

**Post Graduate Government College for Girls,
Sector-11, Chandigarh**



COURAGE TO KNOW

NAAC Accredited 'A' Grade with CGPA 3.52

**Grievance Redressal and
Student Welfare Committee
Report
(2017-2018)**



Grievance Redressal and Student Welfare Committee Report (2017-2018)

1. Constitution:

The college has constituted a Grievance Redressal and Student Welfare Committee comprising following members:

1. Prof. Dr. Anita Kaushal	Principal
2. Prof Nirupma Luthra	Convener
3. Ms. Monika Vij Sikka	Member
4. Dr. Renu Somal, Dept. of Psychology	Member
5. Dr. Neelam Rathee, Dept. of Psychology	Member
6. Ms. Shikha Sarna , Dept. of Psychology	Member

Besides this following are the student volunteers to help in the functioning of the committee:

1. Ms. Gurpreet, 7586, BA III
2. Ms. Himani, 7456, BA III
3. Ms. Kajal, 7416, BA III
4. Ms. Meenakshi, 7666, BA III

2. Objectives of the Committee:

The objective of this committee is to develop a responsive and accountable attitude among all the students in order to maintain a harmonious educational atmosphere in the institute. It has been constituted for the redressal of the problems reported by the students of the college with the following objectives:

- Upholding the dignity of the college by ensuring strife free atmosphere in the college through promoting cordial student - student relationship and student - teacher relationship etc.
- Encouraging the students to express their grievances/problems freely and frankly, without any fear of being victimized.
- To put in writing their grievances and their suggestions for improving the academics/administration in the college.
- Advising students of the college to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising all the students to refrain from inciting students against other students, teachers and college administration.
- Advising all the staff members to be affectionate towards the students and not behave in a vindictive manner towards any of them for any reason.

3. Procedure and Functioning of the Committee:

- During the orientation programme at the beginning of the session, the students are informed about the committee, its working and the members are introduced.
- The students can file the written complaint directly with any member of the committee can email the complaint to the college email address :principal_gcg@yahoo.co.in.
- In addition, the college has devised a mechanism for taking students' feedback in general, whereby the students are asked to fill a google form, wherein they give their feedback on different teaching and learning aspects. The grievances obtained from the feedback form are forwarded to the Grievance Redressal and Student Welfare Committee. The committee members look into complaints and grievances and act upon them and assure that the grievance has been properly solved.
- Any suggestions by students for improvement are also welcomed.

4. Complaints/ Grievances

In this session, no specific or direct complaints were received by the committee. However, on the basis of the data received from the students' feedback google form, IQAC committee encouraged the faculty to be more cooperative and polite in class and provide counseling to the students whenever required.

Prof Nirupma Luthra

Ms. Monika Vij Sikka

Dr. Renu Somal, Dept. of Psychology

Dr. Neelam Rathee, Dept. of Psychology

Ms. Shikha Sarna, Dept. of Psychology

Student Volunteers:

Ms. Gurpreet, 7586, BA III

Ms. Himani, 7456, BA III

Ms. Kajal, 7416, BA III

Ms. Meenakshi, 7666, BA III

Prof. Dr. Anita Kaushal
Principal and Chairperson

