

Post Graduate Government College for Girls, Sector-11, Chandigarh



COURAGE TO KNOW

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Grievance Redressal and Student Welfare Committee Report (2022-23)



Grievance Redressal and Student Welfare Committee Report (2022-23)

1. Constitution:

The college has constituted a Grievance Redressal and Student Welfare Committee comprising following members:

1. Prof. Dr. Anita Kaushal	Principal
2. Ms. Monika Vij Sikka	Vice Principal
3. Dr. Meenu Verma, Head Department of Commerce	Convener
4. Dr. Neelam Rathee, Dept. of Psychology	Member
5. Dr. Veenat, Dept. of Sociology	Member

Besides this following are the student volunteers to help in the functioning of the committee:

1. Ms. Aditi – B.A III
2. Ms. Brhamleen B.A. III
3. Ms. Kashish B.A. II
4. Ms. Avantika B.A. II
5. Ms. Khushi B.A. II

2. Objectives of the Committee:

The objective of this committee is to develop a responsive and accountable attitude among all the students in order to maintain a harmonious educational atmosphere in the institute. It has been constituted for the redressal of the problems reported by the students of the college with the following objectives:

- Upholding the dignity of the college by ensuring strife free atmosphere in the college through promoting cordial student - student relationship and student - teacher relationship etc.
- Encouraging the students to express their grievances/problems freely and frankly, without any fear of being victimized.
- To put in writing their grievances and their suggestions for improving the academics/administration in the college.
- Advising students of the college to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising all the students to refrain from inciting students against other students, teachers and college administration.
- Advising all the staff members to be affectionate towards the students and not behave in a vindictive manner towards any of them for any reason.

3. Procedure and Functioning of the Committee:

- During the orientation programme at the beginning of the session, the students are informed about the committee, its working and the members are introduced.
- The students can file the written complaint directly with any member of the committee can email the complaint to the college email address :principal_gcg@yahoo.co.in.
- In addition, the college has devised a mechanism for taking students' feedback in general, whereby the students are asked to fill a google form, wherein they give their feedback on different teaching and learning aspects. The grievances obtained from the feedback form are forwarded to the Grievance Redressal and Student Welfare Committee. The committee members look into complaints and grievances and act upon them and assure that the grievance has been properly solved.
- Any suggestions by students for improvement are also welcomed.

4. Complaints/ Grievances :

In this session, no specific or direct complaints were received by the committee. However, on the basis of the data received from the students' feedback google form, it was gathered that there was need for improvement in hygienic conditions in the washroom , better water facilities and overall sanitization of the college for the student welfare . So following steps were taken:

- As the colleges became operational in blended mode (online and offline) after pandemic, the SOPs and directions and guidelines from the Chandigarh Administration regarding sanitization, social distancing and personal hygiene etc were implemented for the welfare of students and relieve the stress created out of the fear of Covid-19.
- To improve the pressure of water in the taps, booster pumps were installed.
- To ensure the availability of clean drinking water, the caretaker of the college was directed to arrange for the regular servicing of water purifier systems of water coolers.
- The cleanliness committee was also instructed to take regular rounds in order to ensure the cleanliness of the campus.
- For the issues concerning maintenance and cleanliness, the sanitation staff was directed to ensure proper cleanliness and hygiene of the college, specifically the washrooms.

Ms. Monika Vij Sikka

Dr. Meenu Verma, Head Department of Commerce

Dr. Neelam Rathee, Dept. of Psychology

Dr. Veenat, Dept. of Sociology

Student Volunteers:

Ms. Aditi – B.A III

Ms. Brhamleen B.A. III

Ms. Kashish B.A. II

Ms. Avantika B.A. II

Ms. Khushi B.A. II

Prof. Dr. Anita Kaushal
Principal and Chairperson

P.G.GOV.T.COLLEGE FOR GIRLS SECTOR-11, CHANDIGARH.

MINUTES OF MEETING

Minutes of Meeting of Prevention of the Grievance Redressal and Student Welfare Committee that was convened in the office of the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh on 3rd Feb, 2023 at 12: 30 PM.

Prof. Dr. Anita Kaushal	Principal
Prof. Dr. Guneeta Chaddha	Vice Principal
Dr. Meenu Verma, Head Department of Commerce	Member
Dr. Neelam Rathee	Member
Dr. Veenat, Dept. of Sociology	Member

A meeting of Prevention of the Grievance Redressal and Student Welfare Committee held on 3rd Feb, 2023. Following was discussed:

- There were no grievances reported by the students so far.
- It was decided to display the information about the committee members and grievance resolving mechanism of the college on various notice boards.

Dr. Meenu Verma, Head Department of Commerce	Member <i>Meenu</i>
Dr. Neelam Rathee, Head, Dept. of Psychology	Member <i>Neelam</i>
Dr. Veenat, Dept. of Sociology	Member <i>Veenat</i>

Anita Kaushal
Prof. Dr. Anita Kaushal
Principal and Chairperson

P.G.GOV.T.COLLEGE FOR GIRLS SECTOR-11, CHANDIGARH.

MINUTES OF MEETING

Minutes of Meeting of Grievance Redressal and Student Welfare Committee that was convened in the office of the Principal, Post Graduate Government College for Girls, Sector-11, Chandigarh on 14th June 2022 at 2 PM.

Prof. Dr. Anita Kaushal	Principal
Ms. Monika Vij Sikka	Vice Principal
Dr. Meenu Verma, Head Department of Commerce	Convener
Dr. Neelam Rathee, Dept. of Psychology	Member
Dr. Veenat, Dept. of Sociology	Member

A meeting of Grievance Redressal and Student Welfare Committee was held to address the grievances raised by the students, gathered from the feedback google form filled by them in the academic session 2021-22. The following points were discussed in the meeting:

1. To improve the pressure of water in the taps, booster pumps should be installed.
2. It was discussed that the caretaker must be directed to arrange for the regular servicing of water purifier systems of water coolers. So that there is availability of clean drinking water.
3. It was decided that the directions should be given to the sanitation staff to ensure proper cleanliness and hygiene of the college, specifically the washrooms.
4. It was decided that the cleanliness committee be instructed to take regular rounds in order to ensure the cleanliness of the campus.

Following members were present in the meeting:

Ms. Monika Vij Sikka *Mij*

Dr. Meenu Verma, Head Department of Commerce *Meenu*

Dr. Neelam Rathee, Dept. of Psychology *Neelam*

Dr. Veenat, Dept. of Sociology *Veenat*

Anita Kaushal
Principal
Post. Graduate Government College for Girls
Sector 11, Chandigarh