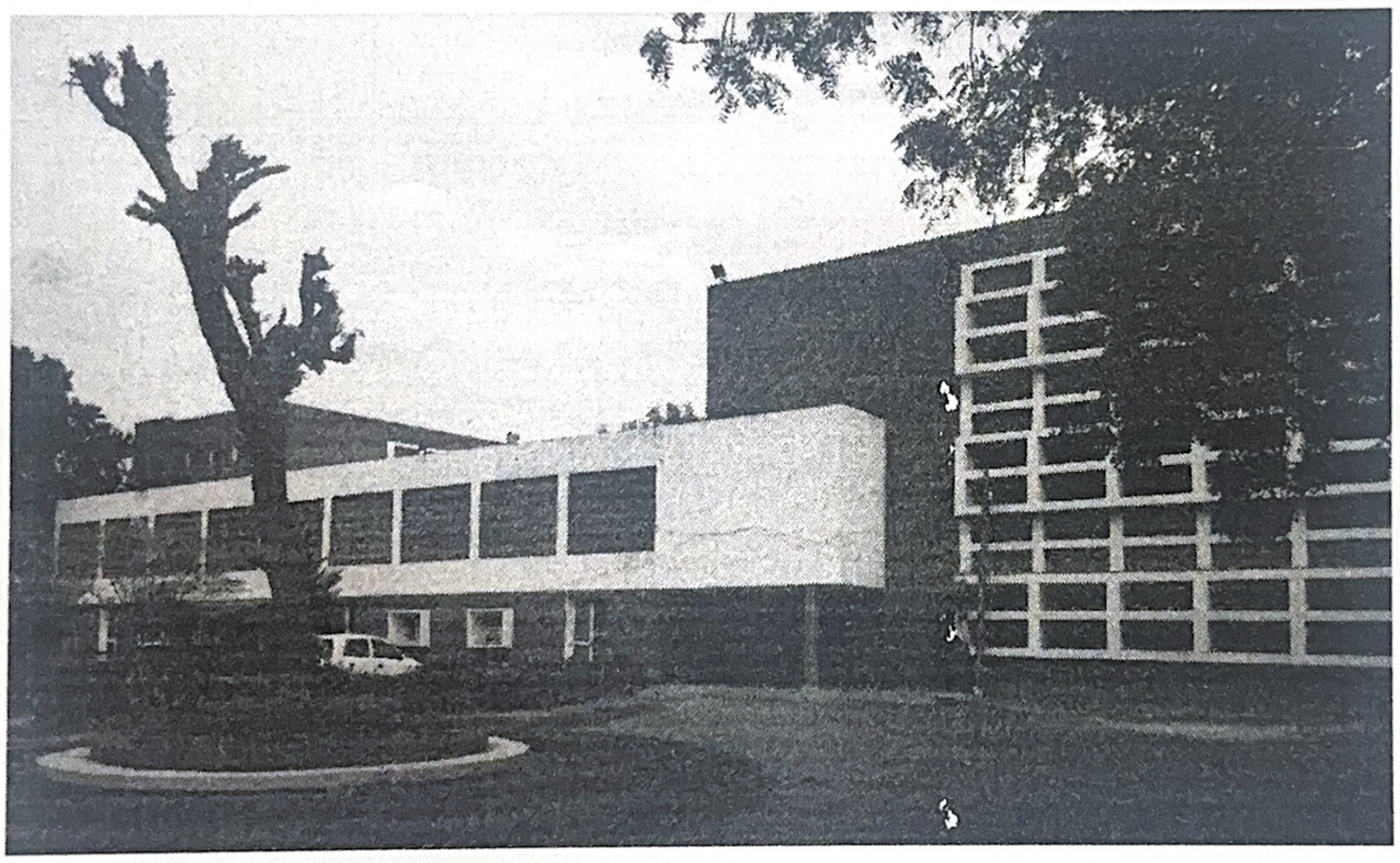
Post Graduate Government College for Girls, Sector-11, Chandigarh

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NAAC Accredited 'A' Grade with CGPA 3.52

Grievance Redressal and Student Welfare Committee Report (2025-2026)



Grievance Redressal and Student Welfare Committee Report (2025-2026)

1. Constitution:

The college has constituted a Grievance Redressal and Student Welfare Committee comprising following members:

1. Prof. Dr. Anita Kaushal	Principal
2. Dr Harvinder Singh	Vice Principal
3. Dr. Meenu Verma, Head Department of Commerce	Convener
4. Dr. Neelam Rathee, Head Departmentt. of Psychology	Member
5. Dr. Veenat, Dept. of Sociology	Member

Besides this following are the student volunteers to help in the functioning of the committee:

1. Ms. Anami B.Com I
2. Ms. Anmol BCom II
3. Ms. Varsha BCom III

2. Objectives of the Committee:

The objective of this committee is to develop a responsive and accountable attitude among all the students in order to maintain a harmonious educational atmosphere in the institute. It has been constituted for the redressal of the problems reported by the students of the college with the following objectives:

- Upholding the dignity of the college by ensuring strife free atmosphere in the college through promoting cordial student - student relationship and student - teacher relationship etc.
- Encouraging the students to express their grievances/problems freely and frankly, without any fear of being victimized.
- To put in writing their grievances and their suggestions for improving the academics/administration in the college.
- Advising students of the college to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising all the students to refrain from inciting students against other students, teachers and college administration.
- Advising all the staff members to be affectionate towards the students and not behave in a vindictive manner towards any of them for any reason.

3. Procedure and Functioning of the Committee:

- During the orientation progarmme at the beginning of the session, the students are informed about the committee, its working and the members are introduced.
- The students can file the written complaint directly with any member of the committee can email the complaint to the college email address :principal_gcg@yahoo.com
- In addition, the college has devised a mechanism for taking students' feedback in general, whereby the students are asked to fill [illegible]le form, wherein they give

their feedback on different teaching and learning aspects. The grievances obtained from the feedback form are forwarded to the Grievance Redressal and Student Welfare Committee. The committee members look into complaints and grievances and act upon them and assure that the grievance has been properly solved.

- Any suggestions by students for improvement are also welcomed.

4. Complaints/ Grievances :

There were no grievances reported as such by the students, but there is a student feedback form of students which is filled every year. Following are the suggestions made by them

Suggestions by the students (2025– 2026)

- Smart classrooms with projectors, internet access, and ICT-enabled teaching tools may be introduced in more classrooms to enhance the teaching-learning process.
- More emphasis may be laid on practical learning, hands-on training, and real-life applications of concepts along with theoretical teaching.
- The college may organize more seminars, workshops, educational visits, expert lectures, career guidance sessions, and interdisciplinary activities for overall student development.
- Greater encouragement may be provided to students for participation in extracurricular activities, sports, cultural events, competitions, and inter-college fests.
- Sports facilities and regular coaching/practice sessions may be strengthened for both hostellers and day scholars.
- Infrastructure of classrooms, laboratories, auditorium, and common areas may be upgraded and maintained regularly for a better learning environment.
- Proper maintenance of washrooms, drinking water facilities, classroom lighting, fans, and cleanliness of the campus may be ensured on a regular basis.
- More interactive and student-centric teaching methodologies including use of PPTs, visual aids, demonstrations, and concept-based discussions may be adopted.
- Teachers may continue to provide supportive mentoring, counselling, and timely academic guidance to students whenever required.
- Additional activities focusing on personality development, communication skills, public speaking, and leadership building may be organized for students.
- The college library facilities and timings may be enhanced for greater academic accessibility and research support to students.
- Timely communication regarding internships, placement activities, examinations, academic schedules, and departmental events may be ensured for better student convenience.
- More opportunities may be provided to students for participation in departmental societies, clubs, research activities, and collaborative learning initiatives.

Action Taken Report on the Basis of Students' Feedback (2025 – 2026)

- The Principal directed all the faculty members to maintain punctuality and adhere strictly to the academic timetable to ensure timely and effective completion of the syllabus.
- Faculty members were encouraged to utilize free periods for doubt-clearing sessions, remedial teaching, and additional academic support for students whenever required.
- The faculty members serving on various academic bodies and Boards of Studies were encouraged to suggest curriculum revisions aligned with emerging industry trends, employability skills, and service sector requirements.
- Teachers were advised to strengthen pedagogy through greater use of ICT-enabled teaching tools, detailed PPTs, digital study material, recorded lectures, and other technology-driven learning resources.
- Departments were encouraged to incorporate more practical sessions, hands-on activities, experiential learning, and skill-based training programmes to enhance practical exposure of students.
- The college administration motivated various departments and societies to organize more outreach activities, awareness drives, national and international day celebrations, and cultural programmes for holistic student development and community engagement.
- Faculty members were encouraged to conduct more expert lectures, seminars, workshops, educational tours, field visits, and interdisciplinary activities to improve conceptual understanding and experiential learning among students.
- The library committee was advised to strengthen library resources through subscription to updated journals, books, magazines, e-resources, and research material related to various subjects.
- The Principal advised faculty members to maintain a supportive and cooperative classroom environment and to continue providing counselling, mentoring, and academic guidance to students whenever required.
- The IQAC committee instructed departments to prepare and share weekly teaching plans and academic schedules with students for better clarity regarding syllabus coverage and academic progression.
- Teachers were directed to regularly inform students about placement activities, internships, competitive examinations, skill-development programmes, and career opportunities available through the placement cell and other agencies.
- The caretaker staff was instructed to ensure regular servicing and maintenance of water coolers and purification systems to provide safe and clean drinking water facilities to students.
- The cleanliness committee and support staff were directed to conduct regular inspections and ensure proper cleanliness, sanitation, and hygiene of classrooms, washrooms, and the overall college campus.

- The institution may continue to strengthen grievance redressal and student support mechanisms to ensure a responsive and student-friendly environment.
- Farewell programmes, fresher events, and student engagement activities may be organized regularly to promote a positive and memorable campus experience.

- Additional career-oriented and skill-based training programmes may be introduced to improve employability and professional exposure of students.
- The college may continue its efforts towards maintaining an inclusive, motivating, and academically enriching environment for holistic student development.

Principal
PG Govt. College for Girls
Sector – 11 Chandigarh