11, CHD	SHARVAN KUMAR	KANCHAN
		SARITA	400	-do-	RAM SUNDER YADAV	DURGA DEVI
		DISHA	433	-do-	OM PARKASH	SUNITA RANI
		AMANDEEP	471	-do-	DILHAG SINGH	SUNITA
		KHUSHBOO	487	-do-	MATHI PAL	PINKI
		ADITI MINHAS	611	-do-	AVNISH MINHAS	ANURADHA MINHAS
		NANDANI KUMARI	10121	-do-	JITENDRA KUMAR	LAITIA DEVI

Se

PANJAB UNIVERSITY

Note: - This form should be TYPEWRITTEN in triple space and not by hand neatly and legibly giving all particulars correctly spellings of names and father's names must be spelt as in the admission forms. The particular option of the subject offered by the candidate may also be mentioned in brackets, where any. See detailed instructions in form No E-199 for arrangement of admission forms and filling up this form. Not more than 25 names by typed on each page

EXAMINATION - DISASTER MANAGEMENT (ADVANCED DIPLOMA COURSE)

Session - 2021-22

Roll No. (To be left blank)	Registered No. as in Regd. No. card issued by PU	Name of candidate	College Roll No.	Centre of Exam.	Father's Name (Sh.)	Mother's Name (Smt.)
		NANDINI CHANANA	10001	P.G.C.G. II, CHD	SEKHAR CHANANA	VIJAYA CHANANA
		KAPIMA	10004	-5-	DIPENDU	VIJAYA
		KIRTI	10002	-5-	KULDEEP KUMAR	KIRTI KUMAR
		MUSKAN	10007	-5-	HIRSHANU	SHOBNA
		KHUSHI SHARMA	10009	-5-	RAKESH SHARMA	REKHA SHARMA
		KAPIMA	10125	-5-	RAJMAN SINGH	KANAK SINGH
		SHRUTI SHARMA	10128	-5-	KAMAL KISHOR SHARMA	KANAK SHARMA
		PURNI KAUER	10134	-5-	EDILAN SINGH	-
		NIDHI	10146	-5-	ANIL KUMAR	SHOBNA
		MANISHA GHOSHAI	10150	-5-	-	MANISHA GHOSHAI
		BIHVA SHARMA	10190	-5-	HAJAL SHARMA	VIJAYA SHARMA
		PRITHVIRISH	10338	-5-	HAJIR KUMAR	SHOBNA

Principal
P.G. Govt. College for Girls,
Sector-11, Chandigarh.

CRITERIA 1 FOR NAAC

1.2.2 Number of Add on/ Certificate courses offered during last five years

S.No.	Session	Name of the add on course/ Certificate course	Course code	Year of offering	No. of students enrolled	No. of students Completing the course
1.	2015 - 16	Certificate Diploma Advance Diploma	CCDM DCDM ADCDM	2015-16	29 24 22	75
2.	2016 - 17	Certificate Diploma Advance Diploma	CCDM DCPM ADCDM	2016-17	32 18 23	73
3.	2017 - 18	Certificate Diploma Advance Diploma	CCDM DCDM ADCDM	2017-18	24 13 18	55
4.	2018 - 19	Certificate Diploma Advance Diploma	CCDM DCDM ADCDM	2018-19	17 14 12	43
5.	2019 - 20	Certificate Diploma Advance Diploma	CCDM DCDM ADCDM	2019-20	23 11 13	47
6.	2020-21	Certificate Diploma Advance Diploma	CCDM DCDM ADCDM	2020-21	15 13 4	32
7.	2021-22	Certificate Diploma Advance Diploma	CCDM DCDM ADCDM	2021-22	14 14 12	33

PANJAB UNIVERSITY CHANDIGARH
(Esttd. under the Panjab University Act VII of 1947-enacted by the Govt. of India)

FACULTY OF ARTS

SYLLABI

FOR

DISASTER MANAGEMENT
(ADD-ON COURSE)
CERTIFICATE, DIPLOMA AND ADVANCED DIPLOMA
EXAMINATIONS 2019,20,21,22,23

PANJAB UNIVERSITY, CHANDIGARH

Outlines of tests, syllabi and courses of reading for Certificate, Diploma Course & Advanced Diploma in Disaster Management (Add on Course)

CERTIFICATE COURSE

Course Structure

Course Code	Title of the Paper	Max. Marks
CCDM I	Fundamentals of Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100
CCDM II	Disasters in India Theory : 60 Practical : 30 Internal Assessment: 10	100

CCDM I: Fundamentals of Disaster Management

Objectives:

Maximum
Marks 100
Theory : 60
Practical : 30
Internal
Assessment
: 10
Time : 3hrs.

To introduce the students to the basic concepts and various types of disasters and educate them on basic disaster management strategies.

Unit-I

- Definition and Concept of Hazard, Risk, Vulnerability and Disaster
- Types and classification of Disasters

Unit-II

- Nature Induced Disasters:
Earthquakes, Floods Cyclones and Cloud burst.
Avalanches, Forest Fire and Tsunami.

Unit-III

- Human Induced Disasters:
Nuclear, Chemical and Industrial Disasters
Global warming; Biological Disasters; Epidemics

Unit-IV

- Disaster Management: Meaning, Concepts, Approaches, Principles, Objectives and Scope
- Essentials of Disaster Management; Institutional and Individual's responsibilities during risk reduction, preparedness, response and recovery phases

CCDM II: Disasters in India

Maximum Marks: 100

Theory Paper: 60

Practical: 30

Internal Assessment: 10

Time Allowed: 3 Hours

Objectives: To sensitize the students regarding the disaster profile of India portraying regional dimensions.

Unit-I

- Regional Profile of India based on Earthquakes and Landslides.

Unit-II

- Regional Profile of India based on Droughts, Floods and Cyclones.

Unit-III

- Case Studies: Bhopal Gas Tragedy, 1984 and Orissa Super Cyclone, 1999.

Unit-IV

- Case Studies: Kashmir Earthquake, 2005 and Kedarnath Floods, 2013.

Pedagogy: The students shall be explained the spatio-temporal and regional dimensions of disasters in India. The focus will be on reconstructing disaster profile based on case studies. Extensive use of audio visual aids will be made. Field trips may be arranged, if feasible.

Note:

1. There shall be one compulsory question containing 15 short type questions covering the whole syllabus. The student shall attempt any ten parts in about 25-30 words each. Each part shall carry 2 marks (Total 20 marks).
2. The whole syllabus shall be divided into 4 units. Eight questions will be set from the whole syllabus, two from each unit. The student will be required to attempt one question from each unit. Each question will carry 10 marks (Total 40 marks). This will be in addition to the compulsory question.

Practical:

A field visit of the students will be organized by the College to some nearby site of any recent disaster/ event or ecological destruction or reconstruction and each student would prepare a Field Report based on his/her experiences.

Note: The Field Work based report of 25-30 pages prepared by the students will be submitted two weeks before the theory examination. This will be evaluated by a Board of Examiners consisting of the teacher teaching the course and one faculty member from the allied discipline.

DIPLOMA COURSE

Course Structure:

Course Code	Title of the Paper	Max. Marks
DCDM I	Remote Sensing in Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100
DCDM II	GIS in Disaster Management Theory : 60 Practical : 30 Internal Assessment: 10	100

DCDM-I: Remote Sensing in Disaster Management

Maximum Marks: 100
Theory Paper: 60
Practical: 30
Internal Assessment: 10

Objectives:

To introduce the students to the applications of Earth Observation Technology and geoinformatics in disaster management.

Unit - I

- **Basics of Remote Sensing:**
Introduction, Definition, Nature, Development, and Limitations
Role of Remote Sensing in Disaster Management

Unit - II

- **Basics of GPS:**
Concept, Definition, Elements and Segments of GPS
The Application of GPS for Disaster Management

Unit - III

- **Remote Sensing Applications in Natural Disasters:**
Earthquakes
Land Slides
Floods

Unit - IV

- **Remote Sensing Applications in Human Induced Disasters:**
Fire
Nuclear
Chemical

DCDM-II: GIS IN DISASTER MANAGEMENT

Maximum Marks: 100

Theory Paper: 60

Practical: 30

Internal Assessment: 10

Time: 3 hours

Objectives: To introduce the students about the basic concepts and application of GIS in Disaster Management.

Unit - I

- **Basics of GIS:**

Introduction, Definition, Concept and Significance of GIS

Components of GIS

Spatial Data and Data Models

Unit - II

- **Role of GIS in Pre-Disaster Management:**

GIS in Disaster Mitigation and Preparedness

Hazard Analysis and Mapping

Risk & Vulnerability Analysis

Unit - III

- **Role of GIS in Post-Disaster Management:**

Warning and Evacuation

Rescue and Relief

Rehabilitation and Reconstruction

Unit - IV

- **Application of GIS in Disaster Management**

Landslide assessment and management

Earthquake assessment and management

Flood assessment and management

Pedagogy: Students shall be exposed to the applied aspect of geospatial technology with specific reference to utility of GIS technology in disaster management.

Note:

1. There shall be one compulsory question containing 15 short type questions covering the whole syllabus. The student shall attempt any ten parts in about 25-30 words each. Each part shall carry 2 marks (Total 20 marks).

2. The whole syllabus shall be divided into 4 units. Eight questions will be set from the whole syllabus, two from each unit. The student will be required to attempt FOUR questions selecting one from each unit. Each question will carry 10 marks (Total 40 marks). This will be in addition to the compulsory question.

Practical: Introduction to GIS software, its functioning, database creation and analysis. The focus of practical exercise will be to understand the use of GIS in the analysis of disasters

Note: Students shall prepare a report on creation of database and mapping of any one disaster using GIS listed in Unit-IV. The report should be submitted two weeks before the exam. The report will be evaluated by a Board of Examiners consisting of the teacher teaching the course and one faculty member from the allied discipline

ADVANCED DIPLOMA

Course Code	Title of the Paper	Max Marks
ADCDM-V	Disaster Management Framework in India Theory Paper : 90 Internal Assessment: 10	100
ADCDM-VI	Project Report Based on Field Work Project Report: 60 Viva Voce: 30 Internal Assessment: 10	100

Outlines of tests, syllabi and courses of reading for Certificate Course & Advance Diploma in Disaster Management (Add on Course) for the examinations of 2018, 2019 & 2020.

ADCDM-V: Disaster Management Framework in India

Maximum Marks : 100

Theory Paper : 90

Internal Assessment: 10

Time Allowed : 3 Hours

Objectives: Main objectives of this course are to familiarize the students with the foundations, recent trends and Governmental and Non-Governmental practices for disaster management in India.

Unit-I

- Disaster Management Framework in India before DM Act 2005
- Disaster Management Framework in India after DM Act 2005

Unit-II

- National Level Nodal Agencies
- National Disaster Management Authority

Unit-III

- State Authorities
- District Authorities
- Local level authorities

Unit-IV

- Role of NGOs, Corporate Sector, Army and Police, and Educational Institutions in Disaster Management

Pedagogy: The students shall be explained the foundations, recent trends and Governmental practices for disaster management in India.

ADCDM-VI: Project Report Based on Field Work

Maximum Marks: 100

Project Report: 60

Viva Voce: 30

Internal Assessment: 10

- Paper ADCDM-II will be based on Project Report
- Each student will be required to prepare a project work of 40-50 typed pages and submit it at least one week before the commencement of the annual Practical Examinations.
- The Project Report will be evaluated by an internal as well as external examiner.

Press Release (07.04.2022)

PRAKRITI-The Environment Society of Post Graduate Government College for Girls, Sector-11, Chandigarh under National Green Corps Programme celebrated **World Health Day** on 07th April, 2022. The theme of the day was

“Our Planet Our Health”. On this Occasion a lecture cum presentation was delivered by

Dr.SangeetaMehatni,Incharge-

PRAKRITI & Head of the Chemistry Department of PGGCG-11. In her talk she spoke about Health which not only means bodily wellbeing but also mental and social wellbeing. She said

Health, according to World Health Organization, is fundamental to human

happiness. It also contributes significantly to economic advancement, since healthy people live longer and are more productive. She also said that this year’s theme aims to direct global attention towards the wellbeing of our planet and the humans living in it.

An Intra College Poster Making

Competition was also organized in which about 50 students participated with full zeal and enthusiasm. This was followed by a pledge by the faculty members and students to keep our planet safe so that we can live healthy and long. The pledge was administered by the Principal of the College Prof (Dr.) Anita Kaushal. Also present on the occasion was Dean Mr. Ajay Sharma and Dr.SadhanaVerma Co-Convener of PRAKRITI.

Following are the prize winners of the Poster Making Competition

1 st Prize	2 nd Prize	3 rd Prize
KiratpreetKaur BA I, 5286	Nitika BA I, 5021	Sonal BA I, 5155



Report HIV/AIDS Awareness

27-8-2022: The students of Red Ribbon Society of Post Graduate Govt. College for Girls, Sector-11, Chandigarh, participated in State Level Cyclothon (Bicycle Rally) for HIV/AIDS AWARENESS today. The event was organized by Chandigarh State AIDS Control Society near Sukhna Lake. The major objective this event was to create awareness about HIV/AIDS through the Cyclothon.



participants. Principal, Prof (Dr) Anita Kaushal congratulated the staff and students of the Red Ribbon Society for participating in the rally and motivated them to come forward in making Chandigarh a Zero-HIV infection city.

A question answer session on HIV/AIDS awareness was also conducted and prizes were distributed among the winning



Report Aids Awareness

28.04.2022: The Red Ribbon Society of Post Graduate Government College for Girls, Sector 11 organized a NukadNatak on the theme ***"Zara Si Galti"*** today in the College campus to spread awareness on AIDS. Mr. Ajay Sharma, Dean and senior faculty members of the college graced the occasion.



About 20 student members of the Society participated in NukadNatak in which they beautifully presented the causes behind the spread of AIDS and the precautionary

measures to prevent or reduce the risk of HIV infection. The Nukad Natak was watched by a large number of faculty members and students of the college. Students were also holding placards with slogans regarding safety measures against AIDS. They further pledged to use precautionary measures to avoid AIDS.



Dr. Anurita Sharma, Convener of the Society thanked student members for eye opening performance and conveying the message to one and all.

This campaign proved to be a source of awareness to public at large and students of the college.

Report 10.09.2022

Physical Fitness, Environment Safety and Simple Living

10.9.2022: The Traffic Awareness and Road Safety Society of PG Govt College for Girls-11, Chandigarh, in collaboration with SPICMACAY, organized an Interactive Session with the founder of SPICMACAY, Dr. Kiran Seth, Padam Shree awardee, an eminent academician and philanthropist. The event was part of his Solo Cycle-Yatra mission from Kashmir to Kanyakumari. Dr. Seth shared with the students his three goals of **Physical Fitness**,



Environment Safety and **Simple Living** as part of this yatra. He familiarized the students with the youth oriented movement, SPICMACAY and its vision of bringing the youth of the country together in the understanding, practicing and promotion of Indian cultural heritage. The session ended with a

very engaging interaction of Dr. Seth with the students wherein they participated enthusiastically.

In continuation of the above the Traffic Awareness and Road Safety Society also held an orientation programme for all the first year students of the college. The students were sensitized towards safety on roads and the awareness of traffic rules that ensure it. They were asked to wear helmets while riding two wheelers and they should follow traffic rules. A discussion on activities as part of the society's agenda was also conveyed to the students. Relevant literature and flyers were also distributed to them. More than 450 students attended the programme.



Principal, Prof (Dr) Anita Kaushal congratulated the members of the Traffic Awareness and Road Safety Society for organizing such a fruitful interactive session. She cautioned the students to follow Traffic rules as there is an increasing trend of mishaps due to unsafe driving.

POST GRADUATE GOVT. COLLEGE FOR GIRLS, SEC-11 CHANDIGARH

DEPARTMENT OF PHYSICAL EDUCATION AND SPORTS

INTERNATIONAL YOGA DAY 2022

International Yoga Day is celebrated on 21st June annually. The whole world comes together and practices Yoga Asanas on this day for better health and well-being.

Under the able guidance and support of Madam Principal, Prof. Dr. Anita Kaushal, International yoga day was celebrated in PGGCG11CHD with full enthusiasm. Event was organized by the Department of Physical education and sports. More then 300 students participated and do yoga in college auditorium with live session onscreen of prime minister Narendra modi's in Mysore, karnatka.

Students shows full discipline and listen the prime minister's speech and then did yoga along with PMO Narendra modi.



students doing Alom vilom pranayam

Dr. Rajesh Kumar (HOD) motivates the students to participate in the event with full energy and calm mind. Dr. Anu sharma along with other staff members Ms. Ramandeep kaur and Mr. Suresh Kumar gives the proper direction to students and maintains the discipline. After the yoga session students were given refreshment.

June 21 is observed as the International Day of Yoga every year since 2015. Prime Minister Narendra Modi led a mass yoga event at the Mysuru Palace grounds in Karnataka. PM Modi was joined by 15,000 yoga enthusiasts participated in the event. " The programme led with Prime Minister Narendra Modi's speech, followed by a yoga session that was conducted between 7 am-7.45 am. To mark the 75 years of India's independence, the Ministry for Ayush has identified 75 locations for Union Ministers to participate in the Yoga Day celebration.



prime minister Narender modi doing yoga at Mysore palace Karnataka

World Yoga Day is celebrated internationally with a unique theme every year. This year's theme will be “Yoga for Humanity”. This year the main event demonstration will be led by the Prime Minister, Narendra Modi, at Mysuru, Karnataka.



PM congratulations everyone on world yoga day he says” yog became a international festival and yog is not for a single person its for whole humanity. He also emphasizes that yoga brings peace to our society, yoga brings peace to our nation and to this world and universe. He says yoga makes us conscious of everything, A sense of awareness starts within us with self awareness we can proceed the awareness to whole world.”



students doing taad aasan in college auditorium



Mysore palace Karnataka

Report

Cyber Security Workshop

01-06-2022: Post Graduate Government College for Girls, Sector-11, Chandigarh organized an Interactive Workshop on 'Cyber Security Awareness' in collaboration with NSS, Department of Sociology and Legal Literacy Club as a part of celebration under Azadi ka Amrut Mahotsav today.

This cyber drive was conducted under the aegis of "Cyber Swachhta Mission" launched by the Chandigarh Police. Sh. Manoj Kumar Meena, IPS, SSP Security, Crime and Vigilance,



Chandigarh Administration was the Key note speaker and Dr. Rashmi Sharma Yadav, DSP, Cyber crime investigation cell, IT, Chandigarh Administration as the resource person to conduct the interactive session.

The Workshop emphasized on promoting

awareness about the inclining trend of cyber crime. The objective was to guide the younger generation to curb the menace of cyber fraud. The keynote speaker focused on how one should avoid sharing one's personal information and remain vigilant towards suspicious activities. The resource person along with her team



of ‘cyber soldiers’ conducted an interactive session with the students where their queries and doubts were answered. The students were encouraged to join the Cyber



Swachhta Yuva Club and cyber internship to spread awareness about cyber security.

Appreciating the entire team of Chandigarh police, Principal Prof. Anita Kaushal congratulated them for this unique initiative and for fostering partnership with leading academic institutions and industries to implement their cyber security measures. Vice Principal Mrs. Monica Vij and Dean Mr. Ajay Kumar Sharma were also present on the occasion. Dr. Ritu Sekhri, NSS Program officer proposed a vote of thanks.

MASS MEDIA AND VIDEOGRAPHY (CERTIFICATE COURSE)

2021-22

Sr. No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1.	BARKHA VOHRA	10342	--	SHANTI DEVI
2.	KHUSHBOO SHARMA	10328	PAWAN KUMAR	RAJNI DEVI
3.	DIVYA	1001	PARKASH CHAND	SARITA
4.	KIRTI SHARMA	11366	YOGESH	MANJU
5.	SHREYA TALWAR	177	VINAY KUMAR TALWAR	REKHA TALWAR

MASS MEDIA AND VIDEOGRAPHY (DIPLOMA COURSE)

2021-22

Sr. No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1.	INAYATVEER KAUR DHILLION	10100	SHAMINDER SINGH DHILLION	VEERPAL KAUR DHILLION
2.	MUSKAN	11987	JUGAL KISHORE	SHANTA RANI
3.	SHRUTI	11526	ASHOK KUMAR	ARUN BALA
4.	RISHIKA SEN	12016	RAMESH PRATAP SEN	JAMNA
5.	HARDIKA NARANG	155	PARDEEP NARANG	MAMTA NARANG
6.	MANYA NIKHANJ	44	RAKESH NIKHANJ	MANJU NIKHANJ

MASS MEDIA AND VIDEOGRAPHY (ADVANCE DIPLOMA COURSE)

2021-22

Sr. No.	Name of candidate	College Roll No.	Father's Name (Sh.)	Mother's Name (Smt.)
1.	BIPASHA MEHTA	10132	NEERAJ MEHTA	RAJANI MEHTA
2.	DEVAL CHOPRA	10601	KAVITA	KAVITA
3.	CHETNA	10747	JAGDISH RAJ	AYODHYA DEVI
4.	VARNIKA SEMWAL	10399	JAGMOHAN PRASAD	NIDHI
5.	SHIVANI VISHWAKARMA	10359	KULDEEP VISHWAKARMA	REKHA VISHWAKARMA
6.	SAVI	10669	SUNIL KUMAR	NISHA RANI

SEVEN DAYS ONLINE FACULTY DEVELOPMENT PROGRAMME (FDP)

SCIENCE, SOCIAL SCIENCES AND HUMANITIES: A QUEST FOR INTERDISCIPLINARY UNDERSTANDING

(06.08.2021 to 12.08.2021)

PROGRAMME REPORT



**POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS, SECTOR 11, CHANDIGARH
IN ASSOCIATION WITH
UGC- HUMAN RESOURCE DEVELOPMENT CENTRE
PANJAB UNIVERSITY, CHANDIGARH
UNDER THE AEGIS OF RUSA**

**Prof. S.K. Tomar
Honorary Director
HRDC, Panjab University
Chandigarh**

**Prof. Anita Kaushal
Principal,
P.G.G.C.G.-11,
Chandigarh**

COURSE COORDINATORS:

**Dr. Sangeeta Mehtani
Dr. Ambuj Sharma**

PANJAB UNIVERSITY ANTHEM

Tamso Ma Jyotirgamaya, Tamso Ma Jyotirgamaya, Tamso Ma Jyotirgamaya

Tamso Ma Jyotirgamaya, Panjab Vishaw Vidyalaya, Teri shaan-o-shauqat sada rahe

Mann mein tera aadar maan, Aur mohabbat sada rahe, Panjab Vishaw Vidyalaya

Teri shaan-o-shauqat sada rahe, Tu hai apna bhavishya vidhata, Pankh bina parwaaz sikhat

Jeevan pustak roz padha kar, Sahi galat ki samajh badhata, Jeevan pustak roz padha kar

Sahi galat ki samajh badhata, Teri jai ka shankh bajayein,

Roshan tare ban jaayein, Vakhari teri shohrat, Teri shohrat sada sada rahe,

Panjab Vishaw Vidyalaya, Teri shaan-o-shauqat sada rahe, Panjab Vishaw Vidyalaya,

Teri shaan-o-shauqat sada rahe, Tamso Ma Jyotirgamaya, Tamso Ma Jyotirgamaya

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INTRODUCING THE CENTRE

Human Resource Development Centre, Panjab University, Chandigarh was one of the first ASC/HRDC College established in the country. It was set up in 1987 and since then it has consistently set benchmarks in terms of quality in the area of teaching and learning. The role of the College has become paramount at a time when pedagogy is faced with new challenges and there is a need to adopt a progressive view of education in the 21st century.

The UGC-HRDC, P.U. has till now provided in-service training to more than 15,000 teachers and is presently engaged in conducting Orientation Courses and Refresher Courses for newly inculcated faculty, Short Term Courses for Non-Teaching Staff, Research Students and Assistant Professors Grade-III. In addition to this, UGC-HRDC also conducts Principals Meet and coordinators meet to spread sensitization and awareness of the significance of training in higher education. Over the years, the College has successfully executed over 270th Refresher Courses, 121th Orientation Courses, 29th Short Term Courses, 04th Principals Meet, 01 Academic Administrators Meet, 03rd Induction Training Programs and 09th Special Schools (Science & Social Science), Training Programme for Non-Teaching Staff 01st, 01st All India UGC-ASC/HRDC Directors' Meet – A Total of 438th Programmes. Indeed, the UGC-Human Resource Development Centre, P.U. has proved to be the nodal institute for training lecturers aspiring for upgrading their knowledge and enhancing their skills.

The UGC- HRDC, P.U. presently has full-fledged facilities of seminar hall, a well-equipped library, Computer lab and a transit hostel for the participants. It also publishes a newsletter titled 'Alok', featuring teachers' contributions regarding academic issues.

The mission of the College is to provide a full support to the human resources responsible for effective functioning of a higher education institutes. It aspires to be an interface for the stake hold

Introducing the College

Accredited with a score of 3.52 by NAAC, PGGCG-11 has not only carved a niche as an academic institution par excellence in northern India but has also served the national objective of cleanliness by winning the 6th position in the Swachhta Ranking by Ministry of Human Resource Development, Govt. of India in 2017 and as the Best Maintained Campus in the Rose Festival, 2019. With the vision of transformational change to help build the architecture of an Inclusive India, the college has been selected by MHRD, Govt. of India for collaboration in Unnat Bharat Abhiyan. PGGCG-11 has also been selected to establish an Institution Innovation Cell by MHRD, Govt. Of India, so as to systematically foster the culture of innovation and encourage, inspire and nurture young students with new ideas.

“To strive, to seek, to find and not to yield”- Alfred Lord Tennyson’s words complement our college motto-‘Courage to Know’ that inspires inquiry and facilitates research to discover truth and explore newer vistas of knowledge.

Our mission at PGGCG-11 is to transform students into rational thinkers, competent workers, law abiding citizens as well as enlightened and empowered individuals. Our team of dedicated and proficient educators encourages analytical thinking and shapes an ethical approach that becomes a lifetime habit. A broad academic range of subjects at UG and PG level along with skill development and job-oriented courses impart meaningful learning and foster multiple abilities with a global outlook. Extra-curricular activities give a wide scope to hone the talents of students in diverse fields of art, music, dance, theatre and sports. Our students have brought laurels to their institution showcasing their creative, imaginative, communicative talent; and athletic potential at university, state, national and international levels. PGGCG-11 is proud of its alumnae who are placed at high echelons in public service, judiciary, media, IT, MNCs, entrepreneurship and have excelled professionally in the fields of fine and performing arts and sports both within and outside the country. Modern technology, effective infrastructure, green cover and other value-added amenities are a hallmark of brilliance that makes the learning experience congenial and purposeful. Societies and clubs with a strong inclination towards our mission of Institutional Social Responsibility carry out community centric initiatives.

LOCAL PROGRAMME PLANNING AND MANAGEMENT COMMITTEE (LPPMC)
(2019 to 2021)

Sr. No.	LPPMC/Advisory Board
1.	Vice-Chancellor, Panjab University, Chandigarh – (Chairman)
2.	Director, Human Resource Development Centre, Panjab University, Chandigarh – (Member Secretary)
3.	One UGC Nominee, University Grants Commission, New Delhi
4.	Vice-Chancellor, Punjabi University, Patiala, Punjab
5.	Vice-Chancellor, Mata Vaishno Devi University, Jammu, J&K
6.	Director, Human Resource Development Centre, Kurukshetra University, Kurukshetra, Haryana
7.	Director, Human Resource Development Centre, Guru Nanak Dev University, Amritsar, Punjab
8.	Prof. Vanita Verma, Department of Mathematics, Panjab University, Chandigarh
9.	Prof. Gural Singh, Department of Evening Studies, Panjab University, Chandigarh
10.	Dr. S.S. Sangha, Principal, Dashmesh Girls College of Education, Badal, Sri Muktsar Sahib, Punjab
11.	Registrar, Panjab University, Chandigarh - (Special Invitee)
12.	Finance & Development Officer, Panjab University, Chandigarh - (Special Invitee)

STAFF OF UGC-HUMAN RESOURCE DEVELOPMENT CENTRE PANJAB UNIVERSITY, CHANDIGARH

ACADEMIC STAFF

Honorary Director

- Prof. S.K. Tomar

Deputy Director

- Dr. Jayanti Dutta

NON ACADEMIC STAFF

Senior Assistant

- Mr. Sunil Kumar

Computer Operator

- Mr. Subhash Chand

Clerk

- Ms. Ritu Bansal

HOSTEL ATTENDANT

- Mr. Deepak Rana

SUPPORTING STAFF

Peon

- Mr. Jeet Pal

Cleaner

- Mr. Rahul
- Ms. Sushma Rani

SECURITY GUARD

- Mr. Manmohan Singh

IQAC Members and Staff Associated with FDP

S.No.	Names
1.	Prof (Dr.) Anita Kaushal (Principal)
2.	Dr. Sangeeta Mehtani (Incharge IQAC, Faculty Department of Chemistry)
3.	Mr. Ajay Sharma (Dean and Head, Department of Public Administration)
4.	Prof. Pardeep Singh Walia (Incharge RUSA, Faculty Department of Commerce)
5.	Dr. Madhumita (Department of Botany)
6.	Dr. Gurjeet Kaur (Department of Chemistry)
7.	Dr. Umesh Bharti (Department of Zoology)
8.	Dr. Sukhwant Sidhu (Department of Sociology)
9.	Dr. Naveen Pandhi (Department of Commerce)
10.	Dr. Ambuj Sharma (Department of Philosophy)

Non Academic Staff:

Ms. Maninder Kaur- Junior Assistant
Ms. Deepa Naskar- Steno Typist
Ms. Babita- Lab Attendant
Mr. Naresh Kumar- Assistant Technician
Mr. Suresh Yadav- Lab Attendant

Supporting Staff:

Mr. Lal Bahadur (Peon)

Contact Details of the Participants

S.no	Name of Participants	Designation (Subject)	College	Phone	Email
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		(Chemistry)	University, Chandigarh		
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Programme Schedule

Programme Team:

Prof Anita Kaushal, Principal, PGGCG-11, Chandigarh Prof. S.K. Tomar, Honorary Director, UGC-HRDC

Course Coordinator: Dr. Sangeeta Mehtani, Head, Dept. of Chemistry, PGGCG-11, Chd.

Dr. Ambuj Sharma, Head, Dept. of Philosophy, PGGCG-11, Chd.

Timing of Technical Sessions

Review Session:	10:00 A.M. to 10:30 A.M.
Session: I	10:30 A.M. to 12:00 Noon
Session: II	12:00 Noon to 01:30 P.M.
Session: III	02:30 P.M. to 04:00 P.M.
Project Assignment Work	04:00 P.M. to 05:00 P.M.

Friday, 06th August, 2021

Registration: 09:30 A.M.

Briefing by Office: 10:00 A.M.

Inauguration Ceremony by: Prof. Arvind, Vice Chancellor, Punjabi University, Patiala

Date & Day	Session	Topic	Resource Person
06.08.2021 Friday	I	Inaugural Address Keynote Address Presidential Address	Prof. Anita Kaushal Principal, PGGCG-11, Chandigarh Prof Arvind, Vice Chancellor, Punjabi University, Patiala Prof. S. K. Tomar Honorary Director, HRDC, Panjab University,, Chandigargh
	II	“Subverting the Male Gaze: Liberatory Body Politics in Sarghi’s Short Story “Apne Apne Marsheia”	Dr. Rajesh Kumar Jaiswal, Faculty English, University School of Open Learning, Panjab University
	III	Relational Pedagogy: Co-producing Knowledge in the Classroom Ice Breaking Session	Prof. Krishna Kumar, Honorary Professor, Department of Education, Panjab University, Chandigarh
07.08.2021 Saturday	I	"Infosphere and the Synergy of Technoscience: The Percolation of the Scientific in the Life of the Humanities"	Prof. Bijoy Bourah, Department of Humanities and Social Sciences , Indian Institute of Technology (IIT) , Punjab
	II	“Thinking about Thinking, Criticism and language”	Prof. Rajesh Kumar Sharma, Head, Department of English, Punjabi University, Patiala, Punjab
	III		
08.08.2021 Sunday	I	Science, Social Sciences and Humanities: A Quest for Interdisciplinary Understanding Focus: Public Health	Dr. Sandeep Singh Chhatwal, MD Internal Medicine Managing Trustee Veeranwali Foundation, NanhiJaan, Project of Veeranwali Foundation, Omni Clinics and Diagnostics, #343, 345, Sector 34-A, Chandigarh
	II	”	
	III		
09.08.2021 Monday	I	“Knowledge Acquisition in Natural and Social Sciences”	Professor Harjinder Singh Centre for Quantum Science & Technology &

			Centre for Computational Natural Sciences & Bioinformatics International Institute of Information Technology, Hyderabad Hyderabad 500032, T.S
	II	“Collegiality: A Prerequisite for Interdisciplinary Approach”	Dr. Jayanti Dutta Deputy Director (Associate Professor), UGC-Human Resource Development Centre, Panjab University, Chandigarh
	III	“Science, Social Science and Humanities: Some Methodological Issues”	BHAGAT OINAM Professor, Centre for Philosophy, School of Social Sciences Chairperson & Concurrent Faculty, Special Centre for the Study of North East India Jawaharlal Nehru University New Delhi – 110067, India
10.08.2021 Tuesday	I	“Critical Pedagogy”	Dr. Kuldeep Puri Professor of Education University School of Open Learning Panjab University Chandigarh
	II	“Science, Social Sciences and Humanities: Overcoming the Artificial Boundaries”	Dr. Bhupinder Singh Brar Professor (Emeritus), Department of Political Science, Panjab University, Chandigarh
	III	“Perspectives and Biases, and how to account for them?”	Prof. Jasjeet Baghla, Department of Physical Sciences, IISER Mohali, SAS Nagar, Manauli, Punjab
11.08.2021 Wednesday	I	“The Nature of Interdisciplinarity”	Prof. Sunder Sarukkai Visiting Professor, Centre for Society and Policy, Indian Institute of Science, Bangluru
	II	“The Idea of Interdisciplinarity Quest: Mapping the Commons and Borders”	Lallan Singh Baghel, Chairperson, Department of Philosophy, Panjab University, Chandigarh
	III	लोकप्रिय संस्कृति और साहित्य (Popular Culture and Literature)	Prof. J.K. Srivastava, School of Humanities, IGNOU, New Delhi
12.08.2021 Thursday	I	Evaluation Session	Prof. Satvinderpal Kaur, Department of Education, Panjab University, Chandigarh Prof. Satvinderpal Kaur,
	II	Evaluation Session	Dr. Gurmeet Singh Department of Hindi, Panjab University,
	III	Valedictory Address: Preside by Feedback/Cultural	Prof. S.K. Tomar, Honorary Director, HRDC, Panjab University, Chandigarh Prof. (Dr.) Anita Kaushal, Principal PGGCG-11, Chandigarh Participants

Session Review by Participants

06.08.2021- 12.08.2021

Date & Session: Day 1 (6.8.2021) Session I (Inaugural) (10:00 noon- 11:30pm)

Resource Persons: Prof. Arvind, Vice-Chancellor, Punjabi University, Patiala & Prof. S.K. Tomar, Head, Human Resource Development Centre (HRDC), Panjab University, Chandigarh.

Theme: Science, Social Science and Humanities: A Quest for Interdisciplinary Understanding

Chairperson/Reviewer: Ms. Kunjan Gupta, Assistant Professor, Department of Mathematics, P.G.G.C.G-11, Chandigarh.

The seven days online Faculty Development Programme on “Science, Social sciences and Humanities: a Quest for Interdisciplinary Understanding” organized by IQAC, Post Graduate Government College for Girls, Sector 11, Chandigarh in association with Human Resource Development Centre (HRDC), Panjab University, Chandigarh under the aegis of RUSA began well. The course coordinators Dr. Sangeeta Mehtani, Head, Deptt. Of Chemistry and Dr. Ambuj Sharma, Head, Deptt. Of Philosophy started the session by introducing the eminent resource persons and welcoming the participants from different parts of the country.

Prof. Dr. Anita Kaushal, Principal, PGGCG - 11 extended a formal welcome to the guests. She introduced the theme of the FDP and expressed that while intradisciplinary depth is crucial, interdisciplinary and integrative learning encourages cross-disciplinary collaborations which enables students to develop critical thinking skills. Prof. Dr. Anita Kaushal also mentioned that complex problems like poverty, social and cultural inequalities and human right violations require an interdisciplinary attention. She also highlighted that the purpose of this FDP is to engage discussions and deliberations in the direction of critical thinking towards better understanding and solving problems faced by people in the contemporary world which requires interdisciplinary and integrative approach.

The inaugural lecture was delivered by a well-known theoretical quantum physicist Prof. Arvind, Vice-Chancellor, Punjabi University, Patiala. He beautifully expressed his ideas by giving examples that although it's important to have disciplinary boundaries but these boundaries should be flexible. He emphasised that specialisation is important but no discipline exists with strict boundaries.

His lecture was followed by the presidential remarks by Prof. S.K. Tomar, Head, Human Resource Development Centre (HRDC), Panjab University, Chandigarh. He started his lecture by stating that disciplines had very rigid barriers earlier but in the present scenario Science, Social Sciences and Humanities have been put together thus emphasising the importance of interdisciplinary learning. Prof. Tomar also stated that in the present education system the mark sheets are like a thermometer measuring the intellect of the student which must not be the case. He also advocated the idea that the

syllabus in the various courses should be reduced to an extent where teacher is not burdened to finish the syllabus on time and thus is able to interact and have healthy discussions with students and at the same time students will also have the time to ponder on the new concepts which are taught in class thus provoking their critical thinking. He also said that the burden on the teacher to complete the syllabus on time has resulted in mechanical student teacher relationship, which in turn has not only lowered the moral values in students but has also hindered the interdisciplinary learning. He summarised his lecture by citing a beautiful example from the Vedas which also favours interdisciplinary study.

Dr. Sangeeta Mehtani presented the vote of thanks to the speakers and Principal Madam for their contribution and support. She also congratulated the participants to be a part of the FDP. Dr. Ambuj Sharma also presented the vote of thanks.

Date & Session: Day 1 (6.8.2021) Session II (12:00 noon- 01:30pm)

Resource Person: Dr. Rajesh Kumar Jaiswal, USOL, Panjab University, Chandigarh

Theme: 'Subverting the male gaze liberatory body politics in Sarghi's short story 'Apne apne marsheia'

Chairperson/Reviewer: Dr. Saurabh Sood, Assistant professor, Dept of Music (Vocal), Dev Samaj College for Women, Sector 45 B, Chandigarh.

Dr. Jaiswal discussed about "Body Politics" using a story by Punjabi writer Sarghi. He deliberately chose a women writer so that he could put forward a Female's perspective on bodily concerns. He defined that a body is a condition of being in the world and it has got different meanings for people from different backgrounds. For example, science looks at the body as a matter whereas social science and literature talk about body politics in society. His lecture was well constructed and he introduced the structure of his lecture to the participants in the beginning itself. His presentation was divided into three parts. In the first part he discussed about how a body is conceived, perceived and theorized, for which he discussed the inter-disciplinary idea of describing a female body. Second part of his presentation was a short story, whereas third part involved the discussion and conclusion.

Dr. Jaiswal defined the body of a woman on social, psychological, cultural, spiritual, historical and religious levels. He mentioned that gaze is not a neutral term and it has got a male and female view point while describing a women's condition. In literature, body politics is a disputed trail and there are various literary tools to define very idea of a female body. People from literature background are mainly concerned about critically thinking and developing people's consciousness or perception. It was further discussed that specifications of conduct of a woman in a society has been fixed and how she should behave in a given situation like her body behavior and its discipline. To describe all this Dr jaiswal discussed views of Gayatri Charkarboty, a famous critic. In religious aspect it is believed that a body traps the soul. Further he explained how the body is conceived through language. He described that the body of a woman itself is a social situation and not a biological fact, for that he cited examples of Sita, Draupadi and Ahilaya. Further he explained the cultural idea of womanhood. There should be a liberation

from watch and women should think about their own situation and should not merely be an objective of male gaze.

The next part of his talk dealt with a story by Sarghi having two characters Channi and Nandi, two middle aged widows having different set of conditions and social boundaries. Using this story Dr. Jaiswal defined the idea of womanhood covering various aspects like infertility, motherhood and sexuality. He concluded that different conditions like patriarchal and social structure along with her desires shape a woman's consciousness.

Date & Session: Day 1 (6.8.2021) Session III (2:30- 4:00pm)

Resource Person: Prof. Krishan Kumar, Professor Emeritus, Deptt. of Education, Panjab University, Chandigarh

Moderator for Ice-Breaking Session: Dr. Ambuj Sharma, Assistant Professor, PGGCG, Sector 11, Chandigarh

Theme: Science, Social Sciences and Humanities: A Quest for Interdisciplinary Understanding

Chairperson/Reviewer: Dr. Monika Bansal, Deptt. Of Physics, DAV College, Sector 10, Chandigarh

The audio lecture on "Interdisciplinary understanding" by Prof. Krishan Kumar was very thought provoking and inspiring. He talked about the transitions of subjects to discipline over the period of time. He mentioned that, in the pursuit of a discipline, when we give a considerable time of our life to a discipline, we start to identify ourselves with that area of knowledge. Thus, the various distinguished disciplines in an institution represent the reflections of the evolved self-hood of their faculties. This identification with a particular field of knowledge can be advantageous or disadvantageous as it can lead to great discoveries in that particular discipline, but at the same time one can be bounded within the walls of that discipline, which hinders their interaction with other disciplines.

In order to encourage interdisciplinarity, there is need of recognition and sense of appreciation for other disciplines. There must be a desire not out of need, but out of interest to interact with the people of other disciplines. If a teacher shows interest in other disciplines, then he/she can inspire the students as well to be attracted towards the concept of interdisciplinarity. Prof. Krishan Kumar also highlighted that Leisure is one of the prerequisites to grow interdisciplinarity in an institution along with presence of Physical proximity. In summary, the lecture not only highlighted the factors which hinders and helps the idea of interdisciplinarity, but also raises very intriguing questions among the participants.

This was followed by an ice breaking session which is essential for any group activity or training programs. It helps the participants to get to know each other and helps them to participate actively. The ice breaking session on the first day of this seven-day FDP was quite interesting and fruitful. It gave all the participants a chance to get to know about faculties belonging to various disciplines. We get to know not only about their academic achievements but also about their personal likings and abilities. In this FDP we not only have the academic experts who are doing great in their respective fields, but also Sufi singers,

eminent photographer, poets and social workers. I am thankful to HRDC to give me a chance to be a part of this FDP, with which I have got an opportunity to interact with people of such great skills and achievements.

Date & Session: Day 2 (7.8.2021) Session I (10:30am to 12:00 noon)

Resource Person: Prof Bijoy Bourah, Humanities and Social Sciences, Indian Institute of Technology, Ropar, Punjab.

Theme: Infosphere and the Synergy of Technoscience: The Percolation of the Scientific in the Life of the Humanities

Chairperson/Reviewer: Dr. Pankaj Srivastava, Department of Philosophy, Panjab University Chandigarh

Humans as self-conscious beings always reflect on existential philosophical questions- Who are we, how are we placed in a particular historical context? how do we relate to each other? Reflecting on these questions resource person Prof. Bijoy Bourah from School of Social Science and Humanities IIT Ropar delivered his talk on the theme "Infosphere and the Synergy of Technoscience: The Percolation of the Scientific in the Life of Humanities". As this fascinating title suggests he is primarily concerned about the present human situations in which information technology and computer (ITCs) not only affect our sensibility and thinking but also transform our beings. With artificial intelligence and robotics we are marching towards the post-human era. Prof. Bourah began his lecture by explaining the nature of humanities as a scientific study of human conditions.

Invoking Luciano Floridi one of the leading figures in the area of philosophy of information and technology Prof. Bourah asserted that with the speedy growth of Information and technology and bombardment of information the constitution of the human self is changing. As the boundaries between online and offline breakdown, and we become seamlessly connected and surrounded by smart, responsive objects, we are all becoming integrated into an "infosphere".

Prof. Bourah deliberated on how to understand the dynamic relationship between individual and society, self and others and human and their situations. In this context, he mentioned Luciano Floridi's idea of the fourth revolution that is the information technology and computer (ITCs). Earlier in the history of ideas, we have three revolutions- first was the Copernicus revolution where reason played a significant role to understand the human self and others. The second was the evolutionary theory of Darwin which explained how homo sapiens evolved from the animal kingdom and the third was the psychoanalysis of Freud which maintains that consciousness is shaped by unconscious sexual drives, impulses and instincts.

Interestingly, the present shift from 'off line' to 'online' represent nothing less than a fourth revolution." To

my mind, this 'online mode' can be understood as a form of life in Wittgenstein sense where our lifeworld has been totally transformed since our daily activity-the way we shop, work, learn, care for our health, entertain ourselves, conduct our relationships; the way we interact with the worlds including every sphere of life - economic, political, social, religious etc. Hence ICTs have become environmental forces that are creating and transforming our realities.

Today the challenge is how can we ensure that we shall reap only their benefits? What are the implicit risks? Are our technologies going to enable and empower us, or constrain us? Lastly, Prof Bourah expressed his concerns on the present human situation by raising very pertinent questions to reflect - where are we now historically? Who are we becoming and where are we going?

The lecture was well-received by participants. Some of the participants have given their observations and raised relevant questions concerning ideology, politics of information and big data. These questions were well answered by Prof. Bijoy Bourah. It was also discussed that human being having free will and being rational should assert his/her agency to the technological determinism. I think that we should expand our ecological and ethical approach to address the present crisis that emerged from the development of information and technology.

Date & Session: Day 2 (7.8.2021) Session II (12:00noon to 1:30pm)

Resource Person: Prof Rajesh Kumar Sharma, Head, Department of English, Punjabi University, Patiala, Punjab

Theme: Thinking about Thinking, Criticism and Language

Chairperson/Reviewer: Dr. Ritu Sharma, Deptt. Of English, D.A.V.College , Chandigarh

The resource person in this session deliberated upon a very pertinent topic. In fact, 'Thinking about thinking' is something that we all should do today. Human beings are the only living beings endowed with the ability to think and while living in an age of ICT revolution, we are constantly and continuously being bombarded with information, opinions, thoughts and ideas. As a result of this we are, always indulged in the act of over thinking, which in turn is affecting our mental health. It is high time now that we take a pause and do a serious 'thinking about thinking'. The session has surely proved to be a milestone in that direction. However, the topic was too broad to be discussed in one session. The resource person started the session by dwelling upon the title of the programme- "Science, Social Sciences and Humanities: A Quest for Interdisciplinary Understanding. He made an apt observation that like Social Sciences, Science too is not monolithic in nature and should be used in plural form. While referring to Aristotle, he defined thinking as an ability to see or perceive something with open eyes. According to him, mind and body duality is a western notion and by referring to Patanjali and Jiddu Krishnamurty , he explained that thinking is not something which takes place only in the mind. Mind and body both are completely involved in the act of thinking. He emphasized on the idea that we are not data interpreters but are thinking beings

and rather than being dependent on the borrowed or collected information from outside, it is important to have knowledge of one's own self. While talking about human evolution through thinking he said, thinking actually leads to transformation.

He also explained the difference between opinion and view point and how thinking actually involves cultivating a view point. Everyone has opinion but very few people make an attempt in pursuit of developing a view point which according to him, comes by constantly challenging and chiselling our convictions. While speaking on criticism he said everyone is free to interpret according to his own ability to perceive and analyze. In order to critically analyse something one should plunge oneself into it whole heartedly and with full consciousness, only then the true critical analysis can take pace. He also deliberated upon the idea that writing, rather than being an expression of one's feelings and emotions, is actually an attempt to think. He is not in favour of doing the critical analysis from a distance, which I feel involves its own set of risks i.e. the emotions, feelings and socio-political background of the critic may tend to influence the analysis. He emphasized the fact that the role of a teacher is not to translate a piece of writing in a simple language for the students. In fact a teacher should encourage and guide the students to have their own interpretations. Despite a technical glitch in the beginning of the session, the resource person was able to deliver a thought provoking talk. The observations, comments and questions raised by the participants made the session interactive, interesting and engaging.

Date & Session: Day 3 (8.8.2021) Session 1 (10:30- 12:00pm)

Resource Person: Dr. Sandeep Singh Chhatwal, Senior Consultant Internal Medicine, Managing Director, Omni clinics and Diagnostics, Chandigarh.

Theme: Science, Social Sciences and Humanities: A quest for Interdisciplinary Understanding (with a special focus on Public Health).

Chairperson/Reviewer: Dr. Nidhi Sharma, Assistant Professor, Department of French, Post Graduate Govt. College for Girls, Sector-11, Chandigarh.

Dr. Sandeep Singh Chhatwal, Senior Consultant Internal Medicine, Managing Director, Omni Clinics and Diagnostics, delivered his lecture on 'Science, Social Sciences and Humanities: A quest for Interdisciplinary Understanding (with a special focus on Public Health)'. Dr. Chhatwal shared his perspective on how Sciences, Social Sciences and Humanities are important for Public Health and why interdisciplinary understanding is the need of the hour.

At the very outset Dr. Chhatwal, through a very effective PPT, explained the concept of independent disciplines, multidisciplinary and interdisciplinarity. He aptly quoted Karl Popper: "We are not students

of some subject matter, but students of problems. And problems may cut right across the borders of any subject matter or discipline.”

Dr. Chhatwal thereafter presented, through a slide of Wikipedia, the Branches and Hierarchy of Science: Scale of Universe, Branches of Science and Hierarchy of Science. Then there was a smooth transition from this topic towards Health where he quoted WHO (1948): “A state of complete physical, mental and social wellbeing and not merely the absence of disease or infirmity.” This definition of health was revised by WHO in 1984 and defined it as the extent to which an individual or a group is able to realize aspirations and satisfy needs and to change or cope with the environment.

Dr. Chhatwal explained the determinants of health which are not only health services but employment and working conditions, the education and literacy, one’s physical environments, the sort of social support network one person has, the personal health practices and coping skills, the social environment, healthy child development, one’s own biological and genetic endowment, our culture, financial and social status and gender. All these things together determine our health. He presented a pie chart showing the drivers of Health: Social & Economic Environment (40%) followed by Health Behaviour (30%), Clinical Care (20%), Physical Environment (10%). So he said that our surroundings are important and health is influenced by how our surroundings make us feel and the opportunities they provide.

Then Dr. Chhatwal highlighted another aspect of his presentation i.e. the Public Health. He stated the dimensions of Public Health: Health Education, Health Promotion, Health protection, Disease Prevention, Early Diagnosis, Prompt Treatment, Disability limitation, Rehabilitation.

After that Dr. Chhatwal mentioned the Public Health Approach by taking into account the questions like What is the problem? What is the cause?, What works and for whom?, How do you do it? The challenges of Public Health were explained in a simple way. According to Dr. Chhatwal, the first challenge is Support well-being, the next challenge, he said, is to transform systems and cultures, next is Spark and sustain movements; next challenge he stated is Changing patterns of Cause of death and next was the challenge of Ethical issues. He emphasized that everyone must have an access to healthcare.

He emphasized that art and culture are important assets of our community. They are the assets which contribute to our community’s health and wellbeing and they can be used as active agents in designing and implementing the public health programs. He also said that art and culture are reliable and effective

because they can analyse the root causes of poor health, they can analyse health remedies and can help in the study of multiple historical inequities.

He highlighted that art and culture has a power to connect people and services, it helps raise the voice of the underrepresented, it can help improve health communication and education efforts and in a lot more ways. He also conveyed that Social Sciences study the health consequences of stigma, prejudice and discrimination and how we can deal with them, they study the impact of socio-economic positions and the impact of stress, and they study the role of policy, power and politics in structuring the health of population. He advocated that together the Social Sciences and Humanities establish a framework for a collaborative action, address the social determinants of health, achieve public health preparedness and ensure effective response, they also help to strengthen our system and make them resilient.

He concluded by saying that Science helps us to understand the basic problem from the perspective of health, the social sciences deal with public health problems by actually applying a deeper understanding of the economic and the political implications which happen because of these and humanities helps us make sustainable choices by providing ethical as well as philosophical perspective on public issues. So, Science, Social Sciences and Humanities have always worked to improve the human condition to create stronger and healthier communities but we are missing on the power of their combined strength. If we invest in collaboration and if we draw the strength and the knowledge from all these disciplines and also from the communities that these disciplines are designed to serve, the opportunities will be expanded and a healthier and equitable community can be created.

Overall, the session held everyone's attention by the virtue of its content and the information that was given so well through a PPT. There were questions asked by the participants at the end of the presentation to which Dr. Sandeep Singh Chhatwal replied very aptly.

Date & Session: Day 4 (9.8.2021) Session 1 (10:30- 12:00pm)

Resource Person: Professor Harjinder Singh Laltu, Centre for Quantum Science & Technology & Centre for Computational Natural Sciences & Bioinformatics, International Institute of Information Technology, Hyderabad

Theme: Knowledge Acquisition in Natural and Social Sciences

Chairperson/Reviewer: Dr. Savita Chaudhary, Assistant Professor, Deptt. Of Chemistry, Panjab University, Chandigarh.

Initially In his talk Prof. Laltu has explained the concept of knowledge by defining it. He explained the nature of knowledge in reference to human and natural sciences. He also explains the concept of science by using a quote by Thomas Huxley in which he said that Science is an organised common sense. Prof. Laltu has also explained that this common sense is cultivated in oneself through the experience and education. He also defines science through the view point of Feynman in which he explained that Science is the belief in the ignorance of experts. Sir has also explained the concept of generalised beliefs that one should follow in their life. The way of differentiating the knowledge and information in his talk is quite impressive. The idea of perception is explained by sir through a quote of Helen Keller. In which he said that the greatest calamity is not be born blind but rather that should have eyes and yet fails to see. The perceptual illusion were mainly made by sensation provided by world and the respective illusions made in one's mind. His talk is followed by the active involvement of our learner participants. Dr. Pankaj, Dr. Gopal, Dr. Jaspal, Prof. Lallan and many more have raised relevant questions to the speakers.

In my view point, the talk has opened new directions of thoughts in us and brought common things in sciences and non-sciences in front of us. Sir has rightly said that one should not only bother about our self, but we should be more concerned about what knowledge we are passing to our students. The sciences in one hand empower us and on other hand the languages enlighten us to express our views. However, I disagree in reference to one of the raised questions where scientific temperate of researchers from sciences are compared with non-sciences. This question has raised another direction of debate in this area. In my view, this thing of comparison is like we are comparing the vegetables with fruits. Both fields are equally important and have their own advantages and disadvantages and these two fields are two sides of a coin. To overcome these differences in thoughts, such FDP programs are quite helpful and give a new ray of hope to break the unseen boundaries between the two. I hope, this topic will be included in one of the sessions in near future in order to fulfil the motive of this program.

Date & Session: Day 4 (9.8.2021) Session I1 (12:00noon to 1:30pm)

Resource Person: Dr. Jayanti Dutta, Deputy Director (Associate Professor), UGC-Human Resource Development Centre, Panjab University, Chandigarh

Theme: Collegiality: A Prerequisite for Interdisciplinary Approach

Chairperson/Reviewer: Dr. Renu Baliyan, Asstt. Prof. in History, KVA DAV College for Women, Karnal, Haryana.

Dr. Jayanti Dutta started her lecture with the outcomes of Orientation /Refresher courses for the foundation of teaching –learning concepts. She focused on debate/ discussion/Reflect Practices during the academic career with the colleagues. She highlighted the co-operative relationship / partnership/ teamwork and how we can enhance companionship by transparency, trust, departmental rituals etc. She focused on collective learning and holistic approach towards interdisciplinary aspects. She laid focus on more and more

interactions between the teacher and the learner. She focused on multiway communication in learning and suggested many ways how to improve the output of teaching.

She discussed various aspects of better teaching learning collaboration. She shared a questionnaire in which terms and issues of colleagues were focused that affects the work culture of educational institutes. Infact the session was very interactive, lively and full of information. All the participants were active during the session. She interacted with the participants during the session. They discussed their queries with the resource person.

In the Review Session the lecture was discussed by all the participants and Dr. Ambuj Sharma, Dr. Anuradha Agnihotri and Dr. Pankaj Srivastava also gave their submission.

Date & Session: Day 4 (9.8.2021) Session I1I (2:30pm to 4:00pm)

Resource Person: Professor Bhagat Oinam, Professor, Centre for Philosophy, School of Social Sciences, Chairperson and Concurrent Faculty, Special Centre for the Study of North East India, Jawaharlal Nehru University, New Delhi.

Theme: Science, Social Science and Humanities: Some Methodological Issues

Chairperson/Reviewer: Dr. Anand P. Shende, Associate Professor, Coordinator, Applied Art Department, Govt. College of Art, Sector 10-C, Chandigarh.

Dr. Bhagat Oinam focused on two important terms in humanities, i.e Phenomenology and Hermenology. He distinguished between cultural life, science and religion are two different aspects. Religion is closely related to culture and science makes us distinguish and understand religion and culture. We see histories in different cultural contexts and time. For e.g. Jesus Christ sacrificed his own life, he was crucified similarly in Sikhism Guru Gobind Ji fought war for a cause. Therefore, one cannot ignore the cultural aspects and historical context.

Date & Session: Day 5 (10.8.2021) Session I (10:30 am to 12:00 noon)

Resource Person: Professor Kuldip Puri, Professor of Education, University School of Open Learning (USOL), Panjab University, Chandigarh

Theme: Critical Pedagogy

Chairperson/Reviewer: Dr. Anuradha Agnihotri, Assistant Professor, Dev Samaj College of Education, Sector 36-B, Chandigarh.

Professor Kuldip Puri initiated his though provoking session on “Critical Pedagogies” by saying that we generally limit our methodologies of teaching and learning, which have a larger meaning and that needs a

relook at the issue which requires a strong desire to seek, acquire and generate knowledge. The critical pedagogies have different connotations for teachers and students which is not to be taken vacuum but to be interpreted in social contexts and in relation to context of learning. critical pedagogies are laced with political innocence.

Prof. Puri shared 3 real-life incidences out of his rich, vivid experience spread over decades, with the basic idea that if there is a surveillance on the thinking process of a child, then he/she may lose the confidence to think independently, leading to a crisis of dialogue in the class. It also insulates the entire teaching-learning process from entering into a situation which could lead to the transformational situations. He raised certain questions in the minds of the participants by sharing these incidences such as why is it that we try to kill the questions in the minds of the students? Do we wish to fan the passion of ignorance among students? Prof. Puri shared his concern that killing the curiosity leads to acceptance, submission and not reflection.

Professor Kuldip Puri referred to NCF (2005) that has promoted critical pedagogy and has defined it as an opportunity to reflect critically in terms of socio-economic- political contexts, to see issues around the things with different perspectives. The essence of critical pedagogy lies in sharing collective experiences without fear of judgement. It gives an opportunity to learn new ways of co-existence and maintaining peace and harmony. It creates an environment where students learn how to question.

Prof. Puri pointed out that normally people are fearful of raising the voices. When we think critically, when we refuse the knowledge as it comes to us, when we question the established formulations, then it leads to critical pedagogies. It leads to an assurance that the questions raised by the students will be accepted and valued and that they would not be harmed or criticised so as to make informed choices & decisions.

Further elaborating on critical pedagogies, Prof. Puri reiterated that it also leads to democratization of the nation and strengthens democratic fibre, values and politics. No teaching can be neutral to politics. He further discussed the neo-liberal assault on teaching which is due to the advent of new era of market policies that has started with a promise that the problems not solved by the politics are to be solved by the market. This corporatization of teaching has subdued the logic of the market making it dehumanized. The economic market is only selling individualistic, materialistic values and is not humane as says the popular tag line "Kar lo duniya mutthi mein", meaning that one is another's 'mutthi' or say, in the custody of some power. This race has totally marred the spirit of teaching-learning process.

Prof. Puri then focused his attention to another important aspect in critical pedagogies i.e. "Techno-Eutopia", saying that the technology is not the sole answer to all learnings, in fact it is leading to a technological assault and techno-slavery resulting in a compliance society. Towards the end of this fruitful session, Prof. Puri raised certain questions in the minds of the participants such as how can we have a balance between public values and corporate/consumer values?

He concluded his session by saying that if the classroom pedagogies will be market-oriented, then a teacher not equipped with technological knowhow such as to operate smart boards in schools will not be

considered for jobs, despite being a good teacher. One must see the things in totality & if we have to keep the spirit of knowledge generation alive, then questioning and critical thinking must be an integral part of all our pedagogies.

An interactive session followed this thoughtful discourse wherein questions were raised by the participants like by Dr. Pankaj Srivastava, Dr. Jaspal Kamana and Dr. Monika Bansal which were well taken by the resource person. The session concluded with the observations and vote of thanks by the chairperson of the session Dr. Anuradha Agnihotri and course coordinator Dr. Ambuj Sharma.

Date & Session: Day 5 (10.8.2021) Session II (12:00 noon to 1:30pm)

Resource Person: Professor Bhupinder Singh Brar, Professor (Emeritus), Department of Political Science, Panjab University, Chandigarh

Theme: Academic borders and Boundaries

Chairperson/Reviewer: Dr. Seema Sareen, Assistant Professor, Dev Samaj College of Education, Sector 36-B, Chandigarh.

The resource person, Prof. Bhupinder Singh Brar began his talk by narrating an anecdote of his visit to Vagha border of India and Pakistan to see retrieve ceremony. He was astonished to see aggressive behaviour of the soldiers of both the countries. He also shared the experience of his visit to some other country in Europe where people across two countries were free to move from one country to another. Similarly, there exist borders and boundaries across different disciplines in academics. He defined discipline as a **form of specific and rigorous learning that is disciplined by their discipline or rules**. So, there can be borders or they can be free so that they can go beyond the borders. Every discipline has sense of belongingness which is a must and root of every discipline. The speaker shared a number of experiences to make the concept clear.

He cited many examples of multidisciplinary who had not worked in a single discipline but had a wider knowledge of many other areas like Plato who was a political philosopher but he wrote many things in almost all the branches of philosophy similarly Aristotle and Marx have studied many disciplines. To quote Prof. Brar "When we are narrow to our disciplines, less comprehensive we are". To him narrow specialization is circumstantial. Prof. Brar also talked about the reasons of academic borders and boundaries. One of these reasons is knowledge explosion which is very fast in all the disciplines so, it becomes unmanageable. Thus, we prefer to restrict ourselves to our single discipline only.

Another reason is social change which is so complex and rapid that we cannot catch up with so many disciplines that we bind ourselves to our own disciplines only. However, the speaker cautioned that these boundaries are artificial and we must overcome these boundaries to maintain the dignity of knowledge. He suggested to employ Sovereign state system in this regard in which every state has its own boundaries and all other states respect these boundaries and at the same time relate and cooperate to

each other. Similarly, consider each discipline as a state having its own rules and methods and we have to work within the parameter of that discipline but many disciplines can come together.

Professor Brar talked about natural sciences, social sciences and humanities as disciplines. For prof. Brar difference between humanities and social sciences is completely artificial. Modernity has given new shape to disciplines by knowing the limits of what can we do into a discipline He stressed that every discipline has knowledge of certain kind but we cannot get a comprehensive knowledge in a single discipline. He cited the example we cannot imagine that social sciences alone can produce knowledge about human beings.

The resource person was convinced that Humanities courses are inadequate in giving the needed broader base of scientific and technological knowledge for understanding diverse social problems. Thus, Multidisciplinary learning process in the humanities makes the students to gaining confidence and enhancing knowledge. Keeping in mind the diversity of the participating group, the resource person cited many examples from our daily life and narrated a number of anecdotes during the session to make the lecture simple and interesting. He delivered the lecture in bilingual mode. Overall, it was highly relevant and informative talk. The session ended with interaction and deliberations by the group members.

Date & Session: Day 5 (10.8.2021) Session III (2:30 pm to 4:00pm)

Resource Person: Professor Jasjeet Singh Baghla, Department of Physical Sciences, Indian Institute of Science Education and Research (IISER) Mohali, Knowledge City, Sector 81, Sahibzada Ajit Singh Nagar, Punjab.

Theme: Perspectives and Biases, and how to account for them?

Chairperson/Reviewer: Dr. Gurpreet Kaur, Department of Chemistry, Panjab University.

Dr. Bagla started his talk by giving the plan of the talk to the audience and explained that he will talk about astronomy which mainly deals with what we observe from the earth and in near earth objects. Therefore, it is essential for us to imagine other perspectives and should go beyond. It was Jain astronomers who observed this concept in India but could not record any cosmography. Greeks were more advance and gave a quantitative concrete model for predictions. He started his presentation by giving some early observations of astronomy which included i) regular sunrise and sunset ii) stars are fixed, planets and moon appear to move in the background iii) planets, moon, sun drift from west to east in the background of fixed stars and sometimes planets move from east to west which is called RETROGRADE model. He also added a cartoon animation of retrograde model of mars.

Dr. Jasjeet told that the journey of subject started from Ptolemy's model which was proposed 2000 years ago and was essentially the best model for predications for nearly 1500 years. Ptolemy talked about seven objects including sun, moon and five planets i.e. Mercury, Venus, Mars, Jupiter and Saturn (all the planets that were visible with naked eye without telescope) and these seven objects had 53 epicycles.

Further, explaining the time-line he explained how this model had to bear the opposition from critics which was mostly based on philosophical grounds without offering any advantage in making predictions. Many new models were proposed from 1900 AD to 1400 AD, where, some were good with concepts and some were good with predictions, however, none of them could able to couple concepts with good predictions. For example, none of the models were able to explain that why the brightness of Venus does not change or remains constant? He then explained Copernicus model and also showed an original illustration from the book of Copernicus. Dr. Jasjeet further discussed Kepler's model that gave the best observation i.e. earth and other planets move around the sun and planet is back at the same place after certain time. It was Galileo who eventually explained that Venus also had phases.

In the last part of the presentation, he talked about galaxies and expansion of universe which is only a hundred years old concept and started in 1912 by Hubble. He pictorially illustrated the milky way galaxy and how does it look like in lights of different wavelengths. In my opinion, the lecture was interdisciplinary because in our childhood we all have been mesmerized by the presence of stars, moon and sun around us. Speaker also tried his best to make it simpler for the audience of different domains. However, it was still very technical and I am sure many of us found it hard to cope up with the scientific terminologies used. Participants raised curiosity questions like do stars or astrology influence our life? and what impact does blackhole create? Apart from this, more importantly this lecture made us all think about various challenges pertaining to the idea of adaptability of interdisciplinary/ multidisciplinary concepts.

Date & Session: Day 6 (11.8.2021) Session I (10:30 pm to 12:00 noon)

Resource Person: Professor Sunder Sarukkai, Visiting Faculty, Centre for Society and Policy, Indian Institute of Science, Bangalore.

Theme: The Nature of Interdisciplinarity

Chairperson/Reviewer: Dr. Gopal Chandra Nayak, Assistant Professor, Deptt. Of English, Regional Institute of English, Sector 32, Chandigarh

The resource person for session-I of the online seven-day FDP was Professor Sunder Sarukkai, Visiting Faculty, Centre for Society and Policy, Indian Institute of Science Bangalore, who discussed the topic- The Nature of Interdisiplinarity with the fortysix participants belonging to twenty six disciplines. Before discussing interdisciplinarity, Professor Sarukkai discussed what constitute a discipline and explained that common aims, assumptions, methods, objects of study etc. form a discipline and make a discipline different from other disciplines. Then he introduced three categories such as *Interdisciplinary*, *Multidisciplinary* and *Transdisciplinary* and commented that it is difficult to be in "one" discipline today as more and more scientific research is being carried out borrowing concepts, ideas and methods across disciplines.

He gave the example of the trans-discipline called *Ayurbiology* which is created by balancing Ayurveda

and modern science (Allopathic science) whose theoretical bases are very different. Next Prof. Sunder illustrated the focus, methods, assumptions and goals of five disciplines- Science, Arts, Social Sciences, Business/Management and Philosophy which was very well structured (in ppt) to make the concept of *discipline* clear to the participants belonging to different discipline.

Then he explained the conditions of scientific knowledge and said there are assumptions and conditions at the foundation of knowledge in every discipline, and Inderdisciplinarity is overlap of objects, methods, aims, assumptions and so on. Prof. Sarukkai asked the rhetorical question – Are disciplines already interdisciplinary? In Science; mathematics, Physics, Chemistry and Biology are already there as in Social Sciences; Philosophy, Natural Science and literature exist. He mentioned that the major problems in interdisciplinary research are integration/comparison of concepts, knowledge systems like different meaning or conditions of knowledge in each discipline. The professor said that one needs to understand one's discipline with clarity for doing interdisciplinary research.

The presentation was followed by interaction between Prof. Sunder and the participants. In the interaction, he highlighted how the New Education Policy 2020 has envisioned towards indisciplinary (which is good for students), and for its proper implementation a lot of preparation including preparing the teachers/teacher training is required. The session was very well structured, informative, clear, focused, relevant and engaging.

Date & Session: Day 6 (11.8.2021) Session II (12:00 pm to 1:30 pm)

Resource Person: Dr. Lallan Singh Baghel, Chairperson, Department of Philosophy, Panjab University, Chandigarh.

Theme: The Idea of Interdisciplinary Quest: Mapping the commons and borders

Chairperson/Reviewer: Mrs. Jai Bharti Kashyap, Librarian, PGGCG, Sector 11, Chandigarh

Prof. Lallan Singh Baghel started his talk with describing Interdisciplinarity. Interdisciplinarity is the integration of information data techniques or perspectives from two or more disciplines or subjects to enhance the fundamental understanding how to solve the problems that are beyond the scope of a single discipline or subject. Interdisciplinarity helps to break the principles and control of a specific discipline and makes space for more possibilities. Interdisciplinarity helps to bring people together from different disciplines to collaborate their ideas and share their views on particular topics which helps both the parties as it helps to broaden their horizons of knowledge. Interdisciplinarity also promotes collegiality amongst colleagues which not only helps advancing their expertise but also provides support and promotes teamwork and bring the sense of togetherness in people and helps to improve positive workplace relationships between peers.

Plato, Aristotle and Socrates says that every human being has the capability of learning anything whether it be mathematics or anything else . Kautilya's arthashastra even shows and demonstrates the

relationship between philosophy, religious studies and political studies. Whether it be Aristotle in the western part or Kautilya in the southern part of the world, all of these philosophers were interdisciplinaries. Francis Bacon says that we should value our experiences more than our principles. Science is more of curiosity than a cure. It is not a technology. It is a subject in which we can demonstrate something. In the early 19th century interdisciplinarity could be classified in different types one of them being the top down approach which states that the knowledge was imparted to everyone through the elite class of that time only i.e. the upper class people of that time who had the access to all the scientific knowledge available were the ones to further spread the knowledge among the other lower sections of the society like the working class and women in that time.

The second approach named the bottom approach states that knowledge should be generated through our experiences, the knowledge gathered from the experiences of the lower classes of that time like the agricultural class and women would be totally different than the one from the upper class because their experiences of that time were totally different as women or poor people because they weren't even allowed to gain knowledge at that time, and the third and the last type named the inside out, which states the principle of self-evaluation i.e. whatever we teach or impart to our students do we actually apply that to our own lives as well? It is method of implementing our own teaching which even promotes equality among each other. Prof. Bhagel ended his talk with beautiful poem which suggest that we should break the monotony and be open to Interdisciplinarity. Questions asked by participants were answered by resource person. Overall the session was very thought provoking, informative and interactive.

Date & Session: Day 6 (11.8.2021) Session III (2:30 pm to 4:00 pm)

Resource Person: Prof. Jitendra Kumar Srivastava, School of Humanities, Indira Gandhi National Open University (IGNOU), New Delhi, India

Theme: लोकप्रिय संस्कृति और साहित्य

Chairperson/Reviewer: Dr. Anoop Singh, Assistant Professor, Deptt. of Public Administration, PGCG-11, Chandigarh.

प्रोफेसर जितेंद्र कुमार ने अपनी प्रस्तुति लोकप्रिय संस्कृति और साहित्य के अन्तर्संबंधों से शुरू की। जिसमें उन्होंने लोकप्रिय जीवन मूल्य और लोकप्रियता जैसे विषयों को उजागर किया। प्राचीन काल की बात करते हुए बताया कि एक दौर था जब प्रतिबद्धता को महत्वपूर्ण समझा जाता था परंतु धीरे धीरे इसमें परिवर्तन आने लगे क्योंकि की साहित्य अंततः समाज से स्रजित होता है। इसलिए आजकल संस्कृति को उद्योगों की तरह देखा जाता है।

उन्होंने उदाहरण देते हुए लोकप्रिय संस्कृति का वर्णन किया और समाज पर इसके प्रभाव के बारे में बताया। मुख्यतया चेतन भगत, रानु के उपन्यास, सुरेंद्र मोहन पाठक के साथ साथ प्रेमचंद की लोकप्रियता के बारे में विचार

प्रकट किए। इसके साथ - साथ ये भी बताया की आप गंभीर हो कर भी लोकप्रिय हो सकते है।

जन संस्कृति व लोकप्रिय संस्कृति के अंतर पर प्रकाश डालते हुए बताया की जन संस्कृति आज भी श्रम समुदाय में जिंदा है जैसे जन जतियों में नाट्य मंडलीया विशेषतः उत्तर प्रदेश और बिहार में इसके प्रमुख उदाहरण है।

इसके बाद लोकप्रिय संस्कृति के प्रभाव के बारे में वर्णन करते हुए बताया कि यह चेतना को जगाने की बजाय कृथाओं को जगाती है। इसका प्रसार विदेशों में ज्यादा होने लगा है जैसे अमेरिका में (Lasswell) लोकप्रिय साहित्य में महत्वपूर्ण योगदान रहा है। यह भी बताया की लोकप्रियता का आधार आम आदमी से जुड़ा होता है।

कविताओं के बारे में विचार प्रकट करते हुए राजेश जोशी, केदार और कुमार विश्वास कि रचनाओं के बारे में अंतर स्पष्ट किया और इसके साथ साथ यह भी बताया की प्रेमचंद, सरत चंद और रविंदर नाथ टैगोर लोकप्रिय एवं गंभीर साहित्यकार थे।

हिन्दी फिल्मों का जिक्र करते हुए उन्होंने बताया कि गुलशन नन्दा के उपन्यासों के आधार पर झील के उस पार, कटी पतंग और खिलौना नामक फिल्में बनाई गई जो कि पूंजीवाद की ओर इशारा करते हैं। इसके साथ-2 अमिताभ बच्चन और नसीरुद्दीन शाह और गुलजार के बारे में विचार प्रकट किए।

अंत में यह बताया कि गंभीर साहित्य परंपरा के साथ साथ समय से लड़ने कि सीख देता है। लोकप्रियता अतृप्ति को जन्म देती है। स्त्रियों के साथ होने वाली अपमान जैसी घटनाएँ लोकप्रिय संस्कृति का परिणाम है।

सत्र के अंत में सभी प्रतिभागियों ने बड़े उत्साह के साथ विचार-विमर्श में भाग लिया।

Date & Session: Day 7 (12.8.2021) Session I (10:30 pm to 12:00 pm)

Evaluator: Professor Satvinderpal Kaur, Department of Education, Panjab University, Chandigarh

Date & Session: Day 7 (12.8.2021) Session II (12:00 noon to 1:30 pm)

Evaluator: Dr. Gurmeet Singh, Department of Hindi, Panjab University, Chandigarh

Theme: Evaluation Session

Moderator: Dr. Ambuj Sharma, Course Coordinator, Assistant Professor, **Deptt. of Philosophy**, PGGCG-11, Chandigarh.

The seventh and final day of the FDP has been devoted to presentations from the participants in two sessions, which were evaluated by the evaluators of the two sessions Professor Satvinderpal Kaur and Dr. Gurmeet Singh.

Date & Session: Day 7 (12.8.2021) Session III Valedictory Session (2:30pm to 5:00pm)

Valedictory Address: Prof S. K. Tomar, Honorary Director, Human Resource Development Centre, Panjab University, Chandigarh

Presided by: Prof. (Dr.) Anita Kaushal, Principal, Post Graduate Government College for Girls, Sector 11, Chandigarh

Theme: Lecture, Feedback and Cultural Events

Moderator: Dr. Ambuj Sharma, Course Coordinator, Assistant Professor, Deptt. of Philosophy, PGGCG-11, Chandigarh.

In the valedictory session on the concluding day of the FDP the valedictory address was presented by Prof S. K. Tomar, Honorary Director, Human Resource Development Centre, Panjab University, Chandigarh. The session was presided by Prof. (Dr.) Anita Kaushal, Principal, Post Graduate Government College for Girls, Sector 11, Chandigarh. This was followed by various cultural performances and feedbacks by the participants. Thus, the seven-day FDP comprising of extensive and fruitful deliberations, discussions and review sessions came to a constructive and logical conclusion.



Row 1 Dr. Chandan Lal Gupta, Dr. Pankaj Srivastava, Dr. Savita Chaudhary, Dr. Sangeeta Mehtani (Course Coordinator), Prof. (Dr.) Anita Kaushal (Principal, PGGCG-11) Prof. S.K. Tomar (Honorary Director, H.R.D.C.),
Dr. Jayanti Dutta (Dy. Director, H.R.D.C.), Dr. Ambuj Sharma (Course Coordinator), Dr. Saurabh Sood, Dr. Gurpreet Kaur, Dr. Jai Bharti
Row 2 Dr. Rampal Banga, Dr. Shivani Gupta, Dr. Rajveer Kaur, Dr. Anand C. Shende, Dr. Nidhi Sharma, Dr. Annie, Dr. Kunjan Gupta, Dr. Anand Kumar Sharma
Row 3 Dr. Anuradha Agnihotri, Dr. Ritesh Nagpal, Dr. Monika Bansal, Dr. Gopal Chandra Nayak, Dr. Parveen Kumar, Dr. Varinder Makkar, Dr. Anoop Singh, Dr. Sunaina
Row 4 Dr. Liaqat Ali, Dr. Manpreet Kaur, Dr. Seema Sareen, Dr. Harjit Singh, Dr. Vinay Sharma, Dr. Jaspal Singh, Dr. Renu Baliyan, Dr. Parul Virk, Dr. Amit Sharma, Dr. Kulwinder Kaur, Dr. Parminder Singh,
Capt. (Dr.) Paramjeet Kaur, Dr. Manish Arora
Row 5 Dr. Meenu Sharma, Dr. Seema Kumari, Dr. Shaveta Chug, Dr. Ombir Singh, Dr. Surinder Singh, Dr. Ritu Sharma, Dr. Niharika Sharma, Dr. Gurjinder Kaur, Dr. Deepali Arora, Dr. Poonam Arora, Dr. Harpreet Kaur

MOSQUITO DAY – 20TH AUGUST, 2021



Community Hygiene and Public Health Society, PGGCG-11, Chandigarh organized E-Poster making activity to mark Mosquito Day on 20th August, 2021. Students highlighted India's record of 60% reduction in reported malaria and a momentum to reach zero indigenous cases by 2027. About 21 students of B.Sc. Medical and M.Sc. Zoology tried to sensitize the public to be collectively responsible to fight against mosquito borne diseases such as malaria, dengue, chicken Guinea, zika, filariasis, Japanese encephalitis and to spread a concept of Malaria free world. Appreciation certificates were given to the winners.

Prize	Name of the participants	Class
First Prize	Deepti	M.Sc.II Zoology
Second Prize	Farhat	M.Sc.II Zoology
Third Prize	Nisha Singh	M.Sc.II Zoology
Consolation Prize	Dharvi	B.Sc. III (Med.)

Post Graduate Government College for Girls
Sector 17, Chandigarh

Poster on World Mosquito Day
By: **Deepti**
M.Sc. Zoology

Theme: "Reaching the Zero Malaria target"

The Smallest of the Mosquito has the Power to Infect our Bodies. Never take anything small so light and always prepare to fight such infections with stronger Immunity.

Malaria is a life threatening disease caused by the bites of infected mosquitoes. Female Anopheles mosquitoes spread Plasmodium parasite through saliva, which causes Malaria. However, Malaria is a preventable and treatable infectious disease.

Symptoms of Malaria

- Uncomplicated Malaria: Cold with Chills, Headache, Fever, Vomiting, Seizures of sweat then return to normalcy with fatigue.
- Severe Malaria: Fever, Chills, Respiratory distress, Deep breathing, Vital organ dysfunction, clinical Jaundice.

Prevention: Anopheles mosquito generally bites at night, so just try to avoid mosquito bites.

- Use mosquito repellents
- Use mosquito beds over net
- Fix mesh on windows and doors of the house
- Keep surrounding areas clean
- Cover arms and legs

References:

- www.pgnp0.com
- www.malariadaily.in
- medifire.org

Deepti
M.Sc 2 Zoology
FIRST PRIZE

REACHING THE ZERO MALARIA TARGET
Farhat Sharif
POSTGRADUATE STUDENT, Department of Zoology, Muzo-14

INTRODUCTION: Malaria is a life threatening disease that is caused by the bites of infected mosquitoes. It is the female Anopheles mosquitoes who spread the plasmodium parasite through their saliva.

Prevention: It is a preventable and treatable infectious disease. Many countries in the world are already working towards it. Between 2000 and 2014, the number of malaria-related deaths fell by 60% worldwide, the world has made historic progress against malaria, saving millions of lives.

Theme: REACHING ZERO MALARIA TARGET

Malaria is a life threatening disease caused by the bites of infected mosquitoes. Female Anopheles mosquitoes spread Plasmodium parasite through saliva, which causes Malaria. However, Malaria is a preventable and treatable infectious disease.

Symptoms of Malaria

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References:

- www.pgnp0.com
- www.malariadaily.in
- medifire.org

Farhat
M.Sc. 2 Zoology
SECOND PRIZE

REACHING THE ZERO MALARIA TARGET
Nisha Singh
POSTGRADUATE STUDENT, Department of Zoology, Jangp 13

INTRODUCTION: Malaria is a life threatening disease caused by the bites of infected mosquitoes. Female Anopheles mosquitoes spread Plasmodium parasite through saliva, which causes Malaria. However, Malaria is a preventable and treatable infectious disease.

Symptoms of Malaria

- Uncomplicated Malaria: Cold with Chills, Headache, Fever, Vomiting, Seizures of sweat then return to normalcy with fatigue.
- Severe Malaria: Fever, Chills, Respiratory distress, Deep breathing, Vital organ dysfunction, clinical Jaundice.

Prevention: Anopheles mosquito generally bites at night, so just try to avoid mosquito bites.

- Use mosquito repellents
- Use mosquito beds over net
- Fix mesh on windows and doors of the house
- Keep surrounding areas clean
- Cover arms and legs

References:

- www.pgnp0.com
- www.malariadaily.in
- medifire.org

Nisha Singh
M.Sc.2 Zoology
SECOND PRIZE

Prevention of malaria

- WEAR FULL SLEEVE PROTECTIVE CLOTHING.
- SPRAY INSECT REPELLENTS ON YOUR EXPOSED SKIN. THE RECOMMENDED REPELLENT CONTAINING 20-35% N,N-DIETHYL-META-TOLUAMIDE [DEET].
- USE A MOSQUITO NET OVER THE BED IF YOUR BEDROOM ISN'T AIR-CONDITIONED OR SCREENED.
- KEEP YOUR HOME AND SURROUNDINGS CLEAN WITHOUT ANY JUNKS OR WASTES.
- DEPENDING ON THE CONDITION AND PRESCRIPTION, YOU CAN TAKE ANTI-MALARIAL TABLETS.

REACHING THE ZERO MALARIA TARGET

Symptoms of malaria
(begin 6-15 days following infection)

MALARIA TRANSMISSION CYCLE

STOP MALARIA

NAME - Dharvi
B.Sc. med. 3rd year 5th sem

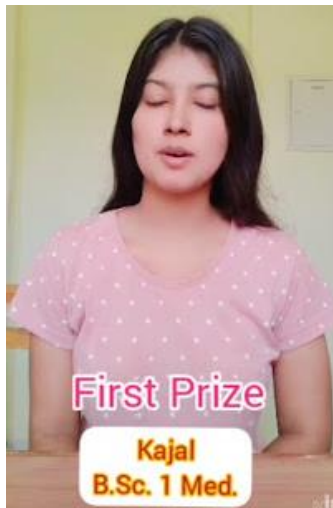
Dharvi
B.Sc. 3 Medical
Consolation Prize

EARTH SCIENCE WEEK: 10TH – 16TH OCTOBER, 2021



Department of Zoology & Community Hygiene and Public Health Society, PGCG-11, Chandigarh celebrated Earth Science week from 10th - 16th October, 2021 by organizing two activities i.e. Extempore and Essay writing activity. The theme of the activity was 'Water today and the future'. Around 100 Students of B.Sc. Medical and M.Sc. Zoology specifically focussed on the importance of learning how to understand, conserve and protect water which is the Earth's vital resource. Appreciation certificates were given to the winners for both the activities.

Event	Prize	Name of the participant	Class	Event	Prize	Name of the participant	Class
Extempore	First Prize	Kajal	B.Sc. I (Med.)	Essay writing activity	First Prize	Riya Badhwar	B.Sc. I (Med.)
	Second Prize	Riya Badhwar	B.Sc. I (Med.)		Second Prize	Kirti	B.Sc. I (Med.)



Prize Winners of Extempore



Prize Winners of Essay Writing activity

INTERNATIONAL WEBINAR ON TOPIC DISCOVERING THE PIED-PIPER OF STEROID HORMONES IN FEMALES

12th November, 2021



Under the able guidance of Principal Prof. Anita Kaushal, an International Webinar was organized by Department of Zoology and Community Hygiene and Public Health Society, PGCG-11, Chandigarh on 12 – 11 – 2021. Prof. (Dr.) Ravinder Anand-, Associate Professor in Reproductive physiology and Endocrinology in the school of Biosciences at the University of Nottingham (UK) was the speaker. She delivered a lecture on topic ‘Discovering The Pied-Piper of steroid hormones in females.’ She mentors about 300 research scholars in the University. She has received 05 Young Scientist awards. She has also won the outstanding research supervisor of the year 2021 of University of Nottingham. She emphasised her lecture on the molecular physiological mechanisms of female and male reproductive systems and the signalling mechanisms in the reproductive system, including the gametes and differentiation processes. Her lecture was very informative and research based. Around 100 post-graduate and undergraduate students participated enthusiastically in the webinar. The session ended with a long interactive session where the students asked their queries regarding the research and opportunities for studies abroad.

Microsoft Teams Meeting

02:37 09:00 Next slide

Discovering The Pied-Piper of steroid hormones in females.

Ravinder Anand-Ivell
Endocrinology and Reproductive Physiology
School of Biosciences
University of Nottingham, UK.
ravinder.anand-ivell@nottingham.ac.uk

Slide 1 of 28

Click to add notes

Ravinder Anand-Ivell

14:30

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sneha (Guest)

D8

Ravneet (Guest)

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14:28 12-11-2021

People

Share invite

Currently in this meeting (71)

- UB umesh bharti (Guest)
- 2 2702shveta (Guest)
- 2 2732monika (Guest)
- 6 6561sonal (Guest)
- 6 6578manisha (Guest)
- 6 6583anam (Guest)
- 6 6600anushka (Guest)
- 8 8109neha (Guest)
- AD Abc Def (Guest)
- AD Akshita Dakshita (Guest)
- AK Amandeep Kaur (Guest)

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LECTURE ON “WOMEN’S REPRODUCTIVE HEALTH: FACTS AND FANCIES”

1st December, 2021



Under the able guidance of Principal Prof. Anita Kaushal, a lecture was organized by Community Hygiene and Public Health society and Department of Zoology, PGGCG-11, Chandigarh on the topic “Women’s Reproductive Health : Facts and Fancies”. The invited speaker Dr. Tejinder Kaur, MBBS, DNB (Obs. and Gynae.) Empanelled Consultant Laparoscopic Surgeon & Infertility Specialist, Fortis Medcentre, Chandigarh, sensitized the students and faculty members about reproductive cycle, Cervix cancer and the associated medications required for preventing the diseases related to reproductive system in females. About 70 students of both post graduate and graduate classes attended the lecture and interacted with the speaker to discuss their problems related to reproductive health.



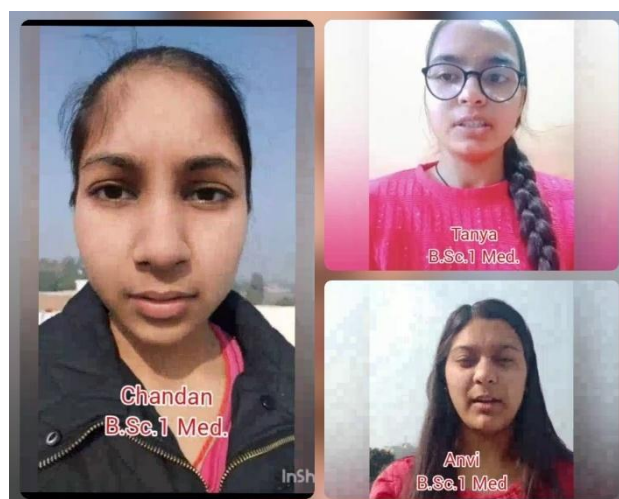


EXTEMPORE ON CANCER AWARENESS

15th December, 2021



Department of Zoology and Community Hygiene and Public Health Society organized an Extempore on 15 – 12 – 2021 to educate students about cancer awareness. Students of UG and PG classes intended to sensitize awareness about different types of cancers, signs & symptoms and preventive measures that could be taken to avoid the disease. The participants also rolled out statistics to prove the alarming increase in breast cancer cases in recent years. A total of 20 students prepared an extempore, for which a video was compiled and shared on a common platform of college to spread the



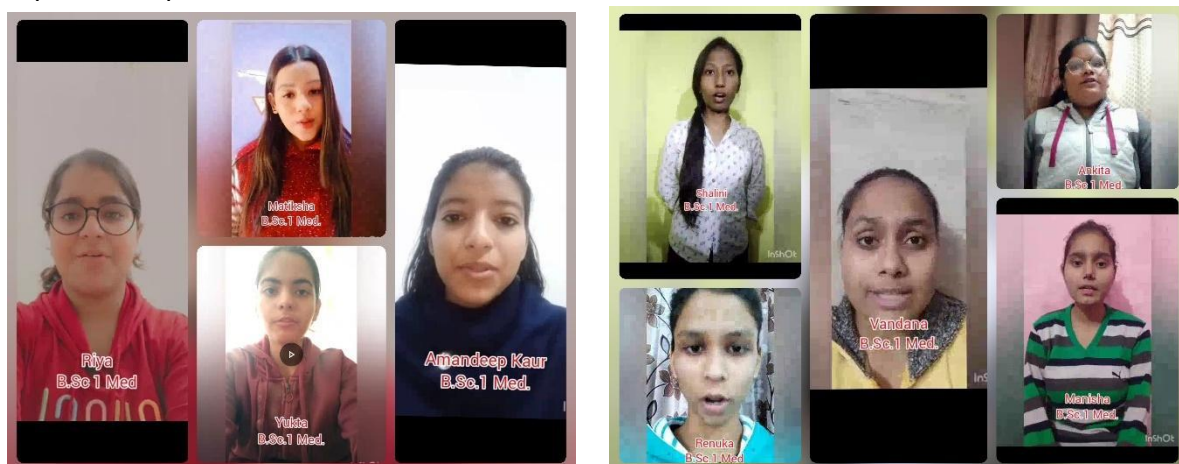
theme.

EXTEMPORE ON IMMUNE SYSTEM

17th December, 2021






Department of Zoology and Community Hygiene and Public Health Society organized an Extempore on Theme Immune System on 17 – 12 – 2021. The theme of the activity was to focus on mammalian immunity, the challenges that it faces, the mechanisms by which these are addressed, and the consequences that arise when it malfunctions. The UG and PG participants highlighted the problems that the mammalian immune system faces, the adaptations that we make in response to infection. A total of 20 students participated and voiced about how an effective immune system enables to interpret changes in the world around it and respond appropriately. The activity was compiled in the form of audio-video report and spread to other students.



**COMMUNITY HYGIENE & PUBLIC HEALTH SOCIETY
AND
DEPARTMENT OF ZOOLOGY**

04/02/2022

**POST GRADUATE GOVT. COLLEGE FOR
GIRLS, SECTOR 11 CHANDIGARH**




DEPARTMENT OF ZOOLOGY
is organising an invited talk on

WORLD CANCER DAY
04 Feb., 2022

**THEME: HOW TO JUDGE
BREAST CANCER**

1 PM onwards

Patron **Speaker**


  

**Prof. (Dr.) Anita
Kaushal**
Principal
PGGCG 11 Chd.

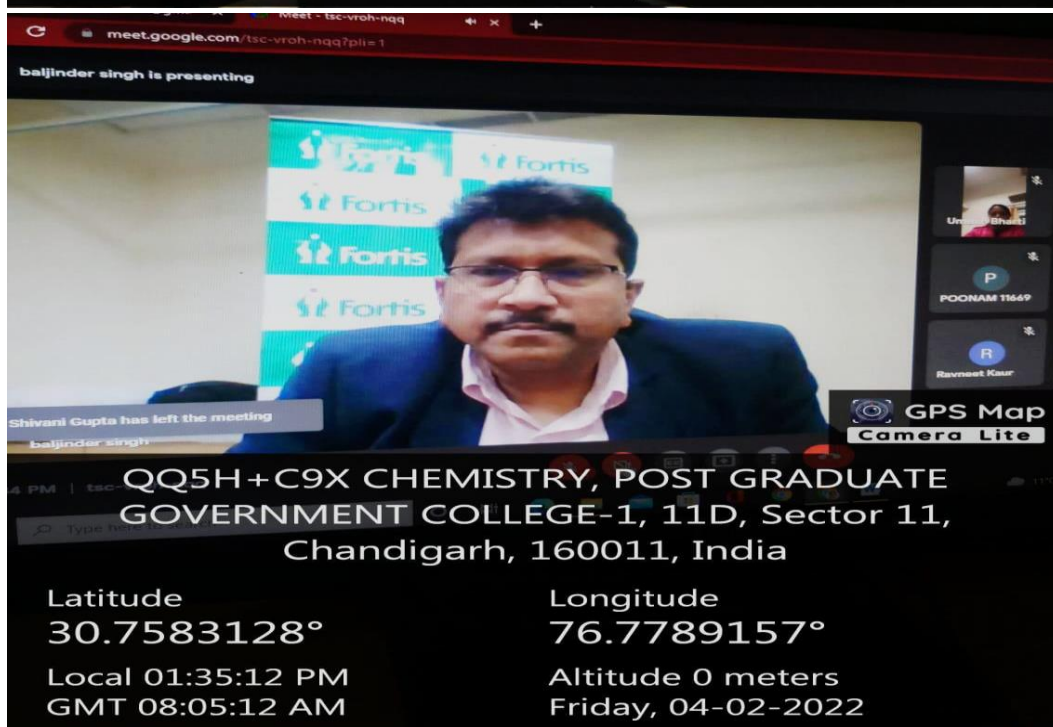
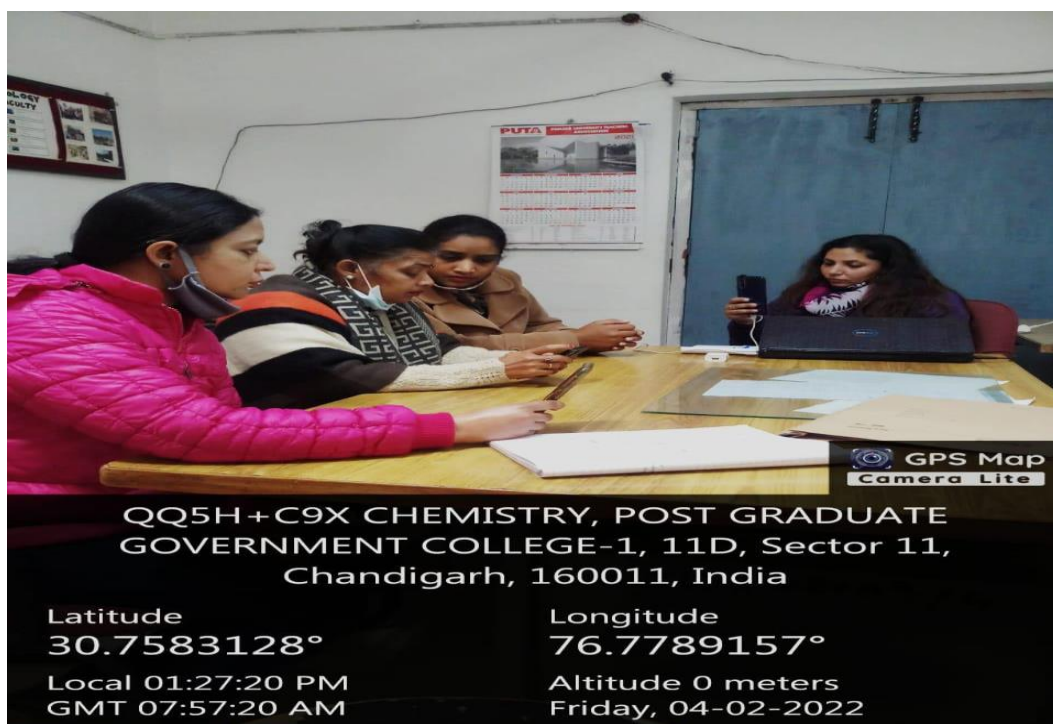
**Dr. Narendra
Kumar Bhalla**
Director
Radiation Oncology
Fortis Hospital, Mohali

Organized by
Dr. Umesh Bharti

Members
Dr. Shivani Gupta
Dr. Ravneet Kaur
Dr. Sandeep Kaur
Dr. Simarjit Kaur

Join us on 

Under the able guidance of Principal Prof. Anita Kaushal, an invited talk was organized by Community Hygiene & Public Health Society and Department of Zoology, PGGCG-11, Chandigarh to mark World Cancer Day on 4th, Feb., 2022. Dr. Narendra Kumar Bhalla, Director, Radiation Oncology, Fortis Hospital, Mohali, was the guest speaker. Dr. Narendra Kumar has an experience of 20 years as a radiation oncologist in treating and management of different types of cancer. He emphasised his lecture with a theme to judge breast cancer so as to inspire and build global awareness about breast cancer signs, symptoms, diagnosis and treatment. His lecture sensitized the students about the need to prevent millions of deaths each year by raising awareness and education about cancer. Around 90 post-graduate and undergraduate students participated enthusiastically in the webinar.





DENTAL CHECK UP: 16TH MARCH, 2022

Under the able guidance of Principal Ma'am Prof. (Dr.) Anita Kaushal, Community Hygiene and Public Health Society and Department of Zoology of Post Graduate Govt. College for Girls, Sector-11, Chandigarh organized a **talk and dental check-up for students**, teaching staff and non-teaching staff on 16th March, 2022. Dr. Shivani Gupta introduced the speaker for the event; **Dr. Ravi Kumar**, (Dentist, Periodontist, Implantologist), Vital Dental, Sector- 15, Chandigarh. Dr. Kumar gave an elaborated talk covering the entire concept related to oral hygiene which included importance of dietary habits, regular dental check-ups and issues related to tooth decaying along with its various treatments. He also interacted with students of B.Sc. (Medical) and M.Sc. (Zoology) and satisfied their various queries related to oral hygiene. The talk was followed by dental check-up conducted by team of Vital Dental. As many as 100 participants including teaching staff of Department of Zoology, non-teaching staff and students were examined. The team then provided their report/ comments on general oral hygiene of students. According to which the general oral hygiene of our students was found to be good. Dr. Umesh Bharti, Head, Department of Zoology gave away the vote of thanks. She highlighted the significance of such event/ interactions for students as well as for teaching and non-teaching staff.





AWARENESS ABOUT POLY CYSTIC OVARIAN DISEASE (PCOD): A PRELIMINARY SURVEY I MONTH OF APRIL 2022

Patron: Prof.(Dr. Anita Kaushal)

In-charge: Dr. Umesh Bhar

Members: Dr. Shivani Gupta

Dr. Ravneet Kaur

Dr. Simarjit Kaur

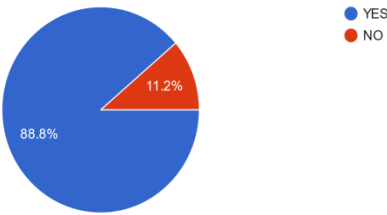
Dr. Sandaldeep Kaur

Under the able guidance of Principal, Prof. (Dr) Anita Kaushal, Community Hygiene and Public Health Society, PGGCG 11 conducted a survey to analyse the awareness about Poly Cystic Ovarian Disease (PCOD). Polycystic ovary syndrome (PCODS) is a hormonal disorder common among women of reproductive age. Women with PCOS may have infrequent or prolonged menstrual periods or excess male hormone (androgen) levels. The ovaries may develop numerous small collections of fluid (follicles) and fail to regularly release eggs. The survey included students from all the streams (B.A., B.Sc., B.Com, M.A. and MSc.) of the college. In total 329 responses were received. In the survey it was observed that 88.8% students knew about PCOD and 11.2% were unaware about this problem as shown in the figure 1.

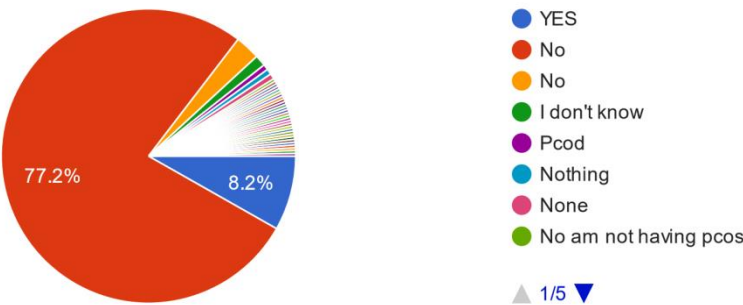
8% of the students admitted that they are suffering from this problem while 0.3% suffered from acne problem and 0.3% suffered from irregular periods which are the important symptoms of PCOD as shown in figure 2. 76% of the college students were aware about the symptoms, causes and cure of PCOD but 24% are still not familiar with the problem. 73.3% students wanted to attend the counselling session on PCOD as shown in figure 3. After this survey it was decided that Community Hygiene and Public Health Society must organize an interactive session with concerned doctors to spread awareness among students regarding PCOD.

RESULTS OF THE SURVEY

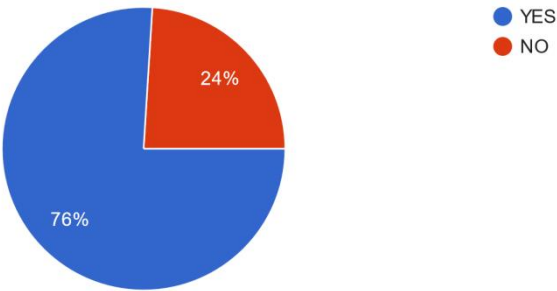
Do you know about PCOS?
329 responses



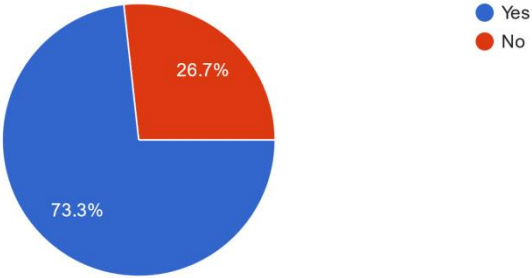
Do you have PCOS?
329 responses



Are you aware about causes, symptoms and cure of PCOS?
329 responses



Do you want to attend counselling session on PCOS?
329 responses



WORLD NO TOBACCO DAY: 31ST MAY, 2022



Community Hygiene and Public Health Society and Department of Zoology organized an extempore on World Anti – Tobacco day, an annual awareness campaign started by WHO on 31st May, 2022. The celebration was aimed to sensitize public on the dangers of using tobacco and the business practices of tobacco companies. An extempore was compiled in the form an audio-visual where around 20 students participated. The students highlighted different efforts being made to fight the tobacco epidemic, and what people can do to live a healthy life so as to protect future generations. The purpose of the activity was to draw global attention to the tobacco misuse and various preventable measures that can be taken to defeat death and the disease itself permanently.

List of Participants:

S.No.	Name	Roll No.	Class
1.	Geetika	1741	B.Sc. II
2.	Ritika	1613	B.Sc. II
3.	Ansh	1619	B.Sc. II

4.	Riya	1629	B.Sc. II
5.	Ankita	1677	B.Sc. II
6.	Ayushi	1641	B.Sc. II
7.	Paahul Walia	1603	B.Sc. II
8.	Dievakshi	1735	B.Sc. II
9.	Dolsy	1662	B.Sc. II
10.	Garima	1712	B.Sc. II
11.	Ananya	1713	B.Sc. II
12.	Shreya	1696	B.Sc. II
13.	Aditi	1612	B.Sc. II
14.	Jahnvi	1725	B.Sc. II
15.	Rupali	1719	B.Sc. II
16.	Kashish	1733	B.Sc. II
17.	Sulochna	1672	B.Sc. II
18.	Dolly	1631	B.Sc. II
19.	Arsh	1637	B.Sc. II
20.	Sakshi	1746	B.Sc. II



World Sickle Cell Day: 19th June, 2022

Community Hygiene & Public Health Society and Department of zoology organized an E-poster making activity to mark World Sickle Cell Awareness Day on 19th June, 2022. Around 20 students of B.Sc. Medical prepared the posters to increase public knowledge and an understanding of sickle cell disease, and the challenges experienced by patients and their families and caregivers. The students highlighted symptoms, causes and various treatments available worldwide to spread the information and resources of emergency departmental care units for people suffering with sickle cell disease.

LIST OF PARTICIPANTS: WORLD SICKLE CELL AWARENESS

S.No.	NAME	CLASS	ROLL NO.
1.	Simran	B. Sc.III	11671
2.	Harshita	B. Sc.III	11638
3.	Anjali	B. Sc.III	11678
4.	Varsha	B. Sc.III	11613
5.	Shruti	B. Sc.III	11707
6.	Sakshi	B. Sc.III	11670
7.	Dharvi	B. Sc.III	11648
8.	Shreya	B. Sc.III	11716
9.	Anjali	B. Sc.III	11612
10.	Nidhi	B. Sc.III	11686
11.	Kajal	B. Sc.III	11708
12.	Shivani	B. Sc.III	11674
13.	Sabina	B. Sc.III	11615
14.	Ramanpreet Kaur	B. Sc.III	11751
15.	Shruti	B. Sc.III	11725
16.	Ishita	B. Sc.III	11701
17.	Hariti	B. Sc.III	11713
18.	Aarti	B. Sc.III	11641
19.	Poonam	B. Sc.III	11669
20.	Shikha	B. Sc.III	11710
21.	Bhavya	B. Sc.III	11688

Sickle-cell anaemia

What Is Sickle Cell Anemia?
Sickle cell anemia is a blood disorder that affects hemoglobin (pronounced: hee-muh-glow-bin), the protein found in red blood cells (RBCs) that helps carry oxygen throughout the body.

Sickle cell anemia occurs when a person inherits two abnormal genes (one from each parent) that cause their RBCs to change shape. Instead of being flexible and disc-shaped, these cells are more stiff and curved in the shape of the old farm tool known as a sickle — that's where the disease gets its name. The shape is similar to a crescent moon.

Complication of Sickle Cell Anemia

- Hand-foot Syndrome
- Splenic Crisis
- Infections
- Acute Chest Syndrome
- Decreased growth and puberty in children
- Stroke
- Eye problem
- Priapism
- Gallstones
- Ulcers on the legs
- Pulmonary Arterial Hypertension
- Multiple Organ Failure

Dharvi 11648

Sickle-Cell Disease

Definition/Symptoms

Definition:
Sickle Cell Anemia is a severe hereditary form of anemia in which a mutated form of hemoglobin discorts the red blood cells into a crescent shape at low oxygen levels. It is most common among those of African descent.

Symptoms:
- Anemia
- Episodes of pain (mainly in chest, abdomen, joints, and bones)
- Delayed Growth
- Vision Problems
- Frequent Infections
- Hand Foot syndrome (swollen hands)

Risk Factors

Inheriting the sickle cell disease comes down to genetics. For a baby to have the disease both parents must carry the genes. With each pregnancy two people with sickle cell traits have a 25 percent chance of having a child with sickle cell anemia.

Causes/Incidence

Cause:
Sickle Cell Anemia is caused by a mutation in the gene that tells your body to make hemoglobin.

Incidence:
About 1,000 babies are diagnosed each year in America with Sickle Cell Anemia.

Treatment

The only possible way to cure this disease is with a bone marrow transplant, but this is rare as it is difficult to find a donor and the surgery is complicated and poses the risk of death. Antibiotics are prescribed mainly for Abdomen because illnesses like pneumonia can be life threatening to a child with sickle cell anemia. Pain relieving medications can be taken for episodes of pain caused by the disease. Blood transfusions can increase the amount of healthy red blood cells in the body which will help ease the symptoms for some time.

Prevention

If you carry the sickle cell gene, you may consider seeing a genetic counselor before trying to conceive a child.

Genetic Disorder Awareness: 30th June, 2022

Community Hygiene & Public Health Society and Department of zoology organized E-poster making activity to spread awareness on Genetic disorders on 30th June, 2022. The aim of the activity was to educate about need genetic disorders. Around 20 students of B.Sc. Medical participated and prepared e- posters. Students discussed the causes, symptoms and diagnosis of various genetic disorders like phenylketonuria, alkaptonuria, albinism, sickle cell anaemia, tyrosinemia, tay sach disease etc to raise awareness for the people worldwide affected by these rare diseases. The students highlighted the need for spreading awareness in rural areas to prevent these issues, diagnostic methods, and other aspects of treatment. Also it was focused to enlighten academicians and researchers on recent techniques developed in prenatal diagnosis for screening of these genetic disorders prevailing in the society.

LIST OF PARTICIPANTS: GENETIC DISORDERS

S.No.	NAME	CLASS	ROLL NO.
1.	Sanjna	B.Sc. III	11635
2.	Megha	B.Sc. III	11611
3.	Priya	B.Sc. III	11624
4.	Iranshu	B.Sc. III	11714
5.	Garima	B.Sc. III	11646
6.	Tanisha	B.Sc. III	11709
7.	Kajal	B.Sc. III	11706
8.	Khushie	B.Sc. III	11746
9.	Aarushi	B.Sc. III	11689

10.	Sinku	B.Sc. III	11659
11.	Shivani	B.Sc. III	11674
12.	Sinku	B.Sc. III	11716
13.	Shrutika	B.Sc. III	11637
14.	Jigmet Angmo	B.Sc. III	11748
15.	Sonam Chorol	B.Sc. III	11747
16.	Sonam Choton	B.Sc. III	11749
17.	Jigmet Lhamo	B.Sc. III	11676
18.	Jigmet Angmo	B.Sc. III	11705
19.	Stanzin	B.Sc. III	11675
20.	Anjali	B.Sc. III	11739

GENETIC DISORDERS


GENETIC DISORDER

Human species is affected by over 3,500 different diseases produced by mutant genes; such diseases are called genetic disorders.

HUMAN GENETIC DISORDERS

- Down's syndrome
- Phenylketonuria
- Alkaptonuria
- Sickle cell anemia
- Color blindness
- Hemophilia
- Cystic fibrosis

Down's syndrome



It is a genetic disorder caused when abnormal cell division results in extra genetic material from chromosome 21.


CYSTIC FIBROSIS

It is an inherited life-threatening disorder that damages the lungs and digestive system. It affects the cells that produce mucus, sweat, and digestive juices. It causes these fluids to become thick and sticky. They plug tubes, ducts.

PHENYLKETONURIA

It is an inherited inability to metabolize phenylalanine which, if untreated, causes brain and nerve damage. PHENYLALANINE is converted into TYROSINE with the help of phenylalanine hydroxylase.

SICKLE CELL ANEMIA



It is an inherited disorder. red blood cells contort into sickle shape. The cells die early, leaving shortage of healthy blood cells. They also have reduced capacity for carrying oxygen.

COLOUR BLINDNESS

It is an inherited disease in which person has reduced capacity to distinguish between colors (especially red, blue, green)

Alkaptonuria

Is a very rare inherited disorder that prevents the body fully breaking down two protein building blocks (amino acids) called tyrosine and phenylalanine. It is also known as BLACK URINE DISEASE.

CONCLUSION

Genetic diseases not only claim lives of the affected individuals, they often cause tremendous suffering to such persons. Eugenics, genetic counseling and gene therapy are the important strategies to overcome these genetic disorders.

Submitted by : Shreya adlakha
Roll no : 11716
Class : BSc 3 medical

Genetic disorder

***A Genetic disorder is a disease that is caused by a change, or mutation, in an individual DNA sequence.**

There are 3 types of genetic disorder :-

***Chromosomal disorder**

*Where chromosome are missing or changed.
*Example:- Down syndrome, Turner syndrome, Klinefelter

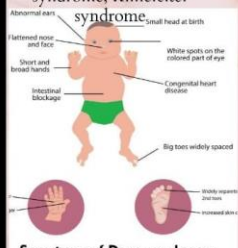
***Single-gene disorder**

*where a mutation affects one Gene
*Example :-sickle cell anemia, cystic fibrosis

***Complex disorder**

*Where there are mutations in two or more genes.
*Example:-Colon cancer, diabetes, arthritis

Symptoms of Down syndrome




Abnormal ear, Small head at birth, Flattened nose and face, Short and broad hands, Intestinal blockage, White spots on the colored part of eye, Congenital heart disease, Big toes widely spaced, White spots on palms, White spots on soles of feet.

Cystic Fibrosis

Common Symptoms


- salty-tasting skin
- chronic respiratory problems
- lung infections
- poor growth/weight loss
- meconium ileus
- bulky/greasy stool

Klinefelter's Syndrome



It is the most frequent sex chromosomal genetic disorder
Patients with Klinefelter's Syndrome have an extra X- chromosomes or 47 chromosomes

ANEMIA



Sickle cell, Normal red blood cell, Abnormal hemoglobin, Normal hemoglobin

Skill Development Lab

The institution realizes its vision and mission by adhering to, and showing commitment to implement the initiatives of Government of India towards targeted development of all sections, reflecting inclusion and social equity. In the series of such developmental initiatives, Skill India or the National Skills Development Mission of India Campaign was launched by the GoI, and is being managed by the National Skills Development Corporation of India. The institution took this opportunity in the wider interests of the girl students and took lead amongst all the Chandigarh Colleges to establish a fully equipped state of the art Skill Development Lab as per the mandate of Skill India initiatives.

➤ Genesis

An area was lying totally redundant and was being used as a store. IQAC of the college realized the potential of the available space and after deliberations with the concerned authorities and getting necessary approvals under the aegis of RUSA grant, it was renovated as Skill Development Lab. It was thereafter suitably equipped for the said purpose, thus optimizing the utilization of existing resources. It was inaugurated by Mr. B.L. Sharma, IAS, the then Education Secretary, Chandigarh Administration on 6th February, 2018.

➤ Infrastructure

The structure has been furnished with appropriate set-up and the following fittings and equipment have been installed:

- Customized Wooden workstations
- Aluminum Glazing
- Fixed windows
- Aluminum Doors
- False Ceiling
- Polycarbonate Shed
- Desktop computers with UPS
- Networking facility

➤ Objectives

The Lab has been structured with the following primary objectives:

- To ensure a holistic approach towards enabling a strong skill development system
- To identify, tap and shape the talent and potential of the students
- To enable the students to develop skills and train them for jobs

- To contribute in reducing the digital divide of the country

➤ Courses benefitted

The college offers various add-on courses to the students and they can register for the certificate/diploma/advanced diploma along with their graduation. The students of following courses will derive direct benefit from the Lab.:

- Event Management (Add-on course)
- Web Designing and Multimedia (Add-on course)
- Office Management (Certified Course approved by Chandigarh Administration for Women Empowerment)
- Functional Hindi (Elective subject at UG level)

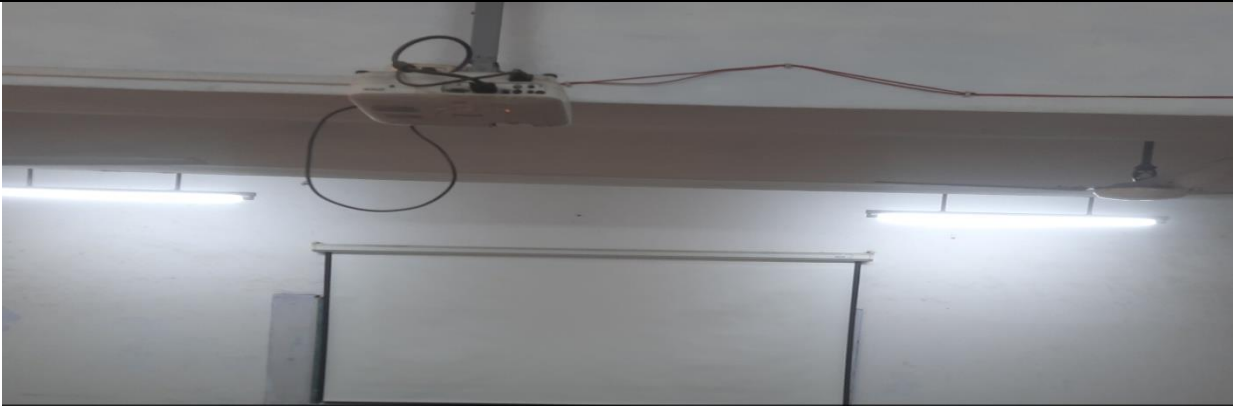


However, its use is not limited to these courses only. It is also made used for augmenting the digital skills of the students as and when required.

➤ Proposals

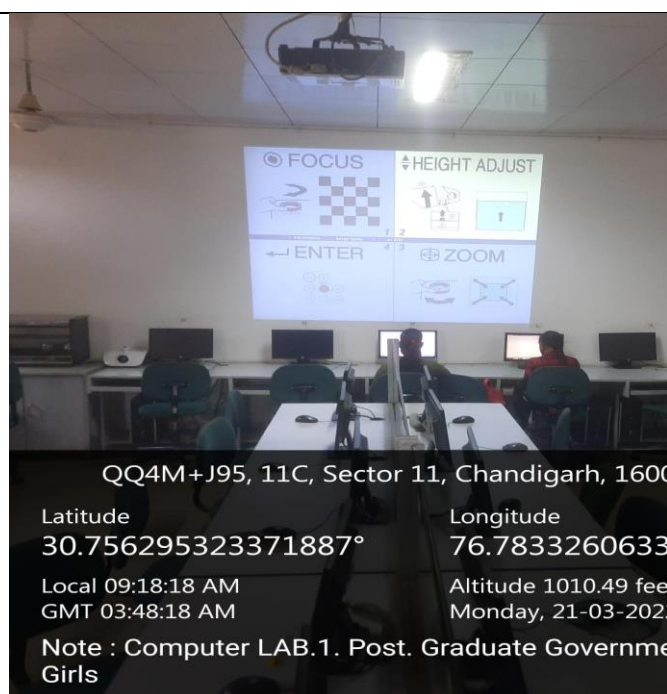
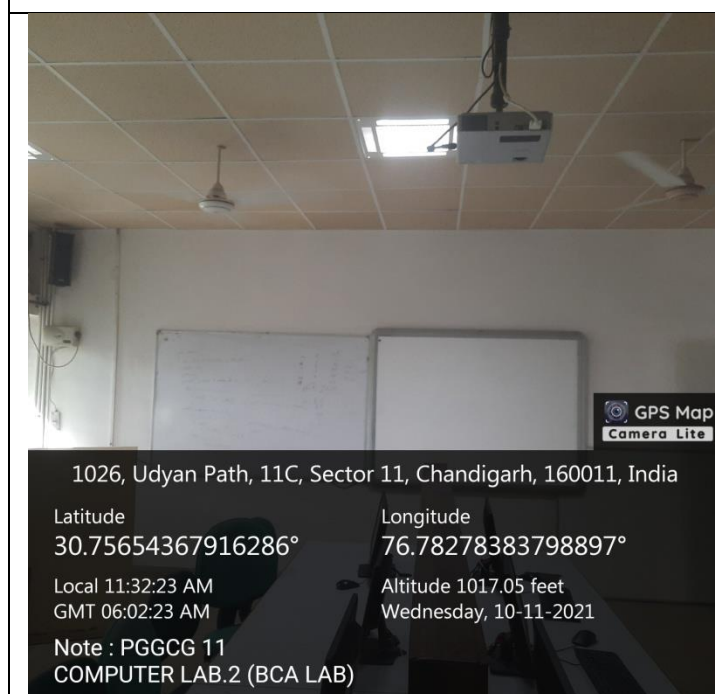
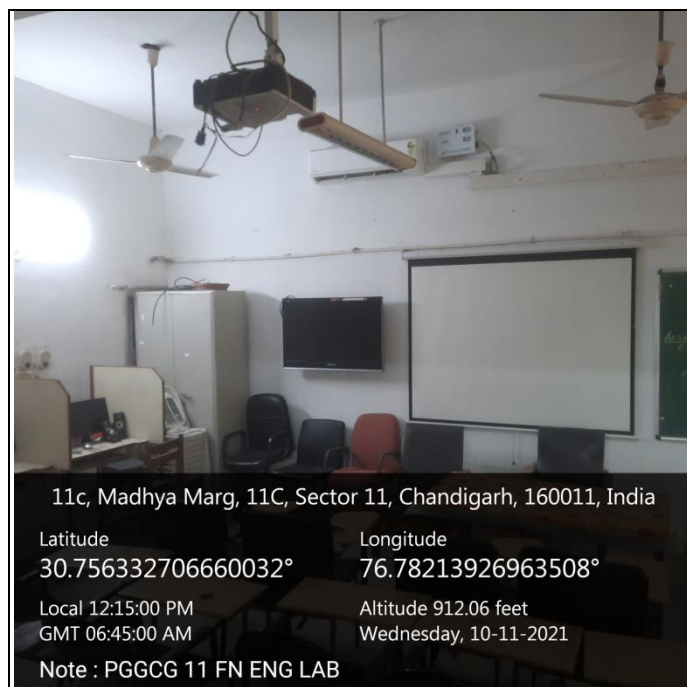
Since technology is dynamic in nature and advancement is at a very fast pace, the college will keep on upgrading the existing facilities with time, both in terms of infrastructure as well as tools and equipment.



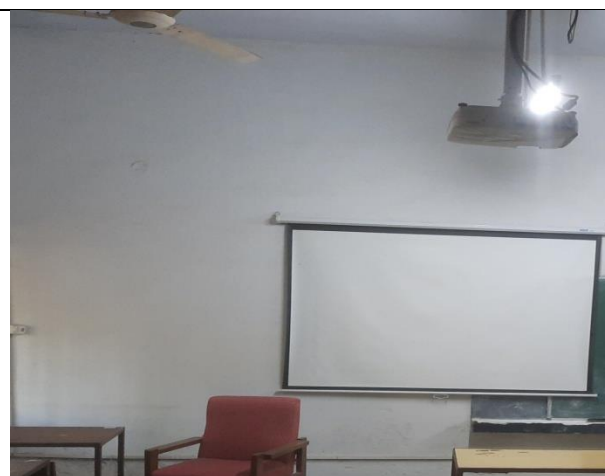
ICT Facility in Language Lab, Smart Class Rooms, Seminar and Conference room

<div><p>11c, Madhya Marg, 11C, Sector 11, Chandigarh, 160011, India</p><table><tr><td>Latitude</td><td>Longitude</td></tr><tr><td>30.7567903°</td><td>76.7823743°</td></tr><tr><td>Local 12:22:48 PM</td><td>Altitude 1025.25 feet</td></tr><tr><td>GMT 06:52:48 AM</td><td>Wednesday, 10-11-2021</td></tr></table><p>Note : PGGCG 11 ROOM NO.23</p></div>		Latitude	Longitude	30.7567903°	76.7823743°	Local 12:22:48 PM	Altitude 1025.25 feet	GMT 06:52:48 AM	Wednesday, 10-11-2021								
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ICT Facility in Language Lab, Smart Class Rooms, Seminar and Conference room



ICT Facility in Language Lab, Smart Class Rooms, Seminar and Conference room



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 GMT 06:53:21 AM Wednesday
 Note : PGGCG 11 ROOM NO.22



11c, Madhya Marg, 11C, Sector 11, C
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 GMT 07:20:51 AM Wednesday
 Note : PGGCG 11 ROOM NO. 20



11c, Madhya Marg, 11C, Sector 11, Chandigarh, 160011
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 Note : PGGCG 11 ROOM NO.15



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 Note : PGGCG 11 ROOM NO.14

ICT Facility in Language Lab, Smart Class Rooms, Seminar and Conference room

