## POST GRADUATE GOVERNMENT COLLEGE FOR GIRLS

## SECTOR-11, CHANDIGARH

## NAAC Accredited 'A' Grade with CGPA 3.52



#### **COURAGE TO KNOW**

# INDEX (Criteria 6)

Metric no. 6.3.1

Sr.No	Content	Page No.
1	Benefits to teaching and non-teaching	2-19
	staff	
<u>2</u>	APAR/eHRMS	20
<u>3</u>	PFMS	21
<u>4</u>	Day Care Centre	22

#### Benefits for teaching and non-teaching staff

No. 11020/01/2017-Estt. (L) Government of India Ministry of Personnel PG & Pensions Department of Personnel & Training

Old JNU Campus, New Delhi Date: 30.08.2019

#### OFFICE MEMORANDUM

Sub: Amendment in the CCS (Leave) Rules, 1972 consequent upon the implementation of the recommendations of 7th CPC.

The undersigned is directed to say that the Government has accepted the recommendations of the 7th CPC and implemented the same vide Notification dated 11.12.2018. This Notification has been uploaded in the Department's website also at the address. However, despite issue of the notification in this regard, some employees have been seeking formal and informal clarifications with regard to the amendments carried through the above Notification. Keeping this in view, following clarifications specifying the amendments carried out in the CCS (Leave) Rules, 1972 vide the above said Notification are issued:

- I. The amendments made in the CCS (Leave) Rules, 1972 vide Notification dated 11.12.2018, have come into force w.e.f. 14.12.2018 when the Notification was published in the official gazette.
- II. Government servants serving in a Vacation Department have been allowed Earned Leave in place of Half Pay Leave by amending Rule 28 and Rule 29.
- III. With the amendment of Rule 43-C relating to Child Care Leave (CCL), following changes have been made:-
  - (a) CCL may be granted at 100% of the leave salary for the first 365 days and 80% of the leave salary for the next 365 days.
  - (b) CCL may be extended to single male parents who may include unmarried or widower or divorcee employees.
  - (c) For single female Government servants, the CCL may be granted for six spells in a calendar year. However, for other eligible Government servants, it will continue to be granted for a maximum of 3 spells in a calendar year.
- IV. "Special Disability Leave for injury intentionally inflicted" under Rule 44 has been substituted by a new Leave named "Work Related Illness and Injury Leave (WRIIL)" which may be granted to a Government servant (whether permanent or temporary), who suffers illness or injury that is attributable to or aggravated in the performance of her or his official duties or in consequence of her or his official position. With the introduction of WRIIL, "Special Disability Leave for accidental injury" (under Rule 45) and Hospital Leave (under Rule 46) have been deleted. WRIIL has following provisions:-
  - (a) Full pay and allowances will be granted to all employees during the entire period of hospitalization on account of WRIIL.

- (b) Beyond hospitalization, WRIII, will be governed as follows:
  - Government services (other than military officers) will be paid full pay and allowances for the 6 months immediately following hospitalization and Half Pay only for 12 months beyond that period. The Half Pay period may be commuted to full pay with corresponding number of days of HPL defailed from the employee's leave account.
     For officers of the Central Armed Police Forces (CAPF), full pay and allowances will be paid for the 6 months immediately following hospitalization, and full pay only for the next 24 months.
     Personnel below the rank of officers of CAPF will be paid full pay and allowances, with no limit researcher the period of leave.

  - allowances, with no limit regarding the period of leave.

    (iv) In the case of persons to whom the Workmen's Compensation Act, 1923 applies, the amount of leave salary payable under WRIII, shall be reduced by the amount of compensation payable under the Act.

    (v) No EL or HPL will be credited during the period that employee is on WRIII.

(Rajendra Prausd Towari) Under Secretary to the Government of India Tele. No. 26164316

All Ministries/Departments of the Central Government

Copy to: NIC, DoPT, for uploading on the website of this Department

No.13018/2/2008-Estt.(L) Government of India
Ministry of Personnel, Public Grievances & Pensions [Department of Personnel & Training]

New Delhi, the 11th September, 2008.

#### OFFICE MEMORANDUM

Subject:- Recommendations of the Sixth Central Pay Commission relating to enhancement of the quantum of Maternity Leave and introduction of Child Care Leave in respect of Central Government employees.

Consequent upon the decisions taken by the Government on the recommendations of the Sixth Central Pay Commission relating to Maternity Leave and Child Care Leave, the President is pleased to decide that the existing provisions of the Central Civil Services (Leave) Rules, 1972 will be treated as modified as follows in respect of civilian employees of the Central

- The existing ceiling of 135 days Maternity Leave provided in Rule 43(1) of Central Civil Services (Leave) Rules, 1972 shall be enhanced to 180 days.
- Leave of the kind due and admissible (including commuted leave for a period not exceeding 60 days and leave not due) that can be granted in continuation with Maternity Leave (b) provided in Rule 43(4)(b) shall be increased to 2 years.
- Women employees having minor children may be granted Child Care Leave by an Women employees having minor children may be granted Child Care Leave by an authority competent to grant leave, for a maximum period of two years (i.e. 730 days) during their entire service for taking care of upto two children whether for rearing or to look after any of their needs like examination, sickness etc. Child Care Leave shall not be admissible if the child is eighteen years of age or older. During the period of such leave, the women employees shall be paid leave salary equal to the pay drawn immediately before proceeding on leave. It may be availed of in more than one spell. Child Care Leave shall not be debited against the leave account. Child Care Leave may also be allowed for the third year as leave not due (without production of medical certificate). It may be combined with leave of the kind due and admissible.
- 2. These orders shall take effect from 1st September, 2008
- In view of paragraph 2 above, a women employee in whose case the period of 135 days of maternity leave has not expired on the said date shall also be entitled to the maternity leave of 180 days.
- Formal amendments to the Central Civil Services (Leave) Rules, 1972 are being issued separately.
- In so far as persons serving in the Indian Audit & Accounts Departments are concerned, these orders are issue in consultation with the Comptroller & Auditor General of
- 6. Hindi version will follow.

То

All Ministries/Departments of the Govt, of India, etc.(As per standard mailing list)

## Links for pension/gratuity/ltc/maternity leave etc. Benefits

https://pensionersportal.gov.in/retire-benefit.aspx

https://dopt.gov.in/ccs-ltc-rules

https://chandigarh.gov.in/sites/default/files/jan2022/fin21-15397-3112.pdf

https://main.mohfw.gov.in/documents/csma

### Ex India leave

			2016		
S.NO.	NAME OF THE OFFICIAL	DESIGNATION	DEPARTMENT	FROM	AVAILED/CANCELLED
1	INDERVEENA SHARMA	ASSOCIATE PROFESSOR	BOTANY	29.05.2016 TO 6.7.16 DURING SUMMER VACATIONS	AVAILED
2	MADHUMITA BHATTACHARJEE	ASSISTANT PROFESSOR	BOTANY	15.06.2016 to 27.6.16	AVAILED
3	VENEETA ANAND	ASSOCIATE PROFESSOR	CHEMISTRY	24.6.16 TO 3.7.16 DURING SUMMER VACATIONS	AVAILED
4	NISHA AGGARWAL	PROFESSOR	COMMERCE	23.5.16 TO 24.5.16 WITH PERMISSION TO PREFIX 22.5.16 BEING SUNDAY AND SUFFIX 25.5.16 TO 26.6.16 BEING SUMMER VACATIONS	AVAILED
5	PARDEEP SINGH WALIA	PROFESSOR	COMMERCE	18.05.2016 TO 24.05.2016 WITH SUFFIX SUMMER VACATIONS W.E.F. 25.5.16 TO 16.6.16	AVAILED
6	MANINDER PAL KAUR SIDHU	PROFESSOR	ENGLISH	9.7.16 TO 16.7.16 WITH SUFFIX 17.7.16 BEING SUNDAY	AVAILED
7	ANITA KHOSLA	ASSOCIATE PROFESSOR	HINDI	01.06.2016 TO 30.06.2016 DURING SUMMER VACATIONS	AVAILED
8	BABITA VERMA	ASSOCIATE PROFESSOR	HOME SCIENCE	25.04.2016 TO 2.5.16 PREFIX 24.4.16 BEING SUNDAY	AVAILED
9	KANWAR IQBAL SINGH	ASSOCIATE PROFESSOR	MUSIC INST	18.05.2016 to 24.05.16 with suffix summer vacations w.e.f. 25.5.16 to 6.7.16	AVAILED
10	PUNDRIK OJHA	ASSOCIATE PROFESSOR	PUBLIC AD	11.05.2016	AVAILED
11	ANIL KUMAR	ASSOCIATE PROFESSOR	PHYSICS	10.06.2016	AVAILED

12	GURDAMANJIT	ASSOCIATE PROFESSOR	ENGLISH	1.10.16 TO 10.10.16 (10 DAYS) WITH PERMISSION TO PREFIX AUTUMN BREAK FROM 11.10.16 TO 16.10.16	AVAILED	
13	MONIKA VIJ	ASSOCIATE PROFESSOR	SOCIOLOGY		AVAILED	
14	BHUPINDER KAUR	ASSOCIATE PROFESSOR	MATHEMATICS		AVAILED	
15	SUMAN GUPTA	ASSOCIATE PROFESSOR	POLITICAL SCIENCE	17.09.2016 to	AVAILED	
16	BABITA VERMA	ASSOCIATE PROFESSOR	HOME SCIENCE	26.12.16 TO 28.12.16 (3 DAYS) WITH PERMISSION TO PREFIX 25.12.16 BEING SUNDAY AND SUFFIX 29.12.16 TO 9.1.17 BEING WINTER BREAK	AVAILED	
17	SANDIP SARANG	ASSOCIATE PROFESSOR	ENGLISH		AVAILED	
18	HARPREET KAUR	ASSOCIATE PROFESSOR	GEOGRAPHY	15.6.16 TO 5.7.16 DURING SUMMER VACATIONS	AVAILED	
19	SANGITA MEHTANI	ASSOCIATE PROFESSOR	CHEMISTRY	18.10.16 TO 21.10.16 (4 DAYS) WITH PERMISSION TO PREFIX 11.10.16 TO 17.10.16 BEING AUTUMN BREAK	AVAILED	
			2017			
1	TARA MITTAL	ASSOCIATE PROFESSOR	ENGLISH	21.02.2017 to 25.02.2017 casual leave and 1 gazette holiday i.e. 24.02.2017) w 26.02.2017 being Sunday	ed	AVAILED
2	KAMLESH KHOSLA	ASSOCIATE PROFESSOR	COMMERCE	25.4.17 TO 6.5.17 (12 DA) WITH SUFFIX 7.5.17 BEING SUNDAY		AVAILED
3	MADHU GOSAIN	ASSOCIATE PROFESSOR	HINDI	25.04.17 TO 6.5.17 (12 DA WITH 7.5.17 SUFFIX SUND		AVAILED
4	Dr. Nisha Aggarwal	PROFESSOR	COMMERCE	09.08.2017 to 26.08.2017 days) with Suffix 27.08.20 Sunday		AVAILED
5	BabitaVerma	ASSOCIATE PROFESSOR	HOME SCIENCE	14.07.2017 to 07.08.2017 days)	7 (25	AVAILED
6	Neeraj Aggarwal	ASSOCIATE PROFESSOR	ENGLISH	15.06.2017 to 06.07.2017 days) during Summer Vaca	ations	AVAILED
7	Mrs. GopikaBalakrishnan	ASSISTANT PROFESSOR	HOME SCIENCE	23.06.2017 to 28.06.2017 Summer Vacations		AVAILED
8	Dr.Maninder Pal Kaur Sidhu	PROFESSOR	ENGLISH	13.05.2017 to 29.05.2017		AVAILED
9	Dr. Sangeeta Mehtani	ASSOCIATE PROFESSOR	CHEMISTRY	02.06.2017 to 30.06.2017 Summer Vacations	J	AVAILED
10	Dr. Jatinder Kaur	ASSOCIATE PROFESSOR	POLITICAL SCIENCE	01.06.2017 to 08.07.2017 Summer Vacations with Su 09.07.2017 being Sunday		AVAILED
11	DR. SANGEETA MEHTANI	ASSOCIATE PROFESSOR	CHEMISTRY	30.09.2017 to 09.10.2017 Autumn Vacations	_	AVAILED
12	Mrs. Neeraj Aggarwal	ASSOCIATE PROFESSOR	ENGLISH	22.12.2017 to 28.12.2017 Days) during Winter Vacati		AVAILED
13	Dr.UmeshBhartI	ASSOCIATE PROFESSOR	ZOOLOGY	23.12.2017 to 03.01.2018 Winter Vacations	during	AVAILED
14	Mrs. MeenuVerma	ASSOCIATE PROFESSOR	COMMERCE	24.12.2017 to 07.01.2018		AVAILED

15	Mrs. Simrat Rana	ASSOCIATE PROFESSOR	PSYCHOLOGY	28.09.2017 and 29.09.2017 (2 days casual leave) with Suffix 30.09.2017 to 09.10.2017 being Autumn Break	AVAILED
			2018		
1	Dr. Sangeeta Mehtani	ASSOCIATE PROFESSOR	CHEMISTRY	01.01.2018 to 07.01.2018 during Winter Vacations with prefix 31.12.2017 being Sunday	AVAILED
2	Dr. Jatinder Kaur	ASSOCIATE PROFESSOR	POLITICAL SCIENCE	08.01.2018 to 13.01.2018 (6 days) with prefix 23.12.2017 to 07.01.2018 being Winter Vacations and suffix 14.01.2018 being Sunday	AVAILED
3	Mrs. Inderveena Sharma	ASSOCIATE PROFESSOR	BOTANY	02.06.2018 to 07.07.2018 during Summer Vacations with Suffix 08.07.2018 being Sunday	AVAILED
4	Dr.Anu Sharma	ASSOCIATE PROFESSOR	PHYSICAL EDUCATION	04 .06.2018 to 05.07.2018 during Summer Vacations with Prefix 02.06.2018 being Sunday	AVAILED
5	Mrs. Vinita Rao	ASSOCIATE PROFESSOR	ECONOMICS	11.01.2018 to 16.01.2018 (Four days Casual leave for 11.01.18 to 13.01.18, 15.01.18 and 16.01.18)	AVAILED
6	Mrs. Gurdamanjit	ASSOCIATE PROFESSOR	ENGLISH	21.05.2018 to 01.06.2018 (12 Days) with Prefix 20.05.2018 being Sunday and Suffix 02.06.2018 to 07.07.2018 being Summer Vacations and 08.07.2018 being Sunday	AVAILED
7	Mrs. Maninder Pal Kaur Sidhu	PROFESSOR	ENGLISH	07.05.2018 to 01.06.2018 with prefix 06.05.2018 being Sunday and suffix 02.06.2018 to 17.06.2018 being Summer Vacations	AVAILED
8	Mrs. Neeraj Aggarwal	ASSOCIATE PROFESSOR	ENGLISH	09.07.2018 to 12.07.2018 (4 Days Earned Leave) with prefix 02.06.2018 to 08.07.2018 being Summer Vacations	AVAILED
9	Dr. Sangeeta Mehtani	ASSOCIATE PROFESSOR	CHEMISTRY	07.04.2018 to 12.04.2018 (Casual leave for 07.04.2018, 09.04.2018 to 12.04.2018 = 5 Days)	AVAILED
10	Mrs. Shashi Jit Virdi	ASSOCIATE PROFESSOR	CHEMISTRY	02.02.2018 to 01.03.2018 (28 days) with suffix 02.03.2018, 03.03.2018 being holidays and 04.03.2018 being Sunday	AVAILED
11	Mrs. Monika VijSikka	ASSOCIATE PROFESSOR	SOCIOLOGY	02.06.2018 to 08.07.2018 during Summer Vacations	AVAILED
12	Mrs. Simrat Rana	ASSOCIATE PROFESSOR	PSYCHOLOGY	02.06.2018 to 20.06.2018 (19 days) during Summer Vacations	AVAILED
13	Mrs. Harjeet Kaur	ASSOCIATE PROFESSOR	MATHEMATICS	21.09.2018 to 29.09.2018 (09 days) with Suffix 30.09.2018 being Sunday	AVAILED
14	Dr.MadhumitaBhattacharjee	ASSOCIATE PROFESSOR	BOTANY	27.06.2018 to 03.07.2018 (07 days) during Summer Vacations	AVAILED
15	Dr. Sangeeta Mehtani	ASSOCIATE PROFESSOR	CHEMISTRY	20.06.2018 to 05.07.2018 during Summer Vacations	AVAILED
16	Mrs. Simrat Rana	ASSOCIATE PROFESSOR	PSYCHOLOGY	17.12.2018 to 24.12.2018 (8 days) with Suffix 25.12.2018 to 13.01.2019 being Winter Vacations	AVAILED
17	Mrs. Shashi Jit Virdi	ASSOCIATE PROFESSOR	CHEMISTRY	25.12.2018 to 13.01.2019 during Winter Vacations	AVAILED
18	Mrs. Gurpreet Kaur	ASSOCIATE PROFESSOR	ECONOMICS	25.12.2018 to 06.01.2019 during Winter Vacations	AVAILED
19	Mrs. Jaspreet Wasu	ASSOCIATE PROFESSOR	ENGLISH	09.11.2018 to 14.11.2018	AVAILED

20	Dr.Anu Sharma	ASSOCIATE PROFESSOR	PHYSICAL EDUCATION	18.12.2018 to 24.12.2018 (7 days) with Suffix 25.12.2018 to 10.01.2019 being Winter Vacations	AVAILED
21	Dr.SadhnaVerma	ASSOCIATE PROFESSOR	CHEMISTRY	25.12.2018 to 30.12.2018 during winter vacations	AVAILED
			2019		
1	Mrs. Vinita Rao	Associate Professor	Economics	03.01.2019 to 09.01.2019 during Winter Vacations	AVAILED
2	Mrs. Harpreet Kaur	Associate Professor	Geography	25.05.2019 to 29.06.2019 during Summer Vacations with suffix 30.06.2019 being Sunday	AVAILED
3	Dr. Nisha Aggarwal	Professor	Commerce	04.06.2019 to 20.06.2019 (17 days) during Summer Vacations	AVAILED
4	Dr.NeelamRathee	Associate Professor	Psychology	07.03.2019 to 11.03.2019 (05 days Half Pay Leave)	AVAILED
5	Mrs. Devinder Kaur Sidhu	Associate Professor	Punjabi	11.04.2019 to 30.05.2019 (50 days Half Pay Leave) with suffix 31.05.2019 to 29.06.2019 being Summer Vacations	AVAILED
6	Dr.Sukhwant Singh Sidhu	Assistant Professor	Sociology	27.04.2019 to 05.05.2019 (09 days half pay leave)	AVAILED
7	Dr.SadhanaVerma	ASSOCIATE PROFESSOR	CHEMISTRY	28.06.2019 to 05.07.2019 during Summer Vacations	AVAILED
8	Dr.Gurinder Kaur	ASSOCIATE PROFESSOR	ENGLISH	31.05.2019 to 07.07.2019 during Summer Vacations	AVAILED
9	Mrs. Jaspreet Wasu	ASSOCIATE PROFESSOR	ENGLISH	06.06.2019 to 30.06.2019 during Summer Vacations	AVAILED
10	Dr. Jatinder Kaur	ASSOCIATE PROFESSOR	POLITICAL SCIENCE	02.06.2019 to 07.07.2019 during Summer Vacations	AVAILED
11	Dr.MadhumitaBhattacharjee	ASSOCIATE PROFESSOR	BOTANY	08.06.2019 to 27.06.2019 (20 days) during Summer Vacations	AVAILED
12	Dr.Pardeep Singh Walia	PROFESSOR	COMMERCE	18.06.2019 to 28.06.2019 during Summer Vacations	AVAILED
13	Dr.SandipSarang	ASSOCIATE PROFESSOR	ENGLISH	15.06.2019 to 28.06.2019 during Summer Vacations	AVAILED
14	Dr.Sarvpreet Kaur	ASSISTANT PROFESSOR	PHYSICS	08.06.2019 to 22.06.2019 during Summer Vacations	AVAILED
15	Dr. Sangeeta Mehtani	ASSOCIATE PROFESSOR	CHEMISTRY	01.06.2019 to 05.07.2019 during Summer Vacations	AVAILED
16	Mrs. Vinita Rao	Associate Professor	Economics	23.08.2019 to 07.09.2019 with Suffix 08.09.2019 being Sunday	AVAILED
17	Dr. Jatinder Kaur	ASSOCIATE PROFESSOR	POLITICAL SCIENCE	25.09.2019 to 09.10.2019	AVAILED
18	Dr. Sangeeta Mehtani	ASSOCIATE PROFESSOR	CHEMISTRY	17.12.2019 to 21.12.2019 (5 days earned leave) with Suffix 22.12.2019 to 29.12.2019 being Winter Vacations	AVAILED
19	Dr. Suman Gupta	PROFESSOR	POLITICAL SCIENCE	23.09.2019 to 01.10.2019 (09 days earned leave) with Prefix 22.09.2019 being Sunday and Suffix 02.10.2019 being Gazetted Holiday	AVAILED
20	Mrs. Madhu Gupta	ASSOCIATE PROFESSOR	POLITICAL SCIENCE	09.11.2019 to 16.11.2019 (08 days Earned Leave) with Suffix 17.11.2019 being Sunday	AVAILED
21	Dr. Anju Sharma	PROFESSOR	PHYSICS	10.10.2019 to 24.10.2019 (15 days Half Pay Leave)	AVAILED
			2020		
1	Mrs. Gurpreet Kaur	ASSOCIATE PROFESSOR	ECONOMICS	01.04.2021 to 12.06.2021 (73 days)	AVAILED

2	Dr.Guneeta Chadha	PROFESSOR	FINE ARTS	22.02.2020 to 21.03.2020 with prefix 21.02.2020 being Gazetted Holiday and 22.03.2020 to 5.6.2020 being Lockdown period due to COVID-19	AVAILED
3	Mrs. Jaspreet Wasu	ASSOCIATE PROFESSOR	ENGLISH	13.06.2022 to 30.06.2022 (18 days) with Prefix 12.06.2022 being Sunday	AVAILED
4	Dr.NeelamRathee	ASSOCIATE PROFESSOR	PSYCHOLOGY	16.05.2022 to 21.05.2022 (6 days Half Pay Leave) with Prefix 15.05.2022 being Sunday and Suffix 22.5.2022 being Sunday	AVAILED
5	Dr.Maninder Pal Kaur Sidhu	PROFESSOR	ENGLISH	27.12.2021 to 22.01.2022 with prefix 18.12.2021 to 25.12.2021 being winter vacations and 26.12.2021 being Sunday and suffix 23.01.2022 being Sunday	AVAILED
6	Dr.Maninder Pal Kaur Sidhu	PROFESSOR	ENGLISH	20.12.2021 to 22.01.2022 (34 days Half Pay Leave) with prefix 19.12.2021 being Sunday and suffix 23.01.2022 being Sunday	AVAILED
7	Dr.MadhumitaBhattacharjee	Associate Professor	BOTANY	1.8.2022 to 5.8.2022 with prefix 30.07.2022 and 31.07.2022 being Summer Vacations	AVAILED

LIST OF EX-INDIA LEAVES					
SANCTION ORDER NO.	DATE	PERIOD	DESTINATION	KIND OF LEAVE	
39-DHE-UT-C2-12(326)84-I	5.2.2020	19.2.20 TO 22.2.20	UAE	3 DAYS CASUAL LEAVE	
146-DHE-UT-C2-12(326)84	23.4.2018	26.4.2018 TO 8.5.2018	USA	11 DAYS CASUAL LEAVE	
536-DHE-UT-C2-12(326)84	12.12.2017	22.12.17, 23.12.17, 26.12.17 TO 30.12.17, 1.1.18 TO 4.1.18 WITH PERMISSION TO SUFFIX 5.1.18 BEING GAZETTED	USA	CASUAL LEAVE	

		HOLIDAY AND 6.1.18 BEING SATURDAY		
483-DHE-UT-C2-12(326)84	27.9.2017	28.9.17, 29.9.17 AND 3.10.17 AND 4.10.17	UAE	CASUAL LEAVE
357-DHE-UT-C2-12(326)84	1.6.2016	6.6.16 TO 21.6.16 WITH PERMISSION TO PREFIX 4.6.16 BEING SATURDAY AND 5.6.16 BEING SUNDAY	USA	EARNED LEAVE
225-DHE-UT-C2-12(326)84	8.3.2016	18.3.16, 19.3.16, 21.3.16 AND 22.3.16 WITH PERMISSION TO SUFFIX FROM 23.3.16 TO 25.3.16 BEING HOLIDAYS	SHANGHAI CHINA	CASUAL LEAVE
370-DHE-UT-C1-12(326)84	21.5.2014	28.6.14 TO 6.7.14 DURING SUMMER VACATIONS	USA, UK/CANADA/ CHINA	SUMMER VACATIONS
904-DHE-UT-C1-12(326)84	23.5.2013/ 29.5.2013	4.6.13 TO 10.7.13 DURING SUMMER VACATIONS	USA, UK/CANADA/ CHINA	SUMMER VACATIONS
1191-DHE-UT-C1-12(326)84	21.5.2012	26.5.12 TO 30.6.12 DURING SUMMER VACATIONS	USA, UK/CANADA/ CHINA	SUMMER VACATIONS
1137-DHE-UT-C1-12(326)84	20.5.2011	21.5.11 TO 30.6.11 DURING SUMMER VACATIONS	USA	SUMMER VACATIONS
4352-DHE-UT-C1-12(9326)84	23.12.2009	4.1.2010 TO 18.1.2010 WITH PERMISSION TO PREFIX WINTER BREAK 25.12.2009 TO 3.1.2010	USA	EARNED LEAVE
3241-DHE-UT-C1-12( )2008	17.12.2008	22.12.08 TO 24.12.08 WITH PERMISSION TO PREFIX 21.12.2008 BEING SUNDAY AND SUFFIX 25.12.2008 TO 1.1.2009 BEING WINTER VACATIONS	USA	EARNED LEAVE
1090-DHE-UT-C1-12(326)84	12.5.2008	17.5.08 TO 30.6.08 DURING SUMMER VACATIONS	USA	SUMMER VACATIONS

1037-DHE-UT-C1-12(326)84	17.5.2007	24.5.2007 TO 30.6.2007 DURING SUMMER VACATIONS	NEW YORK USA	SUMMER VACATIONS
1768-DPI-UT-C2-12(326)84	6.8.2003	26.8.2003 TO 25.9.2003	USA/CANADA/UK	EARNED LEAVE
1202-DPI-UT-C2-12(326)84	31.5.1999	8.6.99 TO 10.7.99 DURING SUMMER VACATIONS	USA/UK	SUMMER VACATIONS

# LTC

			1
DR.NEELAM RATHEE	CHANDIGARH TO LEH LADAKH	22.06.2017 TO	2014-2017
		29.06.2017	
DR.MADHUMITA	CHANDIGARH TO KOLKATA	26.12.2016 TO	2016-2017 HOME
BHATTACHARJEE		28.12.2016 WITH	TOWN
		PREFIX 25.12.2016	
		SUNDAY AND SUFFIX	
		29.12.2016 TO	
		06.01.2017 WINTER	
		VACATIONS	
DR.MADHUMITA	CHANDIGARH TO GUWAHATI	08.06.2018 TO	2018-2021
BHATTACHARJEE		16.06.2018 DURING	
		SUMMER VACATIONS	
DR.M.DHRAKSHAYANI	CHANDIGARH TO HYDERABAD	1.6.2016 TO	2016-17 HOME
		05.07.2016	TOWN
DR.M.DHRAKSHAYANI	CHANDIGARH TO HYDERABAD	04.06.2018 TO	2018-19 HOME
		07.07.2018 DURING	TOWN
		SUMMER VACATIONS	
DD CEEDANA DDAWACAAA	CHANDICADU TO V. D. DUDANA		2046 47 BURNIO
DR.SEEPANA PRAKASAM	CHANDIGARH TO V B PURAM	4.3.2018 TO	2016-17 DURING
	SRIKAKULAM ANDHRA	30.03.2018	THE GRACE PERIOD
	PRADESH		2018 HOME TOWN
DR.SEEPANA PRAKASAM	CHANDIGARH TO V B PURAM	23.12.2017 TO	2016-17 HOME
	SRIKAKULAM ANDHRA	07.01.2018 DURING	TOWN
	PRADESH	WINTER VACATIONS	
MRS.VINITA RAO	CHANDIGARH TO MANGAKRE	24.02.2018 TO	2014-17 DURING
	KARNATAKA	04.03.2018	THE EXTENDED
			PERIOD TILL
			31.12.2018
DR.MANINDER PAL KAUR	CHANDIGARH TO ANDAMAN	25.11.2017 TO	2014-17
SIDHU	AND NICOBAR ISLANDS	02.12.2017	
DR.VANDANA TIWARI	CHANDIGARH TO MAHARAJ	28.05.2016 TO	2016-17 HOME
	KIODI MHOW CANTT INDORE	30.06.2016 DURING	TOWN
	MP	SUMMER VACATIONS	

DR.VANDANA TIWARI	CHANDIGARH TO MAHARAJ KIODI MHOW CANTT INDORE MP	1.6.2017 TO 8.7.2017 DURING SUMMER VACATIONS WITH SUFFIX 9.7.2017 BEING SUNDAY	2017-18 HOME TOWN
DR.VANDANA TIWARI	CHANDIGARH TO MAHARAJ KIODI MHOW CANTT INDORE MP	02.06.2018 TO 08.07.2018 DURING SUMMER VACATIONS	2018-19 HOME TOWN
DR.VANDANA TIWARI	CHANDIGARH TO MAHARAJ KIODI MHOW CANTT INDORE MP	31.05.2019 TO 07.07.2019 DURING SUMMER VACATIONS	2019-20 HOME TOWN
DR.VANDANA TIWARI	CHANDIGARH TO MAHARAJ KIODI MHOW CANTT INDORE MP	4.3.2021 TO 11.03.2021	2020-21 HOME TOWN
DR.JASPAL SINGH	CHANDIGARH TO ANDAMAN AND NICOBAR ISLANDS	14.10.2021 TO 23.10.2021 WITH SUFFIX 24.10.2021 SUNDAY	2018-2021
MRS.GOPIKA BALAKRISHNAN	CHANDIGARH TO BENGALURU KARNATAKA	28.11.2016 TO 06.12.2016 WITH PREFIX 27.11.2016 SUNDAY	2016-17 HOME TOWN
MRS.GOPIKA BALAKRISHNAN	CHANDIGARH TO BENGALURU KARNATAKA	23.12.2017 TO 07.01.2018 DURING WINTER VACATIONS	2017-18 HOME TOWN
DR.ANJU SHARMA	CHANDIGARH TO MADURAI	16.12.2017 TO 21.12.2017 WITH SUFFIX 22.12.2017 TO 25.12.2017 BEING WINTER VACATIONS	2014-17
DR.RAJESH KUMAR DAHIYA	CHANDIGARH TO DIU GUJARAT	26.12.2018 TO 10.01.2019	2018-21
MRS.SIMRAT RANA	CHANDIGARH TO GANGTOK SIKKIM VIA BIGUNEY AND DARJEELING	15.08.2016 TO 20.08.2016	2014-17

## Child care leave

		2016	
S.NO.	NAME OF THE EMPLOYEE	DEPARTMENT	DATES OF LEAVE
1	DR M DHRAKSHAYANI	HOME SCIENCE	01.03.2016-19.03.2016
2	DR MADHUMITA BHATTACHARJEE	BOTANY	23.02.2016-12.03.2016
3	MRS.INDERVEENA SHARMA	BOTANY	29.05.2016-06.07.2016
4	MRS.ANJU SHARMA	PHYSICS	11.02.2016-27.02.2016
5	MRS. MONIKA VIJ	SOCIOLOGY	26.01.2016-02.02.2016
6	MRS. MANINDER PAL KAUR SIDHU	ENGLISH	18.02.2016-19.03.2016
7	MRS. PRATIBHA GUPTA	HOME SCIENCE	20.02.2016-05.03.2016
8	DR SANGAM KAPOOR	COMMERCE	01.03.2016-19.03.2016

9	SH.KANWAR IQBAL SINGH	MUSIC VOCAL	18.05.2016-28.05.2016			
10	MRS.GURPREET KAUR	ECONOMICS	07.03.2016-21.03.2016			
11	MRS.ANU SHARMA	PHYSICAL EDUCATION	01.06.2016-30.06.2016			
12	MRS.VINITA RAO	ECONOMICS	23.02.2016-12.03.2016			
13	SARVPREET KAUR	PHYSICS	05.03.2016-21.03.2016			
14	MRS. VENEETA ANAND	CHEMISTRY	02.03.2016-16.03.2016			
15	MRS. MEENA KUMARI	ECONOMICS	01.03.2016-16.03.2016			
		2017				
S.NO.	NAME OF THE EMPLOYEE	DEPARTMENT	DATES OF LEAVE			
1	GURPREET KAUR	ECONOMICS	08.02.17 TO 23.02.17 WITH 24.02.17 G.H.			
2	GURJEET KAUR	CHEMISTRY	14.03.17 TO 30.03.17 WITH 13.03.17 BEING			
	GOIGLET KAOK	CHEMISTRI	G.H.			
3	ANJU SHARMA	PHYSICS	01.02.16 TO 29.04.17 WITH 30.04.17 BEING			
	7.11.50 5.11.11.11.11	11113133	SUNDAY			
4	MONIKA VIJ	SOCIOLOGY	10.03.17 TO 29.03.17			
5	M DHARAKSHAYANI	HOME SCIENCE	17.02.17 TO 14.03.17			
6	MEENA KUMARI	ECONOMICS	25.02.17 TO 11.03.17 WITH 24.02.17 G.H. AND			
			12.03.17 AND 13.03.17 BEING SUNDAY AND			
			G.H.			
7	SANGAM KAPOOR	COMMERCE	25.02.17 TO 14.03.17 WITH 24.02.17 BEING			
			G.H.			
8	VENEETA ANAND	CHEMISTRY	02.03.17 TO 16.03.17			
9	SARVPREET KAUR	PHYSICS	25.02.17 TO 11.03.17 WITH 24.02.17 G.H. AND			
			12.03.17 AND 13.03.17 BEING SUNDAY AND			
			G.H.			
10	MADHU GOSAIN	HINDI	14.03.17 TO 30.03.17 WITH 13.03.17 BEING			
			G.H.			
11	VINITA RAO	ECONOMICS	1.9.16 TO 29.04.2017 WITH SUFFIX 30.04.17			
			SUNDAY			
12	MADHUMITA BHATTACHARJEE	BOTANY	14.09.2017 to 28.09.2017 (15 days)			
13	M. DHRAKSHAYANI	HOME SCIENCE	05.09.2017 to 23.09.2017 (19 days) with suffix			
			24.09.2017 being Sunday			
14	Mrs. Monika Vij,	SOCIOLOGY	11.09.2017 to 27.09.2017 (17 Days) with prefix			
			10.09.2017 being Sunday			
15	Mrs. Sangam Kapoor	COMMERCE	11.09.2017 to 28.09.2017 (18 days)			
16	Dr.Sarvpreet Kaur	PHYSICS	04.09.2017 to 23.09.2017 (20 days) with prefix			
			03.09.2017 being Sunday and suffix 24.09.2017 being Sunday			
17	Mar Marata Arasa d	CHEMISTRY				
17	Mrs. VeneetaAnand	CHEMISTRY	11.09.2017 to 25.09.2017 (15 days) with prefix 10.09.2017 being Sunday			
18	Dr.MadhuGosain	HINDI	06.09.2017 to 20.09.2017 (15 days)			
19	Dr.Gurjeet Kaur	CHEMISTRY	14.09.2017 to 28.09.2017 (15 days)			
15	Di Gui Jeet Raui	CHEMISTRI	14.09.2017 to 28.09.2017 (13 days)			
<u> </u>		2018				
	M . C		00.04.2040.1.20.04.2040.400.1			
1	Mrs. Sarvpreet Kaur	PHYSICS	08.01.2018 to 30.01.2018 (23 days) with prefix			
<u> </u>	MADILIMITA DILATTACHADAS	DOTANIV	22.12.2017 to 07.01.2018 being Sunday			
2	MADHUMITA BHATTACHARJEE	BOTANY HOME SCIENCE	10.01.2018 TO 24.01.2018 (15 DAYS)			
3	M. DHRAKSHAYANI	HOME SCIENCE	05.03.2018 to 27.03.2018 (23 days) with prefix 04.03.2018 being Sunday			
1	Dr Saryproet Vaur	DHACICE	01.03.2018 to 29.04.2018 (60 days)			
5	Dr.Sarvpreet Kaur Mrs. MeenaKumari	PHYSICS	22.02.2018 to 09.03.2018 (60 days)			
6	Dr.MadhuGosain	Economics HINDI	06.03.2018 to 09.03.2018 (16 days) 06.03.2018 to 28.03.2018 (23 days) with Suffix			
0	ויום ויומטווטטטמווז iriaunugosaiii	LITINDI	29.03.2018 to 28.03.2018 (23 days) with Suffix 29.03.2018 and 30.03.2018 being Gazetted			
			Holidays			
7	MADHUMITA BHATTACHARJEE	BOTANY	23.02.2018 to 09.03.2018 (15 days)			
8	Dr.Gurjeet Kaur	CHEMISTRY	12.02.2018 to 26.02.2018 (15 days) with prefix			
	Dr. Gurjeet Kaul	CHEMISTRI	11.02.2018 to 26.02.2018 (15 days) with prefix			
9	Mrs. Monika Vij, Associate	SOCIOLOGY	01.03.2018 TO 27.03.2018 (27 days)			
	Professor in Sociology	336101001	31.33.2010 10 27.03.2010 (27 days)			
10	Mrs. VeneetaAnand	CHEMISTRY	01.09.2018 to 17.09.2018 (17 days)			
	Pira, veneetaAnanu	CHERTOINI	01.09.2010 to 17.09.2010 (17 udyS)			

11	Dr. M. Dhrakshayani	HOME SCIENCE	17.09.2018 to 01.10.2018 (15 days) with prefix 16.09.2018 being Sunday and Suffix 02.10.2018 being Gazetted Holiday
12	Dr.MadhuGosain	HINDI	07.09.2018 to 21.09.2018 (15 days)
13	Dr.Gurjeet Kaur	CHEMISTRY	04.09.2018 to 25.09.2018 (22 days) with prefix 02.09.2018 being Sunday and 03.09.2018 being Gazetted Holiday
14	Monika Vij	SOCIOLOGY	06.09.2018 TO 25.09.2018 (20 days)
		2019	
1	Dr. M. Dhrakshayani	HOME SCIENCE	20.02.2019 to 09.03.2019 (18 days) with Prefix 19.02.2019 being Guru Ravi Dass Jayanti Holiday and Suffix 10.03.2018 being Sunday
2	Mrs. VeneetaAnand	CHEMISTRY	07.09.2019 to 21.09.2019 (15 days)
3	Dr. M. Dhrakshayani	HOME SCIENCE	11.09.2019 to 28.09.2019 (18 days) with Prefix 10.09.2019 being Gazetted Holiday and Suffix 29.09.2019 being Sunday
4	Dr. M. Dhrakshayani	HOME SCIENCE	24.02.2020 to 20.03.2020 (26 days) with Prefix 23.02.2020 being Sunday
5	Mrs. VeneetaAnand	CHEMISTRY	02.12.2019 to 16.12.2019 (15 days) on a/c of Pre-Board Exams of her daughter in Class XII Non-Medical
6	Mrs. Monika Vij	SOCIOLOGY	27.02.2019 TO 18.03.2019 (20 days)
7	Dr.MadhumitaBhattacharjee	BOTANY	21.02.2019 to 07.03.2019 (15 days)
8	Dr.Gurjeet Kaur	CHEMISTRY	01.02.2019 to 30.04.2019 (89 days)
		2020 TO 2022	
1	Dr.MadhumitaBhattacharjee	BOTANY	24.02.2020 to 09.03.2020 (15 days) with prefix 23.02.2020 being Sunday and 10.03.2020 being Gazetted Holiday
2	Dr.MadhumitaBhattacharjee	BOTANY	27.02.2021 to 13.03.2021 (15 days) with suffix 14.03.2021 being Sunday
3	Dr. M. Dhrakshayani	HOME SCIENCE	1.3.2021 to 20.03.2021 (20 days) with Prefix 28.02.2021 being Sunday and suffix 21.3.21 being Sunday
4	Dr. M. Dhrakshayani	HOME SCIENCE	29.11.2021 to 14.12.2021 (16 days) with Prefix 28.11.2021 being Sunday
5	Dr.Amita Sharma	MUSIC INSTRUMENT	26.02.2020 to 16.03.2020 (20 days
6	Dr.Amita Sharma	MUSIC INSTRUMENT	28.02.2022 to 17.03.2022 (18 days) with suffix 18.03.2022 being Gazetted Holiday
7	Dr. M. Dhrakshayani	HOME SCIENCE	09.03.2022 to 13.04.2022 (36 days) with suffix 14.04.2022 and 15.04.2022 being Gazetted Holidays

## **Maternity leave**

S.NO.	NAME OF THE EMPLOYEE	Designation	DEPARTMENT	DATES OF LEAVE
1	Dr.DiptiMunjal	Assistant Professor	Physics	22.07.2022 to 17.01.2023
2	Mrs. VasudhaRamaul	Assistant Professor on contract	English	25.07.2022 to 20.01.2023
3	Mrs. Harpreet Kaur	Assistant Professor on contract	BCA	03.01.2022 to 01.07.2022
4	Dr.Simarjit Kaur	Assistant Professor on contract	Zoology	13.06.2021 to 09.12.2021

_	Du Chawillanda	Assistant Professor on		25.11.2020 to
5	Dr.CharuHanda	contract	Dance	23.05.2021
		Assistant Professor on		17.03.2020 to
6	Mrs. Kunjan Gupta	contract	Mathematics	12.09.2020
		Assistant Professor on		05.12.2019 to
7	Mrs. Pallavi Mishra	contract	History	01.06.2020
		Assistant Professor on		
	Du Manai Canana			04.11.2019 to
8	Dr. Mansi Saxena	contract	Dance	01.05.2020
		Assistant Professor on		14.08.2019 to
9	Ms. Parul Virk	contract	<b>Environment Education</b>	09.02.2020
		Assistant Professor on		12.02.2018 to
10	Ms. Ritu Singh Kalsi	contract	BCA	10.08.2018
		Assistant Professor on		16.06.2018 to
11	Dr.Komal Sharma	contract	Sociology	14.12.2018
		Assistant Professor on		19.04.2018 to
12	Dr.AmitaSahni	contract	Mathematics	15.10.2018
		Assistant Professor on		12.01.2018 to
13	Ms. Sakshi Mittal	contract	Economics	05.04.2018

## Non-teaching staff

Sr. No.	Name	Designatio n	LTC		Maternit y Leave	Child Care Leave	Ex India	
			Station	Period	Block Year			Country/ Period
1	Jai Bharti Kashyap	Librarian		-		-	09.03.2017 to 10.04.2017( 33D) 20.08.2018 to 06.09.2018 02.03.2019 to 30.03.2019( 29D) 10.02.2020 to 25.02.2020 01.02.2021 to 15.02.2021 to 22.03.2021 to	-
2	Suman Bala	Superinten dent	Banglore(K arnataka)	15.08.2018 20.08.2018		-	-	-
			Baroda	21.04.2022 to 30.04.2022	22-			
3	GeetaNa yyar	Hostel Suptd.			,	-		USA 31.05.2019 to 04.07.19

								USA 01.02.2022 to 30.04.2022
4	Bhupind er Kumar	Senior Assistant	Amritsar	15.12.2017	20 14- 17	-		
			Amritsar	30.12.2021 to 31.12.2021	20 18- 21			
5	Deepa Naskar	Steno Typist				-	05.10.2018 to 20.10.2018 (16 days) 02.03.2022 to 16.03.2022 (15 days)	-
6	Maninde r Kaur	Junior Assistant	Andaman Nicobar	02.01.2018 to 10.01.2018	20 14-17		03.03.2017 to 18.03.2017( 16D) 16.09.2017 to 30.09.2017( 15D) 03.03.2018 to 17.03.2018( 15D) 14.09.2018 to 28.09.2018( 15D) 04.02.2019 to 18.02.2019( 15D) 07.08.2019 to 21.08.2019( 15D) 24.02.2020 to 20.03.2020 (26D) 05.03.2021 to 19.03.2021( 15D) 02.03.2022 to 17.03.2022 (16D)	
7	Manjeet Kaur	Junior Assistant			ı	-	18.06.2018 to 02.07.2018(	

1	ĺ					1	15 days)	
							15 days)	
							23.06.2021	
							to	
							07.07.2021	
							(15 days)	
							15.09.2022	
							to 29.09.2022(	
							15 days)	
8	Anita	Junior		27.06.2018to	20	-		
	Shukla	Assistant	Bengalur	06.07.2018	14-			
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	6 '1	61 1			18)	40.40.20	20.04.2024	
9	Sunita	Clerk				19.10.20 20 to	20.04.2021 to	
						16.04.20	30.06.2021	
						21(180	(72days)	
						Days)		
							18.10.2021	
							to	
							01.11.2021=	
							15 days	
10	Monika	Clerk				09.11.20		
	Rani					22 to 06.05.20		
						23		
11	Rupinder	Library				-	01.03.2017	Canada & USA
	Kaur	Restorer					to	20.10.2018 to
	Walia						20.03.2017(	17.11.2018(29D)
							20D)	
							04.12.2017	USA
							to	13.05.2019 to
							18.12.2017( 15D)	11.06.2019(30D)
							05.03.2019	Dubai
							to	22.11.2019 to
							29.03.2019(	28.11.2019(7D)
							25D)	
							09.10.2019	Canada & USA
							to	16.06.2022 to
							23.10.2019(	03.09.2022(80D)
							15D)	
							17.02.2020	
							to	
	j		l .				05.03.2020(	

	1	1			
				18D)	
				27.01.2021	
				to	
				10.02.2021(	
		_		15D)	
12	SaritaDhi	Library	-	09.03.2017	
	man	Restorer		to	
				10.04.2017(	
				33D)	
				06.09.2018	
				to	
				22.09.2018(	
				17D)	
				02.03.2019	
				to	
				30.03.2019(	
				29D)	
				29.02.2020	
				to	
				17.03.2020(	
				18D)	
				20.02.2021	
				to	
				12.03.2021	
				(21D)	
				13.09.2021	
				to	
				30.09.2021(	
				18D)	
				26.02.2022	
				to	
				16.03.2022(	
				19D)	
				12.09.2022	
				to	
				30.09.2022(	
				19D)	
13	Madhuri	NagmaVad	-	11.01.2017	
	Khurana	ak		to	
	Minaralia	un.		30.04.2017	
				(110D)	
				09.01.2018	
				to	
				25.01.2018	
				17.02.2020	
				to	
				03.03.2020(	
				16D)	
				05.05.2022	
				to	
				28.05.2022(	
				24D)	
14	Bimla	Senior	-	25.02.2017	
	Devi	Lecture		to	
		Assistant		21.03.2017	
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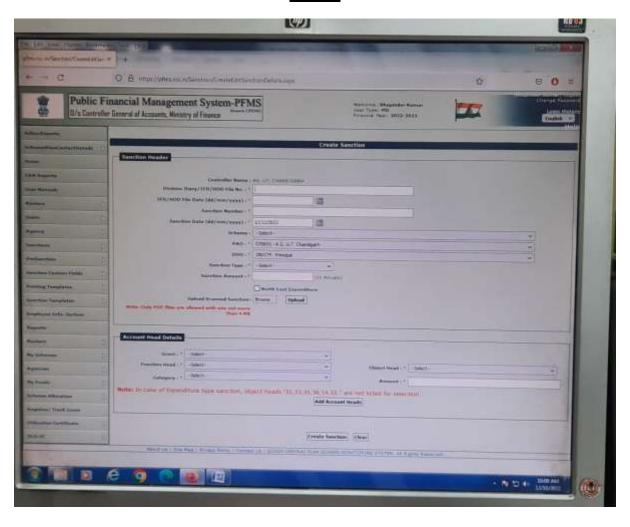
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							(230)	
							27.11.2017	
							to	
							18.12.2017(	
							22D)	
15	Madhuri	Senior	Bombay	11.04.2019	20	_		
	Dhand	Lecture	2024	to	18-			
		Assistant		23.04.2019	21			
16	Bhawna	Senior	Bangalur	30.07.2017	20	-		
	Rani	Lecture	u	to	14-			
		Assistant		03.08.2017	17(			
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					20			
					18)			
17	Rakesh	Junior				-		Canada (during
	Guliani	Lecture						Summer Vacation)
		Assistant						04.06.2019 to
				1				04.07.2019
18	Kuldeep	Junior	Shirdi(Ma	13.06.202	2022-	-	25.02.2017	
	Kaur	Lecture	harastra)	2 to	25		to	
		Assistant		17.06.202			15.03.2017(	
				2			19D) 04.12.2017	-
							to	
							18.12.2017(	
							15.12.2017( 15D)	
19	Poonam	Junior	Goa	09.03.202	2018-	28.07.20	02.02.2017	
	Sharma	Lecture	Goa	05.05.202 0 to	21	16 to	to	
	Snanna	Assistant		14.03.202		23.01.20	31.03.2017(	
		7.00.000.10		0		17	58D)	
							<b>'</b>	
							04.04.2022	
							to	
							02.05.2022(	
							29D)	
20	Indu	Junior				23.05.20	07.12.2020	
		Lecture				20 to	to	
		Assistant				18.11.20	04.02.2021	
						20	(60D)	
							00.44.2022	
							09.11.2022	
							to	
							23.11.2022( 15D)	
21	Suresh	Laboratory	Lucknow	11.01.2020	20	_	150)	
-1	Yadav	Attendant	LUCKITOW	to	18-			
	Tuuav	Attenuant		14.01.2020	21			
				17.01.2020	<b>4</b> 1			

22	Anirudh Prasad	Library Attendant	Bhagalpu r, Bihar	23.04.2018 to 28.04.2018	20 18- 19( Ho me To wn	-	-	
23	Bahadur Singh	Mali	Shimla, HP	22.10.2018to 23.10.2018	20 18- 21	-	-	

#### APAR/eHRMS portal



### **PFMS**



## **DAY CARE CENTRE**



